



Meander Valley Council  
Working Together

# AGENDA

## ORDINARY COUNCIL MEETING

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**Tuesday 12 September 2023**

**Time** 3.00pm

**Location** Council Chambers  
26 Lyall Street  
Westbury, Tasmania

**Phone** (03) 6393 5300

## Our Values

Our seven values help guide our decisions and underpin all we do.

Respect, listen and care for one another

Be trustworthy, honest and tolerant

Be positive and receptive to new ideas

Be innovative, creative and learn

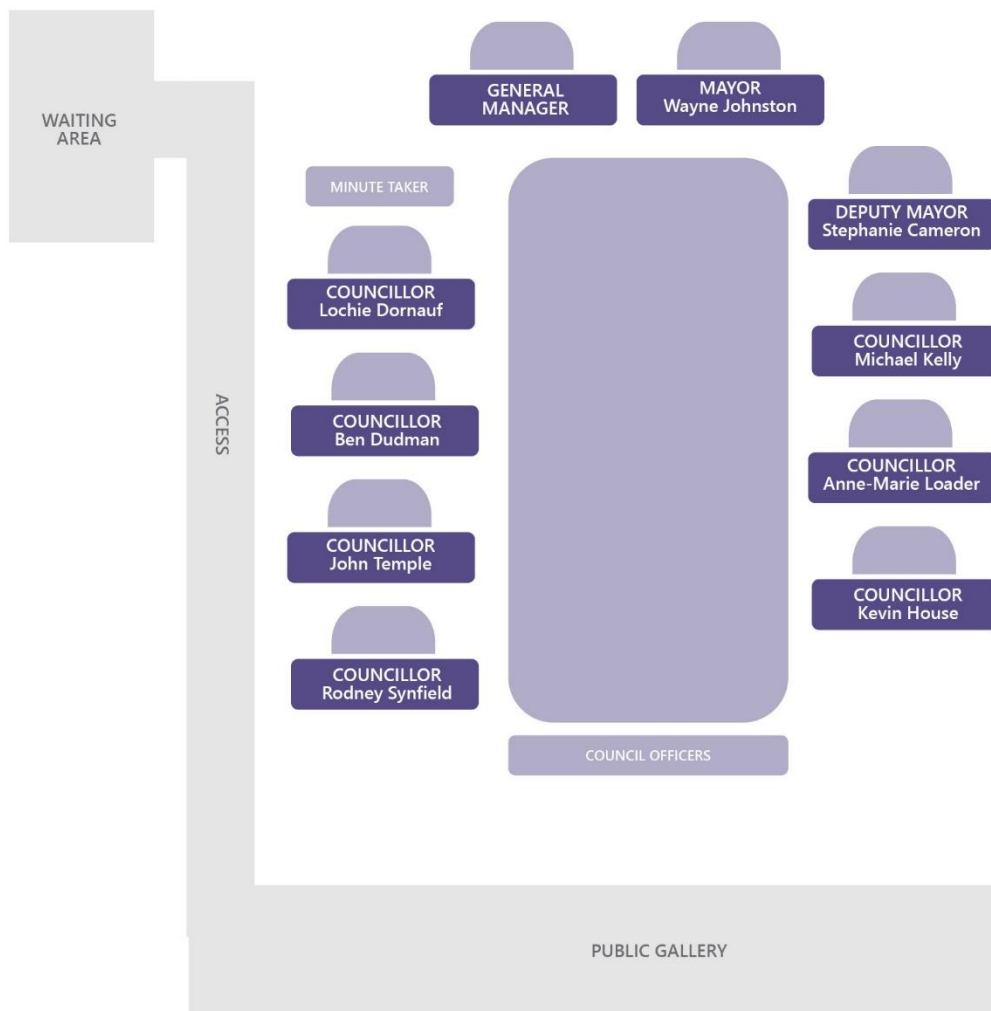
Take a fair, balanced and long term approach

Use sound business practices

Work together

## Council Chambers

Seating Plan



## Going to a Council Meeting

Members of the community are encouraged to engage with Council's monthly meetings. You can submit questions online or attend in person.

Our website offers handy fact sheets with information about what to expect at a Council Meeting, including how to participate in Public Question Time.

After the meeting, you'll find minutes and an audio recording online.

Hard copies of agendas and minutes are also available to view at the Council offices.

### Learn more

**Click here** to find fact sheets about attending a Council meeting, or to submit a question online.

A copy of the latest agenda and minutes are available to view at the Council offices in Westbury. **Click here** to view agendas and minutes online, or listen to audio of our meetings.

You can also contact the Office of the General Manager by phone on (03) 6393 5317, or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au) to submit a question or learn more about opportunities to speak at a Council Meeting.

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## Public Access to Chambers

Where there is a need to manage demand, seating will be prioritised as follows:

**For planning decisions:** applicants and representors have first priority. A representor is a community member who writes to Council to object to or support a planning application (statutory timeframes apply for becoming a representor during the planning process).

**For all decisions:** Members of the media are welcome to take up any seats not in use by the public, or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au) to request specific information about a Council decision. Media requests received by email before close of business (or the end of the meeting) will receive a same-day response.

Attendees are requested to consider the health and wellbeing of others in attendance.

If you are symptomatic or in an infectious state then you are requested to stay away or follow good-practices to minimise risk to others. This includes measures such as social distancing, wearing of face-masks and the use of hand sanitisers.

## Conduct at Council Meetings

Visitors are reminded that Council Meetings are a place of work for staff and Councillors.

Council is committed to meeting its responsibilities as an employer and as host of this important public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct.

It is a condition of entry to the Council Chambers that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The General Manager is responsible for health, wellbeing and safety of all present. The Chairperson or General Manager may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

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## Access & Inclusion

Council supports and accommodates inclusion for all who seek participation in Council Meetings, as far as is practicable.

Any person with a disability or other specific needs is encouraged to contact Council before the meeting on (03) 6393 5300 or via email to [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au) to discuss how we can best assist you with access.

## Certificate of Qualified Advice

A General Manager must ensure any advice, information or recommendation is given to Council by a person with the necessary qualifications or experience: section 65, *Local Government Act 1993*.

Council must not decide on any matter without receiving qualified advice, or a certification from the General Manager.

Accordingly, I certify that, where required:

- (i) the advice of a qualified person was obtained in preparation of this Agenda; and
- (ii) this advice was taken into account in providing general advice to Meander Valley Council; and
- (iii) A copy of any such advice (or a written transcript or summary of oral advice) is included with the agenda item.



Jonathan Harmey  
**GENERAL MANAGER**

## Table of Contents

Meeting Open - Attendance & Apologies .....	7
Acknowledgment of Country .....	7
Confirmation of Minutes.....	7
Declarations of Interest .....	7
Council Workshop Report.....	8
Mayor & Councillor Report.....	8
Petitions.....	11
Community Representations .....	11
Public Question Time .....	12
Councillor Question Time .....	14
Infrastructure Services.....	15
Proposed Road Names - Country Club Estate, Prospect Vale.....	15
Review of 2023-24 Capital Works Program Budgets .....	20
Motion to Close Meeting .....	24
Closed Session Agenda .....	24
Meeting End .....	24

## Meeting Open - Attendance & Apologies

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### Acknowledgment of Country

Council acknowledges the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, with respects paid to elders past and present and extended to all Aboriginal and Torres Strait Islander peoples present.

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### Confirmation of Minutes

**Motion** Receive and confirm minutes of the last Ordinary Council Meeting held 8 August 2023.

**Vote** Simple majority

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### Declarations of Interest

Nil received prior to agenda publication.

# Council Workshop Report

## Topics Discussed – 22 August 2023

External Presentation: Mineral Resources Tasmania - Exploration Licence Application

Roxford Road Bridge Renewal

External Presentation: Reconciliation Tasmania

LGAT General Meeting Motions

Wildwood Landcare Group Committee Representation

Deloraine Caravan Park Area Update

Tasmanian Wilderness World Heritage Area: Deer Control Project

## Items for Noting

Capital Works: Subdivision Contribution and Project Requests

NTDC Priority Projects Submission

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# Mayor & Councillor Report

## Councillor Official Activities and Engagements Since Last Meeting

### 8 August 2023

**Meeting:** Carrick Hall Committee Meeting

*Attended by:*

*Cr House*

*Cr Synfield*

### 9 August 2023

**Meeting:** Short Walks Reference Group

*Attended by:*

*Cr Dudman*



## 10 August 2023

### **Meeting:** Civic Reception for the Tasmanian Governor

*Attended by:*

*Mayor Johnston*

*Deputy Mayor Cameron*

*Cr Dornauf*

*Cr Dudman*

*Cr House*

*Cr Kelly*

*Cr Temple*

*Cr Loader*

### **Meeting:** Civic Homeless Walk in Launceston

*Cr Dudman*

*Cr House*

## 12 August 2023

### **Community Event:** Young Farmers Award

*Attended by:*

*Mayor Johnston*

*Cr Dudman*

### **Community Event:** Launceston City Football Club Sponsors Day

*Cr Dudman*

## 15 August 2023

### **Community Event:** Cuppa with a Cop at Prospect Marketplace

*Attended by:*

*Deputy Mayor Cameron*

*Cr House*

## 19 August 2023

### **Community Event:** Big Freeze for MND

*Attended by:*

*Cr House*

## 29 August 2023

### **Community Event:** Melbourne Cup, Visitors Centre

*Attended by:*

*Mayor Johnston*

### **Community Event:** Westbury Primary School Assembly

*Cr Dudman*

### 1 September 2023

**Community Event:** Wheels4Work Trivia Night

*Attended by:*

*Cr Dudman*

### 6 September 2023

**Community Event:** Blackstone Heights Community News Association

*Attended by:*

*Cr Synfield*

### 8 September 2023

**Community Event:** Westbury Community Tea

*Attended by:*

*Cr Dudman*

## Councillor Announcements & Acknowledgements

Nil

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## Petitions

Nil received prior to agenda publication.

For further information about petitions, refer to the *Local Government Act 1993*: ss57-60A.

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## Community Representations

Nil requests received.

Community representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least fourteen days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on (03) 6393 5317 or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au).

## Public Question Time

Members of the public may ask questions in person or using our online form.

Thirty minutes is set aside for members of the public to ask questions provided with or without notice. Council will accept up to two questions "with notice" and two questions "without notice" per person, per meeting.

[Click here](#) to submit an online question.

Refer to pages 3 and 4 of this agenda for more information about attending a Council Meeting.

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### This Month's Public Questions With Notice

**Question 1:** *Tanya King, Westbury (received via email)*

*Could Council please advise when Jones Street South, and South Street will be sealed, commensurate with the development, and increased traffic movements as a direct result of the subdivision of the property?*

**Dino De Paoli, Director Infrastructure Services** advised Council's forward works program does not include capital works for the bitumen sealing of Jones Street South or South Street. Council last considered the sealing of gravel roads in Westbury in 2018, however, did not support any funding at that point in time.

**Question 2:** *Craig Zimitat, Deloraine (received via website)*

*In February 2023, the Integrity Commission Tasmania released a report on systemic misconduct risks in recruiting local government employees in Tasmania, as identified in an investigation into alleged misconduct in eight recruitments at one Tasmanian council. The recruitments investigated by the Commission showed a lack of proper recruitment policy and procedure. The report focused on four systemic issues identified in the investigation: (i) the lack of requirement to apply the merit principle, (ii) an absence of model policies and procedures, including relating to direct appointments, (iii) inadequate record keeping practices, and (iv) poor understanding, identification and management of conflicts of interest.*

*Since that report, what steps have the General Manager and Councillors of Meander Valley Council taken to ensure the community has confidence in the integrity of its recruitment and appointment processes?*

**Mayor Wayne Johnston** advised that Council is aware of the Integrity Commission report. The report recommends that the Minister for Local Government and Planning develop a model recruitment policy for Tasmanian councils and we will consider this model policy when received. Councillors fully considered all options when appointing the new General Manager. Advice was provided to Councillors on behalf of the Director of Local Government. Council is required to make appointments of the general manager in accordance with sections 61 and 61A of the *Local Government Act 1993*, as amended by the Tasmanian Government from time to time. The General Manager of Council makes appointments in accordance with section 63 of the *Local Government Act 1993*, as amended by the Tasmanian Government from time to time. Council has an internal Recruitment Policy and Recruitment Process to guide employee appointments by the General Manager. No changes to the Recruitment Policy and Recruitment Process have been made since February 2023.

**Question 3:** *Annette Camino, Hagley (received via email and website)*

*Any updates on the installation of the Westbury Dump Point?*

**Dino De Paoli, Director Infrastructure Services** there are no updates since the correspondence provided to Mrs Camino dated 11 July 2023 which was "We are currently undertaking a process to prioritise completion of projects carried forward from last financial year as well as the new projects adopted by Council, however, I have requested my team to progress with work on the dump point as soon as possible. Note as per previous advice from Council, we will also make contact with the CMCA once we are ready to commence." Council officers are working through a period of high workload at the present time.

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### **This Month's Public Questions Without Notice**

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# Councillor Question Time

## This Month's Councillor Questions With Notice

### **Question 1:** *Councillor John Temple*

*Question without notice at past Council Meeting (August 2023) taken on notice*

*Has any correspondence been received in relation to the letter we wrote to the state government relating to Swapping proposed prison for a stadium?*

**Jonathan Harmey, General Manager** an email was sent with a letter to The Hon Jeremy Rockliff MP, Premier of Tasmania on 16 May 2023 regarding council decision 110/2023 formed on 9 May 2023. We do not have a record of a response to the letter.

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## This Month's Councillor Questions Without Notice

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## Infrastructure Services

### Proposed Road Names - Country Club Estate, Prospect Vale

**Report Author** Marthie Bester  
Administration Officer Infrastructure Services

**Authorised by** Dino De Paoli  
Director Infrastructure Services

**Decision Sought** Council approval of 13 new road names for the new roads to be constructed as part of the subdivision works at Country Club Estate in Prospect Vale.

**Vote** Simple majority

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#### Recommendation to Council

That Council approves, pursuant to Section 11 of the *Place Names Act 2020*, the proposed 13 new road names for the Country Club Estate subdivision as listed in Table 1 below.

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#### Report

Thirteen new roads will be constructed as part of the Country Club Estate subdivision in Prospect Vale.

The proposed new road names as listed in Table 1 below have been requested by the developer and the property owner. Table 1 also provides background as to the reason for the road names requested.

The proposed names have been presented to Placenames Tasmania for an initial review to ensure the names meet the guidelines in respect to duplication or similarity with existing names in the northern region of Tasmania, as well as acceptable use of generic terms to describe the road, i.e. street, lane, etc. The names in Table 1 are the result of the review process and have been deemed acceptable by Placenames Tasmania.

Figure 1 is a location map provided by the developer showing the layout of the estate and proposed roads.

### Country Club Estate – Proposed Road Names

Road No	Road Description	Proposed Name	Road Name Origin
1	Major: link to Country Club Ave	<b>Clance Avenue</b>	CLANCE - The name given to Greg Farrell's father, Gregory Patrick Farrell (GPF) by his daughter due to his love of Australian Poetry and referring to A. B. Patterson's 'Clancy of the Overflow'.
2	Standard: access road	<b>Haberfield Way</b>	HABERFIELD - the suburb where both GPF and Greg Farrell's mother, Marie Dolores Farrell (MDF) grew up.
3A	Major: link to Casino Rise	<b>Legacy Road</b>	LEGACY - The development of successful businesses and employment of Australians was a key driver for GPF and remains his legacy to the Greg Farrell family.
3B	Standard: cul de sac	<b>Cheval Close</b>	CHEVAL - French for horse, relating to GPF's longtime involvement with Arabian horses which the Farrell family continues.
4	Standard: access road	<b>Toby Way</b>	TOBY - The name GPF called Greg Farrell's mother (MDF), which was the name her father called her by.
5	Standard: access road	<b>Heyson Lane</b>	HEYSON - GPF had a love of Australian artists and their Australian landscapes, including those of Hans Heyson.
6	Standard: access road	<b>Halifax Street</b>	HALIFAX - The bomber GPF flew 20 sorties in whilst serving in the RAAF based in England during World War 2.
7	Standard: access road	<b>Ambition Drive</b>	AMBITION - GPF's ambition to achieve was a key to his success and the name of one of the principal sires in the family's Arabian stud.
8	Removed from Plan	-	Removed during redesign to accommodate the Public Open Space.



<b>Country Club Estate – Proposed Road Names</b>			
<b>Road No</b>	<b>Road Description</b>	<b>Proposed Name</b>	<b>Road Name Origin</b>
9	Removed from Plan	-	Removed during redesign to accommodate the Public Open Space.
10	Standard: cul de sac	<b>Killaloe Place</b>	KILLALOE - The town in County Clare in Ireland from where GPF's grandfather emigrated to Australia.
11	Standard: access road	<b>Faith Way</b>	FAITH - GPF's faith was of great importance to him and a source of strength throughout his life.
12	Standard: access road	<b>Woonona Court</b>	WOONONA - The street GPF & MDF lived on for nine years raising their young family.
13	Major: elevated southern road	<b>Vision Rise</b>	VISION - GPF was a man of vision which combined with his ambition and drive led him to succeed.
14	Standard: cul de sac	<b>Banjo Mews</b>	BANJO – referring to A. B. Patterson, one of GPF's most loved Australian poets.

*Table 1: Country Club Estate Subdivision – Proposed Road Names*

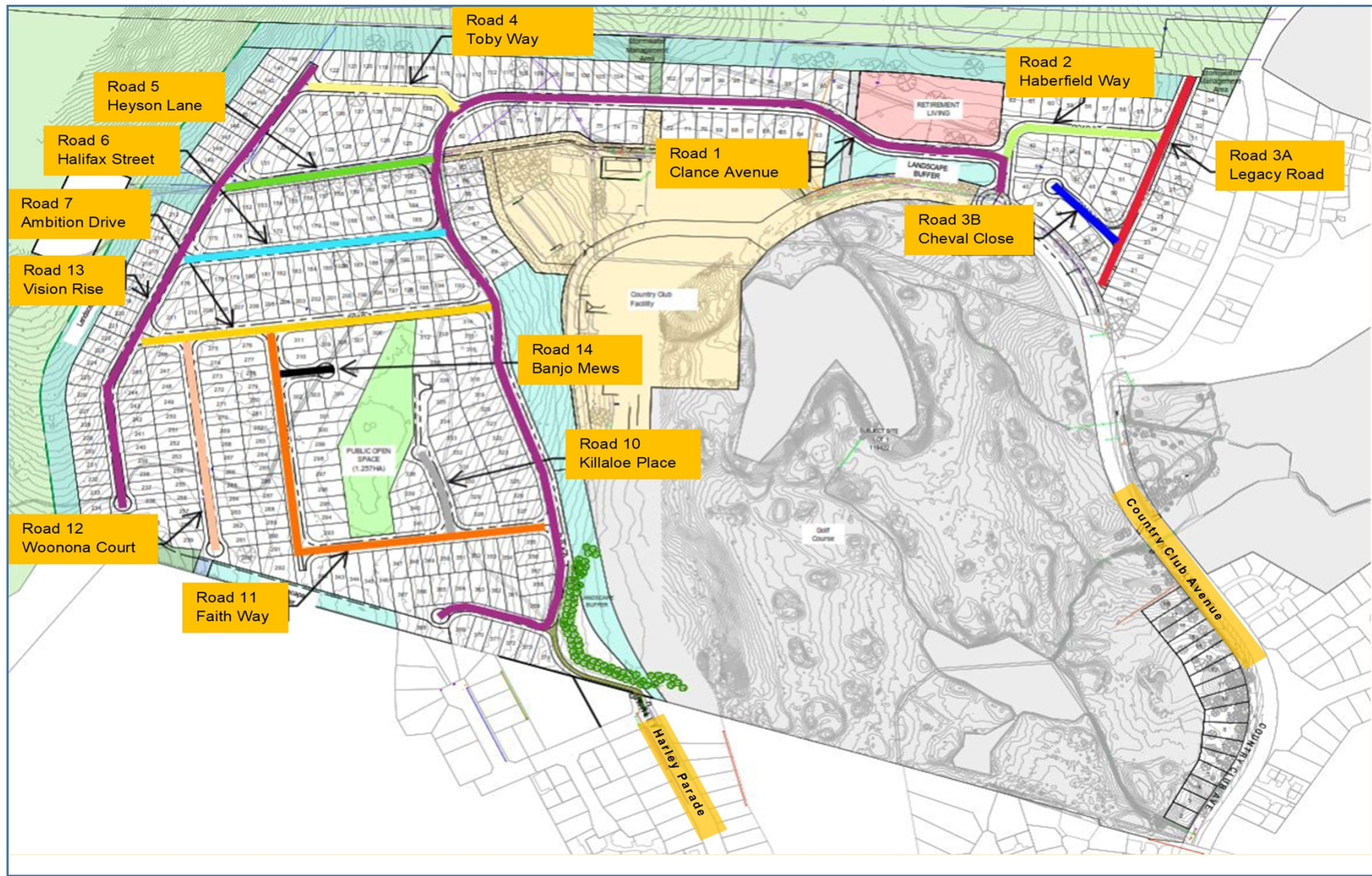


Figure 1: Country Club Estate Subdivision - Road Naming Proposal - Site Plan

**Attachments** Nil

**Strategy** Furthers the objectives of Council's strategic future directions:

1. A sustainable natural and built environment, and
2. A thriving local economy.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** Not applicable

**Legislation** *Place Names Act 2020*

**Consultation** The Place Names Advisory Panel, a function of the Department of Natural Resources and Environment, has been consulted and after re-submitting a number of amendments has approved the proposed names included in Table 1.

**Budget & Finance** This proposal holds no financial implications for Council.

**Risk Management** Risk is managed by adhering to the formal guidelines and processes as set out by the Registrar of Place Names.

**Alternative Motions** Not applicable

## Infrastructure Services

### Review of 2023-24 Capital Works Program Budgets

**Report Author** Dino De Paoli  
Director Infrastructure Services

**Decision Sought** Approval for the receipt of government funding and recommended budget changes to projects in the 2023-24 Capital Works Program.

**Vote** Absolute majority

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#### Recommendation to Council

That Council approves:

1. The receipt of grant funding contributions from Phase 4 of the Australian Government's Local Roads and Community Infrastructure Program (LRCI) of \$1,378,667 for allocation to current and proposed capital works projects;
2. In line with Section 82(4) of the *Local Government Act 1993*, budget variation to capital grant revenue for 2023-24 of \$551,467 reflecting 40% of the LRCI grants due upon signing; and
3. In line with Section 82(4) of the *Local Government Act 1993*, budget variations to the Capital Works Program for 2023-24, in Attachment 1 titled "Proposed Capital Works Project Adjustments", noting an overall increase in the value of the program by \$1,411,500.

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#### Report

The purpose of this report is to seek Council approval for variation of the 2023-24 Capital Works Program through the receipt of additional government grant funding for existing projects and addition of new Council and government funded projects.

Section 82(4) of the *Local Government Act 1993* requires the Council to approve by absolute majority any proposed alteration to Council's estimated capital works outside the limit of the General Manager's financial delegation of \$20,000.

Project budget allocations within the Capital Works Program that are submitted to the Council for approval prior to the commencement of each fiscal year are prepared using a range of methods. In some instances and depending on the availability of resources and time constraints, projects can be thoroughly scoped, and accurate estimates prepared using available empirical or supplier information. Conversely, project cost estimates may only be general allowances prepared using the best information available at the time.

During the fiscal year, detailed design, adjustment to project scope and the undertaking of additional works during construction, results in project expenditure under and over approved budget amounts. New projects may also be requested for inclusion in the Program, or removal.

The overall financial objective in delivering the Capital Works Program is to have a zero net variation in the program budget. Project savings are generally used to offset project overruns and additional funding can be requested to assist with balancing the budget or to finance new projects.

In this instance, Officers made application to the Australian Government to secure funding through Phase 4 of the Local Roads and Community Infrastructure (LRCI) Program, and now request Council approval for this funding to be incorporated into the 2023-24 Capital Works Program. Through the addition of this grant funding to three existing and two new projects, and inclusion of two new projects funded by Council through transfers from cash reserves, the overall change in the Program budget is \$1,411,500.

Refer to the attached "Proposed Capital Works Project Adjustments" table for the funding allocation details and new project information.

It is noted that while the overall capital works budget and list of projects is significant, Officers considered which balance of projects to receive additional grant funding would have the least impact on current workloads. Bridge reconstruction projects will be issued to the market for pricing as design and construct projects and typically require less Council overheads. Additionally, it is noted that a condition of the LRCI funding does not require projects to be completed until end of June 2025.

Information for the new projects listed for the Quamby Brook bridge reconstruction and the Rickman Street subdivision contribution has been provided to Council for consideration at the August 2023 Workshop.

**Attachments** 1. Proposed Capital Works Budget Adjustments [11.2.1 - 1 page]

**Strategy** Supports the objectives of Council's strategic future direction.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** Not applicable

**Legislation** *Local Government Act 1993: s82(4).*

**Consultation** Not applicable

**Budget & Finance** The recommended budget variations proposed in this report will result in a \$1,411,500 increase to the value of Council's Capital Works Program 2023-24.

**Risk Management** Not applicable

**Alternative Motions** Not applicable

## 11.2.1 Proposed Capital Works Budget Adjustments

### PROPOSED CAPITAL WORKS PROJECT ADJUSTMENTS

Project No.	Project Name	Council Costs to date	Current Budget	Proposed Budget Variation	Revised Budget	Delegation	Comments
5817	Church St, Carrick - Footpath construction	\$16,014	\$235,000	\$0	\$235,000	Council	\$220k funded from LRCI Phase 4
5894	Country Club Av, Prospect Vale - pavement reconstruction	\$109,657	\$918,000	\$0	\$918,000	Council	\$354k funded from LRCI Phase 4
5895	Mt Leslie Rd, Prospect Vale - new road extension	\$43,169	\$600,000	\$300,000	\$900,000	Council	\$300k funded from LRCI Phase 4
5203	New - Western Creek bridge (List No. 203), Montana Road	\$573	\$0	\$330,000	\$330,000	Council	\$330k funded from LRCI Phase 4
5317	New - Unnamed Creek bridge (List No. 317), Fellows Road	\$0	\$0	\$180,000	\$180,000	Council	\$174k funded from LRCI Phase 4. \$6k funded from cash reserves.
5264	New - Quamby Brook bridge (List No. 264), Roxford Road	\$0	\$0	\$595,000	\$595,000	Council	Transfer funding from cash reserves
5848	New - Rickman Street, Deloraine - developer subdivision contribution	\$0	\$0	\$6,500	\$6,500	Council	Transfer funding from cash reserves
	<b>Totals</b>	<b>\$169,413</b>	<b>\$1,753,000</b>	<b>\$1,411,500</b>	<b>\$3,164,500</b>		

It is noted that the listed "costs to date" in the table are based on finance report accessed 1 September 2023.

## Motion to Close Meeting

**Motion** Close the meeting to the public for discussion of matters in the list of agenda items below.

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(1)*.

**Vote** Absolute majority

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## Closed Session Agenda

### Confirmation of Closed Minutes

Refer to *Local Government (Meeting Procedures) Regulations 2015: s34(2)*.

### Leave of Absence Applications

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(h)*.

### Audit Panel Membership

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(d)* regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

### Contract No. 251 – 2022-23 - Mount Leslie Road, Prospect Vale - Extension of Existing Road

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(d)* regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

### Contract No. 252 – 2023-24 - Asphalt and Bituminous Sealing of Roads

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(d)* regarding contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal.

### Release of Public Information

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(8)*.

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## Meeting End