



Meander Valley Council
Working Together

MINUTES

ORDINARY COUNCIL MEETING

Tuesday, 16 January 2024

Time 3.00pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

Telephone (03) 6393 5300

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Opening of Meeting - Attendance and Apologies

Meeting opened at 3:03pm.

Chairperson Mayor Wayne Johnston

Councillors Present Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Apologies Nil

Officers Present	Jonathan Harmey	General Manager
	Anthea Rooney	Governance Officer
	Peter Jones	Acting Director Infrastructure Services
	Krista Palfreyman	Director Development and Regulatory Services
	Wezley Frankcombe	Manager Governance and Performance
	Justin Marshall	Team Leader Finance
	Natasha Whiteley	Team Leader Town Planning
	Linda Coull	Executive Assistant
	Melissa Straughan	Communications Officer

Acknowledgment of Country

Council acknowledges the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, with respects paid to elders past and present and extended to all Aboriginal and Torres Strait Islander peoples present.

Confirmation of Minutes

- Motion**
1. Receives and confirms Minutes of the last Ordinary Council Meeting held on 12 December 2023.
 2. Approves an amendment to the Minutes of the Ordinary Council Meeting of the Meander Valley Council held on 14 November 2023, Public Questions Without Notice submitted by Helen Hutchinson (page 15), to be more accurate. Question 4 be removed and replaced with the following wording for Question 4: *As the Council already has Zoom capability, will the Council make their Meetings more accessible, to more people, by having future Meetings on Zoom?*

Moved Councillor Ben Dudman

Seconded Councillor Michael Kelly

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 001/2024



Declarations of Interest

No Declarations of Interest were received for this Meeting

Council Workshop Report

Topics Discussed – 19 December 2023

Deloraine Recreation Precinct – Concept Masterplan – Stakeholder Feedback

Recreation Area Mudmaps

Councillors and Executive Management Team Working Together – DISC Profiles

2024-25 Capital Works Program Timeline

New Footpath Construction Strategy – Deloraine and Bracknell

Community Strategic Plan Development 2024

Future of Local Government Review – Final Report Submission

Items for Noting

Deloraine Intersections Assessment

Review of Policy No. 89 – Camping on Council Reserves

Mayor and Councillors' Reports

Councillors' Official Activities and Engagements Since Last Meeting

6 December 2023
Meeting: Blackstone Heights Community News Association Meeting <i>Attended by:</i> Councillor Synfield
7 December 2023
Meeting: City of Launceston Annual General Meeting <i>Attended by:</i> Councillor Synfield
12 December 2023
Meeting: Carrick Hall Public Meeting – Community Bushfire Preparedness <i>Attended by:</i> Councillor Synfield Councillor Dudman
13 December 2023
Community Event: Bracknell Primary School Awards Presentation <i>Attended by:</i> Councillor Dudman
14 December 2023
Community Event: Mole Creek Primary School Presentation Evening <i>Attended by:</i> Councillor Loader Councillor Dudman
15 December 2023
Community Event: Westbury Primary School Presentation Afternoon - Kindergarten to Grade 5 <i>Attended by:</i> Councillor Loader Councillor Dudman
16 December 2023
Community Event: Deloraine Market <i>Attended by:</i> Councillor Dudman
17 December 2023
Community Event: Blackstone Heights Community Christmas Barbeque <i>Attended by:</i> Councillor Loader

19 December 2023

Meeting: Audit Panel

Attended by:

Councillor House

Councillor Dudman

Meeting: Grants Committee

Attended by:

Councillor Loader

Councillor House

Meeting: Development Assessment Group Meeting

Attended by:

Councillor Dudman

Community Event: Westbury Pickleball

Attended by:

Councillor Dudman

20 December 2023

Community Event: Prospect High School Awards Presentation

Attended by:

Councillor House

Community Event: Giant Steps Presentation Afternoon

Attended by:

Councillor Loader

Councillor Dudman

24 December 2023

Community Event: United Church Congregation Eve Mass

Attended by:

Councillor Dudman

Councillors' Announcements and Acknowledgements

Councillor Anne-Marie Loader extends condolences to the Chilcott family on the loss of Hilton Chilcott and acknowledges the community support that has been extended to the family.

Councillor Lochie Dornauf announced that he will resign his position as Councillor at the beginning of February 2024. Councillor Dornauf thanked fellow Councillors, staff of the Council and the General Manager, for their guidance and support during his time on Council. The Mayor, Wayne Johnston, responded by wishing Councillor Dornauf the very best for his upcoming adventures.

The Mayor, Wayne Johnston, noted the recent passing of Joan Broomhall and Robin Dixon and offered condolences to their families.

Councillor Lochie Dornauf noted the passing of Brett Hamill and offered condolences to the family.

Councillor Ben Dudman noted the passing of Brian Blazely.

Councillor Anne-Marie Loader noted the passing of Chris Donaldson and passed on condolences to his family.

Community Representations

Community representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least 14 days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on (03) 6393 5317 or email ogm@mvc.tas.gov.au.

No Community Representations were received for this Meeting

Public Question Time

Public Questions With Notice

Question 1: *Robin Badcock, Exton (Taken on Notice at 12 December 2023 Council Meeting)*

With reference to the Deloraine prison proposal, as it is currently being prosecuted by the Liberal State Government Department of Justice, will the receipt of the draft social impact assessment and the formalisation of the many numerous community changes identified by the consultants. Is the Council happy for Deloraine to become a prison town?

Jonathan Harmey, General Manager advised that Council does not have a position on the Tasmanian Government's northern correctional facility project proposed for development of the Ashley Youth Detention Centre property. Council has acknowledged that the Tasmanian Government has published its social impact assessment report and encourages community members to review this report.

Question 2: *Robin Badcock, Exton (Taken on Notice at 12 December 2023 Council Meeting)*

What is the total sum of rates and disbursements the Council is expecting to receive annually from a \$289 million dollar prison development?

Jonathan Harmey, General Manager advised that the Council has not discussed rates payable at this property with the Tasmanian Government and has no expectation around any change to rates at the property. General rates payable to councils are based on the valuation of the land and improvements, this value being set by the Tasmanian Government's Office of the Valuer General. It is expected that if the value of a property increases due to additional building construction, that the value of the rates payable at a property would increase.

Question 3: *Helen Hutchinson, Western Creek (Taken on Notice at 12 December 2023 Council Meeting)*

Will the Council investigate the possibility of providing public accessible cool areas for at risk residents, who are those over 65, frail, elderly and the very young?

Jonathan Harmey, General Manager advised that *Policy Number 91 – Climate Change Mitigation and Adaption* is due to be reviewed and updated in 2024. The Council will take a number of factors into consideration when reviewing this policy, including feedback from the community that has been received in recent months. The Council may elect to implement new strategies in the future following the review.

Public Questions Without Notice

Question 1: Neville Scott

Today, will a Councillor move a motion that the Australian Flag be flown every day at the Council's offices when they are open from 8.30am to 5.00pm as well as on Australia Day?

General Manager, Jonathan Harmey, advised that there are a number of reasons the flag has not been flown every day, including the practicalities of having employees available to raise it given the current circumstances. There have been discussions with Mr Scott previously and at that point in time the Council was investigating floodlighting and having the flags erected permanently. That is still the current intent. Mr Scott's request to have a Councillor move a motion to achieve that is not entirely necessary, however, any Councillor can do that should they choose to do so.

Question 2: Neville Scott

Why are Meander Valley Council Awards Australia Day Awards not held on 26 January? Was this an elected member, senior management, delegation, people of Meander Valley or a big business idea?

General Manager, Jonathan Harmey, advised that the event has been conducted in this manner for a number of years. It is not a political statement that the Council has chosen to make and this addresses a number of points made by Mr Scott. The issue was revisited two or three years ago and Council, the previous Council, decided that at that point in time it would continue to be held on the night before to enable Councillors and employees to be able to attend other community events, such as those occurring in Chudleigh and Westbury and that was a reason Council considered it at that point in time.

The Mayor, Wayne Johnston, added that the Council has considered conducting the event the night before as it allows the Australia Day and potentially the long weekend to occur uninterrupted as well as allowing staff and others who may be receiving awards to attend rather than interrupting a long weekend. That was one of the reasons it was considered. It is not a political statement at all and it was something we should consider on an annual basis.

Councillor Question Time

Councillors' Questions With Notice

No Councillors' Questions on Notice were received for this Meeting

Councillors' Questions Without Notice

Question 1: Deputy Mayor Stephanie Cameron

I would be happy to raise a motion about raising the flag on Australia Day, but does the Council have a Flag Policy?

General Manager, Jonathan Harmey responded by saying that there is a set of legislation surrounding regarding raising the flag from the Commonwealth. As stated previously, there are conditions regarding raising and lowering of the flag, including having employees available to raise and lower the flags, making sure that they remain in a good condition. The last conversation conducted with Mr Scott on the topic was that the Council was undertaking an investigation regarding the installation of floodlighting so that flags can be flown all the time. That is still the intent, however, the Council is awaiting a quote from an installer.

Question 2: Councillor John Temple

Have there been any developments on the proposed prison since the last Meeting?

The Mayor, Wayne Johnston, advised that he was unaware of any further developments.

Question 3: Councillor John Temple

Has any action been taken with regard to rabbit population occurring in the municipality in this season?

The Mayor, Wayne Johnston, advised that he had circulated an email from a Deloraine resident regarding the rabbit population problems occurring in Deloraine. The Council has corresponded with DPIWE (now NRE) on a number of occasions requesting information on how the problem will be handled. The response has mainly dealt with the best time to release the *calici* virus and conditions that affect the release of the virus.

Krista Palfreyman, Director Development and Regulatory Services advised that discussions had been held with NRE and a number of residents regarding the problem. NRE are hoping to undertake a release of the *calici* virus, however, conditions need to be suitable and March 2024 is a possibility, however, dates for the release are not yet confirmed. The most practical thing residents can do is contact NRE to advise of the rabbit infestations and the areas the issues are occurring as NRE can continue to map the hotspots.

It was also noted by the Mayor, Wayne Johnston, that some residents are undertaking poisoning themselves - a legal event where residents can lay bait on their own property. Ratepayers and residents are able to this regime as well. It was also noted that assistance that NRE are able to provide some assistance with regard to baiting programs on private property.

Question 4: Councillor John Temple

What are the Council's and State Growth's program regarding roadside vegetation reductions within the municipality?

General Manger, Jonathan Harmey, advised that if members of the community have concerns regarding roadside vegetation on State roads, they are encouraged to contact the Tasmanian Government, Department of State Growth in the North on 1800 030 688 or via email at info@StateGrowth.tas.gov.au. In this way, the customer is best placed to describe the details and the location and then if State Growth have any issues, they can contact the customer directly to achieve a resolution. The Council has an varied and ongoing program, including spraying and mechanical removal of vegetation, regarding roadside vegetation reduction during this period of the year and will recommence its roadside maintenance program when staff have returned from leave and conditions are suitable.

Question 5: Councillor Kevin House

Can Councillors have a discussion regarding the emerging peacock issues, particularly in the Prospect Vale area?

General Manager, Jonathan Harmey, advised that this issue can be addressed at an upcoming Workshop session.

Question 6: Councillor Rodney Synfield

Will Council investigate, as previously asked by Helen Hutchinson, providing public accessible cool areas for at risk residents, who are those over 65, frail, elderly and the very young along with the functionality of municipal halls?

The Mayor, Wayne Johnston, advised that this question will be Taken on Notice and a response provided in the Council Agenda of 13 February 2024.

Development and Regulatory Services

Review of Policy No. 89 - Camping on Council Reserves

Report Author Krista Palfreyman
Director Development and Regulatory Services

Authorised by Jonathan Harmey
General Manager

Motion That Council confirms the continuation of Policy No. 89 – Camping on Council Reserves, as amended and shown below:

Policy Number: 89 Camping on Council Reserves

Purpose: To provide guidance about the use of the Council reserves for camping.
Department: Development and Regulatory Services
Author: Krista Palfreyman, Director
Council Meeting Date: 16 January 2024
Minute Number: 001/2024
Next Review Date: **January 2028**

POLICY

1. Definitions

Council Reserves Includes parklands, sports fields, council land provided or managed Council for the purpose of recreation.

Management Committee Special Committee of Council or community group approved by Council.

Overflow Events Agfest, Tasmanian Craft Fair and other significant events.

2. Objective

The objective of this policy is to ensure that camping on the Council reserves is managed in accordance with principles of the National Competition Policy.

3. Scope

This policy applies to land owned or managed by the Council.

4. Policy

- a. Free camping is not permitted on the Council's reserves.
- b. During Overflow Events, the Council may allow temporary camping areas on the Council reserves to manage overflow demand from local commercial operators. A fee may be charged to cover the costs of administration and maintenance.
- c. Camping on the Council's reserves will be considered in the following circumstances:
 - i. a management committee will manage the site;
 - ii. an appropriate level and type of public liability insurance is in place;
 - iii. a planning permit has been issued for the use, or there are established existing use rights;
 - iv. the reserve has the appropriate facilities to cater for campers, recreational vehicles or caravans; and
 - v. no longer than four consecutive nights camping is permitted.

5. Legislation

- *Land Use Planning and Approvals Act 1993*
- *Local Government Act 1993*
- Tasmanian Planning Scheme – Meander Valley

6. Responsibility

Responsibility for the operation of this policy rests with the Director Development and Regulatory Services.

Moved Councillor Michael Kelly

Seconded Councillor Ben Dudman

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 002/2024

Development and Regulatory Services

Delegations Under the *Land Use Planning and Approvals Act 1993*

Report Author Thomas Wagenknecht
Senior Strategic Planner

Authorised by Krista Palfreyman
Director Development and Regulatory Services

Motion That Council:

1. revokes the previous powers and functions delegated to the General Manager and Council Officers pertaining to the *Land Use Planning and Approvals Act 1993*; and
2. pursuant to section 6(3) of the *Land Use Planning and Approvals Act 1993*, hereby delegates the functions and powers specified in Column A to the officers who hold the positions (in either a permanent or acting capacity) specified in Column B subject to the conditions (if any) specified in Column C as shown below:

COLUMN A Function or Power	COLUMN B Officers	COLUMN C Conditions
Section 12C Draft of the TPPs	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Consult with the Minister regarding a draft of the Tasmanian Planning Policies, on behalf of the Planning Authority
Part 3 – State Planning Provisions		
Section 18 Preparation of draft of the State Planning Provisions	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Consult with the Minister regarding a draft of the State Planning Provisions, on behalf of the Planning Authority
Section 19 Preparation of draft of the State Planning Provisions	- General Manager - Director Development and Regulatory Services	Consult with the Commission regarding a draft of the State Planning Provisions, on behalf of the Planning Authority

	- Senior Strategic Planner	
Section 30D Preparation of draft amendments of the State Planning Provisions	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Consult with the Minister regarding a draft amendment of the State Planning Provisions, on behalf of the Planning Authority
Section 30E Preparation of draft amendments of the State Planning Provisions	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Consult with the Minister regarding a draft amendment of the State Planning Provisions, on behalf of the Planning Authority
Section 30NA Preparation of minor amendments of the State Planning Provisions	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Consult with the Minister regarding a draft amendment of the State Planning Provisions, on behalf of the Planning Authority
Part 3A – Local Provisions Schedule (LPS)		
Section 35(1) Draft LPS to be provided to Commission	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Prepare and submit a draft LPS to the Tasmanian Planning Commission, in accordance with the decision of the Planning Authority
Section 35(4) Draft LPS to be provided to Commission	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Nil
Section 35(5)(c) Draft LPS to be provided to Commission	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	Negotiate and reach agreement with the Tasmanian Planning Commission to modify a draft LPS so that the draft LPS meets the criteria in section 34
Section 35(6) Draft LPS to be provided to Commission	- General Manager	Nil

	<ul style="list-style-type: none"> - Director Development and Regulatory Services - Senior Strategic Planner 	
Section 35A(5) Commission may be required to provide draft LPS	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	Nil
Section 35C Notice of exhibition of draft LPS	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner - Development Administration Officer 	Nil
Section 35D Exhibition of draft LPS	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	Nil
Section 35F	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	Provide a report containing the information required under section 35F(2) and section 35F(3) to the Tasmanian Planning Commission, in accordance with a decision of the Planning Authority
Section 35G	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	In accordance with a decision of the planning authority to notify the Tasmanian Planning Commission that the content of a provision of the SPPs should be altered
Section 35I Withdrawal of draft LPS	<ul style="list-style-type: none"> - General Manager 	In accordance with a decision of the planning

	<ul style="list-style-type: none"> - Director Development and Regulatory Services - Senior Strategic Planner 	authority to withdraw a draft LPS
Section 35K(2) Modifications to draft LPS	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	Nil
Section 35K(3) Modifications to draft LPS	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	Prepare and submit to the Tasmanian Planning Commission a substitute draft LPS in accordance with a direction issued under section 35K(1)(c)
Section 35KB Where substantial modifications required	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	<p>In accordance with a direction issued by the Tasmanian Planning Commission under section 35KB(1):</p> <ul style="list-style-type: none"> - Prepare and submit to the Tasmanian Planning Commission an amendment of a LPS; - Publicly exhibit the amendment in accordance with section 40G; and - Resubmit to the Tasmanian Planning Commission an amended draft of the amendment of the LPS
Section 35M(2) Notice of approval of Local Provisions Schedule	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Senior Strategic Planner 	Nil

	- Development Administration Officer	
Section 35P Review of LPSs - Conduct of review	- General Manager - Director Development and Regulatory Services - Senior Strategic Planner	In accordance with a decision of the planning authority to conduct a review as required by section 35O(1) or (2) or by a notice under section 35O(4)
Section 38(3) Requests for amendments of LPSs - Decision in relation to request for amendment	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40 Requests for amendments of LPSs - additional Information may be required	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40A(3) Requests for amendments of LPSs - review of requirement for additional information Planning Authority must provide material to commission if requested	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40B (3) Requests for amendments of LPSs -review of refusal of request to amend LPS	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning	Nil

	- Senior Strategic Planner	
Section 40B (6) Review of refusal of request to amend LPS. Planning Authority that is given a notice must reconsider whether to prepare draft amendment and must notify the person who made the request	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40D Amendment of LPS - Preparation of draft amendments	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40E(3) Amendment of LPS - Withdrawal of draft amendments	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	In accordance with decision of the Planning Authority
Section 40FA Amendment of LPS - Notice to certain agencies and State Authorities)	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40G Amendment of LPS - notice of exhibition	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning	Nil

	- Senior Strategic Planner	
Section 40H Exhibition	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40S(3) When amendments of LPS come into effect	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40T(3) Combined permit and amendment process - Permit applications that requires amendment of LPS	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40U Combined permit and amendment process - additional information	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil
Section 40V(3) Combined permit and amendment process - Review of requirement for additional information	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner	Nil

Section 40W Combined permit and amendment process - Determination of amendment where concurrent permit application sought	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 42D Combined permit and amendment process - Correction of mistakes in permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 43(6) Minor amendment of permit – notify persons of amendment to permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 43(7) Minor amendment of permit – notify EPA of amendment to permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 43(9) Minor amendment of permit – notify Tasmanian Planning Commission of amendment to permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 43(10) Minor amendment of permit – notify	<ul style="list-style-type: none"> - General Manager 	Nil

Heritage Council of amendment to permit	<ul style="list-style-type: none"> - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	
Section 48 Enforcement of observance of planning schemes	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	<p>To require the making of a permit application and to undertake actions and proceedings in pursuance of the Council's obligations as a Planning Authority to observe and enforce compliance of a planning scheme; including –</p> <ul style="list-style-type: none"> to give such advice, consultation, referral or notification as required under Part 4 – Enforcement of Planning Control; to represent the planning authority or to appoint a person to represent the Planning Authority and to give evidence, on a planning appeal or other action, including any mediation, before the Tasmanian Civil and Administrative Tribunal or any other body of competent jurisdiction in respect of any appeal against a decision on a planning permit; to initiate legal proceedings for any use of land, development or act if: <ul style="list-style-type: none"> • contrary to a State Policy, planning scheme or special

		<p>planning scheme;</p> <ul style="list-style-type: none"> • an obstruction of a planning scheme or special planning scheme; or • a breach of a condition or restriction of a planning permit
Section 48AA Enforcement of major project permits	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 48A Notice to remove signs	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 51	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner 	Graduate Town Planner only when authorised in writing by the Team Leader Town Planning
Section 53(5A) and (5B) Granting extension to period to substantially	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Graduate Town Planner only when authorised in writing by the Team Leader Town Planning

commence	<ul style="list-style-type: none"> - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner 	
Section 54 Additional Information	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner 	Graduate Town Planner only when authorised in writing by the Team Leader Town Planning
Section 55 Correction of mistakes in permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner 	<p>Inclusive of Council decision only where the permit amendment does not alter the intent or nature of Council's decision.</p> <p>Graduate Town Planner only when authorised in writing by the Team Leader Town Planning</p>
Section 56 Minor amendments of permits issued	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner 	Graduate Town Planner only when authorised in writing by the Team Leader Town Planning

Section 57(2) Applications for discretionary permits – refusal to grant	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Refuse to grant a permit if the delegated officer has determined the use or development is Prohibited under Clause 6.9 of the Tasmanian Planning Scheme
Section 57(3) Applications for discretionary permits – Notifying of application	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner - Development Administration Officer 	Nil
Section 57(5) Applications for discretionary permits – allow additional time to receive representations	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Nil
Section 57(6) Applications for discretionary permits – granting or refusing to grant a permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	<p>Determine to grant or refuse the application, taking into consideration the recommendation of the Team Leader Town Planning, Senior Strategic Planner or Town Planner, if:</p> <ul style="list-style-type: none"> - the recommendation is to grant a permit and no more than one representation has been received that objects to an application (<i>see Note 1</i>); or

		<ul style="list-style-type: none"> - there will be a failure to determine an application for a permit under section 57 before the expiration period referred to in either section 57(6)(b)(i) or (ii) and a request for an extension of time under section 57(6A) has not been agreed to in writing by the applicant
	<ul style="list-style-type: none"> - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Grant a permit if no representations that object to an application have been received and the application demonstrates compliance with the requirements of the planning scheme (see Note 1)
	<ul style="list-style-type: none"> - Graduate Town Planner 	Grant a permit if no representations have been received and the application demonstrates compliance with the requirements of the planning scheme only when authorised in writing by the Team Leader Town Planning
	<p><i>Note 1: For the purposes of this section, a representation that 'objects to an application' does not include a representation that is:</i></p> <ul style="list-style-type: none"> - <i>in support of, or neutral towards, an application; or</i> - <i>by, or on behalf of, a government agency, relevant entity, or regulated entity that either:</i> <ul style="list-style-type: none"> o <i>does not object to the granting of the permit; or</i> o <i>requests that the application be subject to certain conditions or accompanied with certain notes.</i> 	

Section 57(6A) Applications for discretionary permits – extension of assessment timeframe	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner 	Nil
Section 57(7) Notice of decision	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner - Development Administration Officer 	Nil
Section 57A Mediation	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 58(2) Application for other permits – granting the application	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Graduate Town Planner only when authorised in writing by the Team Leader Town Planning

	- Graduate Town Planner	
Section 58(2A) Application for other permits – extension of assessment timeframe	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner	Nil
Section 58(3) Application for other permits – notice of decision	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner - Development Administration Officer	Nil
Section 58A Permits requiring Agreements	- General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Graduate Town Planner	Graduate Town Planner only when authorised in writing by the Team Leader Town Planning
Section 59 Failure to determine an application for a permit	- General Manager - Director Development and Regulatory Services	Nil

	<ul style="list-style-type: none"> - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	
Section 60 Determine compliance with permit condition	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 60H(3) Minister may request information from council or relevant State entity	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60I(3) Council to give notice in relation to eligibility of major project proposals	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60S(4)(b) Refund of ordinary permit where declaration of major project is amended under section 60TG(2) so that the declaration also relates to an additional area of land	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60S(5) Service of certificate of development	<ul style="list-style-type: none"> - General Manager 	Nil

completion	<ul style="list-style-type: none"> - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	
Section 60TD(1) Notice of request under section 60TC(1)	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60(TH) Notice of amendment of declaration of a major project to be given	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60ZX(1) Provision to panel to further information	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60ZZP(10) Major project permit may be granted subject to conditions or restrictions	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 60ZZZAA(5) Determination as to whether, and the manner in which,	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Nil

proposed significant amendment may be assessed	<ul style="list-style-type: none"> - Team Leader Town Planning - Senior Strategic Planner 	
Section 60ZZZAB Enforcement certificates	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner 	Nil
Section 63B(3) Notice of suspected contravention	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 65B(5) Notice of intention to issue enforcement notice	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 65C(5) Enforcement notice	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 65F(2) Notice of intention to cancel permit	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Nil

	<ul style="list-style-type: none"> - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	
Section 65G Cancellation of permits	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner 	Nil
Section 71 Planning Authority may enter into Agreements	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Nil
Section 73 Bonds and guarantees	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Director Infrastructure Services 	Where recommended for inclusion by Director Infrastructure Services
Section 73A Payments and contributions for infrastructure	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Director Infrastructure Services 	Where recommended for inclusion by Director Infrastructure Services
Section 74(3) Ending of Agreement	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Nil
Section 75 Amendment of Agreements	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services 	Nil
Section 76 Agreement to be	<ul style="list-style-type: none"> - General Manager 	Nil

lodged with Commission	<ul style="list-style-type: none"> - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Development Administration Officer 	
Section 78 Registration of Agreements	<ul style="list-style-type: none"> - General Manager - Director Development and Regulatory Services - Team Leader Town Planning - Senior Strategic Planner - Town Planner - Development Administration Officer 	Nil

Moved Councillor Ben Dudman

Seconded Councillor Lochie Dornauf

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader

Votes against Councillor Rodney Synfield
Councillor John Temple

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 003/2024

Corporate Services

Financial Report to 31 December 2023

Report Author Justin Marshall
Team Leader Finance

Authorised by Craig Davies
Director Corporate Services

Motion That Council receives the financial report for the period ended 31 December 2023 as provided in the Financial Report – 31 December 2023 (Attachment 1).

Moved Councillor Kevin House

Seconded Councillor Ben Dudman

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015*: section 28.

Motion carried by simple majority

Minute Reference: 004/2024

Corporate Services

Council Audit Panel Minutes of Meeting

Report Author Craig Davies
Director Corporate Services

Authorised by Jonathan Harmey
General Manager

Motion That Council receives the Minutes of the Audit Panel Meeting, held on 19 December 2023 as per Audit Panel Minutes – 19 December 2023 (Attachment 1).

Moved Councillor Kevin House

Seconded Councillor Ben Dudman

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 005/2024

Governance

Annual Plan December 2023 - Quarterly Report

Report Author Wezley Frankcombe
Manager Governance and Performance

Authorised by Jonathan Harmey
General Manager

Motion That Council receives and notes the report of performance against the Annual Plan 2023-24 for the period from October to December 2023 (Quarter 2) as shown below:

Supporting Our Customers

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
4.1, 6.4	Review and update the Council's website information and user guides for the use of indoor facilities	Website updated	Infra	Progressing	1, 2	Template for updated guides prepared. Facility information to supposed on-line booking system completed.
4.1, 6.4	Implement a new on-line booking system for the Council's facilities	Online system operational	Infra	Achieved	1, 2	System implementation completed.
5.1, 5.3, 5.6	Undertake a customer satisfaction survey (of at least 400 residents) through an independent market research firm	Survey results reported to Council	CS	Pending	2, 3	Survey is proposed in the Community Strategic Plan process which is currently being designed.
5.1, 5.3, 5.6	Implement system and process improvements to increase reporting against the Customer Service Charter and Standards	Management reporting to Council	CS	N/A	3, 4	
5.1, 5.3, 5.6	Renew the Customer Service Charter and Customer Service Standards to set expectations that continue to meet the changing needs of our community	Service Charter approved by Council	CS	Progressing	2, 3	Review progressing with internal stakeholders through the Customer Service Group.
2.3, 2.4	Expand the services offered through the Great Western Tiers Visitor Centre to enhance face to face service	New services offered	CW	N/A	3, 4	
2.3	Complete development and roll out of the new Resident's Welcome Pack	New Resident Pack in use	CW	Pending	2	New residents' kit commenced, with communications for finalisation of draft to a Council Workshop.
2.3	Reduce reliance on paper-based processes by implementing a program to enable more online webforms, automation and workflow specific forms	Increased number of online forms	CS	N/A	3, 4	

Managing Our Asset Portfolio

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
5.2, 6.1, 6.3	Complete divestment of surplus property assets as determined by Council (Minute Reference 268/2022)	Properties Sold	Works	Progressing	1, 2, 3, 4	Non-public land sales progressing - four sold. Public land sales to be progressed in Q3.
6.1, 6.3	Establish formal project management and complete the detailed design and tender documentation for a new centralised works depot at Westbury	Tender Complete	Works	Achieved	1, 2	Detailed design and tender documentation finalised. Public tender advertised in December 2023.
6.1, 6.3	Complete tendering and construction contract awarded for the new centralised Works Depot at Westbury	Contract Awarded	Works	N/A	3, 4	
6.2, 6.3	Progress the Hadspen Meander Valley Road intersection upgrades design and procurement documentation	Complete	Infra	Achieved	1, 2, 3, 4	Awaiting review comments from DoSG for Bartley Street roundabout.
6.2, 6.3	Update the Sport and Recreation Venue Action Plan to inform the provision, replacement and upgrading of sport and recreation amenities	Complete	Infra	Pending	2, 3	No activity in Q2.
6.2	Renew the <i>Eastern Play Spaces Strategy 2020</i>	Complete	Infra	Progressing	2, 3	Information to be presented to Council at upcoming Workshop.

Investing in Community Facilities and Infrastructure

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
4.1, 6.4	Complete level of service review for the Council's pools at Deloraine and Caveside and natural swimming sites	Review complete	Infra	Achieved	1, 2	Consultant presentation to a Council Workshop completed. Final report received.
4.1, 6.4	Review and update asbestos register priorities based on building hierarchy	Progress to schedule	Infra	Pending	1, 2, 3, 4	No activity in Q2.
4.6	Complete an audit of lease currency for the Council's owned facilities and implement a program of lease renewal	Progress to schedule	Infra	Pending	1, 2, 3, 4	No activity in Q2.

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
4.1, 6.4	Develop a contemporary lease document and renew leases when due	Progress to schedule	Infra	Progressing	1, 2, 3, 4	Governance reviewing lease and license requirements.
4.1, 6.4	Develop a community hall renewal policy, considering asset condition, utilisation rates, renewal and maintenance costs and service options	Review complete	Infra	Pending	1, 2, 3, 4	No activity in Q2.
4.1, 6.4	Progress construction of the Deloraine Squash Court project	Progress to schedule	Infra	Achieved	1, 2, 3, 4	Construction in progress.
6.1, 6.3	Plan and deliver Capital Works Program projects	Progress to schedule	Works	Achieved	1, 2, 3, 4	Plant procurement, road and drainage projects in progress.
6.2, 6.3	Progress consultation, master planning and design of the Deloraine Recreation Precinct	Progress to schedule	Infra	Achieved	1, 2, 3, 4	Updated draft masterplan presented to Council Workshop in Q2.
6.1, 6.3	Deliver the bridge inspection and maintenance program	Progress to schedule	Infra	Achieved	1, 2, 3, 4	Additional inspections undertaken by the Council's consultant.
6.1, 6.3	Deliver civil construction and infrastructure works for transport and recreation assets	Progress to schedule	Infra	Achieved	1, 2, 3, 4	Westbury Sports Centre changeroom upgrade completed.
6.2, 6.3	Plan, manage, construct and maintain bridges, culverts and other infrastructure	Progress to schedule	Infra	Achieved	1, 2, 3, 4	Contract awarded for Roxford Road bridge. Tenders received for Montana Road bridge.
6.2	Undertake targeted community engagement on flood resilience and learnings from the October 2022 flood	Completed	CW/Infra	Achieved	2, 3	Community engagement session held on 17 October 2023.

Making a Positive Contribution to Community Wellbeing

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
3.1, 3.4, 4.1	Support and deliver the Council's contributions to the Westbury Bicentenary celebrations	Completed	CW	Achieved	1, 2, 3	Westbury Bicentenary event complete. Finalisation of all remaining projects continuing with Infrastructure department.
3.1, 3.4, 4.1	Deliver youth programs under the Premiers Fund for Child and Youth Wellbeing grant	Completed	CW	Achieved	1, 2	Project continuing and engagement being completed in line with funding agreement.

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
3.1, 3.4, 4.1	Develop and deliver an enhanced program of community events	Community Events Delivered	CW	Achieved	1, 2, 3, 4	<i>LIFT Local Meander Valley</i> program completed in the December quarter.
4.1	Facilitate and enable staff volunteering in the community	Volunteering hours	CW	Pending	1, 2, 3, 4	Guidelines for volunteering program in development. Agreement formed with Volunteering Tasmania.
3.1, 3.4, 4.1	Manage recurrent sponsorship funding to Deloraine Cup, Deloraine, Chudleigh and Westbury Show Societies	Payments made	CW	Progressing	1, 4	Discussions held with show societies.
3.1-3.5, 4.1	Deliver programmed activity and support for Volunteer Week	Number of initiatives delivered	CW	N/A	3	
3.1, 3.4, 4.1	Deliver programmed activity and support for Seniors Week	Number of initiatives delivered	CW	Achieved	2	Various programs delivered through the <i>LIFT Local Meander Valley</i> program.

Supporting Economic Growth, Prosperity and the Environment

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
1.4, 1.5	Provide Westbury Town Common Management Plan report to Natural, Resources and Environment (NRE) Tasmania and renewal application lodged for the Management Plan	Works complete	Works	Achieved	3	Report and application for renewal of Management Plan submitted.
1.4, 1.5	Application and approval from Natural, Resources and Environment (NRE) Tasmania to undertake flood remediation works, including reclamation and revegetation, at Rotary Park, Deloraine	Approval received	Works	Progressing	1, 2	Application submitted. Further information requested including submission of a Natural Values Assessment.
1.4, 1.5	Complete agreed remediation works including reclamation and revegetation, at Rotary Park, Deloraine	Works complete	Works	Progressing	2, 3	Willow regrowth treated.
1.4, 1.5	Complete identified path and trees works at Wildwood, Deloraine to improve public safety	Works complete	Works	Achieved	2, 3	Tree work completed.

Supporting Community Health Outcomes, Resilience and Emergency Management Responses

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
4.4	Review Municipal Emergency Management Plan in line with new SES regional template	Complete	Infra	Progressing	2, 3	Draft Plan completed in late December and will be complete in Q3.
4.4	Complete logical test of Emergency Management Plan	Complete	Infra	N/A	3	
4.4	Procure Emergency Response Trailer and equipment	Delivered	Infra	Progressing	3	Procurement of resources for trailer complete. Trailer design and quotation received from local supplier.

Managing Planning, Development and Regulation

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
1.1, 1.2, 1.3	Contribute to regional planning initiatives: Northern Tasmanian Regional Land Use Strategy Review	Participation	D&RS	Achieved	1, 2, 3, 4	REMPPLAN Demand and Supply draft report completed. To be released Q3.
1.1, 1.2, 1.3	Contribute to the Greater Launceston Plan Review	Participation	D&RS	Achieved	2, 3	Workshop conducted with elected members.
1.2	Progress development of a Structure Plan for Carrick	Plan development progressed	D&RS	Pending	2, 3	To be progressed in Q3.
1.1, 1.2, 1.3	Review the Prospect Vale - Blackstone Heights Structure Plan	Completed	D&RS	Progressing	2, 3, 4	Awaiting consultant's input.
1.1, 1.2, 1.3	Participate in Planning Reforms and Statutory reviews	Participant	D&RS	Achieved	1, 2, 3, 4	SPP Review of Action Group 1 items - workshops commenced.
1.1, 1.2, 1.3	Review and implement Public Open Space Policy	Completed	D&RS	N/A	3, 4	

Provide Contemporary Waste Collection, Disposal and Recycling Services and Infrastructure

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
1.1, 1.5	Deliver a new Waste Management Strategy	Endorsed strategy	Infra	Progressing	1, 2	Draft strategy document prepared by the Council's consultant. Under review.
6.1, 6.6	Undertake feasibility assessment for new landfill within Meander Valley	Complete	Infra	Progressing	1, 2, 3, 4	Consultant engaged to commence feasibility work.
1.1, 1.5	Complete purchase of existing landfill area at Cluan	Complete	Infra	Progressing	1, 2, 3	
1.5, 6.6	Complete design and commence construction for new transfer station at Deloraine	Progress to schedule	Infra	Progressing	1, 2, 3, 4	Contractor engaged for construction of weighbridge civil works.
1.1, 1.5	Deliver the annual Hard Waste Collection	Collection provided	Infra	Progressing	2	Planning for collection in early 2024 underway.
1.5, 6.1, 6.6	Complete design for expanded landfill cell at Cluan	Complete	Infra	Pending	1, 2, 3	Awaiting consultant inputs.
1.1, 1.5	Maintain planning and environmental approvals and compliance for existing landfill operations	Nil environmental improvement notices	Infra	Achieved	1, 2, 3, 4	Ongoing.
1.3, 1.4, 1.5	Achieve EPA approvals for increased height and manage landfill cell at Deloraine in accordance with approvals to provide for continuing operation	Approval obtained	Infra	Achieved	1, 2	Approval received from EPA.

Provide a Robust, Reliable, Secure and Available ICT Environment

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.1	Deliver digital transformation and service modernization roadmap to inform the sequencing of ICT investment and roll out	Roadmap delivered	Gov	Achieved	1	Roadmap delivered in June 2023.
5.1	Procure third-party support agreement to sustain unsupported <i>TechnologyOne</i> legacy systems from September 2023	Support in place	CS	Achieved	1, 2	Support agreement in place.

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.1, 5.2, 5.3, 5.4, 5.6	Procure agreed ERP software products, prepare and resource implementation project and governance, sourcing of technical support roles	ERP program endorsed by Council	CS	Progressing	1, 2, 3, 4	Discussion held with suppliers.
5.1	Review and recommend ICT costs to deliver ERP software and modernisation roadmap, vendor and software related costs, governance, and change management	Plan approved by Council	CS	Progressing	2, 3	Planning continuing with ICT consultant.
5.3, 5.4	Determine and procure a cloud-based records management system replacement, prepare implementation roadmap	Roadmap approved	CS	Progressing	1, 2, 3, 4	Contract signed with IT consultant (<i>Councilio</i>) for implementation for implementation in Q3/Q4.
5.1, 5.2, 5.3, 5.4, 5.6	Review and recommend any changes to the Council's internal resources to support a maturing capability in the management of information	Review complete	CS	Pending	1, 2	On hold pending other components of the ERP project.
5.1, 5.3, 5.4, 5.6.	Progressively develop a contemporary suite of information policy and standards to ensure the protection and appropriate use of information	Policies in place	CS	Pending	1, 2, 3, 4	To follow records management system procurement.
5.1, 5.2	Review software requirements to support future GIS and asset management systems	Review completed	Infra	Progressing	1, 2, 3	Review commenced. Change to GIS viewing software to be implemented.

Deliver Good Governance and Resilience Through Sound Corporate and Financial Management

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.1, 5.2	Complete a review and update of financial, planning and other legislation-based delegations	Delegations approved	Gov	Progressing	1, 2	Review commenced.
5.1, 5.2	Deliver employee training on right to information legislation and record keeping	Training delivered	Gov	Pending	2, 3	To be progressed in Q3.
5.1, 5.2	Establish agreed reporting for management briefing reports to Council	Reporting in place	Gov	Progressing	1, 2, 3, 4	Review commenced.

Managing Our Supply Chain to Procure Goods and Services

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
5.6	Deliver procurement and contract management training to employees	Training delivered	Infra	N/A	3, 4	
5.6	Deliver project management training to employees involved in major project delivery	Training delivered	Infra	N/A	3, 4	

Informing and Engaging Our Community

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comments
3.1, 3.4, 4.1	Undertake engagement and renew the Community Strategic Plan	Completed	CW	Achieved	1, 2, 3, 4	Plan for development of the Community Strategic Plan has been workshopped and consultants engaged.
4.1	Develop and implement a Communication and Engagement Strategy	Completed	CW	Pending	2, 3	On hold pending communications resources.
4.1	Deliver enhanced community engagement and consultation functionality on the Council's website	Website operational	CW	Pending	1, 2	Not yet commenced.
2.1, 2.2	Assess the feasibility of electronic notice boards located at community hubs throughout the region to support the Council and community messaging	Business case to Council	CW	Pending	2	Not yet commenced.

Demonstrating a Commitment to Our People

ANNUAL PROJECTS						
Link	Activity	Measure	Lead	Status	Timing	Comment
5.3, 5.4, 5.6	Undertake priority actions identified by employees in the Cultural Development Action Plan	Number progressed	CS	Achieved	1, 2, 3, 4	Cultural Development Action Plan being progressed with employees.
5.3, 5.4, 5.6	Develop a strategic workforce management plan to optimise skills, staffing levels, attraction and retention	Strategy delivered	Gov	Pending	2, 3, 4	Not yet commenced.

5.1, 5.2, 5.4, 5.6	Review the strategic and operational risk registers and implement mitigation actions considering Risk Appetite Statement	Mitigation measures actioned	CS	Achieved	2, 4	Strategic and operational risk registers have been reviewed and updated.
5.3, 5.4, 5.6	Review and update human resource management policies and deliver employee training to align with contemporary practices and industrial law	Policy suite reviewed and training complete	CS	N/A	3, 4	
5.3, 5.4, 5.6	Review and update employee Code of Conduct and dispute resolution framework and ensure all staff undertake refresher training	CofC in place and training complete	CS	N/A	3, 4	
5.3, 5.4, 5.6	Employee culture survey undertaken and cultural action plan revised	Survey complete	CS	Achieved	3, 4	Six monthly employee culture survey completed and received in December.

Ensuring a Safe and Healthy Workplace

ANNUAL PROJECTS

Link	Activity	Measure	Lead	Status	Timing	Comments
5.4	Complete annual employee skin checks	Completed	CS	Achieved	1	Skin checks completed.
5.4	Hold departmental level initiatives for RUOK day, Mental Health Month	Delivered events	CS	Achieved	2, 3	RUOK day event conducted. Mental health first aid training planned for February. Lifeline training for management staff.
5.4	Implement an organisation wide engagement on WHS including sharing incident stories and promoting the reporting of hazards, incidents and near misses	Implemented	CS	Pending	2, 3	WHS Officer has commenced looking for opportunities to increase engagement with staff and build awareness around reporting.
5.4	Review workers compensation and rehabilitation management procedures to ensure active case management	Review complete	CS	N/A	3, 4	

Moved Councillor Michael Kelly

Seconded Councillor Ben Dudman

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 006/2024

Councillor Rodney Synfield left the Meeting at 3.46pm

Governance

New Policy No. 96 - Safeguarding Children and Young People

Report Author Wezley Frankcombe
Manager Governance and Performance

Authorised by Jonathan Harmey
General Manager

Decision Sought Council reviews and adopts Policy No. 96 – Safeguarding Children and Young People.

Vote Simple majority

Recommendation to Council

That Council adopts Policy No. 96 - Safeguarding Children and Young People as shown below:

POLICY MANUAL

Policy Number: 96	Safeguarding Children and Young People
Purpose:	To provide direction to assist all employees of the Meander Valley Council, Councillors and representatives in compliance with the <i>Child and Youth Safe Organisations Act 2023</i> .
Department:	Governance
Author:	Manager Governance and Performance
Council Meeting Date:	16 January 2024
Minute Number:	006/2024
Next Review Date:	16 January 2025

POLICY

1. Definitions

Abuse Means an act, or a failure to act, towards or on behalf of a child or young person that may result in harm. It can occur on one occasion, or multiple

occasions. Sometimes the impact of multiple events leads to harm that becomes cumulative in nature. Types of abuse include physical, emotional, sexual and neglect.

Child/Children/Young Person
Child Safe

Any person under 18 years of age as defined by *Children, Young Persons and their Families Act 1997*.

For this policy, child safe means protecting the rights of children and young people to be safe by taking actions that can help prevent harm and abuse.

Child Safe Organisation

Defined in the Royal Commission Final Report as an organisation that:

- creates an environment where childrens' safety and wellbeing are at the centre of thought, values and actions;
- places emphasis on genuine engagement with and valuing of children and young people;
- creates conditions that reduce the likelihood of harm to children and young people;
- creates conditions that increase the likelihood of identifying any harm; and
- responds to any concerns, disclosures, allegations or suspicions of harm.

Note: in the context of Local Government organisations, this would involve referring concerns to the Independent Regulator and in the case of suspected criminal behaviour, to Tasmania Police to respond as appropriate.

Implementation of the Child and Youth Safe Standards (which mirror the National Principles for Child Safe Organisations) give effect to the above.

Child and Youth Safe Standards (the Standards)

Ten standards that specific organisations in Tasmania (including Councils) must put into practice in an ongoing and simultaneous manner. These are defined under the legislation and mirror the National Principles for Child Safe Organisations.

Contractor

In the scope of this policy means a person or company used by the Meander Valley Council to provide services directly to children and young people, or where the contract's activities will, or are likely to involve contact with children and young people that is a usual part of and more than incidental to, the services.

Council Facilities

Properties, buildings and facilities including parks and sporting facilities owned and managed by the Meander Valley Council including those used by the public or available for hire.

Council Staff

Includes Meander Valley Council employees, volunteers, students on placement, contractors, consultants, elected representatives and visitors and anyone else who undertakes work on behalf of the Meander Valley Council. This is regardless of their work related to children or young people.

Harm

Any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission or circumstance, or a series or combination of acts, omissions or circumstances.

Independent Regulator

An independent oversight body that exists to help organisations understand how to comply with Tasmania's Child and Youth Safe Framework, provide guidance and advice and monitor compliance.

LGAT

Means the Local Government Association of Tasmania.

Reportable Conduct Scheme

Requires leaders of specific organisations to notify the Independent Regulator when concerns are raised about conduct related to child abuse.

Taking the actions necessary to ensure children and young people feel safe and are safe. This also means that if children or young people do not feel safe, steps are taken to restore their safety.

Universal Principle for Aboriginal Cultural Safety

This applies across all 10 Child and Youth Safe Standards and means the right of Aboriginal and Torres Strait Islander children and young people to cultural safety must be respected.

Wellbeing of children and young people includes the care, development, education, health and safety of children and young people.

2. Objective

The objective of this policy is to define Meander Valley Council's commitment to creating and maintaining a Child Safe Organisation in accordance with the *Child and Youth Safe Organisations Act 2023 (the Act)*. This policy outlines the Meander Valley Council's approach towards achieving best practices for safeguarding of children and young people.

3. Scope

In line with the Act, this policy applies to all employees and representatives of the Meander Valley Council, including:

- a. the Mayor and Councillors;
- b. full-time, part-time and casual employees;
- c. permanent and temporary employees performing work for the Meander Valley Council, including work experience students, apprentices, interns and trainees;
- d. temporary and casual individuals engaged through an employment agency;
- e. staff on secondment from another roll or another council;
- f. volunteers of the Meander Valley Council; and
- g. contractors, or consultants, directly engaged/renumerated by the Meander Valley Council.

4. Policy

4.1 Child Safe Standards

- a. The Child Safe Standards outline how an organisation can develop a culture with child safety and wellbeing at its centre. The Child Safe Standards contribute to preventing abuse and harm. The Child Safe Standards require organisations to meet a benchmark which ensures children and young people's rights to safety and wellbeing are respected and upheld.
- b. All 10 The Child Safe Standards must be put into practice in accordance with a Universal Principle for Aboriginal Cultural Safety. The Universal Principle says organisation must provide an environment that ensures the right to cultural safety of Aboriginal and Torres Strait Islander children is respected.

- c. Tasmania’s 10 Child and Youth Safe Standards mirror the National Principles for Child Safe Organisations which emerged from the work of the Royal Commission into Institutional Responses to Child Sexual Abuse.
- d. The 10 Child and Youth Safe Standards are:

Standard	Requirements
<p>Standard 1: Child safety and wellbeing is embedded in organisational leadership, governance and culture.</p>	<p>All people in the organisation care about children and young people’s safety and wellbeing above everything else and make sure they act that way and lead others to act that way.</p>
<p>Standard 2: Children and young people are informed about their rights, participate in decisions affecting them and are taken seriously.</p>	<p>Children and young people are told about their human rights, have a say in decisions and are taken seriously.</p>
<p>Standard 3: Families and communities are informed and involved in promoting child safety and wellbeing.</p>	<p>Families, carers and communities know about and are involved in the organisation’s child and safety and wellbeing activities.</p>
<p>Standard 4: Equity is upheld and diverse needs respected in policy and practice.</p>	<p>The rights of every child and young person are being met and children and young people are treated with dignity, respect and fairness.</p>
<p>Standard 5: People working with children and young people are suitable and supported to reflect child safety and wellbeing values in practice.</p>	<p>People working with children and young people are safe to work with children and young people and are respectful of them. They are taught how to keep children safe and well.</p>

Standard	Requirements
<p>Standard 6: Processes to respond to complaints and concerns are child focused.</p>	<p>Children, young people, families, carers, staff and volunteers are listened to and can share problems and concerns.</p>
<p>Standard 7: Staff and volunteers are equipped with the knowledge, skills and awareness to keep children and young people safe through ongoing education and training.</p>	<p>Staff and volunteers keep learning all the time so they know how to keep children and young people safe and well.</p>
<p>Standard 8: Physical and online environments promote safety and wellbeing while minimising the opportunity for children and young people to be harmed.</p>	<p>Children and young people are safe in online and physical spaces.</p>
<p>Standard 9: Implementation of the Child and Youth Safe Standards is regularly reviewed and improved.</p>	<p>The organisation keeps reviewing and improving its child safety and wellbeing practices.</p>
<p>Standard 10: Policies and procedures document how the organisation is safe for children and young people.</p>	<p>The organisation writes down how it keeps children and young people safe and well and makes sure that everyone can see these documents</p>

4.2 Reportable Conduct Scheme

- a. The Reportable Conduct Scheme aligns closely with the Standards. The Reportable Conduct Scheme aims to improve how organisations (in this instance, the Council) respond to allegations of certain types of misconduct involving children and/or young people, committed by their workers and volunteers.

- b. The Reportable Conduct Scheme imposes legal obligations on the General Manager as head of the organisation to have systems in place to prevent child abuse and if child abuse is alleged, to ensure allegations are brought to the attention of the Independent Regulator within three business days of receipt of the complaint, along with appropriate persons for investigation and response.
- c. The Meander Valley Council may engage an external third party for the purpose of conducting investigations and reporting on allegations of abuse.
- d. Under the Reportable Conduct Scheme, reportable conduct is broader than suspected criminal behaviour and includes:
 - i. sexual offences (against, with or in the presence of, a child);
 - ii. sexual misconduct (against, with or in the presence of, a child);
 - iii. physical violence (against, with or in the presence of, a child);
 - iv. grooming of a child;
 - v. behaviour that causes significant emotional or psychological harm;
 - vi. significant neglect; and
 - vii. relevant offences such as failing to report child abuse.

4.3 Roles and Responsibilities

- a. Safeguarding children and young people is a shared responsibility across the Meander Valley Council.
- b. The Meander Valley Council's Officers will continue to identify specific role requirements and update Officer Position Descriptions as necessary, in order to continue to work towards best practice in accordance with the Act.

4.4 Continual Improvement

The Meander Valley Council will work with the Regulator, Local Government Associations of Tasmania, other Councils, training providers and other entities as necessary in developing future policies, procedures, processes and training.

5. Legislation and Related Council Policies

Legislation:

- *Local Government Act 1993*
- *Archives Act 1983*
- *Right to Information Act 2009*
- *Child and Youth Safe Organisations Act 2023*

Policies:

- Risk Management Policy
- Information Management Policy
- Human Resources Policies and Procedures

Moved Councillor Ben Dudman

Seconded Deputy Mayor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 007/2024

Councillor Rodney Synfield returned to the meeting at 4:04pm

Governance

Future of Local Government Review: Final Report Submission

Report Author Jonathan Harmey
General Manager

Motion That Council approves the points to form a submission on *The Future of Local Government Final Report*:

1. Meander Valley Council does not support forced amalgamation or forced boundary changes to the existing Tasmanian Local Government areas.
2. Meander Valley Council does not support the maps of alternative future design for Local Government in Tasmania, involving a structural redesign to form 15 new Local Government areas.
3. Meander Valley Council supports councils that wish to progress voluntary amalgamations to do so with the support of their communities and the Tasmanian Government. Our community does not support voluntary amalgamation of the Meander Valley Council area with any other Tasmanian councils.
4. The Final Report does not adequately outline the substantial costs to achieve the proposed reforms. It is unrealistic for Council Officers to deliver the significant reforms in addition to their current roles. The cost of implementing the reforms should be met by the Tasmanian Government and not property owners.
5. Final Report Recommendation 3: *The Tasmanian Government should work with the sector to develop, resource, and implement a renewed Strategic Planning and Reporting Framework that is embedded in a new Local Government Act to support and underpin the role of local government. Under this Framework councils will be required to develop – within the first year of every council election – a four-year strategic plan. The plan would consist of component plans including, at minimum, a: community engagement plan; workforce development plan; elected member capability and professional development*

- plan; and financial and asset sustainability plan. This recommendation does not recognise the significant time and cost required to develop the suggested new plans. It may take years to develop informed and accurate plans.*
6. Final Report Recommendation 5: *A new Local Government Board should be established to undertake detailed assessment of formal council amalgamation proposals and make recommendations to the Tasmanian Government on specific new council structures. This recommendation should be limited to the voluntary amalgamation proposals identified by respective councils in Recommendation 4.*
 7. Final Report Recommendation 9: *The new Local Government Act should provide that the Minister for Local Government can require councils to participate in identified shared service or shared staffing arrangements. This recommendation seeks to force councils and their employees into structurally different resourcing arrangements. Shared service arrangements are recommended to be voluntary or by agreement from a majority of Tasmanian Councils.*
 8. Final Report Recommendation 10: *Give councils the opportunity to design identified shared service arrangements themselves, with a model only being imposed if councils cannot reach consensus. This recommendation seeks to force councils and their employees into structurally different resourcing arrangements. The following wording is recommended for removal with a model only being imposed if councils cannot reach consensus.*
 9. Final Report Recommendation 11: *Before endorsing a particular mandatory shared service arrangement, the Minister for Local Government should seek the advice of the Local Government Board. Recommended change that the Minister for Local Government will consult with all Tasmanian councils.*
 10. Final Report Recommendation 12: *If councils are unable to reach consensus on a mandatory service sharing agreement, the Minister for Local Government should have the power to require councils to participate in a specific model or models the Tasmanian Government has developed. This recommendation seeks to force councils*

and their employees into structurally different resourcing arrangements. Shared service arrangements are recommended to be voluntary or by agreement from a majority of Tasmanian Councils.

11. Final Report Recommendation 15: *To be eligible to stand for election to council, all candidates should first undertake – within six months prior to nominating – a prescribed, mandatory education session, to ensure all candidates understand the role of councillor and their responsibilities if elected.* Meander Valley Council supports education sessions following a candidates election, not before being elected. This is not a requirement for State or Federal election candidates. This recommendation should also take into account those elected members that are reelected and have previously completed training. Education sessions must accommodate a range of learning styles to be available for all elected members to participate.
12. Final Report Recommendation 23: *The Tasmanian Government should review the current rating system under the Local Government Act to make it simpler, more equitable, and more predictable for landowners. The review should only be undertaken following implementation of the Board's other rating and revenue recommendations.* The current Local Government Act has many avenues for councils to provide an equitable rating system. The principal reason that rates vary and may fluctuate is changes to property values which are determined by the Tasmanian Government's Office of the Valuer General.
13. Final Report Recommendation 24: *The Tasmanian Government should work with the sector to develop, resource and implement a best practice local government performance monitoring system.* The Council supports best practice local government performance reporting which should be used for benchmarking purposes only.
14. Final Report Recommendation 25: *The Tasmanian Government should develop a clear and consistent set of guidelines for the collection, recording and publication of datasets that underpin the new performance reporting system to improve overall data consistency and integrity and prescribe data methodologies and protocols via a*

Ministerial Order or similar mechanism. The Tasmanian Government should fund and deliver the performance reporting platform that is user friendly for Council Officers to input data.

15. Final Report Recommendation 26: *The new Strategic Planning and Reporting Framework should actively inform and drive education, compliance and regulatory enforcement activities for the sector, and entities with responsibility for compliance monitoring and management – including the Office of Local Government and council audit panels – should be properly empowered and resourced to effectively deliver their roles. As part of this the Tasmanian Government should consider introducing a requirement for councils to have an internal audit function given their responsibilities for managing significant public assets and resources and whether this requirement needs to be legislated or otherwise mandated. Consideration should also be given to resourcing internal audit via service sharing or pooling arrangements, particularly for smaller councils.* This recommendation implies that council audit panels are not properly empowered and resourced to effectively deliver their role, this is not the case at Meander Valley Council.
16. Final Report Recommendation 33: *A new Local Government Act should require councils, when developing and adopting their Community Engagement Strategies, to clearly set out how they will consult on, assess and communicate the community impact of all significant new services or infrastructure.* This recommendation has a level of subjectivity around the definition of *significant new services or infrastructure*. The requirement to engage should be limited to major change, it would be impractical for councils to engage on all service delivery.
17. Final Report Recommendation 36: *The Tasmanian Government should: support the Local Government Association of Tasmania (LGAT) to develop and implement – in consultation with councils and their staff – a workforce development toolkit tailored to the sector and aligned with the Tasmanian Government’s workforce development system; support councils to update their workforce plans at the time of any consolidation; support LGAT to lead the development and implementation of a state-wide approach*

to workforce development for key technical staff, beginning with environmental health officers, planners, engineers and building inspectors; recognise in statute that workforce development is an ongoing responsibility of council General Managers and is included as part of the new Strategic Planning and Reporting Framework; and include simple indicators of each council's workforce profile in the proposed council performance dashboard. It has been widely accepted for many years that there are vacancies at Tasmanian Councils due to a shortage of available applicants in areas such as environmental health, planning and engineering. The Tasmanian Government are recommended to review and advocate for greater training opportunities for potential employees in these areas.

Moved Councillor Kevin House

Seconded Deputy Mayor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 008/2024

Community Wellbeing

Community Grants and Sponsorship Fund - Round 3 - 2023-24

Report Author Nate Austen
Manager Community Wellbeing

Authorised by Jonathan Harmey
General Manager

Motion That Council:

1. notes the recommendations of the Grants and Sponsorship Fund Committee as listed.
2. approves grant and sponsorships to a total value of \$18,295 with the grant category totals as follows:
 - a. Community Grants totalling \$14,390:

Applicant	Purpose	Project Cost	Grant Request	Grant Recom	Comments
Blackstone Heights Community News Association	Street Library	\$400	\$400	\$400	Supported
Deloraine Football Club	Goal Post Covers	\$3,692	\$2,000	\$2,000	Supported
Deloraine Table Tennis Club	Virtual Reality Table Tennis	\$1,577	\$1,297	\$1,300	Supported
Girl Guides Tasmania – Central North	Camping Gear	\$4,405	\$3,000	\$3,000	Supported
Prospect Hawks Football Club	New Turf Line Marker for AFL at Prospect Park	\$3,682	\$1,682	\$1,690	Supported
Quamby Bend	AED	\$3,000	\$3,000	Nil	The Committee

Landcare					considered the project proposal would not address need equitably and invites resubmission
Quamby Fly Fishers Club	Engagement and Participation	\$6,000	\$3,000	\$3,000	Supported
Westbury Bowls Club	Disability Aides	\$3,567	\$3,000	\$3,000	Supported
Sub-Total		\$26,322	\$17,379	\$14,390	

b. Reimbursement Grant totalling \$3,755:

Applicant	Purpose	Grant Request	Grant Recom	Comments
Launceston City Football Club	Changerooms – Prospect Vale Park	\$3,755	\$3,755	Supported
Reimbursement Grant Totals		\$3,755	\$3,755	

c. Sponsorship Donations for Individuals totalling \$150:

Applicant	Purpose	Sponsorship Request	Sponsorship Recom	Comments
Baylis, L	Junior National Under 15 8-ball Championship, ACT	\$150	Nil	Unable to confirm eligibility. Resubmit with eligibility confirmed
Kerr, R	Australian Orienteering Championships, WA	\$150	\$150	Supported
Sponsorship Donation for Individuals Total		\$300	\$150	

3. notes the sponsorships approved by the General Manager within this Quarter as listed below:

Applicant	Purpose	Granted	Comments
New Horizons Tasmania	<i>Great Western Tiers Cycle Challenge</i>	\$2,000	Meander Valley Council will have naming rights to one of the ride classes at this event
General Manager Approved Total		\$2,000	

Moved Councillor Anne-Marie Loader

Seconded Councillor Kevin House

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015*: section 28.

Motion carried by simple majority

Minute Reference: 009/2024

Motion From the Floor – Flying the Australian Flag

Motion 1 That the Australian Flag is flown at the Westbury Council Chambers this Australia Day with a Flag Policy to be discussed and implemented within the next 12 months.

Moved Deputy Mayor Stephanie Cameron

Seconded Councillor Michael Kelly

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Rodney Synfield
Councillor John Temple

Votes against Councillor Anne-Marie Loader

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion carried by simple majority

Minute Reference: 010/2024

Amendment That the Australian Flag is flown at the Westbury Council Chambers this Australia Day with a Flag Policy be discussed and implemented within the next three months.

Moved Councillor Lochie Dornauf

Seconded Councillor Kevin House

Votes for Councillor Lochie Dornauf
Councillor Kevin House
Councillor Rodney Synfield
Councillor John Temple

Votes against Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Ben Dudman
Councillor Michael Kelly
Councillor Anne-Marie Loader

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: section 28.*

Motion lost

Minute Reference: 011/2024

Motion to Close Meeting

Motion Close the meeting to the public for discussion of matters in the list of agenda items below.

See Local Government (Meeting Procedures) Regulations 2015: section 15(1).

Moved Councillor Michael Kelly

Seconded Councillor Ben Dudman

Votes for Mayor Wayne Johnston
Deputy Mayor Stephanie Cameron
Councillor Lochie Dornauf
Councillor Ben Dudman
Councillor Kevin House
Councillor Michael Kelly
Councillor Anne-Marie Loader
Councillor Rodney Synfield
Councillor John Temple

Votes against Nil

Motion carried by absolute majority

Minute Reference: 012/2024

Closed Session Agenda

Confirmation of Closed Minutes

Refer to *Local Government (Meeting Procedures) Regulations 2015*: section 34(2).

Leave of Absence Applications

Refer to *Local Government (Meeting Procedures) Regulations 2015*: section 15(2)(h).

Release of Public Information

Refer to *Local Government (Meeting Procedures) Regulations 2015*: section 15(8).

Release of Public Information

Council, in Closed Session, determined there was no information suitable for release for the public's information.

Close of Meeting

Meeting closed at 4.37pm.

.....
Mayor Wayne Johnston

Chairperson

13 February 2024

Date