



Meander Valley Council  
Working Together

# AGENDA

## SPECIAL COUNCIL MEETING

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**Tuesday 27 June 2023**

**Time** 3.00pm

**Location** Council Chambers  
26 Lyall Street  
Westbury, Tasmania

**Phone** (03) 6393 5300

## Our Values

Our seven values help guide our decisions and underpin all we do.

Respect, listen and care for one another

Be trustworthy, honest and tolerant

Be positive and receptive to new ideas

Be innovative, creative and learn

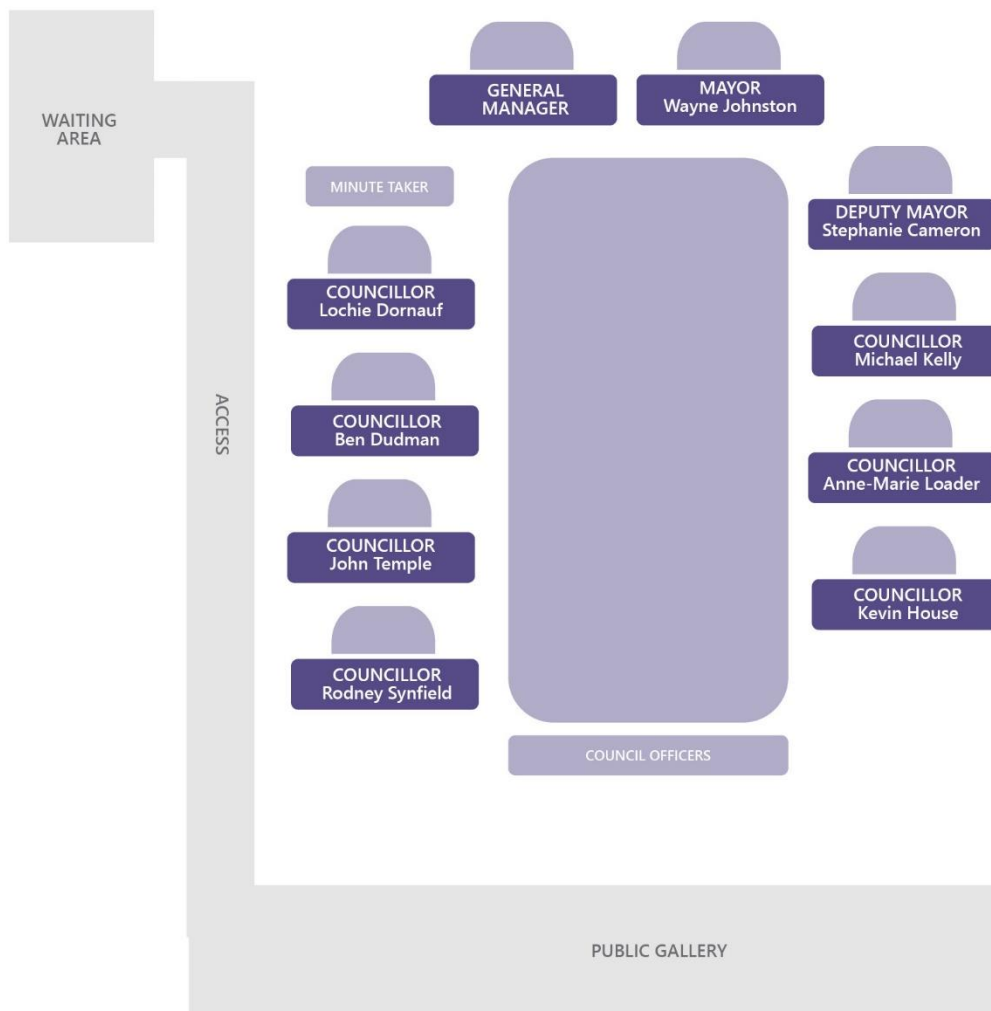
Take a fair, balanced and long term approach

Use sound business practices

Work together

## Council Chambers

Seating Plan



## Going to a Council Meeting

Members of the community are encouraged to engage with Council's monthly meetings. You can submit questions online or attend in person.

Our website offers handy fact sheets with information about what to expect at a Council Meeting, including how to participate in Public Question Time.

After the meeting, you'll find minutes and an audio recording online.

Hard copies of agendas and minutes are also available to view at the Council offices.

### Learn more

**Click here** to find fact sheets about attending a Council meeting, or to submit a question online.

A copy of the latest agenda and minutes are available to view at the Council offices in Westbury. **Click here** to view agendas and minutes online, or listen to audio of our meetings.

You can also contact the Office of the General Manager by phone on (03) 6393 5317, or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au) to submit a question or learn more about opportunities to speak at a Council Meeting.

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## Public Access to Chambers

Where there is a need to manage demand, seating will be prioritised as follows:

**For planning decisions:** applicants and representors have first priority. A representor is a community member who writes to Council to object to or support a planning application (statutory timeframes apply for becoming a representor during the planning process).

**For all decisions:** Members of the media are welcome to take up any seats not in use by the public, or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au) to request specific information about a Council decision. Media requests received by email before close of business (or the end of the meeting) will receive a same-day response.

Attendees are requested to consider the health and wellbeing of others in attendance.

If you are symptomatic or in an infectious state then you are requested to stay away or follow good-practices to minimise risk to others. This includes measures such as social distancing, wearing of face-masks and the use of hand sanitisers.

## Conduct at Council Meetings

Visitors are reminded that Council Meetings are a place of work for staff and Councillors.

Council is committed to meeting its responsibilities as an employer and as host of this important public forum, by ensuring that all present meet expectations of mutually respectful and orderly conduct.

It is a condition of entry to the Council Chambers that you cooperate with any directions or requests from the Chairperson or Council officers.

The Chairperson is responsible for maintaining order at Council Meetings. The General Manager is responsible for health, wellbeing and safety of all present. The Chairperson or General Manager may require a person to leave Council premises following any behaviour that falls short of these expectations. It is an offence to hinder or disrupt a Council Meeting.

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## Access & Inclusion

Council supports and accommodates inclusion for all who seek participation in Council Meetings, as far as is practicable.

Any person with a disability or other specific needs is encouraged to contact Council before the meeting on (03) 6393 5300 or via email to [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au) to discuss how we can best assist you with access.

## Certificate of Qualified Advice

A General Manager must ensure any advice, information or recommendation is given to Council by a person with the necessary qualifications or experience: section 65, *Local Government Act 1993*.

Council must not decide on any matter without receiving qualified advice, or a certification from the General Manager.

Accordingly, I certify that, where required:

- (i) the advice of a qualified person was obtained in preparation of this Agenda; and
- (ii) this advice was taken into account in providing general advice to Meander Valley Council; and
- (iii) A copy of any such advice (or a written transcript or summary of oral advice) is included with the agenda item.



John Jordan  
**GENERAL MANAGER**

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## Meeting Open - Attendance & Apologies

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### Acknowledgment of Country

Council acknowledges the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, with respects paid to elders past and present and extended to all Aboriginal and Torres Strait Islander peoples present.

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### Confirmation of Minutes

**Motion** Receive and confirm minutes of the last Ordinary Council Meeting held 13 June 2023.

**Vote** Simple majority

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### Declarations of Interest

Nil received prior to agenda publication.

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# Council Workshop Report

## Topics Discussed – 13 June 2023

Northern Tasmanian Development Corporation Agreement Renewal

Draft 2023-24 Budget Estimates

Draft Annual Plan Projects List 2023-24

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# Mayor & Councillor Report

## Councillor Official Activities and Engagements Since Last Meeting

### 13 June 2023

**Meeting:** Meeting with His Excellency General the Honourable David Hurley AC DSC (Retd) Governor-General of the Commonwealth of Australia

*Attended by:*

*Mayor Johnston*

## Councillor Announcements & Acknowledgements

Nil received prior to agenda publication.

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## Petitions

Nil received prior to agenda publication.

For further information about petitions, refer to the *Local Government Act 1993*: ss57-60A.

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## Community Representations

Nil requests received.

Community representations are an opportunity for community members or groups to request up to three minutes to address Council on a topic of particular interest.

Requests received at least fourteen days prior to a Council Meeting will be considered by the Chairperson. For further information, contact the Office of the General Manager on (03) 6393 5317 or email [ogm@mvc.tas.gov.au](mailto:ogm@mvc.tas.gov.au).

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## Public Question Time

Members of the public may ask questions in person or using our online form.

Thirty minutes is set aside for members of the public to ask questions provided with or without notice. Council will accept up to two questions "with notice" and two questions "without notice" per person, per meeting.

**Click here** to submit an online question.

Refer to pages 3 and 4 of this agenda for more information about attending a Council Meeting.

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### This Month's Public Questions With Notice

**Question 1:** *Joy Kachina, Deloraine (received via email)*

*Is there a Regeneration Plan in place for the Worksite Area (Dec 2022) and if so, can we please view it?*

**John Jordan, General Manager** advised that a regeneration plan is not available. Remediation planning for the riverbank at Deloraine will be progressed over the next six months and this will involve consultation and approval by Parks and Wildlife Services Tasmania. Council's focus is remediation over time, with management of willow regrowth likely to occur in late 2023, followed by potential land reclamation and revegetation work (which may require several stages) from early to mid 2024.

*Would you consider once our Landcare Group is established that we continue the good work of planting and regenerating the Worksite Area and Erosion Zone by the Caravan Park Bridge if that zone has not been allocated regeneration at present?*

**John Jordan, General Manager** advised that Council would assess any such request but considers it prudent for the group to establish and initially focus on the Wild Wood.

*Can the Council visit the worksite area to view the state of it at present for evaluation?*

**John Jordan, General Manager** advised that Councillors, at their discretion, are free to visit the worksite and surrounds individually or collectively.

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### **This Month's Public Questions Without Notice**

Nil received prior to agenda publication.

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## **Councillor Question Time**

### **This Month's Councillor Questions With Notice**

Nil received prior to agenda publication.

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### **This Month's Councillor Questions Without Notice**

Nil received prior to agenda publication.

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## Governance

# Northern Tasmanian Development Corporation Membership Agreement

**Report Author** John Jordan  
General Manager

**Decision Sought** To consider the membership agreement with the Northern Tasmanian Development Corporation (NTDC) based on the proposed NTDC Membership Agreement 2023-2026 as attached.

**Vote** Simple majority

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### Recommendation to Council

That Council:

1. Approves the terms and conditions of the Northern Tasmanian Development Corporation Members Agreement 2023-2026; and
2. Authorises and requests the General Manager to execute the Northern Tasmanian Development Corporation Members Agreement 2023–2026.

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### Report

The Northern Tasmanian Development Corporation (NTDC) is funded by seven Council Members to facilitate significant improvement in prosperity in North and North-East Tasmania. The member Councils are as follows: [City of Launceston](#), [Northern Midlands](#), [Meander Valley](#), [Flinders](#), [Break O’Day](#), [George Town](#) and [West Tamar](#).

At the 14 March Ordinary Meeting Council endorsed (Minute Reference 057/2023) a revised Members Agreement (the Agreement) for the period 2023-2026 (attached).

Applying a methodology based on municipal population (expressed in clause 8.3 of the Agreement) the amount payable by Council will be \$75,200 made up of a fixed and variable component under the model.

It is considered important that MVC supports a regional economic development agenda and voice.

This item was discussed at workshop on 13 June 2023.

**Attachments** 1. Proposed NTDC Membership Agreement 2023-2026 [11.1.1 - 30 pages]

**Strategy** Supports the objectives of Council's strategic future direction 2: a thriving local economy.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** Not applicable

**Legislation** *Local Government Act 1993*

**Consultation** Northern region mayors and general managers reviewed the attached documentation at a special meeting on 1 February 2023.

Karina Dambergs, CEO of NTDC and Alison Anderson (Chair of NTDC Board) presented to Council Workshop on 28 February 2023 Karina Dambergs and board member Greg Keiser presented to Council Workshop on 13 June 2023.

At the 14 March Ordinary Meeting Council endorsed:

- A Member's Letter of Expectation (to guide Board decision making and performance).
- An amended NTDC Constitution which provisions for a Members Representatives Group; and
- A revised Member Agreement 2023-2026 has been developed to incorporate the Members Representative Group as well as enhanced reporting obligations.

**Budget & Finance** The Council has included its contribution to the NTDC in forward budget planning. A decision to continue with NTDC beyond the current term of agreement will not have any material budget impacts.

There may be future pressures to increase Council contributions, however, this is not proposed at this time. The preference is that the NTDC leverage its local government contributions by sourcing grants and program funding from State and/or Federal Government sources.

**Risk Management** Not applicable

**Alternative Motions** Council can elect to amend or not to support the proposed membership agreement.

# **Northern Tasmania Development Corporation Limited**

ACN 616 650 367

## **Members Agreement 2023-2026**

Based on the 2017 Previous Member's Agreement by Levi and Stacey.

Revised for the 2020-2023 Agreement

Revised for the 2023-2026 Agreement (including consolidation with Constitution)

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

Northern Tasmania Development Corporation Limited  
Members Agreement V3.0 20221110

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## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

### Schedule of Particulars

1. **Date of Agreement**            The ..... day of ..... 2023
  
2. **The Company**                Northern Tasmania Development Corporation  
Limited  
  
also trading as NTDC Limited  
("the Company")
  
3. **Members**                    As set out in the Schedule of Members in the  
Company Constitution  
("the Members")
  
4. **Registered Office**        Level 1, Suite 1, 62 – 65 Cameron Street,  
  
Launceston in Tasmania
  
5. **Sunset Period**            Three (3) years

**End of Schedule of Particulars**



## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

**This Members Agreement** is made on the date set out at **Item 1** of the Schedule of Particulars.

**Between** The Company set out at **Item 2** of the Schedule of Particulars

**And** The Members set out at **Item 3** of the Schedule of Particulars

### Background

- A. The Company is a properly constituted company limited by guarantee.
- B. Historically, the Company had previously existed as a not-for-profit company but was converted to an incorporated association in 2012<sup>1</sup>. However, upon the recommendation of Bill Fox & Associates, the shareholders of the Company in its prior form agreed to adopt a recommendation to convert to a company limited by guarantee in 2017.
- C. As at the date of this Agreement, the Members set out at **Item 2** of the Schedule of Particulars are:
  - 1. all of the Members of the Company; and
  - 2. all bound by guarantee to contribute the Guarantee Amount, set out in the Company Constitution, to the Company on a winding up.
- D. The Members have agreed to enter into this Members Agreement (“the Agreement”) to more fully regulate their legal, commercial and business relationships as members of the Company.
- E. The corporate entity of the Company is also joined in to this Agreement in order to take notice of the provisions contained in this Agreement and as far as is permitted by the Corporations Law and Company’s constituent documents, to conduct the affairs and business of the Company as contemplated by the provisions of this Agreement.
- F. The Members have agreed that the Company needs to source more funds from outside Member Fees.

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<sup>1</sup> Bill Fox & Associates, 2016, *Review of Regional Bodies in Northern Tasmania* Final Report, p6.

### Agreement

#### 1. Definitions and Interpretation

1.1. Unless there is something in the subject or context inconsistent the following meanings apply in this Agreement:

- (a) "Agreement" means this Members Agreement and all of the Background, Parts, terms, clauses, schedules, annexures, tables or exhibits to it, as amended by the parties from time to time;
- (b) "Assets" means the all of the assets, property (real and personal) and choses in action of the Company;
- (c) "Background" means the part of this Agreement that follows the heading of that name, and enumerated by letters rather than numbers;
- (d) "Company" means, in the case of a corporation, the officers, servants, agents, attorneys and permitted assigns of the Company;
  - (i) "Confidential Information" means and includes:
    - (ii) any information concerning the Company, its methods of operation, strategic direction, marketing and other activities;
    - (iii) financial information concerning the Company and its related activities;
    - (iv) specialised or corporate documentation produced by the Company; and  
  
specialised of corporate documentation produced by entities associated with the Company which information, whether in the nature of trade secrets or otherwise, is not in the public domain;
- (e) "Constituent Documents" means:
  - (i) this Agreement;
  - (ii) the Company Constitution of the Company;
  - (iii) any by-laws created by the Company under the Company Constitution; and

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (iv) any other document deemed to be a Constituent Document by the Company;
- (f) “Corporations Law” means the Corporations Act 2001 (Cth) as amended from time to time;
- (g) “Director” means, in the case of a natural person or persons, the respective heirs, personal legal representatives and permitted assigns of that person or persons;
- (h) “Division 7” means Division 7 of the Income Tax Assessment Act 1997 in respect of inter-entity and related-party loans;
- (i) “Intellectual Property” has the following extended meaning:

  - (i) the Company’s name and all unregistered trading names used by the Company;
  - (ii) all copyright, moral rights, trademarks (registered and unregistered), designs (registered and unregistered) of the Company;
  - (iii) all of the documents, forms, processes, know-how, systems, of any description of the Company;
  - (iv) all domain names, telephone numbers and email addresses used in the Company; and
  - (v) all hard copy images used in yellow pages and other advertising, if any, of the Company;
- (j) “Member” means:

  - (i) in the case of a natural person or persons, the respective heirs, personal legal representatives and permitted assigns of that person or persons;
  - (ii) (ii) in the case of a corporation or trust entity, the officers, servants, agents, attorneys and permitted assigns of that entity;
  - (iii) (iii) in the case of any other body, however it is constituted, the officers, servants, agents, attorneys and permitted assigns of that body; and
- (k) “Part” means a reference to the relevant Part of this Agreement.

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

If any other term is used in this Agreement, which is not a defined term, but which is a defined term in the Company Constitution, the meaning of that term in the Company Constitution must be attributed to that term in this Agreement, as if that term was expressly defined, on the same terms, in this Agreement.

**1.2.** Unless there is something in the subject or context that is inconsistent the following provisions apply in this Agreement:

- (a)** any covenants implied by law (statutory or otherwise) are not negated but are deemed, to the extent of any inconsistency with the provisions of this Agreement, to be modified (where modification is permitted);
- (b)** where two (2) or more persons are named as a party to this Agreement the terms, covenants, conditions, provisions, stipulations and restrictions contained in this Agreement bind each of them jointly and severally and benefit each of them jointly and severally;
- (c)** if any term, covenant, condition, provision, stipulation or restriction contained in this Agreement is or becomes illegal or unenforceable, then this Agreement must be read and construed as if that term, covenant, condition, provision, stipulation or restriction, as the case may be had been severed and the balance of this Agreement remains in full force and effect;
- (d)** a reference to any document or instrument (and, where applicable, to any of its provisions) is a reference to that document or instrument as amended, novated, supplemented or replaced from time to time;
- (e)** a reference to a right includes a benefit, remedy, discretion, authority or power;
- (f)** a reference to the whole of property or a thing includes part of that property or thing unless stated otherwise;
- (g)** a reference to a statute, code or other law includes regulations and other instruments under it, and consolidations, amendments, re-enactments or replacements of any of them occurring at any time before or after the date of the Agreement;
- (h)** where any expression is defined, any other part of speech or grammatical form of that expression has a corresponding meaning;

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (i) where the word “including” is used, that use does not limit or exclude in any way unless the context requires otherwise;
- (j) words importing the singular include the plural and vice versa;
- (k) words importing the masculine gender include the feminine and a corporation and vice versa;
- (l) words importing persons include a firm, a body corporate, an unincorporated association or an authority and vice versa;
- (m) headings are inserted for guidance only and are not deemed to form part of the provisions of this Agreement and must not be used for the purpose of construction;
- (n) the first letters of words and expressions defined in this document are indicated by capital letters for convenience and the absence of a capital letter alone does not imply the word or phrase is used with a meaning different from that given by its definition;
- (o) a reference to “dollar” or “\$” is a reference to the lawful currency of Australia;
- (p) a reference to a time or date affecting the performance of an obligation by a party is a reference to the time and date in Tasmania, even though the obligation is to be or may be performed elsewhere;
- (q) where the day on or by which anything is to be done is a Saturday, a Sunday or a public holiday in the place in which that thing is to be done then that thing must be done on or by the next succeeding business day;
- (r) if a period of time is expressed to be calculated from or after a specified day, that day is not included in the period;
- (s) a provision of this Agreement must not be construed to the disadvantage of a party merely because that party was responsible for the preparation of this Agreement or the inclusion of the provision in this Agreement; and
- (t) a reference to a person who is an “associate” of another person is a reference to a person who is an associate of that other person within the meaning of Part 1.2 of Division 2 of the Corporations Law.

### **2. Acknowledgments**

**2.1.** The parties acknowledge that the Background of this Agreement sets out a true, accurate and complete representation of the commercial relationship between the parties and the circumstances surrounding the execution of this Agreement.

**2.2.** Each party separately acknowledges for the benefit of each other party that:

- a)** they have entered into this Agreement after mature consideration, reflection, and exercise of independent judgment;
- b)** they have read and understood the provisions of this Agreement and that the provisions are just, equitable, fair, reasonable and satisfactory to them;
- c)** they have entered into this Agreement of their own free will and volition and that no coercion, force, or undue influence has been used in the execution of this Agreement either by the other party or by any other person or persons;
- d)** they have either obtained independent legal advice, or are aware of their right to do so, and have chosen not to do so; and
- e)** they have not relied upon any representation or promise in entering into this Agreement except for those expressly stated in this Agreement.

**2.3.** The parties express acknowledge and agree that if there is any inconsistency, discrepancy or conflict that arises in respect of the interpretation or application of any of the Constituent Documents, the order of priority of the documents to the extent of that inconsistency, discrepancy or conflict is as follows:

- a)** the provisions of the Company Constitution take priority over all other subordinate Constituent Documents;
- b)** the provisions of this Agreement take next priority over all other subsequent subordinate Constituent Documents;
- c)** the provisions of any by-laws created by the Directors take next priority over all other subsequent subordinate Constituent Documents; and
- d)** any other document deemed by the parties to be a Constituent Document takes last priority.

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

**2.4.** The Board, on behalf of the Company, and the Initial Members acknowledge that Dorset Council is entitled to be admitted as an Initial Member of The Company, even though Dorset Council is not recorded in the Schedule of Initial Members in the Company Constitution as an Initial Member. If, at any time after the registration of the Company, Dorset Council, resolves to become a Member of The Company, the Board must admit Dorset Council as a Member. Subject to the terms of the Company Constitution, this Agreement, and any other constituent document of the Company, Dorset Council is deemed to be an Initial Member of the Company and will enjoy all of the rights and privileges of being an Initial Member, albeit from the date that it is registered in the register of Members.

### **3. Purpose and Objectives**

**3.1.** The parties agree to carry on the Company with the common purpose of achieving the primary objectives set out in **clause 3.2**.

**3.2.** The primary objectives of the The Company are as set out in **clause 1.8** of the Company Constitution.

**3.3.** The CompanyThe Members expressly acknowledge that the Company is:

- (a)** a not-for-profit enterprise, with funding coming principally from annual subscription fees paid by the Members;
- (b)** is not, and is not intended to be, a charity, as defined or administered by the Australian Charities and Not-For-Profits Commission; and
- (c)** not a tax-exempt entity for the purposes of the *Income Tax Assessment Acts 1936 and 1997*, but it is contemplated that the Company may seek tax-exempt status in the future if that is considered necessary and prudent at the time.

### **4. Corporate Governance – Size and Role of Board**

**4.1.** The parties agree that the governance structure of NTDC Limited is a Board of Directors comprising not less than three (3) and not more than nine (9) Directors (“the Board”) but the parties agree that the optimal size of the Board is seven (7) Directors.

**4.2.** The following governance principles outline the strategic function of the Board:

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (a)** Principle 1 – the Board plays a key role in approving the vision, purpose and strategies of The Company. The Board must act in the best interests of the Company and is accountable to the Members as a whole;
- (b)** Principle 2 – the Board sets the cultural and ethical tone for the Company. This includes the ‘how’ of undertaking the work of the Company by being an exemplar of contemporary best practice and collaboration throughout the region;
- (c)** Principle 3 – all Directors are responsible to exercise independent judgment and provide independent oversight of management of the Company;
- (d)** Principle 4 – the Board should comprise an appropriate number of Directors for the size and scale of the Company, with a relevant and diverse range of skills, expertise, experience and background and who are able to effectively understand the Company’s business and regional context.
- (e)** Principle 5 – the Board should have an appropriate system of risk oversight and internal controls put in place;
- (f)** Principle 6 – Directors should act diligently on an appropriately informed basis and have access to accurate, relevant and timely information;
- (g)** Principle 7 – the Board would normally delegate certain functions to management. Where it does so, there should be a clear statement and understanding as to the functions that have been delegated;
- (h)** Principle 8 – the Board is responsible for the appointment of the CEO and the continuing evaluation of the CEO’s performance;
- (i)** Principle 9 – the Board should ensure that the Company communicates with Members and other shareholders in a regular and timely manner. The Board and management will respect the rights of Members and will not speak publically against any Member; and
- (j)** Principle 10 – the Board’s performance (including the performance of the Chair, the individual Directors and the Board’s subcommittees) needs to be regularly assessed and appropriate actions taken to address any issues identified.



## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

**4.3.** All other mechanics as to the operation of the Board are outlined in the Company Constitution, and certain Board Policies.

### **5. Corporate Governance – Member Representative Group**

**5.1.** Each Member must nominate one representative who will represent that Member on the Member Representative Group.

**5.2.** In relation to each Member, the elected Mayor for the time being, is automatically that Member's nominated representative for all purposes of the Company, but any Member may nominate an alternative representative in accordance with **clause 6.1** of the Company Constitution

**5.3.** Members of the Member Representative Group must be ready, willing and able do all of the following:

- (a)** Attend meetings of the Member Representative Group, being at least Quarterly unless otherwise agreed with the Company;
- (b)** Use their influence with their appointing Member to:
  - (i)** Promote the activities and success of the Company;
  - (ii)** Facilitate reasonable access to Councillors, Mayor and General Manager of the Member, including twice yearly presentations by the Company to the Member's Council; and
  - (iii)** Use their best efforts to assist the Company to communicate the Company's Annual Plans, Operational Plans, Budgets and Quarterly reports;
- (c)** Be an active member of the Board Selection Committee of the Company if so nominated by the Member Representative Group;
- (d)** Be an active member of the Chair Selection Committee if so nominated by the Member Representative Group; and
- (e)** Support the Company Secretary as requested in the event of a concern or grievance in accordance with **clause 14.4** of the Company Constitution.

**5.4.** The Chair of the Company is an ex officio member of the Member Representative Group.

**5.5.** The Company Secretary will provide rudimentary secretariat services in accordance with **clause 15.5** of the Company Constitution.

**5.6.** Owing to the special nature of the relationship between the Members and the Directors of the Company, as evidenced by this Members Agreement, it is an essential provision that the Board properly consider any issue that the Member Reference Group (by simple majority request) put to the Board for consideration at the earliest possible Board meeting and that the Board provides a fulsome report back to Members in a reasonably prompt time in relation to that issue following the Board meeting at which it is considered.

### **6. Accountability**

**6.1.** The Board of Directors is accountable to the Members of The Company at all times. It is important that all Directors foster a relationship of trust and confidence with the Members, in order to properly and appropriately represent the Members' interests at all times.

**6.2.** In addition to the material that must be considered at the AGM under the Corporations Law, the Board must supply to the Members for consideration at the AGM the following additional material, and be prepared to speak to and/or account for:

**(a)** an annual report on the performance of the Company over the past relevant period as it relates to the KPIs agreed by the Members at the last AGM;

**(b)** any changes to the KPIs as agreed by the Members

**(c)** progress reports on all projects being undertaken by the Company at the relevant time; and

**(d)** questions raised by any Member at the AGM (or must provide a written response within fourteen (14) days of the AGM if a question is taken on notice).

**6.3.** Any disputes will be dealt with through the dispute resolution procedures provided in **clause 2.8** of the Company Constitution.

**6.4.** Consistent with the nature, purpose and function of the Company, the Company will report formally to Members on a semi-annual (twice yearly) basis, based on agreed KPIs and other information of interest. The process for reporting will include:

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (a) a strategic progress update by the Board;
  - (b) an operational progress update by the CEO;
  - (c) an offer of a formal presentation to Members if requested; and
  - (d) one of the semi-annual meetings (twice yearly) with Members will be in the lead up to the Company's annual planning process to ensure Member's feedback is considered in advance of this process.
- 6.5. In accordance with the Corporations Law and **clause 4.4** of the Company Constitution, the Company must hold an annual general meeting once every calendar year, within five (5) months after the end of each financial year.
- 6.6. A majority of Members of the Company may call a Special Meeting of the Company in accordance with **clause 4.1(b)** of the Company Constitution.
- 6.7. A majority of Members of the Company are entitled to appoint or remove Directors in accordance with **clause 8.5(a)** of the Company Constitution.

### 7. Remuneration

- 7.1. The Chair is entitled to be remunerated for the work done and responsibilities undertaken by the Chair in that role. On and from the date of this Agreement, the Members agree to set the remuneration of the Chair at the rate of \$33,114.19 per annum. That rate will be reviewed to CPI (All groups, Hobart, or an equivalent index) at the end of each financial year.
- 7.2. The Company Secretary is entitled to be remunerated for the work done and responsibilities undertaken by the Company Secretary in that role. On and from the date of this Agreement, the Members agree to set the remuneration of the Company Secretary at the rate of \$22,076.12 per annum. That rate will be reviewed to CPI (All groups, Hobart, or an equivalent index) at the end of each financial year.
- 7.3. Directors who are not the Chair nor the Company Secretary are entitled to be paid a notional fee, to be set by the Board, to attend meetings and undertake the duties and responsibilities of the Directors.
- 7.4. All employees of the Company, including the CEO, are entitled to be paid in accordance with the entitlements arising under the FairWork legislation and by reference to prevailing market rates for persons acting in similar positions of employment in similar organisations.

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

7.5. All reasonable expenses of the Chair, the Company Secretary and the Directors will be met by the Company whilst travelling or undertaking approved business on behalf of the Company.

### 8. Funding – Subscription Fees from Members

8.1. The Company relies on its Members to fund the Company to partly achieve its primary objectives. This includes both the:

- (a) execution of the strategic plan from time to time; and
- (b) day to day operations of the Company.

8.2. The Members expressly agree to each pay an annual subscription fee to the Company to be set by the Board in each financial year of operation of the Company, which subscription fee is intended to be paid:

- (a) evenly by reference to the methodology for calculation of the subscription fee amounts for all Members; and
- (b) unevenly, by reference to the actual dollar value amount payable by individual Members, as produced by those calculations.

8.3. The Members agree that the annual subscription fee that each Member is required to contribute to the Company is to be calculated in accordance with the following formula:

$$SF = FC + VC$$

Where:

- (a) SF = the total amount of the Member's Subscription Fee for that year;
- (b) FC = the fixed component (based on the 2019-20 financial year) calculated by application of the following bands calculated based on the population of the municipal area of each Member (figures for 2021/22):
  - (i) Population of 0 – 5,000 people \$5,036.00
  - (ii) Population of 5,001 – 10,000 people \$10,072.00
  - (iii) Population of 10,001+ people \$20,144.00

The FC component is indexed annually to CPI (All groups, Hobart, or an equivalent index); and

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

(c) VC = the variable component calculated at a contribution rate of approximately \$2.79 per head of population (figure for 2021/22) in the municipal area of each Member multiplied by the actual municipal population.

The VC component is also indexed annually to CPI (All groups, Hobart, or an equivalent index).

*For example, a Council with 32,000 population would calculate its fees as follows:*

$$\begin{aligned} SF &= \$10,072 + (32,000 \times \$2.79) \\ &= \$10,072 + \$89,280 \\ &= \$99,352 \end{aligned}$$

- 8.4.** The Company will calculate the contribution amounts for the following financial year, to be approved by the Board and must notify the Members of the annual subscription fee amount for the following year not less than three (3) months prior to the end of each financial year.
- 8.5.** The Members expressly agree that to remain as a member of The Company each Member must commit to pay the annual subscription fee amount each year for number of consecutive years detailed in this agreement from the date that the membership commences. At the end of each funding/membership cycle a review will be undertaken in accordance with **clause 14**.
- 8.6.** Subject to the approval of the Board, and any conditions or restrictions set by the Board, there is no value limit to the amount of the subscription fee payable in any one year by any one Member, as determined by the calculations set out in this **clause 8**.
- 8.7.** The Board may accept applications from other persons or entities to become Members of The Company in accordance with the Company Constitution. The Board may charge an application fee to new members if the Board elects to do so.
- 8.8.** If the Board accepts the application of any new Member, it must only be on condition that the new Member enters into a written deed in a form acceptable to the Board by which the new Member:
- (a) expressly agrees to be bound by the Constituent Documents of the Company; and

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

**(b)** enters into an agreement on substantially similar terms and conditions as this agreement.

**8.9.** All of the parties agree that the Company will not obtain, or seek to obtain, any debt funding for any purpose without a unanimous resolution of the Members to that effect.

**8.10.** If any debt funding is obtained by unanimous resolution, each Member agrees to be liable for and guarantee the repayment by the Company of that debt funding in accordance with the proportionate amount of the annual subscription fee paid by that Member as against all of the subscription fees paid by all Members of the Company at the relevant time.

**8.11.** Subject to the passing of an appropriate unanimous resolution, the Company may accept loans from any of the Members, on whatever terms those parties may agree, and if so accepted, the Company must create a credit ledger for that purpose in the Company's books of account.

**8.12.** Subject to the unanimous consent of all Members, the Company may grant loans to any of the Members, on whatever terms those parties may agree, and if so granted, the Company must create a debit ledger for that purpose in the Company's books of account.

### 9. Voting

**9.1.** The voting rights of the Members, in general meeting, are as set out in **clauses 5.9-5.13** of the Company Constitution. The Members agree to the following determinations.

**9.2.** Subject always to the Company Constitution, if, for any reason, at any general meeting of the Members, a poll is demanded then each Member and the Board, on behalf of the Company, as the parties to this Agreement expressly acknowledge and agree that each Member will have, and the Board must recognise, one (1) vote per Member for each \$22,076, increment, or part thereof, of subscription fees paid by each Member to the Company in the then current financial year.

**9.3.** Upon any vote taken by the Company in general meeting, if any Member has not paid that Member's annual subscription fees in full at the time of that meeting, the voting rights of that Member are deemed to be pro-rated, based on the proportion of the subscription fee that has been paid at the relevant

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

time, unless all of the other Members unanimously agree that the unpaid, or partially unpaid, Member's voting rights are not so affected.

### 10. Member Expectations

- 10.1.** Each party to this Agreement covenants and agrees to deal with each other party to this Agreement to deal with those other parties in good faith.
- 10.2.** In particular, all parties to this Agreement must:
- (a)** by completely honest in all communications to, with or on behalf of the Company and each other;
  - (b)** provide full disclosure about all material matters that arise from or may affect the Company and that party's involvement in it, including health (physical and mental) and wellbeing issues if relevant;
  - (c)** display appropriate and professional personal conduct at all times in the Company environment and when representing the Company externally; and
  - (d)** not make, publish or support any disparaging, defamatory or offensive remark, comment or communication about the Company, the Members, the Directors or officers of the Company, any employee of the Company or any other shareholder on any fact, matter or concern that is within the knowledge or opinion of that party.
- 10.3.** Each party must only make use of Confidential Information for the purpose of carrying out the purpose and objectives of The Company.
- 10.4.** No party to this Agreement is permitted to:
- (a)** give or disclose Confidential Information to anyone other person or entity; or
  - (b)** use any Confidential Information for personal gain or profit; or
  - (c)** use any Confidential Information to cause injury, loss or damage to the Company or any other party to this Agreement.
- 10.5.** No party to this Agreement is permitted to make any promise, representation or warranty or to give any undertaking to any person, which

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

purports to bind The Company, which that party is not authorised to make or give.

### 11. Financial Reports

11.1. Notwithstanding the appointment of external accountants, the Company may, in its sole and absolute discretion, elect to undertake routine accounting procedures internally or to engage an external book-keeper for that purpose.

11.2. The Board must ensure that proper and sufficient records, reports and financial statements of The Company, should be prepared in accordance with the relevant accounting standards on a weekly, monthly, quarterly and annual basis as:

- (a) the Directors may require;
- (b) the CEO may require for the proper management of the Company from time to time; and
- (c) as the Corporations Law or other statutes may require.

11.3. The Company must comply with the auditing and review procedures of the Corporations Law relevant to the turnover Tier that the Company sits in from time to time, including the requirements of the Tasmanian Audit Office if the Company is required to meet its requirements.

11.4. The Company must provide the following to all Members on a Quarterly basis:

- (a) Progress report on delivery of the Annual Operational Plan; and
- (b) Progress report on delivery of the Annual Budget.

### 12. Intellectual and Industrial Property

12.1. Each party agrees and covenants with each other party, as a separate agreement and covenant that that party will keep confidential and preserve all Intellectual Property of The Company at all times confidential.

12.2. Each party agrees and covenants with each other party that that party will pass to the Company for use by the Company as the Company sees fit, free of charge, details of:

- (a) all of the technology know-how and research results relevant to the Company that are from time to time in that party's possession or



## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

knowledge and which that party is not restrained by obligations to others from passing to the Company; and

- (b) all of the technology know-how and research results relevant to the Company that are developed, discovered or invented by that party from time to time;

provided that the Company gives to the relevant party each time an appropriate covenant to keep confidential those aspects of the technology know-how or research results which are confidential and the parties agree to cause the Company to give those covenants.

### 13. Restrictive Covenant

13.1. Upon:

- (a) the cessation as a Director by a Director for any reason; or
- (b) the cessation of membership by a Member, for any reason

the provisions of confidentiality and protection of intellectual property continue to apply to that Director or Member indefinitely and do not merge on the resignation or cancellation of membership.

13.2. The Company must ensure that appropriate restrictive covenants are contained in each and every employment agreement for employees of The Company.

### 14. Sunset Provisions - Review

14.1. Each party agrees to commit to participation in The Company, and to the terms of this Agreement for the Sunset Period set out in **Item 5** of the Schedule of Particulars, which period commences from the date of this Agreement.

14.2. The parties agree that not less than three (3) months prior to the end of the Sunset Period, the Board will undertake a comprehensive review of the strategic purposes and operations of the Company for the purposes of recommending to the Members whether to:

- (a) continue the operation of Company in its then current form;
- (b) change the operation of the Company as the parties may then agree;
- (c) continue with the then current Members;

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (d) change the then current Members;
- (e) re-set the Sunset Period;
- (f) make any other required amendments, changes and modifications to:
  - (i) this Agreement; and
  - (ii) the operations of the Company;
- (g) wind up the Company; and/or
- (h) deal with any other relevant matter at that time.

**14.3.** In conducting that review, the Board may have recourse to any relevant material, matter or issue in making its recommendation to the Members.

**14.4.** Upon the receipt of a recommendation arising from a review, the Members must pass a Special Resolution to either:

- (a) adopt the recommendation of the Board; or
- (b) to take some other course of action.

**14.5.** After and as a consequence of a review under this **clause 20**, no Member is bound, nor can be compelled, to remain and continue as a Member and if a Member elects to cease being a Member, the shares of that Member are deemed to be forfeited.

**14.6.** Every Member that elects to continue as a Member of the Company expressly agrees to commit to the funding cycle for the number of years proposed by the Board, subject to all relevant annual CPI adjustments for the new period, and the Board must record a resolution to that effect.

**14.7.** The Board may require Members to enter into a Members Agreement as a condition of ongoing membership of the Company.

### **15. Dispute Resolution**

**15.** The parties agree to adopt and be bound by the dispute resolution procedures set out in **clause 2.8** of the Company Constitution.

### **16. Default**

**16.1.** If any party breaches that parties obligations under this Agreement, and does not remedy that breach to the satisfaction of the other parties after

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

receiving not less than one (1) month's notice to do so, that party is in default of this Agreement.

**16.2.** A party is also in default of this Agreement if any of the following occurs in relation to that party:

- (a)** the party, being a natural person:
  - (i)** commits any act of bankruptcy;
  - (ii)** enters, or proposes to enter, into any arrangement, composition or compromise with creditors;
  - (iii)** is convicted of any offence in any jurisdiction that carries any term of imprisonment;
  - (iv)** is convicted of any offence of dishonesty;
  - (v)** is convicted of any offence in relation to the Company or any other party to this Agreement; or
  - (vi)** fails to attend to that Party's responsibilities under this Agreement for a period of more than thirty (30) days for no explainable reason; or
- (b)** the party, being a company or trust or other body corporate:
  - (i)** commits any act of insolvency;
  - (ii)** enters, or proposes to enter, into any arrangement, composition or compromise with creditors; or
  - (iii)** has a Director or trustee who is convicted of any offence under **clause 16.2(a)(iii), (iv) or (v)**.

**16.3.** A party, being a natural person, is deemed to be in default of this Agreement if any of the following occurs to that party:

- (a)** two competent medical practitioners declare that the party is of an unsound mind;
- (b)** some other event beyond the control of the party causes that party to lose legal capacity; or
- (c)** the party cannot be found for a period of more than ninety (90) days.

### 17. Disciplinary Proceedings

17.1. The parties agree to adopt and be bound by the disciplinary procedures set out in **clause 2.9** of the Company Constitution.

### 18. Winding Up

18.1. The parties agree to adopt and be bound by the winding up procedures set out in **clause 24** of the Company Constitution.

18.2. Upon a winding up of the Company, the following process must be followed, in the order set out below, after liquidation of all assets:

- (a) as much notice as possible of the winding up must be given to any employees of the Company who are not parties to this Agreement;
- (b) all employee entitlements must be paid out as the first priority, including to any party to this Agreement, who is a natural person, who is also a bona fide employee of the Company in receipt of salary or wages, and superannuation;
- (c) all secured creditors must be paid out, but excluding any loan accounts in favour of parties to this Agreement;
- (d) all unsecured creditors must be paid out, but excluding any loan accounts in favour of parties to this Agreement;
- (e) all unpaid present entitlements;
- (f) all loan accounts must be paid out, subject to any set-off or adjustment for loans made to that party or to a related party of that party; and
- (g) the balance of net assets of the Company must be distributed in accordance with the winding up provisions of the Company Constitution.

18.3. The Members expressly acknowledge and agree that no Member can receive any payment of capital, distribution of assets or other benefit from the Company on a winding up.

### 19. Notices

19.1. A notice or other communication in connection with this Agreement is to be in writing and:

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (a) may be given by the relevant party or its lawyer; and
- (b) must be:
  - (i) left at the address set out or referred to in the Details; or
  - (ii) sent by prepaid post to the address set out or referred to on the Details; or
  - (iii) sent by fax to the fax number set out or referred to in the Details; or
  - (iv) (iv) sent by email to the last known email address of the relevant party or lawyer;

However, if the intended recipient has notified a changed postal address or changed fax number, then the communication must be to that postal address or fax number.

- 19.2. Notices take effect from the time they are received unless a later time is specified in the notice.
- 19.3. If a notice is sent by post, it is taken to be received two (2) days after posting (or seven (7) days after posting if sent to or from a place outside Australia).
- 19.4. If a notice is sent by fax, it is taken to be received at the time shown in the transaction report as the time that the whole of the fax was sent.
- 19.5. If a notice is sent by email it is taken to be delivered at the time it is sent, but only if the sender of the email notice has obtained a delivery receipt for that email.
- 19.6. For the avoidance of doubt, every Member is entitled to receive separate notice of every general meeting of the Company.

### 20. Additional Provisions

- 20.1. Each of the parties to this Agreement will sign and execute any further documents and do any deeds, acts and things as the other party reasonably requires for effecting the intention of the parties under this Agreement. However, this obligation does not extend to incurring a liability:

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- (a) to pay any money, or to provide any financial compensation, valuable consideration or any other incentive to or for the benefit of any person except for payment of any applicable fee for the lodgement or filing of any relevant application with any government agency, unless a provision of this Agreement expressly requires otherwise; or
  - (b) to commence any legal action against any person, to procure that the thing is done or happens.
- 20.2.** This Agreement constitutes the entire agreement between the parties about the subject matter of this Agreement. It supersedes and extinguishes all prior agreements, understandings, representations, warranties, covenants or agreements previously given or made between the parties about the subject matter.
- 20.3.** This Agreement may be executed by the parties in two or more counterparts, each of which is deemed to be an original, but all of which together constitute one and the same instrument.
- 20.4.** The parties must execute and exchange original signed counterparts of this Agreement unless there is a specific provision in the Agreement that permits the exchange of counterparts by facsimile or scanned email copy.
- 20.5.** This Agreement must not be amended, modified or supplemented except by a written instrument signed on behalf of the respective parties.
- 20.6.** Any clause, covenant or condition in this Agreement that requires a party to do something after completion does not merge on completion and that party is obliged to perform the obligation within the time allowed for doing so. A failure to perform an obligation of this nature is a breach of the Agreement retrospectively and gives rise to a claim for injury, loss and damage to the party with the benefit of the performance of the obligation.
- 20.7.** No waiver by any party of any default in the strict and literal performance or compliance with any other provision, condition or requirement of this Agreement is deemed to be a waiver of the strict and literal performance of or compliance with any other provision, condition or requirement in this Agreement nor be a waiver of or in any manner release any other party from strict compliance with any provision, condition or requirement in the future nor will any delay or omission of any party to exercise any right under this Agreement in any manner impair the exercise of any right accruing to it after completion.

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

- 20.8.** A provision of or a right created under this Agreement may not be:
- (a) waived except in writing, signed by the party with the benefit of that provision or right; or
  - (b) varied except in writing signed by the Parties.
- 20.9.** The obligations of the parties under this Agreement are subject to the express condition that whenever a party is required to perform or do any act or thing, the performance of that obligation is not required if it is rendered reasonably or practically impossible by reason of any riot, civil commotion, strike, lockout, act of God, act of the public enemy, priority, allocation, rationing or the regulation or prohibition of the use of any material, heat, fuel, hours of work or award, of the party.
- 20.10.** Each party warrants and represents to the other party that the signing or performance under this Agreement does not conflict with or result in a breach of its constitution, any writ, order, judgement, law, rule or regulation which is binding upon the party.
- 20.11.** Any party who executes this Agreement on behalf of a party under a Power of Attorney warrants that he or she has no notice of the revocation of that Power or of any fact or circumstance that might affect his or her authority to execute this Agreement under that Power.
- 20.12.** The rights, powers and remedies under the Agreement are in addition to and do not replace or limit any other rights, powers or remedies provided by law independently of the Agreement.
- 20.13.** Where a party is required to give a consent, that party may give that consent conditionally, unconditionally or withhold it without giving reasons, unless expressly stated otherwise.
- 20.14.** Whether or not any of the transactions contemplated by this Agreement are completed the parties must pay their own fees, costs and expenses of and incidental to the negotiation, preparation and execution of this Agreement, including the fees and disbursements of its lawyers and accountants.
- 20.15.** Where any party is entitled to take enforcement or recovery action against another party, that party is entitled to recover its fees, costs and expense of and incidental to the enforcement action from the other party.

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

**20.16.** This Agreement is governed by and construed in accordance with the law of Tasmania and the Commonwealth of Australia and each of the parties submit to the jurisdiction of the Courts of the State of Tasmania and the Courts of the Commonwealth of Australia.

**End of Operative Part**



## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

Northern Tasmania Development Corporation Limited  
Members Agreement V3.0 20221110

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### Execution

#### *Company*

Signed for and on behalf of  
**Northern Tasmania Development Corporation  
Limited**  
**ACN 616 650 367**  
by its authorised officers under  
S127 of the *Corporations Act 2001*

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director/Secretary

#### *Members*

The Common Seal of  
**Break O'Day Council**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

The Common Seal of  
**Flinders Council**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

The Common Seal of  
**George Town Council**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

Northern Tasmania Development Corporation Limited  
Members Agreement V3.0 20221110

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The Common Seal of  
**City of Launceston**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

The Common Seal of  
**Meander Valley Council**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

The Common Seal of  
**Northern Midlands Council**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

The Common Seal of  
**West Tamar Council**  
was affixed in the presence  
*Seal here*  
the authorised officers of the Council

*affix*

\_\_\_\_\_  
Member

\_\_\_\_\_  
General Manager

## 11.1.1 Proposed NTDC Membership Agreement 2023-2026

Northern Tasmania Development Corporation Limited  
Members Agreement V3.0 20221110

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### **Annexures**

#### **A. Company Constitution**

## Governance

### 2023-24 Annual Plan Projects List

**Report Author** Jonathan Harmey  
Director Corporate Services

**Authorised by** John Jordan  
General Manager

**Decision Sought** Adoption of the projects for inclusion in the 2023-24 Annual Plan.

**Vote** Simple majority

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#### Recommendation to Council

That Council adopts the projects list in Attachment 1 for inclusion in the Meander Valley Council 2023-24 Annual Plan, to be prepared in accordance with section 71 of the *Local Government Act 1993*.

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#### Report

Council's 2023-24 Annual Plan projects list describes a combination of business as usual (Core Program Activities) and specific projects to be delivered in the forthcoming year (Annual Projects). Core Program Activities will not be subject to specific periodic reporting with Annual Projects reported to Council on a quarterly basis.

The Annual Plan is a public document that demonstrates the projects Council is committed to undertaking for 2023-24, the key areas that Council will focus its resources and effort on. The finalised Annual Plan will be circulated and available for public and regulatory viewing and oversight.

The draft 2023-24 Annual Plan projects list was discussed at the 13 June 2023 Council Workshop.

**Attachments** 1. Annual Plan Projects List 2023-24 [11.2.1 - 24 pages]

**Strategy** The Meander Valley Council Annual Plan 2023-24 will be consistent with the community strategic plan.

Supports the objectives of Council's strategic future direction

- 1: a sustainable natural and built environment
- 2: a thriving local economy
- 3: vibrant and engaged communities
- 4: a healthy and safe community
- 5: innovative leadership and community governance
- 6: planned infrastructure services.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** Not applicable

**Legislation** *Local Government Act 1993*: including s71.

**Consultation** Not applicable

**Budget & Finance** The Meander Valley Council Annual Plan 2023-24 will align with the 2023-24 Budget Estimates and include a summary of the estimates adopted under section 82 of the Act.

**Risk Management** Not applicable

**Alternative Motions** Council may elect to amend the Meander Valley Council 2023-24 Annual Plan projects list.

## Supporting Our Customers

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.4, 5.6, 5.4, 5.6	Provide accessible first point of contact for the community enquiries via customer service center, website, and telephone service channels	Service channel maintained	CS	1,2,3,4
5.4, 5.6	Maintain systems and reporting practices to manage customer service requests in line with our Service Charter and records management policy	Requests actioned and resolved	CS	
5.4, 5.6	Provide responses to correspondence and customer requests in line with our Service Charter	Performance against targets	All	
5.4, 5.6	Manage dog registrations, renewals, and processing of payments	Registrations maintained	CS	
5.2, 5.6	Process rates, pension applications, notice of sale updates, supplementary valuations, and financial hardship applications	Number processed by type	CS	
4.1,4.2	Maintain Council's cemetery records in accordance with the Cemeteries Act (including online information for Council's cemetery facilities)	Legislative compliance	CS	
5.2, 5.6	Respond to information access requests under the <i>Right to Information Act 2009</i>	Legislative compliance	Gov	
2.3, 2.4	Operate tourism and visitor information services through the Great Western Tiers Visitor Centre	Services provided	CW	
4.3	Provide general planning, building and plumbing advice in response to customer requests	Number of responses	D&RS	
5.4, 5.6	Manage the invoicing and payment processing of fees and charges for Council and relevant state government charges	Payments processed	CS	
5.4, 5.6	Support billing and payment for use of Council sports grounds and reserves	Value of fees outstanding	Infra	
5.4, 5.6	Assist Councillors to respond to customer queries	Number of responses	All	

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
4.1, 6.4	Review and update Council's website information and user guides for the use of indoor facilities	Website updated	Infra	1,2
4.1, 6.4	Implement a new on-line booking system for Council facilities	Online system operational	Infra	1,2
5.1, 5.3, 5.6	Undertake a customer satisfaction survey (of at least 400 residents) through an independent market research firm	Survey results reported to Council	CS	2,3
5.1, 5.3, 5.6	Implement system and process improvements to increase reporting against the Customer Service Charter and Standards	Management reporting to Council	CS	3,4
5.1, 5.3, 5.6	Renew the Customer Service Charter and Customer Service Standards to set expectations that continue to meet the changing needs of our community	Service Charter approved by Council	CS	2,3
2.3, 2.4	Expand the services offered through the Great Western Tiers Visitor Centre to enhance face to face service	New services offered	CW	3,4
2.3	Complete development and roll out of the new Resident's Welcome Pack	New Resident Pack in use	CW	2
2.3	Reduce reliance on paper-based processes by implementing a program to enable more online webforms, automation and workflow specific forms	Increased number of online forms	CS	3,4

## Managing our asset portfolio

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.2, 6.1-6.4, 6.6	Manage our asset portfolio to ensure optimal value and least cost, maintain Strategic Asset Management Plan (SAMP) and Asset Management Plans	Complete	Infra	2,3,4
6.1,6.3,6.4,6.6	Maintain the asset management system and asset data (Conquest) to inform asset planning and development of works program	Complete	Infra	1,2,3,4
6.1,6.3, 6.4,6.6	Maintain a schedule of asset condition audits, including upkeep of asset register and complete audits to schedule	Audits completed to schedule	Infra	1,2,3,4
5.2, 6.1-6.6	Develop and maintain forward years (four year) capital works program for budget and financial planning	Developed	Infra	2,3,4
5.2, 6.1-6.6	Manage Council's property portfolio and land dealings (acquisition, valuation, and disposal of land, road opening and closures)	Number of finalised actions	Infra	1,2,3,4
5.2, 6.1-6.6	Process road naming applications in accordance with current legislation and guidelines	Applications processed	Infra	1,2,3,4
5.2, 6.1-6.6	Assess and manage proposed gifted assets under the gifted asset policy to minimise financial burden and adherence to standards	Policy compliance	Infra	1,2,3,4
5.2, 6.1-6.6	Provide cost effective and sustainable fleet management that meets the operational needs of the organisation	Fleet maintained	CS	1,2,3,4
5.2, 6.1-6.6	Review and assess plant replacement needs, facilitate the replacement of heavy, light & small plant including purchase and disposal	Plant replaced	Works	1,2,3,4
5.2, 6.1-6.6	Update asset information and asset re-valuation in line with the revaluation cycle	Revaluations completed	Infra	1,2,3,4
5.2, 6.1,6.3	Apply for and administer State and Federal Grant Funding requests and documentation for approved projects	Complete	Infra	1,2,3,4



ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
5.2, 6.1, 6.3	Complete divestment of surplus property assets as determined by Council (Minute Reference 268/2022)	Properties Sold	Works	1,2,3,4
6.1, 6.3	Establish formal project management and complete the detailed design and tender documentation for a new centralized works depot at Westbury	Tender Complete	Works	1,2
6.1, 6.3	Complete tendering and construction contract awarded for the new centralised Works Depot at Westbury	Contract Awarded	Works	3,4
6.2, 6.3	Progress the Hadspen Meander Valley Road intersection upgrades design and procurement documentation	Complete	Infra	1,2,3,4
6.2, 6.3	Update the Sport and Recreation Venue Action Plan to inform the provision, replacement and upgrading of sport and recreation amenities	Complete	Infra	2,3
6.2	Renew the Eastern Play Spaces Strategy 2020	Complete	Infra	2,3

### Investing in community facilities and infrastructure

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
4.1,4.2	Operate Council's Deloraine, Westbury and Prospect Vale works depots and material storage areas	Facilities operational	Works	1,2,3,4
4.1,4.2	Manage community centres and halls in line with facility management plans	Facilities operational	Infra	1,2,3,4
4.1,4.2	Maintain Council's parks and reserves, recreation grounds, cemeteries, and other related facilities	Progress to schedule	Works	1,2,3,4
4.1,4.2	Manage Council's Customer Service Centre and administration buildings in line with facility management plans	Facilities operational	Infra	1,2,3,4

## 11.2.1 Annual Plan Projects List 2023-24

### 2023-24 Annual Plan Project List

4.1,4.2	Deliver planned and reactive maintenance of community facilities (buildings) to ensure safe, well used facilities	Facilities operational	Infra	1,2,3,4
4.1,4.2	Deliver operational programs to maintain road related assets	Progress to schedule	Works	1,2,3,4
4.1,4.2	Deliver operational programs to maintain urban streetscapes, public amenities, and on-street waste collection	Progress to schedule	Works	1,2,3,4
4.1, 6.4	Manage the Deloraine swimming pool to ensure availability safety and compliance standards	Facility operational	Infra	2,3
4.1, 6.4	Facilitate safety standard compliance and continuing management by the community of the Caveside pool	Facility operational	Infra	1,2,3,4
4.1, 4.2. 5.6	Oversight of maintenance and safety at Deloraine and Districts Folk Museum	Facility operational	Infra	1,2,3,4
4.1, 6.4	Manage contracts and arrangements for cleaning buildings	Facilities maintained	Infra	1,2,3,4
4.1, 6.4	Complete and submit State and Federal grant funding applications to support facility maintenance or renewal	Number lodged/ successful	Infra	1,2,3,4

### ANNUAL PROJECTS

Link	Activity	Measure	Lead	Timing
4.1, 6.4	Complete level of service review for Council's pools at Deloraine and Caveside and natural swimming sites	Review complete	Infra	1,2
4.1, 6.4	Review and update asbestos register priorities based on building hierarchy	Progress to schedule	Infra	1,2,3,4
4.6	Complete an audit of lease currency for Council owned facilities and implement a program of lease renewal	Progress to schedule	Infra	1,2,3,4
4.1, 6.4	Develop a contemporary lease document and renew leases when due	Progress to schedule	Infra	1,2,3,4
4.1, 6.4	Develop a community hall renewal policy, considering asset condition, utilisation rates, renewal and maintenance costs and service options	Review complete	Infra	1,2,3,4

4.1, 6.4	Progress construction of the Deloraine Squash Court project	Progress to schedule	Infra	1,2,3,4
6.1, 6.3	Plan and deliver Capital Works Program projects	Progress to schedule	Works	1,2,3,4
6.2, 6.3	Progress consultation, master planning and design of the Deloraine Recreation Precinct	Progress to schedule	Infra	1,2,3,4
6.1, 6.3	Deliver the bridge inspection and maintenance program	Progress to schedule	Infra	1,2,3,4
6.1, 6.3	Deliver civil construction and infrastructure works for transport and recreation assets	Progress to schedule	Infra	1,2,3,4
6.2, 6.3	Plan, manage, construct, and maintain bridges, culverts, and other infrastructure	Progress to schedule	Infra	1,2,3,4
6.2	Undertake targeted community engagement on flood resilience and learnings from the October 2022 flood	Completed	CW / Infra	2,3

### Making a positive contribution to community wellbeing

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
4.1, 6.4	Promote and facilitate activities and events that connect community and develop community capacity	Number of events held	CW	1,2,3,4
3.3, 3.4	Provide advice and delivery support for community engagement activities for Council projects	No of projects supported	CW	
3.1, 3.2, 3.4	Promote, administer, and distribute Council's Community Grants each quarter	Number and value of grants	CW	
3.3, 3.4	Manage MOUs with Deloraine and Westbury Community Cars and support initiatives for increasing the skills of drivers	Services sustained and provided	CW	
4.1, 6.4	Process applications for Place of Assembly Licences for large events	Number and response times	D&RS	

## 11.2.1 Annual Plan Projects List 2023-24

### 2023-24 Annual Plan Project List

3.1, 3.4, 4.1	Promote and deliver the annual Australia Day Awards (all categories)	Number of award nominees	CW	2,3
3.1, 3.4, 4.1	Deliver quarterly Citizenship Ceremonies	Number of ceremonies (4)	CW	1,2,3,4
3.2, 3.4, 3.5	Provide in-kind support to approved community events such as ANZAC day, Winterfire, Deloraine Car Show, St Patrick's Festival	Support delivered	Works	1,2,3,4

### ANNUAL PROJECTS

Link	Activity	Measure	Lead	Timing
3.1, 3.4, 4.1	Support and deliver Council contributions to the Westbury Bicentenary celebrations	Completed	CW	1,2,3
3.1, 3.4, 4.1	Deliver youth programs under the Premiers Fund for Child and Youth Wellbeing grant	Completed	CW	1,2
3.1, 3.4, 4.1	Develop and deliver an enhanced program of community events	Community Events Delivered	CW	1,2,3,4
4.1	Facilitate and enable staff volunteering in the community	Volunteering hours	CW	1,2,3,4
3.1, 3.4, 4.1	Manage recurrent sponsorship funding to Deloraine Cup, Deloraine, Chudleigh, and Westbury Show Societies	Payments made	CW	1, 4
3.1-3.5, 4.1	Deliver programmed activity and support for Volunteer Week	Number of initiatives delivered	CW	3
3.1, 3.4, 4.1	Deliver programmed activity and support for Seniors Week	Number of initiatives delivered	CW	2

Supporting economic growth, prosperity, and the environment

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
2.3, 2.4	Fund and partner in regional collaboration through the Northern Tasmanian Development Corporation	MVC participation	Gov	1,2,3,4
2.3, 2.4	Fund and partner in regional collaboration with Visit Northern Tasmania	MVC participation	Gov	
2.3, 2.4	Represent Council owner's interest in TasWater owners' forums	MVC participation	Gov	
1.3, 1.4, 1.6	Fund and partner with the Tamar Estuary Management Taskforce and contribute to the Tamar Estuary and Esk Rivers Program (NRM North)	MVC participation	Gov	
2.3, 2.4	Support volunteers at the Deloraine and Districts Folk Museum to deliver new exhibits to highlight the history of the Meander Valley	Exhibition delivered	CW	3,4
1.1, 1.2, 1.3	Support the Northern Council's Climate Action Planning (CCAP) Group	Number of meetings attended	Gov	1,2,3,4
1.1, 1.3	Manage weeds on Council and roadside land	Annual schedule completed	Works	
1.4, 1.5	Manage the Westbury Town Common in line with the Management Plan	Works complete	Works	
2.3, 2.4	Support regional management of stray cats by contributing funds to Just Cats, the Northern Cat Management Facility	Annual payment made	D&RS	1

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
1.4,1.5	Provide Westbury Town Common Management Plan report to Natural, Resources and Environment (NRE) Tasmania and renewal application lodged for the Management Plan	Works complete	Works	3
1.4,1.5	Application and approval from Natural, Resources and Environment (NRE) Tasmania to undertake flood remediation works, including reclamation and revegetation, at Rotary Park, Deloraine	Approval received	Works	1,2
1.4,1.5	Complete agreed remediation works including reclamation and revegetation, at Rotary Park, Deloraine	Works complete	Works	2,3
1.4,1.5	Complete identified path and trees works at Wildwood, Deloraine to improve public safety	Works complete	Works	2,3

### Supporting community health outcomes, resilience, and emergency management responses

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
4.1, 1.5	Manage public health risk through monitoring and sampling of recreational water	Number of samples	D&RS	1,2,3,4
4.1, 4.3	Promote safe food practices including registrations, education, monitoring, inspections, and compliance in accordance with the <i>Food Act 2003</i>	Number of interactions	D&RS	
4.1, 4.3	Provide a school-based immunisation program as part of the National Immunisation Program	Complete	D&RS	1,2,3
4.1, 4.3	Ensure environmental health monitoring is compliant and incidents effectively managed	Number of closed instances	D&RS	1,2,3,4
4.3	Complete annual fire abatement inspections and investigate complaints	Legislative compliance	D&RS	2,3

## 11.2.1 Annual Plan Projects List 2023-24

### 2023-24 Annual Plan Project List

4.4	Deliver fuel reduction programs on Council land, including roadsides	Works complete	Works	2,3
4.4	Support planning and responses under the Tasmanian Emergency Management Arrangements (TEMA).	Complete	Infra	1,2,3,4
4.4	Support Meander Valley SES units through ongoing management of the Memorandum of Understanding (MoU)	Complete	Infra	
4.4	Maintain and implement the Municipal Emergency Management Plan	Complete	Infra	
4.4	Support Municipal Emergency Management and Social Recovery Committee	Complete	Infra	

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
4.4	Review Municipal Emergency Management Plan in line with new SES regional template	Complete	Infra	2,3
4.4	Complete logical test of Emergency Management Plan	Complete	Infra	3
4.4	Procure Emergency Response Trailer and equipment	Delivered	Infra	3

Managing planning, development, and regulation.

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
4.3	Provide strategic and statutory land use planning advice for planning proposals	Number of responses	D&RS	1,2,3,4
4.3	Process applications for amendment to the Tasmanian Planning Scheme – Meander Valley within statutory time limits.	Statutory requirements met	D&RS	
4.3	Process planning, building and plumbing applications within statutory time limits	Statutory requirements met	D&RS	
4.3	Manage planning appeals through Tasmanian Civil and Administrative Tribunal	Statutory requirements met	D&RS	
4.3	Provide animal management and responsible pet ownership services (enforcement and education)	Number of interactions	D&RS	
4.3	Administer dog registration compliance in line with the <i>Dog Control Act 2000</i>	Number of dogs registered	D&RS	
4.3	Respond to reports of dogs and livestock at large in a timely manner	Number and response times	D&RS	
1.1, 1.2, 1.3,4.3	Investigate identified non-compliance against Building Act 2016 and the Tasmanian Planning Scheme - Meander Valley	Number and response times	D&RS	
4.3	Provide environmental health related assessment of development applications	Number and response times	D&RS	
4.3	Provide road, stormwater, and other infrastructure assessment of development applications	Number and response times	Infra	



ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
1.1, 1.2, 1.3	Contribute to regional planning initiatives: Northern Tasmanian Regional Land Use Strategy Review	Participation	D&RS	1,2,3,4
1.1, 1.2, 1.3	Contribute to the Greater Launceston Plan Review	Participation	D&RS	2,3
1.2	Progress development of a Structure Plan for Carrick	Plan development progressed	D&RS	2,3
1.1, 1.2, 1.3	Review the Prospect Vale - Blackstone Heights Structure Plan	Completed	D&RS	2,3,4
1.1, 1.2, 1.3	Participate in Planning Reforms and Statutory reviews	Participant	D&RS	1,2,3,4
1.1, 1.2, 1.3	Review and implement Public Open Space Policy	Completed	D&RS	3,4

Provide contemporary waste collection, disposal and recycling services and infrastructure.

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
6.1, 6.6	Manage waste facilities and kerbside collection service contracts	KPIs reviewed to schedule	Infra	1,2,3,4
1.1, 1.5	Collaborate with the Northern Tasmanian Waste Management Group	Participate in initiatives	Infra	1,2,3,4

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
1.1, 1.5	Deliver a new Waste Management Strategy	Endorsed strategy	Infra	1,2
6.1, 6.6	Undertake feasibility assessment for new landfill within Meander Valley	Complete	Infra	1,2,3,4
1.1, 1.5	Complete purchase of existing landfill area at Cluan	Complete	Infra	1,2,3
1.5, 6.6	Complete design and commence construction for new transfer station at Deloraine	Progress to schedule	Infra	1,2,3,4
1.1, 1.5	Deliver the annual Hard Waste Collection	Collection provided	Infra	2
1.5, 6.1, 6.6	Complete design for expanded landfill cell at Cluan	Complete	Infra	1,2,3
1.1, 1.5	Maintain planning and environmental approvals and compliance for existing landfill operations	Nil environmental improvement notices	Infra	1,2,3,4
1.3, 1.4, 1.5	Achieve EPA approvals for increased height and manage landfill cell at Deloraine in accordance with approvals to provide for continuing operation	Approval obtained	Infra	1,2

Provide a robust, reliable, secure, and available ICT environment.

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.1, 5.2	Manage review and schedule changeover of corporate hardware requirements, implement modern, resilient platforms and solutions	Availability and reliability	CS	1,2,3,4
5.1, 5.2	Define and meet performance and availability performance indicators for ICT systems	KPI performance	CS	
5.1, 5.2	Provide helpdesk services for efficient management of incidents and requests	Support provided	CS	
5.1, 5.2	Procure, administer, maintain, support corporate hardware (PCs and laptops)	Hardware purchased	CS	
5.1, 5.2	Manage ancillary communications including printing, email and internet services, and contractor support contracts	Support provided	CS	
5.1, 5.2	Plan and provision for business continuity of ICT Services in line with the Risk Appetite Statement, undertaken annual review or when a material change to ICT hardware or systems is made.	Planned response in place	CS	3
5.1, 5.2	Manage ongoing network storage capacity	Reviews completed	CS	1,2,3,4
5.1, 5.2	Implement network security improvements and protections as required	Support provided	CS	

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
5.1	Deliver digital transformation and service modernization roadmap to inform the sequencing of ICT investment and roll out	Roadmap delivered	Gov	1
5.1	Procure third-party support agreement to sustain unsupported TechnologyOne legacy systems from Sept 2023	Support in place	CS	1,2
5.1, 5.2, 5.3, 5.4, 5.6.	Procure agreed ERP software products, prepare and resource implementation project and governance, sourcing of technical support roles	ERP program endorsed by Council	CS	1, 2, 3, 4
5.1	Review and recommend ICT costs to deliver ERP software and modernization roadmap, vendor and software related costs, governance, and change management	Plan approved by Council	CS	2,3
5.3, 5.4.	Determine and procure a cloud-based records management system replacement, prepare implementation roadmap	Roadmap approved	CS	1, 2, 3, 4
5.1, 5.2, 5.3, 5.4, 5.6.	Review and recommend any changes to Council's internal resources to support a maturing capability in the management of information	Review complete	CS	1,2
5.1, 5.3, 5.4, 5.6.	Progressively develop a contemporary suite of information policy and standards to ensure the protection and appropriate use of information	Policies in place	CS	1,2,3,4
5.1, 5.2	Review software requirements to support future GIS and asset management systems	Review completed	Infra	1,2,3

Deliver good governance and resilience through sound corporate and financial management.

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.2, 5.6	Deliver the Annual Budget Estimates (2023-24) and Long-Term Financial Plan	Budget and plan approved	CS	3,4
5.2, 5.6	Review and set Council's annual fees and charges for 2023-24	Fees and charges approved	CS	3,4
5.2, 5.6	Manage and report on Council's financial position and alignment to the Long-Term Financial Plan and supporting financial strategies	Performance in line with plans	CS	1,2,3,4
5.2, 5.6	Manage and report on borrowings and investments in accordance with the Financial Management Strategy 2024-2033 and investment policy	Performance in line with plans	CS	1,2,3,4
5.2, 5.6	Completion of council's annual financial statements, preparation of compliant financial statements and State Government audit	Legislative compliance	CS	3
5.2, 5.6	Deliver the internal audit program	Audits completed	CS	1,2,3,4
5.2, 5.6	Coordinate functions of the Meander Valley Council Audit Panel	Audit Panel meetings held (4)	CS	1,2,3,4
5.2, 5.6	Manage Council's financial information system and related authorisations	Currency maintained	CS	1,2,3,4
5.2, 5.6	Manage accounts payable and receivable	Payment terms achieved	CS	1,2,3,4
5.2, 5.6	Review financial policies and procedures when due or as required	Policies reviewed	CS	1,2,3,4
5.2, 5.6	Provision of relevant, timely and accurate financial information for corporate and audit reporting	Reports delivered	CS	1,2,3,4
5.2, 5.6	Provide ongoing staff training for budgeting processes and monitoring	Training provided	CS	1,2,3,4

## 11.2.1 Annual Plan Projects List 2023-24

### 2023-24 Annual Plan Project List

5.2, 5.6	Manage Council's rates; issue Section 132 certificates (property rates), manage revenue and debtors' functions	Legislative compliance	CS	1,2,3,4
5.2, 5.6	Complete State Authority Returns	Completed	CS	1,2,3,4
5.2, 5.6	Manage taxation compliance (submit BAS, FBT and payroll tax returns within legislative timeframes)	Completed	CS	1,2,3,4
5.2, 5.6	Maintain strategic and operational risk registers	Reviews complete	CS	1,2,3,4
5.2, 5.6	Arrange annual insurance renewals and reconciliation of control accounts	Insurance secured	CS	1,2,3,4
5.2, 5.6	Maintain records management processes in line with requirements of the Archives Act, including annual archive disposal.	Legislative compliance	CS	1,2,3,4
5.2, 5.6	Maintain records management system and deliver training to ensure compliance with policies	ECM registrations	CS	1,2,3,4
5.2, 5.6	Coordinate external audit programs	Audits completed.	CS	1,2,3,4
5.2, 5.6	Facilitate reporting of progress of audit recommendations and tasks	Report to Audit Panel	CS	1,2,3,4
5.2, 5.6	Review controls for addressing fraud and corruption risk and deliver awareness training	Review and training complete	CS	1,2,3,4
5.2, 5.6	Coordinate updating of Council's policies and procedures in accordance with the review schedule	Completed as scheduled	Gov	1,2,3,4
5.2, 5.6	Review and manage Council's gifts and benefit register	Completed as scheduled	Gov	1,2,3,4

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
5.1, 5.2	Complete a review and update of financial, planning, and other legislation-based delegations	Delegations approved	Gov	1,2
5.1, 5.2	Deliver employee training on right to information legislation and record keeping	Training delivered	Gov	2,3
5.1, 5.2	Establish agreed reporting for management briefing reports to council	Reporting in place	Gov	1,2,3,4

Managing our supply chain to procure goods and services.

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.4, 5.6	Monitor implementation of audits and compliance with policy and procedures to minimise supply procurement and contract management risks and costs	Compliance with policy	CS	1,2,3,4
5.4, 5.6	Maintain a contractor induction and verification of requirements regime in line with policy and processes	Compliance with policy	CS	

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
5.6	Deliver procurement and contract management training to employees	Training delivered	Infra	3,4
5.6	Deliver project management training to employees involved in major project delivery	Training delivered	Infra	3,4

## Informing and engaging our community

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.1, 5.3	Provide strategic communication, media and issues management responses to the Mayor, Councillors and General Manager	Responses provided	Gov	1,2,3,4
5.1, 5.3	Provide communication services and support including the production of media and project communication material	Number of media responses	Gov	1,2,3,4
5.1, 5.3	Provide social media and announcements in response to unplanned activities such as road closures and service disruptions	Number of media responses	Gov	1,4
5.1, 5.3	Provide communication services, production of media and project communication material, including supporting unplanned road closures, service disruptions, etc.	Volume of responses	Gov	1,2,3,4
5.1, 5.3	Production of budget related collateral including rate notice insert and waste vouchers	Collateral produced	Gov	1,2
5.1, 5.3	Produce information to support special projects and engagement activities as requested (briefing notes, advertising, project collateral, promotional material)	Collateral produced	Gov	1,2,3,4
5.1, 5.3	Administer and coordinate all Council's social media accounts	Increased engagement	Gov	
5.1, 5.3	Complete annual content audit of website information, update as required	Information current	All	3,4
5.1, 5.3	Provide strategic communication, media and issues management responses to the Mayor, Councillors and General Manager	Responses provided	Gov	1,2,3,4
5.1, 5.3	Develop and maintain Council's online presence including website	Visits to homepage	Gov	1,2,3,4
5.1, 5.3	Deliver design and layout for corporate documents	Documents produced	Gov	2,4
5.1, 5.3	Deliver (4) regular council newsletters (Valley News and other initiatives)	Increasing subscribers	Gov	1,2,3,4



ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
3.1, 3.4,4.1	Undertake engagement and renew the Community Strategic Plan	Completed	CW	1,2,3,4
4.1	Develop and implement a Communication and Engagement Strategy	Completed	CW	2,3
4.1	Deliver enhanced community engagement and consultation functionality on Council's website	Website operational	CW	1,2
2.1, 2.2	Assess the feasibility of electronic notice boards located at community hubs throughout the region to support Council and community messaging	Business case to Council	CW	2

## Demonstrating a commitment to our people

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.3, 5.6	Maintain employee related records, training, and reporting systems	Records maintained	CS	1,2,3,4
5.3, 5.6	Maintain and administer the employee Code of Conduct Policy	Records maintained	CS	
5.3, 5.6	Maintain a contemporary approach to job design and currency of position descriptions	Assistance provided	CS	
5.3, 5.6	Support recruitment and selection	Support provided	CS	
5.3, 5.6	Manage and investigate workplace complaints and grievances	Number of instances	CS	
5.3, 5.6	Promote and administer Council's Employee Assistance Program	Service uptake	CS	
5.3, 5.6	Provide employee relations support and advice	Advice provided	CS	
5.3, 5.6	Undertake annual and periodic performance and development reviews in line with approved processes	Process reviewed	CS	
5.3, 5.6	Provide advice on employee learning and development opportunities	Advice provided	CS	
5.3, 5.6	Coordinate the annual staff performance review process	Performance reviews complete	CS	1,3,4
5.3, 5.6	Coordinate register of mandatory training; including tickets, licenses, and permits	Training complete	CS	1,2,3,4
5.3, 5.6	Process worker's compensation claims	Claims processed	CS	
5.3, 5.6	Coordinate the delivery of Code of Conduct Policy awareness to Council employees	Awareness sessions delivered	CS	
5.4, 5.6	Maintain professional advisory services for employee relations (legal and HR)	Service in place	CS	

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
5.3, 5.4, 5.6	Undertake priority actions identified by employees in the Cultural Development Action Plan	Number progressed	CS	1, 2, 3, 4
5.3, 5.4, 5.6	Develop a strategic workforce management plan to optimize skills, staffing levels, attraction, and retention	Strategy delivered	Gov	2,3,4
5.1, 5.2, 5.4, 5.6	Review the strategic and operational risk registers and implement mitigation actions considering Risk Appetite Statement	Mitigation measures actioned	CS	2,4
5.3, 5.4, 5.6	Review and update human resource management policies and deliver employee training to align with contemporary practices and industrial law	Policy suite reviewed & training complete	CS	3, 4
5.3, 5.4, 5.6	Review and update employee Code of Conduct and dispute resolution framework and ensure all staff undertake refresher training	CofC in place and training complete	CS	3, 4
5.3, 5.4, 5.6	Employee culture survey undertaken and cultural action plan revised	Survey complete	CS	3, 4

## Ensuring a safe and healthy workplace

CORE PROGRAM ACTIVITIES				
Link	Activity	Measure	Lead	Timing
5.4, 5.6	Develop and implement an enhanced WH&S system so that our work environment remains healthy and safe	System implemented	CS	1,2,3,4
5.4, 5.6	Coordinate safety inspections and finalisation of corrective actions to minimise the risk of workplace injury or loss	Inspections/ actions completed	CS	
5.4, 5.6	Provide information, training, and supervision to ensure people take reasonable care for their own health and safety, and that of others	Implemented	CS	
5.4, 5.6	Monitor third party suppliers to ensure that the supply of goods and services comply with all WH&S requirements	System implemented	CS	
5.4, 5.6	Promote the Risk and WH&S Committee as a consultative forum for employees to have input into matters that impact upon their work health and safety	Quarterly meetings occur and are supported	CS	
5.4, 5.6	Review, investigate, and report incidents and near misses, recommend controls and prevention strategies	Reports provided to EMT	CS	
5.4, 5.6	Delivery of workplace WH&S wellness initiatives to encourage our people to maintain a physically and psychologically healthy lifestyle	Initiatives delivered	CS	
5.4, 5.6	Provide regular reporting of WH&S incidents and performance to the Executive Management Team	Monthly reporting to EMT	CS	
5.4, 5.6	Maintain a fair and equitable workers' compensation and claims management process to provide care and rehabilitation to minimise the costs and loss for injured employees and Council	Claims performance	CS	

ANNUAL PROJECTS				
Link	Activity	Measure	Lead	Timing
5.4	Complete annual employee skin checks	Completed	CS	1
5.4	Hold departmental level initiatives for R U OK day, Mental Health Month	Delivered events	CS	2, 3
5.4	Implement an organisation wide engagement on WHS including sharing incident stories and promoting the reporting of hazards, incidents, and near misses	Implemented	CS	2,3
5.4	Review workers compensation and rehabilitation management procedures to ensure active case management	Review complete	CS	3,4

## Corporate Services

### 2023-24 Budget Estimates & Long Term Financial Plan

**Report Author** Jonathan Harmey  
Director Corporate Services

**Authorised by** John Jordan  
General Manager

**Decision Sought** Council approval of the Budget Estimates for the 2023-24 financial year.

**Vote** Absolute majority

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#### Recommendation to Council

That Council:

1. Pursuant to section 82(3)(a) of the *Local Government Act 1993* (Act) adopts the Budget Estimates for the financial year ending 30 June 2024, as set out in full in Attachment 1; and
2. Pursuant to Section 82(6) of the Act, authorises the General Manager to make minor adjustments up to \$20,000 to individual items within the estimated operating expenditure under section 82(2)(b) and the estimated capital works under section 82(2)(d), so long as the total amount of the estimate is not altered.

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#### Report

The Budget Estimates and Long Term Financial Plan (Financial Plan) summary update for the 2023-24 financial year are presented for adoption by Council. A detailed analysis of the various aspects of the Budget Estimates is provided in Attachment 1 Budget Estimates & Rates Resolution Report.

The Budget Estimates and Financial Plan will provide for the continuation of many essential services to the community. The intention of Council's Budget Estimates is to generate sufficient rate revenue to fund operating expenditure, while keeping cost increases to a minimum. Council must balance the increasing needs of the community with a property owner's capacity to contribute to the cost of additional community

infrastructure. This must also be balanced against the need to encourage and plan for the future growth and sustainability of our region.

Council has developed the 2023-24 Budget Estimates to deliver an operating loss (deficit) position of \$730,200. The loss position follows many cost increases across Council operations in the past twelve months, and management of decisions to freeze rates in 2020-21 in response to the COVID pandemic. This is a one year performance measure however and to be responsible financial custodians, Council needs to plan for the next ten year period at our financial sustainability which is provided in the update to the Financial Plan, a profit is achieved over time through modest rate increases.

Each year the cost of running Council's business increases because the costs for goods and services increase each year, generally by inflation or CPI (the measure of the change in costs across Australia for these goods and services). Council is mindful that many property owners have been negatively impacted by the difficult economic environment we are currently in. Council is not immune to these cost pressures. As it maintains and upgrades infrastructure such as roads, bridges and stormwater, it has been quite negatively impacted by continuing increases in the cost of materials. When considering the original position of a General Rate increase equal to inflation plus 2% (8.9%) Council made reasonable changes to this to reduce the increase to inflation plus 1% (7.9%). Meander Valley Council had the lowest average residential general rate in Northern Tasmania in 2022-23, it is anticipated that this will continue in 2023-24.

The Budget Estimates fully fund a capital expenditure program of \$16.4 million for 2023-24. This will see renewal of existing road, bridge, stormwater and recreation assets and provision of new community infrastructure. Operating expenditure includes:

#### **Roads, Footpaths and Drainage**

**\$2.8 million**

Maintaining roads, kerbs, bridges, footpaths infrastructure for our community and as the road authority responsibly managing access to properties.

#### **Essential Services**

**\$4.2 million**

Delivering important services for the community such as three waste facilities, kerbside bin collection, collection of rubbish from street bins, providing public toilets.

#### **Community Facilities**

**\$3.0 million**

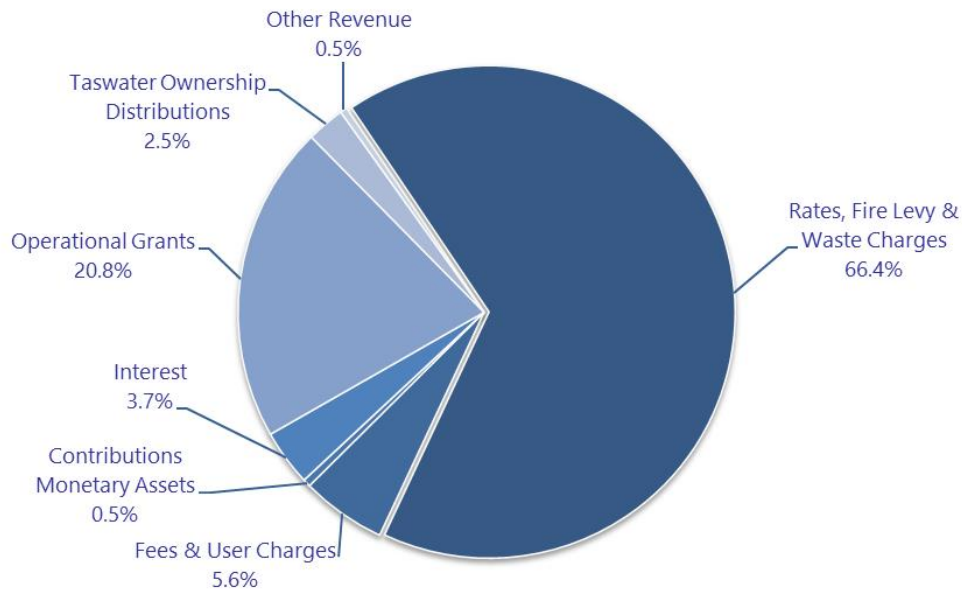
Providing a range of community development and facilities including public pools, public halls, parks and reserves, recreation grounds and sporting facilities, maintaining parks and recreations spaces.

#### **Depreciation**

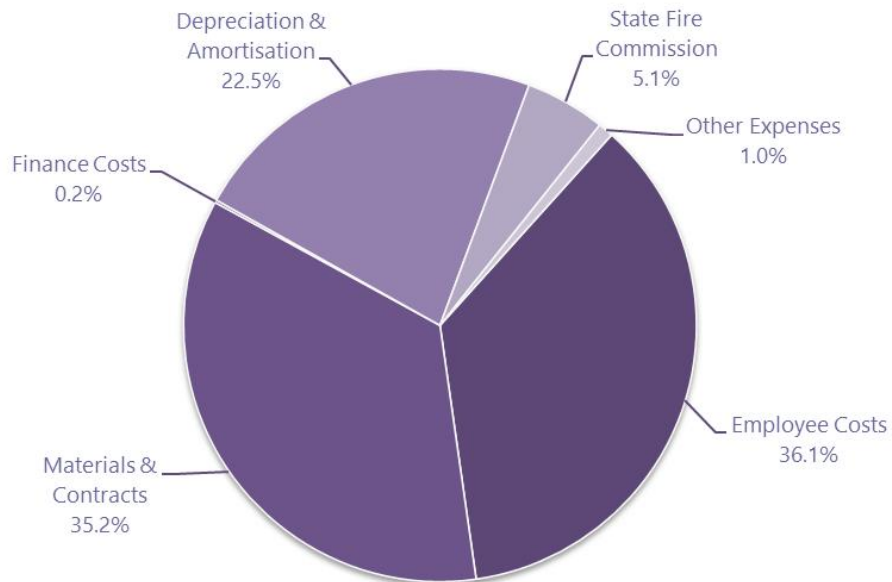
**\$6.2 million**

Recognition of expending council funds on an asset as it reaches the end of its useful life, each year assets are being consumed by the community and will be due for renewal in the future.

The Budget Estimates include operational revenue of \$26,686,100 in 2023-24 sourced from the following areas:



The Budget Estimates include operational expenditure of \$27,416,300 in 2023-24 to be incurred in the following areas:



The Budget Estimates, Long Term Financial Plan and rates resolution were discussed at Council Workshops on 2 May, 23 May and 13 June.



**Attachments** 1. Budget Estimates Report 2023-24 [12.1.1 - 64 pages]

**Strategy** The Budget Estimates are guided by Council's Financial Management Strategy.

The Budget Estimates provides the funding for Council to meet its Annual Plan objectives.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** The Budget Estimates are guided by Council Policy 77 (Rates and Charges).

**Legislation** Council's financial activities are governed by the *Local Government Act 1993* (the Act) Part 8, Financial Management (Sections 73 to 84).

The Budget Estimates have been prepared in accordance with Section 82 of the Act.

A further recommendation provides authority for the General Manager to make minor adjustments with no overall change to the budget under section 82(6) of the Act.

**Consultation** The Budget Estimates underpin Council's Community Strategic Plan, which was developed with community consultation.

**Budget & Finance** The 2023-24 Budget Estimates are summarised as follows:

<b>Budget Estimates item</b>	<b>2023-24</b>
<b>Operating Revenue</b>	
Rates & Charges	\$17,727,500
Fees & User Charges	\$1,489,500
Contributions	\$134,700
Interest	\$982,200
Operating Grants	\$5,563,600
Taswater Distributions	\$667,200

Other Revenue	\$121,400
<b>Total Operating Revenue</b>	<b>\$26,686,100</b>
<b>Operating Expenditure</b>	
Operating Wages	\$9,892,000
Operating Materials & Contracts	\$9,655,300
Finance Costs	\$46,500
Depreciation	\$6,172,800
State Fire Contribution	\$1,388,500
Other Expenditure	\$261,200
<b>Total Operating Expenditure</b>	<b>(\$27,416,300)</b>

<b>Underlying Surplus/(Deficit)</b>	<b>(\$730,200)</b>
-------------------------------------	--------------------

<b>Budget Estimates item</b>	<b>2023-24</b>
Capital Revenue	\$7,867,600
Capital Expenditure	(\$16,382,500)
Opening Cash & Investment Balance	\$23,111,800
Closing Cash & Investment Balance	\$20,270,100

**Risk Management** Not applicable

**Alternative Motions** Council can adopt the Budget Estimates and Long Term Financial Plan with amendment.



Meander Valley Council  
Working Together

## **BUDGET ESTIMATES & RATES RESOLUTION 2024 Financial Year**





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### Basis of Preparation

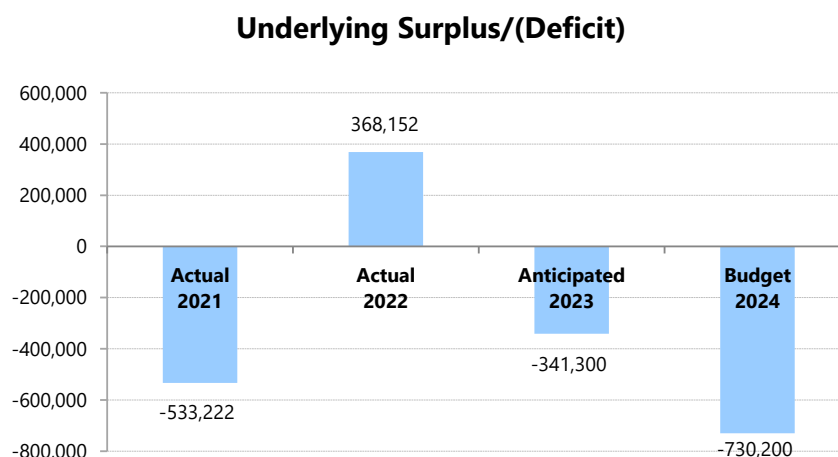
The operating budget estimates and rates resolution is presented for the 2024 financial year. The requirements of Council Policy 77 'Rates and Charges' (Rates Policy) and Council's Financial Management Strategy have been taken into consideration. The objective of the Rates Policy is to maintain a sustainable rates system that provides revenue stability and supports a balanced budget to avoid placing the burden of current expenditure on future generations. The purpose of the Financial Management Strategy is to manage the Long Term Financial Plan to retain an underlying surplus after excluding capital income and expenditure. In preparing the operating budget, Council considers the demand for services and the cost of maintaining facilities for the benefit of community members.

### Underlying Deficit

The 2024 operating budget provides for an underlying deficit (loss) of \$730,200. After removing the impact of higher than average one off expenditure the position is an estimated surplus of \$1,027,700. The general rates increases and changes to the waste service charges are designed to achieve household waste functions as cost recovery. Returning to a budget surplus is achieved over the ten years of Council's Long Term Financial Plan with some modest rates increases above inflation which are forecast in the next few years. Funding for specific one off projects and programs to be delivered (Attachment 3) have been considered and accommodated within the context of the Long Term Financial Plan, they are particularly higher than average in 2024 with a number funded by external State Government operating grants.

An underlying operating surplus occurs where the operating revenue exceeds operating expenditure. The benchmark is a surplus greater than zero (break even operating result). A positive result designates a surplus, a negative result indicates a deficit which cannot be sustained long-term.

Table 1: Actual and budget underlying surplus / (deficit) 2021 to 2024

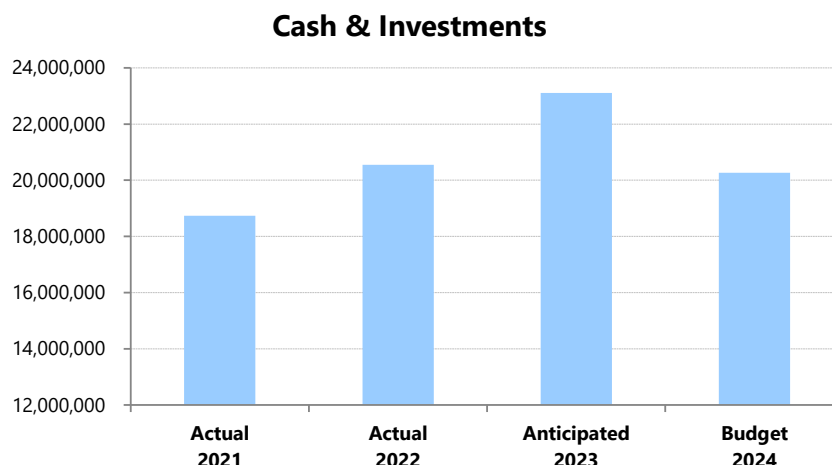




**Cash & Investments**

The opening cash & investments balance in 2023 was \$20,549,900, this is before removing total liabilities at the time of \$14,507,500. The balance is estimated to be reduced to \$20,270,100 at the end of 2024 before taking into account liabilities.

Table 2: Actual and budget cash & investments balance 2021 to 2024



**Capital Works Expenditure**

The Infrastructure and Works departments continue to manage increased capital works expenditure programs. The amounts in table 3 include the program approved by Council in May each year. Accelerated and new capital expenditure will increase depreciation and maintenance expenses in future operating budgets. Council approved the 2024 capital works projects at the May 2023 meeting; this combined with the estimated carry over projects from prior years brings the works in 2024 to \$16,382,500. Carry over projects include building works at Deloraine Squash Courts, Deloraine Waste Facility, Deloraine Racecourse, ERP software upgrades and Westbury works depot which were intended to occur over multiple financial years.

Table 3: Budgeted capital works expenditure 2021 to 2024

	2021	2022	2023	2024
Capital Works Program amount	\$11,499,000	\$9,904,800	\$7,911,500	\$8,542,000
Carried Forward amounts	\$3,726,800	\$1,945,600	\$4,647,300	\$7,840,500
Total Estimated Spend	\$15,225,800	\$11,850,400	\$12,558,800	\$16,382,500



## Inflation Reference

The Financial Management Strategy requires that general rates be increased at least in line with inflation to ensure that the primary source of funding in the LTFP is not diminished and that Council is keeping pace with meeting the cost of providing services to the community. Keeping pace with inflation allows current levels of service to be maintained, assuming other revenue sources (e.g. grants, interest and distributions from Taswater) also increase in line with costs.

The Council Cost Index (CCI) is produced by the LGAT and provides an indication of how Council expenditure has changed over a period of time where spending remains constant. The index components are wage price index (50%), road & bridge construction index (30%) and the CPI for Hobart (20%). Consumer Price Index (CPI) measures the change in prices paid by households for goods and services for consumption purposes typically by measurement of the price change in a basket of consumer goods. The road & bridge construction index measures the general changes in prices in construction costs in the road and bridge construction sector.

Table 4: Relevant inflation indexes

Ratio	2022	2023
Council Cost Index (CCI) Tasmania	<b>4.1%</b> (Jan 21 - Dec 21)	<b>8.1%</b> (Jan 22 - Dec 22)
Consumer Price Index (CPI) Tasmania	<b>5.8%</b> (Mar 21 - Mar 22); 4.5% Dec 20 - Dec 21)	<b>6.9%</b> (Mar 22 - Mar 23); 7.7% Dec 21 - Dec 22)
Wage Price Index Tasmania	<b>2.8%</b> (Mar 21 - Mar 22)	<b>4.1%</b> (Mar 22 to Mar 23)
Road and Bridge Construction Index Australia	<b>7.4%</b> (Mar 21 - Mar 22)	<b>9.0%</b> (Mar 22 to Mar 23)
Non-residential building construction Tasmania	<b>9.6%</b> (Mar 21 - Mar 22)	<b>8.8%</b> (Mar 22 to Mar 23)

On 1 July 2022 Council had \$257,974,900 of infrastructure assets which largely relate to a providing a safe road, bridge and stormwater network. The respective asset classes are required to be maintained and renewed at the end of their useful life. The cost of constructing these assets has increased in the past twelve months as demonstrated by the building construction indexes in Table 4. The increase in materials and contractors costs will, in turn, increase Council's maintenance and depreciation expenses.



## Consolidated Operating Statement

The consolidated operating statement provides an overview of Council's revenue, expenditure, underlying surplus, capital income and cash reconciliation for the 2024 financial year.

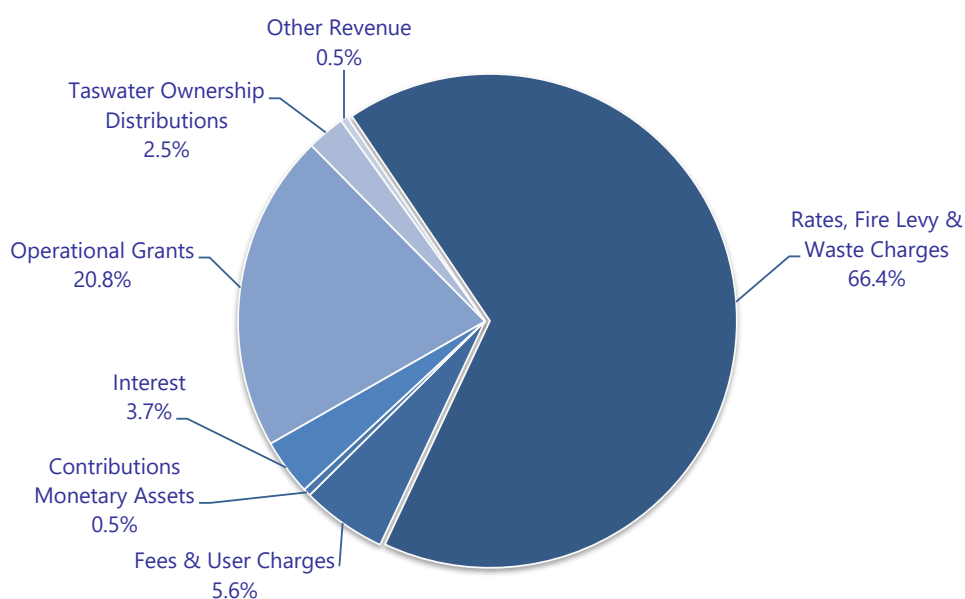
<b>Consolidated Operating Statement</b>	<b>Budget 2022-23</b>	<b>Anticipated Actual 2022-23</b>	<b>Budget 2023-24</b>	<b>2023 to 2024 Variance</b>	
<b>Operating Revenue</b>					
Rate Revenue	15,750,400	15,927,200	17,727,500	1,977,100	12.55%
Fees & User Charges	1,482,600	1,458,300	1,489,500	6,900	0.47%
Contributions	129,600	313,100	134,700	5,100	3.94%
Interest	595,700	1,102,900	982,200	386,500	64.88%
Grants & Subsidies	4,894,600	5,173,400	5,563,600	669,000	13.67%
Other Revenue	869,000	851,900	788,600	(80,400)	-9.25%
<b>Total Operating Revenue</b>	<b>23,721,900</b>	<b>24,826,800</b>	<b>26,686,100</b>	<b>2,964,200</b>	<b>12.50%</b>
<b>Operating Expenditure</b>					
Departments					
Governance	1,755,900	1,665,400	1,860,000	104,100	5.93%
Corporate Services	2,138,800	2,093,000	2,610,900	472,100	22.07%
Infrastructure Services	4,678,800	5,083,000	6,405,400	1,726,600	36.90%
Development & Regulatory Services	2,456,300	2,116,600	2,871,300	415,000	16.90%
Community Wellbeing	1,286,100	780,500	1,164,500	(121,600)	-9.45%
Works	4,329,000	5,656,700	4,635,200	306,200	7.07%
Maintenance & Working Expenses	16,644,900	17,395,200	19,547,300	2,902,400	17.44%
Borrowing Costs	251,700	263,100	46,500	(205,200)	-81.53%
Depreciation	5,918,500	5,911,400	6,172,800	254,300	4.30%
Payments to Government Authorities	1,346,300	1,346,300	1,388,500	42,200	3.13%
Other Expenses	250,300	252,100	261,200	10,900	4.35%
<b>Total Operating Expenditure</b>	<b>24,411,700</b>	<b>25,168,100</b>	<b>27,416,300</b>	<b>3,004,600</b>	<b>12.31%</b>
<b>Underlying Surplus/(Deficit)</b>	<b>(689,800)</b>	<b>(341,300)</b>	<b>(730,200)</b>		
Removed Net Actual One Off Expenditure	644,200	2,703,800	2,357,900		
Added Long Term Financial Plan One Off Allocation	(550,000)	(600,000)	(600,000)		
<b>Estimated Recurring Surplus/(Deficit)</b>	<b>(595,600)</b>	<b>1,762,500</b>	<b>1,027,700</b>		
<b>Capital Items</b>					
Subdivision Contributions	645,000	3,217,300	902,200		
Capital Contributions	-	12,900	-		
Disaster Recovery Funding	-	-	2,415,000		
Capital Roads to Recovery Funding	874,300	874,300	874,300		
Capital Grants	4,201,700	1,888,600	3,451,100		
Sale of Assets	-	70,900	225,000		
<b>Total Capital Items</b>	<b>5,721,000</b>	<b>6,064,000</b>	<b>7,867,600</b>		
<b>Cash Reconciliation</b>					
Opening Cash Balance	20,291,500	20,549,900	23,111,800		
Surplus, Non-Cash Items & Loan Payments	10,418,000	8,919,700	13,540,799		
Capital Asset Expenditure	(12,558,800)	(6,357,800)	(16,382,500)		
<b>Closing Cash Balance</b>	<b>18,150,700</b>	<b>23,111,800</b>	<b>20,270,100</b>		





## Revenue

Revenue Item	Budget 2022	Budget 2023	Budget 2024	Increase / (Decrease)
Rate Revenue	\$14,641,800	\$15,750,400	\$17,727,500	\$1,977,100
Fees & User Charges	\$1,282,300	\$1,482,600	\$1,489,500	\$6,900
Contributions	\$95,900	\$129,600	\$134,700	\$5,100
Interest	\$420,700	\$595,700	\$982,200	\$386,500
Grants & Subsidies	\$4,387,300	\$4,894,600	\$5,563,600	\$669,000
Other Revenue (inc. Taswater distributions)	\$848,900	\$869,000	\$788,600	(\$80,400)
<b>Total Revenue</b>	<b>\$21,676,900</b>	<b>\$23,721,900</b>	<b>\$26,686,100</b>	<b>\$2,964,200</b>



### General Rates

General rates constitute taxation for the purposes of Local Government rather than a fee for service and are based on the value of rateable land. Council's rates policy requires the general rates to be levied based on a property's Assessed Annual Value (AAV). The values for each property are determined by the Tasmanian Valuer General (OVG) who are regarded as the independent assessor of a property's value. AAV reflects a ratepayer's capacity to pay.

In 2019 all properties received a fresh valuation with the updated values applied on 1 July 2019. A full revaluation of every property is due to occur every six years with adjustment factors (indexation) received every two years from that valuation, however the Tasmanian Government advised in 2022 that they were not able to provide indexation for properties, citing the impact of the pandemic on



their operations. This means that the schedule has now changed by moving out one year. Indexation that Council received in February 2022 (three years since full revaluation, rather than the scheduled two years) was applied for the 2023 year effective 1 July 2022. The increases were applied as a percentage increase to the 2019 valuation; the following table identifies the percentage increases for each Land Use Class:

Table 5: Valuation adjustment factors applied to property values for 2023

Locality	Land Use Class of Property					
	Residential	Commercial	Industrial	Primary Production	Community Services	Other
General Land	30%	10%	10%	60%	10%	10%

Council’s rates policy provides for the same rate in the dollar to be applied to a property’s Assessed Annual Value (AAV), regardless of the Land Use Class (LUC) which it may be attributed e.g. Residential, Commercial, Industrial, Primary Production. Due to the large increase in the value of every Primary Production property, increasing by 60%, and the next round of indexation now being due in two years, Council made the decision for the indexation to be applied 50% in each of the 2023 and 2024 years through the use of differential rating. A different rate in the dollar was applied to each LUC through variation in rates under Section 107 of the *Local Government Act 1993* (Act). The same rate in the dollar is planned to be returned in 2024 (the remaining 50% of the indexation now being applied). This is further examined in Table 7.

Table 6 outlines the general rate increases that Council has approved from 2021 to 2024. General rates revenue includes increases on the prior year rates levied (by percentages below) in addition to amounts received for new property developments and supplementary valuations throughout the year. The rates increase will result in different increases, higher increases to the Primary Production and Residential LUS’s, due to the removal of the varied rate applied in 2023 and resumption of one rate in the dollar. The overall rates revenue increase is applied at 8.90%.

Table 6: Meander Valley Council rate increases 2021 to 2024

	2021	2022	2023	2024
General rate increase	0%	3.75%	5.95%	7.90%

Council receives an increase in general rates each year due to property development activity, primarily new building construction and property subdivision. The amount of additional rates from supplementary property revaluation varies from year to year, \$80,000 in rates from property development has been budgeted for 2024.

An increase is proposed to the minimum general rate from \$200 to \$250. This change will raise an additional \$16,000 and affect around 300 property owners.

Council’s budgeted General Rates are based on the property values after the adjustment factors have been applied. A rate in the dollar is applied to the property’s AAV valuation, with a minimum amount payable of \$250. The differential rating system provided for a 50% phase in of the property adjustment factors in 2023 identified in Table 5. This required that Commercial, Industrial, Community



Services LUC's were levied 5.14¢ per dollar of AAV, Residential LUC will be levied 4.71¢ per dollar of AAV and Primary Production LUC will be levied 4.25¢ per dollar of AAV. All LUC's are proposed to be levied 5.012¢ per dollar of AAV for 2024. The rates model is consistent with Council's Rates Policy in all other respects where the property value largely determines the general rate levied. General rates are expected to provide \$12,689,000 when supplementary valuations throughout the year are included.

The rates model for 2024 is based on the following principles:

- The Financial Management Strategy states that general rates will be increased annually at least with inflation to ensure that the primary source of funding in the LTFP is not diminished and that Council is keeping pace with meeting the cost of providing services to the community. The General Rates increase is proposed to increase in line with the inflation reference CPI Hobart which was 6.9% for the year to March 2023, plus an additional 1% (Total 7.9%).
- General rates increases identified to be required in the 2023 Long Term Financial Plan (LTFP) was 5.5% from the COVID period (over the ten year plan) with 2% above inflation tentatively allocated for 2024. Due to cost of living pressures Council has seen it prudent to reduce this by half.
- The rate increase is designed to keep pace with the cost of delivering the current level of service.
- Interest for late payment of rates has been produced in accordance with the Rates Policy. It is applied where a payment is made after the instalment due date. The amount is determined in accordance with Section 128 of the Act, which has increased from 8.13% to 9.85% for 2024.
- Council's Rates Policy does not apply a fixed % penalty in addition to the daily interest charge which is allowed under the Act for overdue instalments.
- Council's Rates Policy does not provide a discount for early payment of general rates which is allowed under the Act.
- The instalment system with a late payment interest charge with no discount and no fixed penalty has worked well since inception of Meander Valley Council in 1993. The community is familiar with our rates collection arrangements.
- Delivering new and upgraded capital works projects has the effect of increasing depreciation and maintenance operating expenditure. Future rates increases are expected to be required to offset the decline in bank interest from cash at bank and increased operating expenditure. The need for increases will be assessed annually as revenue and expenditure assessments are often subject to change. General rates increases above inflation are factored into the LTFP to provide for at least a break even position over the ten year period.
- An increase of 7.90% in overall general rates will apply in the 2024 financial year with one RID regardless of LUC. An increase higher than 7.90% will be experienced for the Primary Production properties due to the most recent valuation adjustment factors (indexation) provided by the Office of the Valuer General.

## 12.1.1 Budget Estimates Report 2023-24



Table 7: Indicative distribution of general rates provided from each Land Use Class

Land Use Class (LUC)	Rateable Properties	Rates 2024	LUC Share of Rates	Average per Property	Average Increase	
Commercial	191	\$771,600	6.1%	\$4,039	-90	-2.2%
Industrial	87	\$309,900	2.5%	\$3,562	-70	-1.9%
Primary Production	1,162	\$3,338,100	26.5%	\$2,873	441	18.1%
Public Service	112	\$209,800	1.7%	\$1,873	-18	-1.0%
Quarry	2	\$3,300	0.0%	\$1,646	-14	-0.9%
Residential	8,231	\$7,588,800	60.2%	\$922	58	6.7%
Sport & Recreation	15	\$22,900	0.2%	\$1,524	-23	-1.5%
Vacant	814	\$364,600	2.9%	\$448	20	4.7%
<b>Total</b>	<b>10,614</b>	<b>\$12,609,000</b>	<b>100.0%</b>			

Table 8 has been prepared as an estimate of general rates charges from a number of Northern Tasmanian Councils. It does not take into account the differing circumstances, services provided, or the value of properties within each Council area. The values are based on Meander Valley's current average Residential property (\$460,000 capital value, \$18,400 AAV). Where a Council levies a fixed waste service charge this has been included for comparative purposes.

Table 8: General Rates estimate comparison from Northern Councils in 2022

Council	Residential Property rates estimate	
City of Launceston	\$1,398	Based on a fixed charged of \$313 plus AAV RID 5.8975
Break O'Day	\$1,395	Based on an AAV RID 6.352 with a \$589 minimum plus fixed waste service charge of \$226
George Town	\$1,283	Based on Averaged Area Rates for George Town residential properties plus fixed waste service charge of \$45
West Tamar	\$1,181	Based on an AAV RID 6.419 with a \$189 minimum
Northern Midlands	\$1,102	Based on an AAV RID 5.99 with a \$534 minimum
Dorset	\$1,085	Based on an AAV RID 5.243153 with a \$320 minimum plus fixed waste service charge of \$120
Meander Valley	\$992	Based on an AAV RID 4.71 with a \$200 minimum plus fixed waste service charge of \$125



### **Waste Management Service Charges**

The waste service charges have been produced in line with Council's Financial Management Strategy and Rates Policy. The charge is based on all properties paying a fixed charge for the cost of Council's household waste management infrastructure including tips and transfer stations. An additional variable amount is charged for those properties receiving kerbside bin collection. The additional charge is for a standard 80 litre mobile garbage bin and one mobile recycle bin. The variable charge is increased where ratepayers opt for the larger 140 litre or 240 litre size mobile garbage bin. We will also bring in a new fee in 2024 via the rates notice, based on cost recovery, for the 82 properties that have an additional garbage bin.

The completion of the waste service charge implementation to a full cost recovery was achieved in 2017 after several years of planning. Council seeks the household waste function to be self-funding receiving an even contribution from all rateable properties that contributes to covering the significant cost of waste management for the municipality. The revenue it provides seeks to make waste cost recovery and underpins a lower general rate.

The equitable fixed charge for the provision of waste services will increase from \$125 in 2023 to \$162 in 2024. The charge has been reviewed in accordance with the Waste Strategy decisions form during 2023. There are quite significant costs increases in kerbside collection service, disposal fees for garbage, recycling and FOGO, management of facilities at Cluan, Deloraine and Mole Creek. There will also be a greater amount of employee time required to manage the new facility management contract and kerbside collection contract. The waste charge factors in the cost of facilities, anticipated rehabilitation provisions for existing landfill cells. The State Government waste levy was introduced at \$20 per tonne placed in landfill in 2023 and will not increase to \$23.50 per tonne for 2024. It must be noted that Council does not make money from waste management services. The underlying cost of this service is budgeted to be \$439,700 in 2024 which reflects the one off and non recurrent expenses planned to achieve compliance with EPA requirements and also to investigate the likelihood of a new landfill in the municipality. Property owners will again receive vouchers for entry to Meander Valley waste facilities, these vouchers can also be redeemed at the regional facility at Remount Rd, Launceston, there was a noticeable increase in the use of the vouchers during 2023. The fixed waste charge will raise approximately \$1,756,400 which reflects the costs of providing household waste infrastructure in a charge, rather than being included in Council's general rate's rate in the dollar calculation based on property value.

The kerbside bin collection charges are calculated on a cost recovery basis for those properties that receive the service. The collection charges are the same regardless of where in the municipality a property is located. The Eastern townships of Prospect Vale, Blackstone Heights and Hadspen all receive fortnightly garbage collection and alternate fortnightly Food Organics Garden Organics (FOGO) collection. The remaining Western townships receive a weekly garbage collection. It is anticipated that there may be property owners that apply for a kerbside bin size upgrade as a result of the change to fortnightly garbage bin collections in the Eastern townships, these have been catered for and can receive an additional garbage bin at an additional charge. Table 9 identifies the waste charges from 2022 to 2024 with the costs to be \$402 for an 80 litre bin, \$427 for a 140 litre bin and \$492 for a 240 litre bin which includes the base \$162 charge for all rateable properties. Kerbside bin collection charges will raise approximately \$1,814,700. The tips and transfer station gate fees return revenue of \$242,200 which are proposed to increase with inflation. The fees have been reviewed in comparison to other landfill areas and the impact that the state waste levy has had. The use of Council provided tip vouchers has increased during 2024.



Table 9: Waste service charges progressing to cost recovery 2022 to 2024

	2022	2023	2024	Increase
80L kerbside collection	\$302	\$335	\$409	\$74
140L extra capacity kerbside collection	\$322	\$355	\$434	\$79
240L extra capacity kerbside collection	\$537	\$425	\$504	\$79
Fixed service charge	\$107	\$125	\$162	\$37

### State Fire Commission Contribution

The revenue to be raised for the State Fire Service Contribution is determined by, and paid to, the State Fire Commission, therefore there is no effect on the level of the general rate. The individual fire district contributions are set by the State Fire Commission. The Tasmanian Government have applied an average increase for 2024 of 3.13% with a minimum charge of \$48, amounts contained in Table 10.

Table 10: State fire commission contribution revenue request 2021 to 2024

Rating District	2021	2022	2023	2024
Launceston Permanent Fire Brigade	\$796,416	\$800,398	\$821,500	\$839,000
Country Volunteer Fire Brigade	\$238,596	\$250,229	\$264,500	\$273,500
General Land	\$229,836	\$244,025	\$260,300	\$276,000
Total	<b>\$1,264,848</b>	<b>\$1,294,652</b>	<b>\$1,346,300</b>	<b>\$1,388,500</b>

### Financial Assistance Grants

Financial Assistance Grants (FAGs) funding is provided from the Commonwealth and administered by the State Grants Committee. The overall grants pool was approved in the Federal Budget. While an indexation in the overall grant pool is expected from the Federal Government, Meander Valley's grant need, relative to other Tasmanian Councils, was declining up to 2021. This means that Council's proportional decline offset any inflation increase in those years. The movement between Tasmanian Council's now looks to have stabilised and our grant income increased in 2022 and 2023. The grants have been budgeted for 2024 based on an overall increase of 7% to the 2023 allocation. The actual distribution to be received is not confirmed by the State Grants Commission until August which will be after Council's budget is formed for 2024.



Table 11: Financial Assistance Grant allocation 2021 to 2024

FAGs	2021	2022	2023	2024
Roads Grant	\$2,233,800	\$2,314,800	\$2,453,700	\$2,585,300
General Grants	\$2,018,400	\$2,095,500	\$2,305,000	\$2,491,900
Annual FAG Payment	<b>\$4,252,200</b>	<b>\$4,410,300</b>	<b>\$4,758,700</b>	<b>\$5,077,200</b>

### **Fees & User Charges**

Fees and user charges cover a wide range of services including planning, building plumbing, health services, animal licences, tip, cemetery fees and hire of Council facilities. They are reviewed by Council annually to ensure the amount charged is relative to the cost of providing a service (where applicable) and being in line with community expectations. Council's volume of planning applications has remained very high for the 2023 financial year, we have been using planning consultants to manage the load, an additional town planner is proposed to assist with the applications and have less reliance on consultants. The increased demand on our Development & Regulatory Services department to handle enquiries and assess applications; has also increased the amount of bookings, calls and handling information related to these applications. The approved and completed subdivisions in the past twelve months have resulted in an immense \$3.2m in new road and stormwater subdivision assets being transferred to council, these all need to be maintained and renewed in the future as part of our public road network.

The annual review of fees and charges will occur at the 27 June Council meeting with animal charges and health fees having been reviewed and set by Council in May 2023. The percentage of fees and charge revenue, relative to overall revenue, is consistent with prior years noting an increase was experienced in the volume of planning applications and maintained the past couple of years. The amount in 2024 is estimated to be \$1,489,500, 5.6% of revenue which compares with 6.2% in the 2023 budget.

Table 12: Fees &amp; user charges income 2020 to 2023

	2021	2022	2023	2024
Fees & User Charges	\$1,150,100	\$1,282,300	\$1,482,600	\$1,489,500
Operating Revenue	\$19,473,400	\$21,676,900	\$23,721,900	\$26,686,100
Percentage of Revenue	5.9%	5.9%	6.2%	5.6%

### **Other Revenue**

Interest revenue from investments has seen a substantial increase in 2023 largely due to the RBA increasing the cash rate. The average interest rate on invested funds 1 July 2022 was 1.34%, the average interest rate on invested funds 8 June 2023 is 4.45%. Council is anticipating repayment in full of loans receivable before 30 June 2023 and interest from this area will be removed for 2024. Rate debtor interest is expected to increase slightly in line with the prescribed rate increasing from 8.13% in 2023 to 9.85% in 2024.



Council has an ownership interest of 3.02% in the State's water and sewerage corporation Taswater. Council's current ownership distribution is \$556,000 annually. Following the COVID-19 pandemic the board advised that half (\$278,000) of Council's 2020 would be cancelled and no distribution is likely for 2021. The current corporate plan has reported more favourable conditions and identifies a distribution of \$667,200 for 2023 and \$667,200 for 2024 (\$111,200 over the annual allocation with intent to repay the \$556,000 shortfall from 2020 and 2021).

Other income has reduced slightly due to the planned end to contributions from Northern Midlands Council under an employee shared service arrangement and sale of residential rental property at Westbury Rd, Prospect Vale.

In addition to the FAGs Council has received a number of grants in 2023 and anticipates receipt of a range of grants 2024 outlined in Table 13 and Table 14.

Table 13: Operating grants income 2023 & 2024

<b>Operating Grants</b>	<b>Anticipated 2023</b>	<b>Budget 2024</b>
Diesel Fuel Rebate	\$44,100	\$58,400
Community development grants (2)	\$70,000	\$0
State short walks project	\$0	\$300,000
Federal joint walks project with Kentish Council	\$0	\$74,900
Safer Rural Roads Program linemarking	\$0	\$58,400
	<b>\$114,100</b>	<b>\$486,400</b>



## 12.1.1 Budget Estimates Report 2023-24



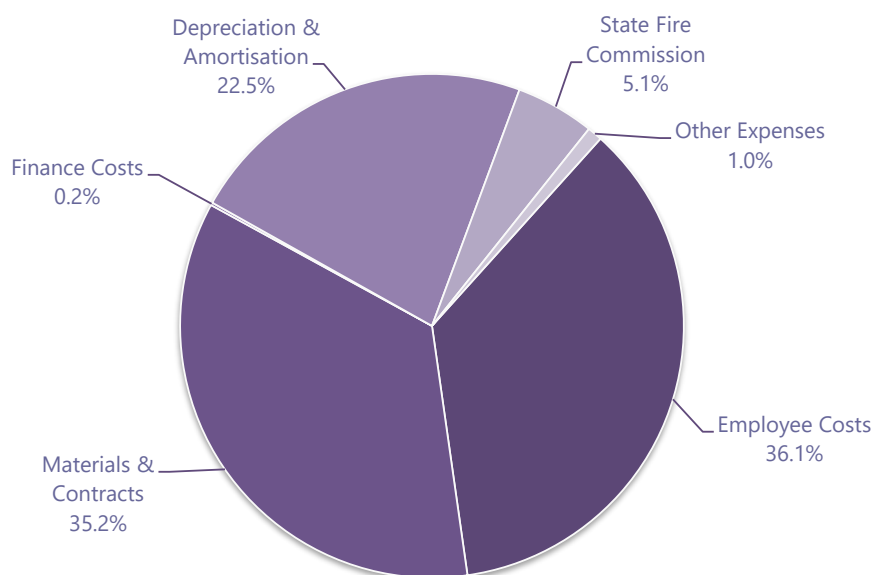
Table 14: Capital grants income 2023 & 2024

Capital Grants	Anticipated 2023	Budget 2024
Roads to Recovery	\$874,300	\$874,300
Bridge Renewal Program Strath Bridge	\$242,600	\$0
State Bass Highway Signage Upgrade	\$17,600	\$0
Federal LRCI Roads Phase 1	\$87,400	\$0
Federal LRCI Roads Phase 2	\$0	\$552,300
Federal LRCI Roads Phase 3	\$0	\$874,300
PVP safety nets and fencing	\$66,000	\$83,000
State Squash Courts Building	\$500,000	\$0
State Bracknell Hall	\$400,000	\$0
Federal Bracknell Hall	\$300,000	\$300,000
Federal Deloraine Football Ground Lighting	\$125,000	\$250,000
Federal Squash Courts Project	\$150,000	\$955,000
Federal Deloraine Racecourse Precinct Stage 1	\$0	\$335,000
Blackspot Railton Rd	\$0	\$28,000
Blackspot Blackstone Rd	\$0	\$140,000
	<b>\$2,762,900</b>	<b>\$4,325,400</b>



**Expenditure**

Expenditure Item	2022	2023	2024	Increase / (Decrease)
Departments Wages	\$7,826,500	\$8,399,400	\$9,892,000	\$1,492,600
Departments Materials & Contractors	\$7,308,900	\$8,245,500	\$9,655,300	\$1,409,800
Borrowing Costs	\$248,800	\$251,700	\$46,500	(\$205,200)
Depreciation	\$5,400,400	\$5,918,500	\$6,172,800	\$254,300
State Fire Commission Contribution	\$1,294,700	\$1,346,300	\$1,388,500	\$42,200
Other Expenditure	\$250,800	\$250,300	\$261,200	\$10,900
<b>Total Expenditure</b>	<b>\$22,330,100</b>	<b>\$24,411,700</b>	<b>\$27,416,300</b>	<b>\$3,004,600</b>



The operating expenditure of Council covers a wide range of services contained within the functions of Administration, Roads Streets & Bridges, Health & Community Services, Land Use Planning & Building, Recreation & Culture and Other Unallocated. Expenditure will increase in 2024, in part due to increased cost of materials, depreciation, employee expenses and increases in waste management.

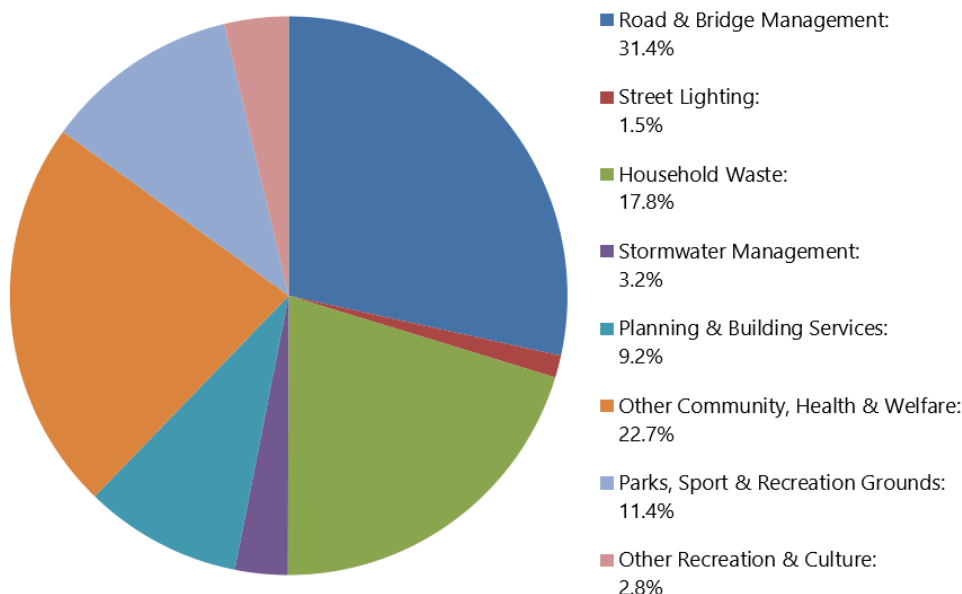


**Departments Expenditure**

The operating expenses of the Departments will increase by \$2,902,400 (17.44%). There remains a particularly high one off and non-recurring project listing (some occur semi regularly). Alternatively recurring projects are those that occur each year (such as parks & reserves mowing). A total of \$2,791,200 one off projects are anticipated to occur in 2024. A complete list of the one off projects is provided as Attachment 2. Recurring Departmental expenses have increased by \$1,536,800 (10.10%). Employee expenses are increased by \$1,492,600 with a small proportion of the employee time being allocated directly to capital project work.

Table 15: Departments expenditure itemised by function

Functional Area	2022	2023	2024
Administration & Governance	\$3,597,100	\$3,947,900	\$4,662,900
Roads, Streets & Bridges	\$2,426,800	\$2,526,800	\$2,673,900
Health, Community & Welfare	\$5,959,800	\$6,975,900	\$8,442,900
Land Use Planning & Building	\$1,636,400	\$1,690,400	\$1,910,100
Recreation & Culture	\$1,899,300	\$1,896,700	\$2,305,800
Unallocated & Heavy Plant CWP	(\$384,000)	(\$392,800)	(\$448,300)
<b>Total Departmental Expenditure</b>	<b>\$15,135,400</b>	<b>\$16,644,900</b>	<b>\$19,547,300</b>
Removal of one off project expenditure	(\$1,597,100)	(\$1,425,600)	(\$2,791,200)
Recurring Total Departmental	\$13,538,300	\$15,219,300	\$16,756,100





**Employee Expenditure**

Council’s Total employee costs are budgeted at \$10,629,200 for the 2024 financial year, an increase of \$1,523,000 (16.7%) from the 2023 total employee cost of \$9,106,200. The 2023 anticipated actual cost for 2023 is \$8,585,200 which is \$521,000 under budget due to unfilled positions during the year. Increases in employee expenditure result from new positions, cost increases for current employees (including annual salary increase) and increases in employment on costs such as Payroll Tax, Superannuation and Workers Compensation Insurance. Employee expenses include all permanent employees and three temporary employees being one project manager to deliver Council’s ERP software upgrades and two succession planning positions in Development & Regulatory Services. Employee expenses do not provide for backfilling of employee positions in order to implement upgraded corporate software, Council will form a position on any additional requirements when the scope of the project, preferred vendor, implementation plan and estimated cost of the project are approved by Council.

Table 16: Wage expense breakdown 2023 to 2024

Function	FTE	2023	FTE	2024
Total Wages & oncosts	90.0	9,106,200	96.8	10,629,200
Operating Budget allocation		8,401,800		9,896,200
Capital Budget allocation		704,400		733,000

Annual salary increases provided to employees will be 4.0% in accordance with Council’s Employment Agreement through Fair Work. Employee on costs increase proportionately in line with the salary increases for current employees and additional costs are incurred for new positions. Payroll Tax and Workers Compensation percentages remain largely unchanged for the 2024 financial year however the government guarantee superannuation rate has been increased again by 0.5% (to 11.0%) by the Federal Government.

The Departments expenditure includes employee costs. Department’s wages are expected to increase by \$1,492,600 in 2024 from the 2023 budget. Wages allocated to capital works projects are expected to increase by \$28,600 in 2023. New positions proposed for inclusion in the 2024 budget estimates are as follows:

Table 17: New positions introduced 2023 to 2024

Position	Department	FTE
Community Events Officer (conversion from temporary employment)	Community Wellbeing	1.0
Administration Officer (conversion from temporary employment)	Corporate Services	1.0
ERP Project Manager (temporary employment)	Corporate Services	1.0
Administration Officer (6 months succession)	Development & Regulatory Services	1.0



Position	Department	FTE
Events Administration Officer (Part Time)	Community Wellbeing	0.6
Customer Solutions Officer	Governance	1.0
Team Leader Human Resources	Corporate Services	1.0
Contract Manager	Infrastructure	1.0
Administration Officer	Infrastructure	1.0
Town Planner	Development & Regulatory Services	1.0

### ***Borrowing Costs***

Borrowing costs will reduce in 2024 due to Council's loan with Tascorp being repaid in June 2023. This expenditure item now only relates to present value movement associated with Council's liability to rehabilitate two landfill sites at Deloraine and Cluan.

### ***Depreciation***

Depreciation recognises the allocation of the value of an asset over its useful life. The depreciation charged on an annual basis is reflective of the services being provided to the community during the year. New and upgraded infrastructure capital expenditure has the effect of increasing the value of depreciation as to does the overall cost of materials and inputs increasing which requires assets to be revalued to reflect current costs of these assets. Substantial new and upgraded projects such as the Deloraine Squash Courts, Bracknell Hall and Deloraine Recreation Precinct have the effect of increasing depreciation. Asset classes are revalued on an alternating basis every three years. This will keep asset values current and reflect movement in the cost of constructing assets over time.

### ***Other Expenditure***

Community grants and sponsorships of \$100,000 are included in this expenditure line. This amount includes townscape incentive grants, community organisation regulatory fee refunds and representative sporting grants. The grants allocation has not been fully utilised by applicants in the past two financial years which indicates that the value is set at an appropriate level. Also included in other expenditure is external audit fees paid to the State Government of \$39,900 and the cost of infrastructure assets required to be reconstructed before they reached the end of their full useful life.

### **Long Term Financial Plan**

Council's Long Tern Financial Plan (LTFP) has been updated for the period 2024 to 2033 to assist in the long term nature of the decisions made in the operating budget. The LTFP demonstrates how Council's operating position is very much dependant on external revenue sources being Federal FAG grant funds, Taswater distributions and interest revenue. Cash reserves are also impacted by the level of capital works undertaken and the subsequent levels of interest income. The Financial Management Strategy requires Council to manage its LTFP to retain an underlying surplus after excluding capital income and expenditure. On this basis real increases (i.e. above inflation) of 1.0% is provided for in the LTFP for 2024. Additional increases (combined total of 4%) have been identified for inclusion for the

## 12.1.1 Budget Estimates Report 2023-24



2025, 2026, 2027 and 2028 financial years to prepare for anticipated rises in asset values and asset increases as new infrastructure is delivered to the community. The need for those increases will be assessed in those respective years. These increases are included to ensure Council does not run at a loss over the ten year period. The LTFP is updated annually to review estimates for the ten year period and ensure they are current. It is noted that the LTFP does not provide for construction of a new landfill area in the municipality beyond the current footprint of the Cluan Road site. The LTFP is balanced on the basis that one off project expenditure returns from the very high 2024 level (\$2,766,200) to an average of \$600,000 in future years to achieve a break even position. The LTFP summary is provided as Attachment 1.

The LTFP provides long term projections, a summary of significant financial information is provided in tables 18 to 20.

*Table 18: LTFP Underlying surplus / (deficit) projections 2024 to 2033 ('\$000)*

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
(730)	449	211	237	503	466	507	553	817	1,038

*Table 19: LTFP Cash & investment projections 2024 to 2033 ('\$000)*

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
20,270	10,083	9,722	9,823	11,593	8,104	10,836	13,293	16,752	20,558

*\*Note the gross cash & investment balance does not take into account Council liabilities*

*Table 20: LTFP Capital works expenditure projections (excl. subdivisions) 2024 to 2033 ('\$000)*

2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
16,382	22,069	9,189	7,816	6,467	6,744	5,526	5,878	5,172	5,075



## Summary

The 2024 Budget Estimates are expected to see Meander Valley maintain service levels while retaining a comparatively low General Rate for Tasmanian Local Government. The operating budget, rates resolution and long term financial plan for 2024 will provide the continuation of many essential services provided to the community. While the operating budget presents an operating loss for 2024, due to the high value of one off and non-recurrent projects, and general rate increases above inflation are expected to be required in future financial years to maintain the Long Term Financial Plan in a sustainable position. Waste service charge increases are also expected in future financial years in order to deliver a new transfer station and contemporary customer facilities at Deloraine for the management of the municipality's waste. Council will encounter challenges in coming years to return to operating surplus' such as the additional cost of new infrastructure developments and to a lesser extent Council's reliance on external funding sources such as Taswater distributions, interest income and Financial Assistance Grants.

The operating budget, long term financial plan and capital works program have been prepared after presenting information to Councillors and discussions held during May and June Council Workshops. A summary of the rating recommendation is provided in Table 21.

Table 21: Recommended rates & charges comparison 2023 to 2024

	Budget 2023	Budget 2024	Rates & Charges 2024
General Rates: Variable rates for each property Land Use Class (LUC)	\$11,508,600	\$12,689,000	\$250 minimum rate, 5.012 cents in the \$ for all LUC's.
Fire Levy: Launceston Permanent Brigade	\$821,500	\$839,000	1.187 cents in \$ \$48 minimum
Fire Levy: Volunteer Brigade Districts	\$264,500	\$276,000	0.308 cents in \$ \$48 minimum
Fire Levy: General Land	\$260,300	\$273,500	0.260 cents in \$ \$48 minimum
Fire Levy Total	\$1,346,300	\$1,388,500	
Waste Management Infrastructure Contribution	\$471,500	\$612,700	\$162
Waste Kerbside Collection 80, 140 & 240 Litre	\$2,424,000	\$3,037,300	\$409, \$434, \$504
Waste Management Service Charges Total	\$2,895,500	\$3,650,200	
Total Rate Revenue (Consolidated Operating Statement)	\$15,750,400	\$17,727,500	



## **Attachments**

1. Long Term Financial Plan summary
2. One Off Specific Projects & Programs
3. Operating Statements by function





**MEANDER VALLEY COUNCIL**  
**Long Term Financial Plan 2024**

**Statement of Comprehensive Income**

	Anticipated 2022-23 \$'000	Budget 2023-24 \$'000	Estimate 2024-25 \$'000	Estimate 2025-26 \$'000	Estimate 2026-27 \$'000	Estimate 2027-28 \$'000	Estimate 2028-29 \$'000	Estimate 2029-30 \$'000	Estimate 2030-31 \$'000	Estimate 2031-32 \$'000	Estimate 2032-33 \$'000
<b>Operating Revenue</b>											
General Rate Revenue	11,632	12,689	12,879	13,073	13,269	13,468	13,535	13,603	13,671	13,739	13,808
Waste Management Service Charges	2,934	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650
Fire Levy	1,361	1,389	1,389	1,389	1,389	1,389	1,389	1,389	1,389	1,389	1,389
Fees & User Charges	1,458	1,490	1,490	1,490	1,490	1,490	1,490	1,490	1,490	1,490	1,490
Contributions & Donations	314	134	134	134	134	134	134	134	134	134	134
Interest	1,103	982	785	513	506	554	510	490	624	777	964
Operating Grants	5,173	5,564	5,051	5,077	5,077	5,077	5,077	5,077	5,077	5,077	5,077
Other Revenue	852	789	784	784	673	673	673	673	673	673	673
<b>Total Operating Revenue</b>	<b>24,828</b>	<b>26,686</b>	<b>26,162</b>	<b>26,109</b>	<b>26,187</b>	<b>26,434</b>	<b>26,457</b>	<b>26,506</b>	<b>26,708</b>	<b>26,929</b>	<b>27,185</b>
<b>Operating Expenditure</b>											
Employee Expenses	6,770	8,437	8,437	8,437	8,437	8,437	8,437	8,437	8,437	8,437	8,437
Materials & Contractors Expenses	7,851	8,320	8,320	8,320	8,320	8,320	8,320	8,320	8,320	8,320	8,320
Added Maintenance Estimate: AM Plans	-	-	118	141	180	208	233	258	283	308	314
Interest	211	-	-	-	-	-	-	-	-	-	-
Depreciation	5,911	6,173	6,389	6,551	6,615	6,668	6,703	6,734	6,766	6,798	6,827
Unwinding Tip Provision	52	47	50	50	50	50	50	-	-	-	-
Payments to Government Authorities	1,346	1,389	1,389	1,389	1,389	1,389	1,389	1,389	1,389	1,389	1,389
One off Non-Recurrent	2,774	2,791	750	750	700	600	600	600	700	600	600
Other Payments	252	261	261	261	261	261	261	261	261	261	261
<b>Total Operating Expenditure</b>	<b>25,168</b>	<b>27,416</b>	<b>25,713</b>	<b>25,898</b>	<b>25,951</b>	<b>25,932</b>	<b>25,992</b>	<b>25,998</b>	<b>26,155</b>	<b>26,112</b>	<b>26,147</b>
<b>Underlying Surplus/(Deficit)</b>	<b>(341)</b>	<b>(730)</b>	<b>449</b>	<b>211</b>	<b>237</b>	<b>503</b>	<b>466</b>	<b>507</b>	<b>553</b>	<b>817</b>	<b>1,038</b>
<b>Non-Operating Items</b>											
Subdivisions Taken Over	3,217	902	902	902	902	902	902	902	902	902	902
Profit/(Loss) on Disposal of Assets	71	225	1,200	1,000	-	-	-	-	-	-	-
Disaster Recovery Funding	-	2,415	-	-	-	-	-	-	-	-	-
Capital Grants & Contributions	2,776	4,325	4,864	900	900	900	900	900	900	900	900
<b>Comprehensive Result</b>	<b>5,723</b>	<b>7,137</b>	<b>7,415</b>	<b>3,013</b>	<b>2,039</b>	<b>2,305</b>	<b>2,268</b>	<b>2,309</b>	<b>2,355</b>	<b>2,619</b>	<b>2,840</b>
<b>Add</b>											
Depreciation	5,911	6,173	6,389	6,551	6,615	6,668	6,703	6,734	6,766	6,798	6,827
Loan Funds & Internal Transfers	3,762	-	-	-	-	-	-	-	-	-	-
Cost of Asset Sales	173	970	-	-	-	-	-	-	-	-	-
<b>Less</b>											
New Asset Expenditure (incl.subdivisions)	4,985	9,227	11,329	3,671	4,169	2,339	1,955	1,955	1,954	1,955	1,614
Asset Renewal/Replacement Expenditure	4,590	8,057	11,642	6,420	4,549	5,030	5,691	4,473	4,826	4,119	4,363
Loan Principal	3,600	-	-	-	-	-	-	-	-	-	-
Accrual Non-Cash Adjustments	(168)	(162)	(166)	(166)	(166)	(166)	(166)	(116)	(116)	(116)	(116)
Tip Rehabilitation Payments	-	-	1,186	-	-	-	4,979	-	-	-	-
<b>Cash Surplus/(Deficit)</b>	<b>2,562</b>	<b>(2,842)</b>	<b>(10,187)</b>	<b>(361)</b>	<b>101</b>	<b>1,769</b>	<b>(3,489)</b>	<b>2,732</b>	<b>2,457</b>	<b>3,459</b>	<b>3,806</b>
Opening Cash Balance	20,550	23,112	20,270	10,083	9,722	9,823	11,593	8,104	10,836	13,293	16,752
<b>Closing Cash Balance</b>	<b>23,112</b>	<b>20,270</b>	<b>10,083</b>	<b>9,722</b>	<b>9,823</b>	<b>11,593</b>	<b>8,104</b>	<b>10,836</b>	<b>13,293</b>	<b>16,752</b>	<b>20,558</b>

Rate increase above inflation required 0.15% 1.00% 1.00% 1.00% 1.00% 1.00% 0.00% 0.00% 0.00% 0.00% 0.00%

**Comment regarding basis of preparation:**

- \* There is an expectation of Waste Management costs increasing, the State waste levy increasing. The cost to property owners will be increased accordingly when changes are known.
- \* Asset classes are revalued on a three year basis in a staggered manner. There has been no revaluation change reflected on the basis that incremental changes will reflect inflation.
- \* The amount of one off and non-recurrent operating expenditure projects vary each year and will be updated when annual values are known.

One Off Specific Projects & Programs		Budget 2023	Anticipated 2023	Budget 2024
<b>Governance</b>				
Northern councils shared services initiatives	Other Functions	10,000	-	10,000
City of Gastronomy Support	Other Functions	-	7,300	10,900
Customer Service: survey	Other Functions	20,000	-	15,000
Climate Change: Regional Consultant	Other Functions	-	-	25,200
LG Reform Consultation	Other Functions	-	-	20,000
Culture improvement activities	Human Resources	15,000	42,600	20,000
External group training provider	Human Resources	20,000	2,500	-
Workforce Strategy	Human Resources	-	-	20,000
Local Government elections	Councillors Expenses	110,000	157,300	-
Old Meander School funding contribution	Community Development	50,000	14,500	-
COVID-19 response measures to pandemic	Environmental Protection	20,000	4,500	-
Climate Change: Consultant Works	Management	30,000	32,000	-
Valley Central prospectus promotional material	Communications	5,000	-	-
Corporate imagery update	Communications	10,000	-	10,000
Communications strategy	Communications	15,000	-	10,000
MVC website improvements	Communications	30,000	-	30,000
		<b>335,000</b>	<b>260,700</b>	<b>171,100</b>
<b>Community Wellbeing</b>				
Tasmanian Short Walks project (Grant)	Economic Development	385,000	20,400	-
State northern prison community communcations	Economic Development	10,000	-	5,000
Youth Strategy (Grant)	Youth Support	-	6,400	43,600
LIFT (Grant)	Youth Support	-	-	20,000
Naidoc week (Grant)	Community Development	7,600	7,800	-
Westbury Bicentennial Project	Community Development	-	-	86,000
Community Training & Events Calendar	Community Development	-	-	35,000
Community Strategic Plan update preparation	Community Development	35,000	-	25,000
Community Engagement & Events Officer (temp)	Community Development	101,000	100,632	-
		<b>538,600</b>	<b>135,232</b>	<b>214,600</b>
<b>Corporate</b>				
Employee policies manual update	Human Resources	10,000	-	20,000
Customer Service Officer support (temp)	Administration	75,100	61,300	-
Digitisation of corporate information	Records Management	-	-	40,000
IT Strategic Plan: ERP program	IT	89,000	75,900	257,100
		<b>174,100</b>	<b>137,200</b>	<b>317,100</b>
<b>Development &amp; Regulatory</b>				
Dog magement plan & signage update	Animal Control	20,000	-	15,000
LSL support arrangements	Environmental Health	6,000	-	-
EHO TTR (temp)	Environmental Health	14,200	21,900	57,200
EHO TTR (temp)	Preventative Health	26,200	44,300	116,100
Succession Planning	Building	-	-	39,500
Planners office improvements	Planning	15,000	15,000	-
LSL support arrangements	Planning	6,000	-	-
Council Land Rezoning Applications	Strategic Planning	-	-	20,000
Regional Planning Project Contribution	Strategic Planning	-	-	20,500
State northern prison DA assessment	Strategic Planning	20,000	-	20,000
PVBH structure plan update	Strategic Planning	30,800	16,700	30,000
Regional Land Use Strategy amendments	Strategic Planning	20,000	-	10,000
Carrick ODP	Strategic Planning	20,000	-	20,000
		<b>178,200</b>	<b>97,900</b>	<b>348,300</b>
<b>Infrastructure</b>				
Asset revaluations roads & buildings	Asset Management	36,400	19,800	-
SRRP: Exton & Bogan linemarking (Grant)	Road Management	-	-	35,500
SRRP: Weegen & Dunorlan linemarking (Grant)	Road Management	-	-	29,600
Crack sealing	Road Management	-	-	30,000
Succession Planning: Engineering	Road Management	-	-	15,000
Westbury Rd & Vale St intersection feasibility	Road Management	-	-	50,000
School intersections safety assessment	Road Management	-	-	10,000
Deloraine intersections safety assessment	Road Management	-	-	15,000
Asbestos register finalisation	Property Management	10,000	2,800	20,000
Access system upgrade	Property Management	-	-	50,000
Flood Remediation (Grant)	Bridges	-	563,600	-

## 12.1.1 Budget Estimates Report 2023-24

### Attachment 2

One Off Specific Projects & Programs		Budget 2023	Anticipated 2023	Budget 2024
Westbury: SMP leachate pond assessment	Household Waste	18,000	-	-
Westbury: Weed management & tyre removal	Household Waste	-	-	7,500
Westbury: Groundwater bores	Household Waste	-	-	16,200
Westbury: Cleaning stormwater lines	Household Waste	-	-	10,000
Westbury: Hydromulching old landfill area	Household Waste	-	-	9,500
Westbury: Decommissioning & rehab plan	Household Waste	-	-	25,000
Westbury: Planning scheme rezone (height & tonnage)	Household Waste	-	-	10,000
Deloraine: SMP leachate pond assessment	Household Waste	18,000	-	18,000
Deloraine: Weed control & tyre removal	Household Waste	-	-	7,500
Deloraine: Leachate & sediment pond silt removal	Household Waste	-	-	10,000
Deloraine: Stormwater lines inspection and cleaning	Household Waste	-	-	10,000
Deloraine: New groundwater monitoring bores	Household Waste	-	-	16,200
Deloraine: Updated EMP (compliance)	Household Waste	-	-	12,500
Deloraine: Noise monitoring	Household Waste	-	-	8,000
Deloraine: Consultant height increase plan	Household Waste	-	29,000	20,000
Deloraine: Installation of gas monitoring borehole	Household Waste	-	-	20,000
Mole Creek transfer station: Pavement sealing	Household Waste	10,000	9,000	-
Meander community transfer station: Safety barrier	Household Waste	2,500	-	2,500
Strategy: Flood Remediation (Grant)	Household Waste	-	6,200	-
Strategy: Waste communications strategy	Household Waste	20,000	-	-
Strategy: New Landfill Feasibility	Household Waste	-	-	200,000
Strategy: Garage Sale Trail	Household Waste	-	-	4,500
Strategy: Waste Management Strategy document	Household Waste	5,000	-	30,000
Meander Valley Rd Hadspen design work (Grant)	Economic Services	316,400	121,900	194,500
Tasmanian Short Walks project (Grant)	Economic Development	-	-	413,800
Combined Short Walks Project Kentish (Grant)	Economic Services	-	-	125,300
Old Meander School funding contribution	Community Development	-	26,700	8,800
Review of Pool Facility Operations	Swimming Pools	-	-	49,800
Caveside Pool & Court Repairs	Swimming Pools	-	-	60,000
Deloraine Pool retaining wall	Swimming Pools	-	-	15,000
Flood Remediation (Insurance)	Swimming Pools	-	40,600	-
Community Complex sand & seal	Sport & Recreation	-	-	10,000
WSC floor sand & seal	Sport & Recreation	-	-	55,000
Flood Remediation (Insurance)	Sport & Recreation	-	13,100	-
MVPAC kitchen equipment replacement	Sundry Cultural	-	-	5,000
Flood Remediation (Insurance)	Sundry Cultural	-	7,800	-
MVPAC painting	Sundry Cultural	10,000	-	-
Westbury RSL lighting installation	Sundry Cultural	-	-	5,000
Westbury Town Hall external paint & lighting	Public Halls	-	-	30,000
Deloraine Bass Hwy Signage Bay Maintenance	Parks & Reserves	-	-	25,000
Huntsman Lake boat ramp contribution (Grant)	Parks & Reserves	60,000	-	60,000
Deloraine Racecourse precinct concept planning	Parks & Reserves	20,000	1,500	-
Elm Leaf beetle treatment (3 yearly)	Parks & Reserves	10,000	6,000	-
Tree inspection audit (3 yearly)	Parks & Reserves	42,000	59,100	-
<b>578,300</b>			<b>907,100</b>	<b>1,749,700</b>
<b>Works</b>				
Community street bin replacement program	Non-Household Waste	150,000	-	150,000
Flood Remediation (Grant)	Deloraine Depot	-	10,900	-
Flood Remediation (Grant)	Roads & Streets	-	1,212,900	-
Flood Remediation (Grant)	Rec & Sport Facilities	-	12,200	-
Flood Remediation (Grant)	Parks & Reserves	-	131,700	-
Rotary Park Riverbank	Parks & Reserves	-	-	40,000
Wild Wood Tree Maintenance	Parks & Reserves	-	-	15,000
Deloraine cemetery vegetation removal	Cemeteries	10,000	3,200	-
<b>160,000</b>			<b>1,370,900</b>	<b>205,000</b>
<b>One Off Project Expenditure</b>		<b>\$ 1,425,600</b>	<b>\$ 2,773,800</b>	<b>\$ 2,791,200</b>
<b>Grants &amp; Reimbursements One Off Operating Projects</b>		<b>-\$ 769,000</b>	<b>-\$ 70,000</b>	<b>-\$ 433,300</b>
<b>Amended One Off Projects Balance</b>		<b>\$ 656,600</b>	<b>\$ 2,703,800</b>	<b>\$ 2,357,900</b>
Annual Increase/(Decrease): \$ 1,365,600				



## Meander Valley Council

### 2023-24 Budget Estimates

<b>Consolidated Operating Statement</b>	<b>Budget 2022-23</b>	<b>Anticipated Actual 2022-23</b>	<b>Budget 2023-24</b>	<b>2023 to 2024 Variance</b>	
<b>Operating Revenue</b>					
Rate Revenue	15,750,400	15,927,200	17,727,500	1,977,100	12.55%
Fees & User Charges	1,482,600	1,458,300	1,489,500	6,900	0.47%
Contributions	129,600	313,100	134,700	5,100	3.94%
Interest	595,700	1,102,900	982,200	386,500	64.88%
Grants & Subsidies	4,894,600	5,173,400	5,563,600	669,000	13.67%
Other Revenue	869,000	851,900	788,600	(80,400)	-9.25%
<b>Total Operating Revenue</b>	<b>23,721,900</b>	<b>24,826,800</b>	<b>26,686,100</b>	<b>2,964,200</b>	<b>12.50%</b>
<b>Operating Expenditure</b>					
Departments					
Governance	1,755,900	1,665,400	1,860,000	104,100	5.93%
Corporate Services	2,138,800	2,093,000	2,610,900	472,100	22.07%
Infrastructure Services	4,678,800	5,083,000	6,405,400	1,726,600	36.90%
Development & Regulatory Services	2,456,300	2,116,600	2,871,300	415,000	16.90%
Community Wellbeing	1,286,100	780,500	1,164,500	(121,600)	-9.45%
Works	4,329,000	5,656,700	4,635,200	306,200	7.07%
Maintenance & Working Expenses	16,644,900	17,395,200	19,547,300	2,902,400	17.44%
Borrowing Costs	251,700	263,100	46,500	(205,200)	-81.53%
Depreciation	5,918,500	5,911,400	6,172,800	254,300	4.30%
Payments to Government Authorities	1,346,300	1,346,300	1,388,500	42,200	3.13%
Other Expenses	250,300	252,100	261,200	10,900	4.35%
<b>Total Operating Expenditure</b>	<b>24,411,700</b>	<b>25,168,100</b>	<b>27,416,300</b>	<b>3,004,600</b>	<b>12.31%</b>
<b>Underlying Surplus/(Deficit)</b>	<b>(689,800)</b>	<b>(341,300)</b>	<b>(730,200)</b>		
Removed Net Actual One Off Expenditure	644,200	2,703,800	2,357,900		
Added Long Term Financial Plan One Off Allocation	(550,000)	(600,000)	(600,000)		
<b>Estimated Recurring Surplus/(Deficit)</b>	<b>(595,600)</b>	<b>1,762,500</b>	<b>1,027,700</b>		
<b>Capital Items</b>					
Subdivision Contributions	645,000	3,217,300	902,200		
Capital Contributions	-	12,900	-		
Disaster Recovery Funding	-	-	2,415,000		
Capital Roads to Recovery Funding	874,300	874,300	874,300		
Capital Grants	4,201,700	1,888,600	3,451,100		
Sale of Assets	-	70,900	225,000		
<b>Total Capital Items</b>	<b>5,721,000</b>	<b>6,064,000</b>	<b>7,867,600</b>		
<b>Cash Reconciliation</b>					
Opening Cash Balance	20,291,500	20,549,900	23,111,800		
Surplus, Non-Cash Items & Loan Payments	10,418,000	8,919,700	13,540,799		
Capital Asset Expenditure	(12,558,800)	(6,357,800)	(16,382,500)		
<b>Closing Cash Balance</b>	<b>18,150,700</b>	<b>23,111,800</b>	<b>20,270,100</b>		



## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>General Administration</b>			
Function Summary			
<b>Operating Revenue</b>			
Rate Revenue	-	-	-
Fees & User Charges	178,300	163,200	170,800
Contributions	-	2,500	-
Interest	-	-	-
Grants & Subsidies	-	-	-
Other Revenue	1,800	800	1,000
<b>Total Operating Revenue</b>	<b>180,100</b>	<b>166,500</b>	<b>171,800</b>
<b>Operating Expenditure</b>			
Departments			
Governance	1,366,999	1,462,600	1,467,400
Corporate Services	2,101,000	2,052,600	2,571,500
Infrastructure Services	333,000	311,400	488,300
Development & Regulatory Services	145,800	134,400	134,600
Community Wellbeing	-	-	-
Works	1,100	1,100	1,100
Maintenance & Working Expenses	3,947,899	3,962,100	4,662,900
Interest on Loans	-	-	-
Depreciation	197,000	239,200	250,000
Payments to Government Authorities	-	-	-
Administration Allocated	(97,800)	(99,200)	(101,400)
Other Payments	34,500	38,000	39,900
<b>Total Operating Expenditure</b>	<b>4,081,599</b>	<b>4,140,100</b>	<b>4,851,400</b>
<b>Operating Surplus/(Deficit)</b>	<b>(3,901,499)</b>	<b>(3,973,600)</b>	<b>(4,679,600)</b>
<b>Add</b>			
Depreciation	197,000	239,200	250,000
Loan Funds	-	-	-
Asset Sales	-	-	-
Accrual Non-Cash Adjustments	-	-	-
<b>Less</b>			
Asset Expenditure	516,900	213,500	448,400
Loan Principal	-	-	-
Profit (Loss) on Disposal of Fixed Assets	-	-	-
<b>Cash Surplus/(Deficit)</b>	<b>(4,221,399)</b>	<b>(3,947,900)</b>	<b>(4,878,000)</b>

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>General Administration</b>				
<b>Administration</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	178,300	163,200	170,800	Property Certificates
Contributions	-	2,500	-	
Interest				
Grants & Subsidies				
Other Revenue	1,800	800	1,000	
<b>Total Operating Revenue</b>	<b>180,100</b>	<b>166,500</b>	<b>171,800</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	1,366,999	1,462,600	1,467,400	
Corporate Services	2,101,000	2,052,600	2,571,500	
Infrastructure Services	333,000	311,400	488,300	GIS, Asset & Property mgt
Development & Regulatory Services	145,800	134,400	134,600	337 Certificates
Community Wellbeing	-	-	-	
Works	1,100	1,100	1,100	
Maintenance & Working Expenses	3,947,899	3,962,100	4,662,900	
Interest on Loans				
Depreciation	197,000	239,200	250,000	
Payments to Government Authorities				
Administration Allocated	(97,800)	(99,200)	(101,400)	
Other Payments	34,500	38,000	39,900	Audit office fees
<b>Total Operating Expenditure</b>	<b>4,081,599</b>	<b>4,140,100</b>	<b>4,851,400</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(3,901,499)</b>	<b>(3,973,600)</b>	<b>(4,679,600)</b>	
<b>Add</b>				
Depreciation	197,000	239,200	250,000	
Loan Funds				
Asset Sales	-	-	-	
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	516,900	213,500	448,400	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(4,221,399)</b>	<b>(3,947,900)</b>	<b>(4,878,000)</b>	



## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Roads, Streets &amp; Bridges</b>			
Function Summary			
<b>Operating Revenue</b>			
Rate Revenue	-	-	-
Fees & User Charges	50,900	50,900	50,900
Contributions	430,000	1,934,300	601,500
Interest	-	-	-
Grants & Subsidies	4,071,600	3,733,000	5,054,200
Other Revenue	-	-	-
<b>Total Operating Revenue</b>	<b>4,552,500</b>	<b>5,718,200</b>	<b>5,706,600</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	119,400	704,500	108,100
Development & Regulatory Services	-	-	-
Community Wellbeing	-	-	-
Works	2,407,400	3,674,700	2,565,800
Maintenance & Working Expenses	2,526,800	4,379,200	2,673,900
Interest on Loans	-	-	-
Depreciation	3,220,000	3,045,000	3,211,200
Payments to Government Authorities	-	-	-
Administration Allocated	-	-	-
Other Payments	108,800	116,300	116,300
<b>Total Operating Expenditure</b>	<b>5,855,600</b>	<b>7,540,500</b>	<b>6,001,400</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,303,100)</b>	<b>(1,822,300)</b>	<b>(294,800)</b>
<b>Add</b>			
Depreciation	3,220,000	3,045,000	3,211,200
Loan Funds	-	-	-
Asset Sales	-	-	-
Accrual Non-Cash Adjustments	(430,000)	(1,934,300)	(601,500)
<b>Less</b>			
Asset Expenditure	5,325,300	3,663,900	7,239,100
Loan Principal	-	-	-
Profit (Loss) on Disposal of Fixed Assets	(108,800)	(116,300)	(116,300)
<b>Cash Surplus/(Deficit)</b>	<b>(3,729,600)</b>	<b>(4,259,200)</b>	<b>(4,807,900)</b>

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Roads, Streets &amp; Bridges</b>				
<b>Roads &amp; Streets</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	50,900	50,900	50,900	Heavy vehicle motor tax
Contributions	430,000	1,934,300	601,500	Subdivisions taken over
Interest				
Grants & Subsidies	3,913,500	3,335,600	4,899,100	FAGs & Capital Grants
Other Revenue				
<b>Total Operating Revenue</b>	<b>4,394,400</b>	<b>5,320,800</b>	<b>5,551,500</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	2,407,400	3,674,700	2,565,800	
Maintenance & Working Expenses	2,407,400	3,674,700	2,565,800	
Interest on Loans				
Depreciation	2,730,500	2,613,200	2,684,300	
Payments to Government Authorities				
Administration Allocated				
Other Payments	108,800	116,300	116,300	Asset disposal write off
<b>Total Operating Expenditure</b>	<b>5,246,700</b>	<b>6,404,200</b>	<b>5,366,400</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(852,300)</b>	<b>(1,083,400)</b>	<b>185,100</b>	
<b>Add</b>				
Depreciation	2,730,500	2,613,200	2,684,300	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments	(430,000)	(1,934,300)	(601,500)	Subdivisions taken over
<b>Less</b>				
Asset Expenditure	4,977,300	3,323,500	7,214,200	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets	(108,800)	(116,300)	(116,300)	
<b>Cash Surplus/(Deficit)</b>	<b>(3,420,300)</b>	<b>(3,611,700)</b>	<b>(4,830,000)</b>	



## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Roads, Streets &amp; Bridges</b>				
<b>Bridges</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges				
Contributions				
Interest				
Grants & Subsidies	158,100	397,400	155,100	FAGs & Capital Grants
Other Revenue				
<b>Total Operating Revenue</b>	<b>158,100</b>	<b>397,400</b>	<b>155,100</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	119,400	704,500	108,100	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	-	-	-	
Maintenance & Working Expenses	119,400	704,500	108,100	
Interest on Loans				
Depreciation	489,500	431,800	526,900	
Payments to Government Authorities				
Administration Allocated				
Other Payments	-	-	-	
<b>Total Operating Expenditure</b>	<b>608,900</b>	<b>1,136,300</b>	<b>635,000</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(450,800)</b>	<b>(738,900)</b>	<b>(479,900)</b>	
<b>Add</b>				
Depreciation	489,500	431,800	526,900	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	348,000	340,400	24,900	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets	-	-	-	
<b>Cash Surplus/(Deficit)</b>	<b>(309,300)</b>	<b>(647,500)</b>	<b>22,100</b>	



## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Health, Community &amp; Welfare</b>			
Function Summary			
<b>Operating Revenue</b>			
Rate Revenue	4,241,800	4,294,900	5,038,500
Fees & User Charges	550,200	527,000	533,700
Contributions	240,000	1,311,500	327,700
Interest	211,700	218,200	-
Grants & Subsidies	340,000	87,600	2,806,400
Other Revenue	92,300	98,300	99,400
<b>Total Operating Revenue</b>	<b>5,676,000</b>	<b>6,537,500</b>	<b>8,805,700</b>
<b>Operating Expenditure</b>			
Departments			
Governance	388,900	202,800	392,600
Corporate Services	-	-	-
Infrastructure Services	3,274,300	3,141,600	4,591,600
Development & Regulatory Services	728,900	599,400	955,200
Community Wellbeing	1,267,600	757,400	1,140,000
Works	1,316,200	1,105,500	1,363,500
Maintenance & Working Expenses	6,975,900	5,806,700	8,442,900
Interest on Loans	251,700	263,100	46,500
Depreciation	1,327,400	1,447,300	1,403,000
Payments to Government Authorities	1,346,300	1,346,300	1,388,500
Administration Allocated	97,700	98,700	101,300
Other Payments	107,000	97,800	105,000
<b>Total Operating Expenditure</b>	<b>10,106,000</b>	<b>9,059,900</b>	<b>11,487,200</b>
<b>Operating Surplus/(Deficit)</b>	<b>(4,430,000)</b>	<b>(2,522,400)</b>	<b>(2,681,500)</b>
<b>Add</b>			
Depreciation	1,327,400	1,447,300	1,403,000
Loan Funds	-	3,762,000	-
Asset Sales	-	-	-
Accrual Non-Cash Adjustments	(175,000)	(1,231,200)	(254,200)
<b>Less</b>			
Asset Expenditure	1,974,900	590,500	2,593,600
Loan Principal	-	3,600,000	-
Profit (Loss) on Disposal of Fixed Assets	-	-	-
<b>Cash Surplus/(Deficit)</b>	<b>(5,252,500)</b>	<b>(2,734,800)</b>	<b>(4,126,300)</b>

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Preventive Health</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	47,700	47,200	50,700	Licence & inspection fees
Contributions				
Interest				
Grants & Subsidies				
Other Revenue	-	-	-	
<b>Total Operating Revenue</b>	<b>47,700</b>	<b>47,200</b>	<b>50,700</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	292,400	257,100	440,500	
Community Wellbeing	-	-	-	
Works	-	-	-	
Maintenance & Working Expenses	292,400	257,100	440,500	
Interest on Loans				
Depreciation	4,500	4,800	4,800	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>296,900</b>	<b>261,900</b>	<b>445,300</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(249,200)</b>	<b>(214,700)</b>	<b>(394,600)</b>	
<b>Add</b>				
Depreciation	4,500	4,800	4,800	
Loan Funds				
Asset Sales		-		
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	-	-	18,000	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(244,700)</b>	<b>(209,900)</b>	<b>(407,800)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Animal Control</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	100,400	93,800	99,200	Animal licences & fines
Contributions				
Interest				
Grants & Subsidies				
Other Revenue	-	-	-	
<b>Total Operating Revenue</b>	<b>100,400</b>	<b>93,800</b>	<b>99,200</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	243,800	245,700	325,500	
Community Wellbeing	-	-	-	
Works	19,700	17,100	20,200	
Maintenance & Working Expenses	263,500	262,800	345,700	
Interest on Loans				
Depreciation	10,500	10,800	10,800	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>274,000</b>	<b>273,600</b>	<b>356,500</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(173,600)</b>	<b>(179,800)</b>	<b>(257,300)</b>	
<b>Add</b>				
Depreciation	10,500	10,800	10,800	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	-	-	-	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(163,100)</b>	<b>(169,000)</b>	<b>(246,500)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Health, Community &amp; Welfare</b>				
<b>Fire Protection</b>				
<b>Operating Revenue</b>				
Rate Revenue	1,346,300	1,361,400	1,388,500	State fire contribution
Fees & User Charges	3,000	-	3,000	Fire hazard clearing
Contributions				
Interest				
Grants & Subsidies				
Other Revenue	53,900	53,900	55,500	Fire Levy commission
<b>Total Operating Revenue</b>	<b>1,403,200</b>	<b>1,415,300</b>	<b>1,447,000</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	26,000	3,800	7,100	Fire hazard control
Community Wellbeing	-	-	-	
Works	337,900	377,500	353,200	Roadside vegetation
Maintenance & Working Expenses	363,900	381,300	360,300	
Interest on Loans				
Depreciation				
Payments to Government Authorities	1,346,300	1,346,300	1,388,500	
Administration Allocated	53,900	53,900	55,500	
Other Payments				
<b>Total Operating Expenditure</b>	<b>1,764,100</b>	<b>1,781,500</b>	<b>1,804,300</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(360,900)</b>	<b>(366,200)</b>	<b>(357,300)</b>	
<b>Add</b>				
Depreciation				
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure				
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(360,900)</b>	<b>(366,200)</b>	<b>(357,300)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Health, Community &amp; Welfare</b>				
<b>Emergency Services</b>				
<b>Operating Revenue</b>				
Rate Revenue	-	-	-	
Fees & User Charges	-	-	-	
Contributions	-	-	-	
Interest	-	-	-	
Grants & Subsidies	-	-	2,431,500	Flood reimbursement & Grant
Other Revenue	-	-	-	
<b>Total Operating Revenue</b>	-	-	2,431,500	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	15,300	19,600	23,200	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	-	-	-	
Maintenance & Working Expenses	15,300	19,600	23,200	
Interest on Loans	-	-	-	
Depreciation	-	-	-	
Payments to Government Authorities	-	-	-	
Administration Allocated	-	-	-	
Other Payments	-	-	-	
<b>Total Operating Expenditure</b>	15,300	19,600	23,200	
<b>Operating Surplus/(Deficit)</b>	(15,300)	(19,600)	2,408,300	
<b>Add</b>				
Depreciation	-	-	-	
Loan Funds	-	-	-	
Asset Sales	-	-	-	
Accrual Non-Cash Adjustments	-	-	-	
<b>Less</b>				
Asset Expenditure	-	-	-	
Loan Principal	-	-	-	
Profit (Loss) on Disposal of Fixed Assets	-	-	-	
<b>Cash Surplus/(Deficit)</b>	(15,300)	(19,600)	2,408,300	

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Cemeteries</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	24,800	22,700	26,600	Cemetery fees
Contributions				
Interest				
Grants & Subsidies				
Other Revenue				
<b>Total Operating Revenue</b>	<b>24,800</b>	<b>22,700</b>	<b>26,600</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	75,900	45,300	65,800	
Maintenance & Working Expenses	75,900	45,300	65,800	
Interest on Loans				
Depreciation	3,900	4,700	4,700	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>79,800</b>	<b>50,000</b>	<b>70,500</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(55,000)</b>	<b>(27,300)</b>	<b>(43,900)</b>	
<b>Add</b>				
Depreciation	3,900	4,700	4,700	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	20,000	4,300	10,000	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(71,100)</b>	<b>(26,900)</b>	<b>(49,200)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Health, Community &amp; Welfare</b>			
<b>Community Amenities</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges			
Contributions	-	-	-
Interest			
Grants & Subsidies	-	-	-
Other Revenue			
<b>Total Operating Revenue</b>	-	-	-
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	-	-	-
Development & Regulatory Services	-	-	-
Community Wellbeing	-	-	-
Works	298,300	302,900	322,800
Maintenance & Working Expenses	298,300	302,900	322,800
Interest on Loans			
Depreciation	35,500	38,400	43,400
Payments to Government Authorities			
Administration Allocated			
Other Payments			
<b>Total Operating Expenditure</b>	333,800	341,300	366,200
<b>Operating Surplus/(Deficit)</b>	(333,800)	(341,300)	(366,200)
<b>Add</b>			
Depreciation	35,500	38,400	43,400
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure	117,500	21,000	181,000
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	(415,800)	(323,900)	(503,800)

Public toilets



## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Street Lighting</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges				
Contributions	-	-	-	
Interest				
Grants & Subsidies				
Other Revenue	400	400	400	Lighting reimbursements
<b>Total Operating Revenue</b>	400	400	400	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	239,000	226,800	233,400	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	-	-	-	
Maintenance & Working Expenses	239,000	226,800	233,400	
Interest on Loans				
Depreciation	34,800	36,000	36,000	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	273,800	262,800	269,400	
<b>Operating Surplus/(Deficit)</b>	(273,400)	(262,400)	(269,000)	
<b>Add</b>				
Depreciation	34,800	36,000	36,000	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	-	-	-	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	(238,600)	(226,400)	(233,000)	

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Area Promotion</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	88,000	139,100	107,000	Visitor information centre
Contributions	-	-	-	
Interest				
Grants & Subsidies	40,000	17,600	-	Highway signage project
Other Revenue	38,000	43,600	43,000	Visitor centre commissions
<b>Total Operating Revenue</b>	<b>166,000</b>	<b>200,300</b>	<b>150,000</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	42,000	41,000	43,900	
Corporate Services	-	-	-	
Infrastructure Services	30,900	9,700	30,200	
Development & Regulatory Services	-	-	-	
Community Wellbeing	365,600	386,800	404,300	
Works	6,500	5,100	6,800	
Maintenance & Working Expenses	445,000	442,600	485,200	
Interest on Loans				
Depreciation	24,700	27,800	27,800	
Payments to Government Authorities				
Administration Allocated				
Other Payments	5,000	5,000	5,000	In kind support
<b>Total Operating Expenditure</b>	<b>474,700</b>	<b>475,400</b>	<b>518,000</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(308,700)</b>	<b>(275,100)</b>	<b>(368,000)</b>	
<b>Add</b>				
Depreciation	24,700	27,800	27,800	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	50,000	35,000	-	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(334,000)</b>	<b>(282,300)</b>	<b>(340,200)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Health, Community &amp; Welfare</b>				
<b>Economic Development</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges				
Contributions				
Interest				
Grants & Subsidies	300,000	-	374,900	Shorts Walks grant programs
Other Revenue				
<b>Total Operating Revenue</b>	<b>300,000</b>	<b>-</b>	<b>374,900</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	276,900	142,800	348,700	
Corporate Services	-	-	-	
Infrastructure Services	401,100	146,400	798,800	
Development & Regulatory Services	-	-	-	
Community Wellbeing	410,000	31,500	20,000	
Works	900	1,700	1,900	
Maintenance & Working Expenses	1,088,900	322,400	1,169,400	
Interest on Loans				
Depreciation	-	-	-	
Payments to Government Authorities				
Administration Allocated				
Other Payments	2,000	-	-	
<b>Total Operating Expenditure</b>	<b>1,090,900</b>	<b>322,400</b>	<b>1,169,400</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(790,900)</b>	<b>(322,400)</b>	<b>(794,500)</b>	
<b>Add</b>				
Depreciation	-	-	-	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	-	-	-	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(790,900)</b>	<b>(322,400)</b>	<b>(794,500)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Household Waste</b>				
<b>Operating Revenue</b>				
Rate Revenue	2,895,500	2,933,500	3,650,000	Waste management charges
Fees & User Charges	279,300	224,200	242,200	Tips & transfer station fees
Contributions		2,000		
Interest				
Grants & Subsidies	-	-	-	
Other Revenue				
<b>Total Operating Revenue</b>	<b>3,174,800</b>	<b>3,159,700</b>	<b>3,892,200</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	2,545,000	2,672,100	3,463,700	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	13,300	200	10,400	
Maintenance & Working Expenses	2,558,300	2,672,300	3,474,100	
Borrowing Costs	40,000	51,800	46,500	Tip rehab provision mvmt
Depreciation	732,100	885,700	765,500	Tips & Transfer Station assets
Payments to Government Authorities				
Administration Allocated	43,800	44,800	45,800	
Other Payments				
<b>Total Operating Expenditure</b>	<b>3,374,200</b>	<b>3,654,600</b>	<b>4,331,900</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(199,400)</b>	<b>(494,900)</b>	<b>(439,700)</b>	
<b>Add</b>				
Depreciation	732,100	885,700	765,500	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments	40,000	51,800	46,500	
<b>Less</b>				
Asset Expenditure	1,095,200	247,500	1,496,500	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(522,500)</b>	<b>195,100</b>	<b>(1,124,200)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Health, Community &amp; Welfare</b>			
<b>Non-Household Waste</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges			
Contributions			
Interest			
Grants & Subsidies			
Other Revenue			
<b>Total Operating Revenue</b>	-	-	-
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	-	-	-
Development & Regulatory Services	-	-	-
Community Wellbeing	-	-	-
Works	399,900	234,500	411,000
Maintenance & Working Expenses	399,900	234,500	411,000
Interest on Loans			
Depreciation	1,100	1,800	1,800
Payments to Government Authorities			
Administration Allocated			
Other Payments			
<b>Total Operating Expenditure</b>	401,000	236,300	412,800
<b>Operating Surplus/(Deficit)</b>	(401,000)	(236,300)	(412,800)
<b>Add</b>			
Depreciation	1,100	1,800	1,800
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure			
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	(399,900)	(234,500)	(411,000)

Street Bins

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Health, Community &amp; Welfare</b>				
<b>Stormwater Drainage</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	7,000	-	5,000	Design fees
Contributions	215,000	1,283,000	300,700	Subdivisions taken over
Interest				
Grants & Subsidies	-	-	-	
Other Revenue	-	-	-	
<b>Total Operating Revenue</b>	<b>222,000</b>	<b>1,283,000</b>	<b>305,700</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	14,500	19,500	26,100	
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	135,300	92,700	137,900	
Maintenance & Working Expenses	149,800	112,200	164,000	
Interest on Loans				
Depreciation	452,400	409,300	480,200	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>602,200</b>	<b>521,500</b>	<b>644,200</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(380,200)</b>	<b>761,500</b>	<b>(338,500)</b>	
<b>Add</b>				
Depreciation	452,400	409,300	480,200	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments	(215,000)	(1,283,000)	(300,700)	Subdivision contributions
<b>Less</b>				
Asset Expenditure	674,400	282,700	853,100	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(817,200)</b>	<b>(394,900)</b>	<b>(1,012,100)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Health, Community &amp; Welfare</b>			
<b>Environmental Protection</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges			
Contributions	-	-	-
Interest			
Grants & Subsidies	-	-	-
Other Revenue			
<b>Total Operating Revenue</b>	-	-	-
<b>Operating Expenditure</b>			
Departments			
Governance	20,000	4,500	-
Corporate Services	-	-	-
Infrastructure Services	16,900	-	-
Development & Regulatory Services	166,700	92,800	182,100
Community Wellbeing Works	-	-	-
	28,500	28,500	33,500
Maintenance & Working Expenses	232,100	125,800	215,600
Interest on Loans			
Depreciation	-	-	-
Payments to Government Authorities			
Administration Allocated			
Other Payments - Grants	-	-	-
<b>Total Operating Expenditure</b>	232,100	125,800	215,600
<b>Operating Surplus/(Deficit)</b>	(232,100)	(125,800)	(215,600)
<b>Add</b>			
Depreciation	-	-	-
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure	-	-	-
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	(232,100)	(125,800)	(215,600)

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Community Development</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges	-	-	-
Contributions	-	1,500	2,000
Interest			
Grants & Subsidies	-	-	-
Other Revenue	-	-	-
<b>Total Operating Revenue</b>	<b>-</b>	<b>1,500</b>	<b>2,000</b>
<b>Operating Expenditure</b>			
Departments			
Governance	50,000	14,500	-
Corporate Services	-	-	-
Infrastructure Services	11,600	47,500	16,200
Development & Regulatory Services	-	-	-
Community Wellbeing Works	465,300	311,700	626,100
Maintenance & Working Expenses	526,900	373,700	642,300
Interest on Loans			
Depreciation	17,500	17,200	17,200
Payments to Government Authorities			
Administration Allocated			
Other Payments - Community Grants	100,000	92,800	100,000
<b>Total Operating Expenditure</b>	<b>544,400</b>	<b>483,700</b>	<b>759,500</b>
<b>Operating Surplus/(Deficit)</b>	<b>(544,400)</b>	<b>(482,200)</b>	<b>(757,500)</b>
<b>Add</b>			
Depreciation	17,500	17,200	17,200
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure	-	-	-
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	<b>(526,900)</b>	<b>(465,000)</b>	<b>(740,300)</b>



## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Families, Youth &amp; Children</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	-	-	-	
Contributions				
Interest				
Grants & Subsidies	-	70,000	-	Grants (2)
Other Revenue				
<b>Total Operating Revenue</b>	-	70,000	-	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	-	-	-	
Community Wellbeing Works	-	6,400	63,600	Grant program
Maintenance & Working Expenses	-	6,400	63,600	
Interest on Loans				
Depreciation	800	800	800	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	800	7,200	64,400	
<b>Operating Surplus/(Deficit)</b>	<b>(800)</b>	62,800	<b>(64,400)</b>	
<b>Add</b>				
Depreciation	800	800	800	Events trailer
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	-	-	-	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	-	63,600	<b>(63,600)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

Health, Community & Welfare	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Aged &amp; Disabled</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges				
Contributions	25,000	25,000	25,000	Special Committee contrib.
Interest	211,700	218,200	-	Interest on loans receivable
Grants & Subsidies				
Other Revenue	-	400	500	Special committee interest
<b>Total Operating Revenue</b>	<b>236,700</b>	<b>243,600</b>	<b>25,500</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	-	-	-	
Community Wellbeing Works	26,700	21,000	26,000	Community car expenses
Maintenance & Working Expenses	26,700	21,000	26,000	
Interest on Loans	211,700	211,300	-	
Depreciation	9,600	10,000	10,000	
Payments to Government Authorities				
Administration Allocated				
Other Payments	-	-	-	
<b>Total Operating Expenditure</b>	<b>248,000</b>	<b>242,300</b>	<b>36,000</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(11,300)</b>	<b>1,300</b>	<b>(10,500)</b>	
<b>Add</b>				
Depreciation	9,600	10,000	10,000	
Loan Funds		3,762,000		
Asset Sales		-		
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	17,800	-	35,000	
Loan Principal		3,600,000		
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(19,500)</b>	<b>173,300</b>	<b>(35,500)</b>	



## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Land Use Planning &amp; Building</b>			
Function Summary			
<b>Operating Revenue</b>			
Rate Revenue	-	-	-
Fees & User Charges	578,800	596,600	593,100
Contributions	2,900	2,800	2,900
Interest	-	-	-
Grants & Subsidies	-	-	-
Other Revenue	67,600	61,600	-
<b>Total Operating Revenue</b>	<b>649,300</b>	<b>661,000</b>	<b>596,000</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	101,800	102,200	118,700
Development & Regulatory Services	1,588,600	1,392,700	1,791,400
Community Wellbeing Works	-	-	-
Maintenance & Working Expenses	1,690,400	1,494,900	1,910,100
Interest on Loans	-	-	-
Depreciation	25,300	18,100	18,100
Payments to Government Authorities	-	-	-
Administration Allocated	-	-	-
Other Payments	-	-	-
<b>Total Operating Expenditure</b>	<b>1,715,700</b>	<b>1,513,000</b>	<b>1,928,200</b>
<b>Operating Surplus/(Deficit)</b>	<b>(1,066,400)</b>	<b>(852,000)</b>	<b>(1,332,200)</b>
<b>Add</b>			
Depreciation	25,300	18,100	18,100
Loan Funds	-	-	-
Asset Sales	-	-	-
Accrual Non-Cash Adjustments	-	-	-
<b>Less</b>			
Asset Expenditure	36,600	-	42,000
Loan Principal	-	-	-
Profit (Loss) on Disposal of Fixed Assets	-	-	-
<b>Cash Surplus/(Deficit)</b>	<b>(1,077,700)</b>	<b>(833,900)</b>	<b>(1,356,100)</b>

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Land Use Planning &amp; Building</b>			
<b>Land Use Planning</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges	297,000	321,600	299,000
Contributions			
Interest			
Grants & Subsidies			
Other Revenue	-	-	-
<b>Total Operating Revenue</b>	<b>297,000</b>	<b>321,600</b>	<b>299,000</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	101,800	102,200	118,700
Development & Regulatory Services	1,125,400	963,500	1,228,800
Community Wellbeing Works	-	-	-
Maintenance & Working Expenses	1,227,200	1,065,700	1,347,500
Interest on Loans			
Depreciation	14,900	12,000	12,000
Payments to Government Authorities			
Administration Allocated			
Other Payments			
<b>Total Operating Expenditure</b>	<b>1,242,100</b>	<b>1,077,700</b>	<b>1,359,500</b>
<b>Operating Surplus/(Deficit)</b>	<b>(945,100)</b>	<b>(756,100)</b>	<b>(1,060,500)</b>
<b>Add</b>			
Depreciation	14,900	12,000	12,000
Loan Funds			
Asset Sales	-	-	-
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure	17,800	-	17,000
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	<b>(948,000)</b>	<b>(744,100)</b>	<b>(1,065,500)</b>

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Land Use Planning &amp; Building</b>			
<b>Building Control</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges	281,800	275,000	294,100
Contributions	2,900	2,800	2,900
Interest			
Grants & Subsidies			
Other Revenue	67,600	61,600	-
			Resource sharing NMC
<b>Total Operating Revenue</b>	<b>352,300</b>	<b>339,400</b>	<b>297,000</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	-	-	-
Development & Regulatory Services	463,200	429,200	562,600
Community Wellbeing Works	-	-	-
Maintenance & Working Expenses	463,200	429,200	562,600
Interest on Loans			
Depreciation	10,400	6,100	6,100
Payments to Government Authorities			
Administration Allocated			
Other Payments			
<b>Total Operating Expenditure</b>	<b>473,600</b>	<b>435,300</b>	<b>568,700</b>
<b>Operating Surplus/(Deficit)</b>	<b>(121,300)</b>	<b>(95,900)</b>	<b>(271,700)</b>
<b>Add</b>			
Depreciation	10,400	6,100	6,100
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure	18,800	-	25,000
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	<b>(129,700)</b>	<b>(89,800)</b>	<b>(290,600)</b>



## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Recreation &amp; Culture</b>			
Function Summary			
<b>Operating Revenue</b>			
Rate Revenue	-	-	-
Fees & User Charges	124,400	120,600	141,000
Contributions	101,700	292,200	104,800
Interest	1,300	1,100	1,300
Grants & Subsidies	3,331,400	1,541,000	1,840,000
Other Revenue	4,000	6,400	6,900
<b>Total Operating Revenue</b>	<b>3,562,800</b>	<b>1,961,300</b>	<b>2,094,000</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	36,000	37,600	39,400
Infrastructure Services	844,900	800,800	1,107,200
Development & Regulatory Services	-	-	-
Community Wellbeing Works	18,500	23,100	24,500
	997,300	1,124,000	1,134,700
Maintenance & Working Expenses	1,896,700	1,985,500	2,305,800
Interest on Loans	-	-	-
Depreciation	750,300	744,700	859,700
Payments to Government Authorities	-	-	-
Administration Allocated	-	-	-
Other Payments	-	-	-
<b>Total Operating Expenditure</b>	<b>2,647,000</b>	<b>2,730,200</b>	<b>3,165,500</b>
<b>Operating Surplus/(Deficit)</b>	<b>915,800</b>	<b>(768,900)</b>	<b>(1,071,500)</b>
<b>Add</b>			
Depreciation	750,300	744,700	859,700
Loan Funds	-	-	-
Asset Sales	-	-	-
Accrual Non-Cash Adjustments	-	-	-
<b>Less</b>			
Asset Expenditure	3,494,300	1,696,000	4,855,300
Loan Principal	-	-	-
Profit (Loss) on Disposal of Fixed Assets	-	-	-
<b>Cash Surplus/(Deficit)</b>	<b>(1,828,200)</b>	<b>(1,720,200)</b>	<b>(5,067,100)</b>

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Recreation &amp; Culture</b>				
<b>Public Halls</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	5,500	2,800	5,500	Westbury Town Hall
Contributions	34,000	34,000	34,000	Special Committees
Interest	1,000	800	1,000	Special Committees
Grants & Subsidies	1,000,000	700,000	300,000	Bracknell Hall
Other Revenue				
<b>Total Operating Revenue</b>	<b>1,040,500</b>	<b>737,600</b>	<b>340,500</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	27,000	28,600	29,900	Insurance, rates, land tax
Infrastructure Services	61,800	38,000	96,100	Maintenance program
Development & Regulatory Services	-	-	-	
Community Wellbeing	-	-	-	
Works	13,100	9,300	13,100	
Maintenance & Working Expenses	101,900	75,900	139,100	
Interest on Loans				
Depreciation	76,100	91,100	116,100	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>178,000</b>	<b>167,000</b>	<b>255,200</b>	
<b>Operating Surplus/(Deficit)</b>	<b>862,500</b>	<b>570,600</b>	<b>85,300</b>	
<b>Add</b>				
Depreciation	76,100	91,100	116,100	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	1,180,400	904,800	140,000	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(241,800)</b>	<b>(243,100)</b>	<b>61,400</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Recreation &amp; Culture</b>			
<b>Swimming Pools &amp; Other Swimming</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges			
Contributions	-	62,000	- Caveside Insurance
Interest			
Grants & Subsidies			
Other Revenue			
<b>Total Operating Revenue</b>	-	62,000	-
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	100,700	152,000	244,100
Development & Regulatory Services	-	-	-
Community Wellbeing	-	-	-
Works	4,500	5,400	5,400
Maintenance & Working Expenses	105,200	157,400	249,500
Interest on Loans			
Depreciation	16,200	17,000	17,000
Payments to Government Authorities			
Administration Allocated			
Other Payments			
<b>Total Operating Expenditure</b>	121,400	174,400	266,500
<b>Operating Surplus/(Deficit)</b>	(121,400)	(112,400)	(266,500)
<b>Add</b>			
Depreciation	16,200	17,000	17,000
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure	-	-	-
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	(105,200)	(95,400)	(249,500)



## Meander Valley Council

### 2023-24 Budget Estimates

Recreation & Culture	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Recreation Grounds &amp; Sports Facilities</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	62,700	65,000	80,200	
Contributions	1,500	16,400	3,800	PVP CWP contribution
Interest				
Grants & Subsidies	2,308,000	841,000	1,540,000	
Other Revenue	-	-	-	
<b>Total Operating Revenue</b>	<b>2,372,200</b>	<b>922,400</b>	<b>1,624,000</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	396,300	403,500	527,800	
Development & Regulatory Services	-	-	-	
Community Wellbeing Works	511,600	530,200	573,100	
Maintenance & Working Expenses	907,900	933,700	1,100,900	
Interest on Loans				
Depreciation	404,100	411,100	461,100	
Payments to Government Authorities				
Administration Allocated				
Other Payments - Recreation Grants	-	-	-	
<b>Total Operating Expenditure</b>	<b>1,312,000</b>	<b>1,344,800</b>	<b>1,562,000</b>	
<b>Operating Surplus/(Deficit)</b>	<b>1,060,200</b>	<b>(422,400)</b>	<b>62,000</b>	
<b>Add</b>				
Depreciation	404,100	411,100	461,100	
Loan Funds				
Asset Sales less Transfers to C'ttees				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	1,682,500	486,200	3,957,100	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets	-	-	-	
<b>Cash Surplus/(Deficit)</b>	<b>(218,200)</b>	<b>(497,500)</b>	<b>(3,434,000)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Recreation &amp; Culture</b>			
<b>Library Services</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges	44,100	45,300	47,500
Contributions			
Interest			
Grants & Subsidies			
Other Revenue			
<b>Total Operating Revenue</b>	<b>44,100</b>	<b>45,300</b>	<b>47,500</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	9,000	9,000	9,500
Infrastructure Services	4,900	3,200	4,900
Development & Regulatory Services	-	-	-
Community Wellbeing Works	-	-	-
Maintenance & Working Expenses	13,900	12,200	14,400
Interest on Loans			
Depreciation	4,200	4,700	4,700
Payments to Government Authorities			
Administration Allocated			
Other Payments			
<b>Total Operating Expenditure</b>	<b>18,100</b>	<b>16,900</b>	<b>19,100</b>
<b>Operating Surplus/(Deficit)</b>	<b>26,000</b>	<b>28,400</b>	<b>28,400</b>
<b>Add</b>			
Depreciation	4,200	4,700	4,700
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure			
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	<b>30,200</b>	<b>33,100</b>	<b>33,100</b>

## Meander Valley Council

### 2023-24 Budget Estimates

Recreation & Culture	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Sundry Cultural Activities</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	11,800	7,200	7,500	Performing Arts Ctr
Contributions	1,200	5,100	2,000	
Interest	300	300	300	
Grants & Subsidies				
Other Revenue				
<b>Total Operating Revenue</b>	<b>13,300</b>	<b>12,600</b>	<b>9,800</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	118,300	127,400	126,300	
Development & Regulatory Services	-	-	-	
Community Wellbeing Works	18,500	23,100	24,500	
	11,900	7,200	15,800	
Maintenance & Working Expenses	148,700	157,700	166,600	
Interest on Loans				
Depreciation	51,100	66,500	76,500	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>199,800</b>	<b>224,200</b>	<b>243,100</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(186,500)</b>	<b>(211,600)</b>	<b>(233,300)</b>	
<b>Add</b>				
Depreciation	51,100	66,500	76,500	
Loan Funds				
Asset Sales				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	103,000	36,500	-	
Loan Principal				
Profit (loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(238,400)</b>	<b>(181,600)</b>	<b>(156,800)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Recreation &amp; Culture</b>				
<b>Parks &amp; Reserves</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges	300	300	300	
Contributions	65,000	174,700	65,000	Public open space cont.
Interest				
Grants & Subsidies	23,400	-	-	
Other Revenue	4,000	6,400	6,900	Overnight RV camping
<b>Total Operating Revenue</b>	<b>92,700</b>	<b>181,400</b>	<b>72,200</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	162,900	76,700	108,000	
Development & Regulatory Services	-	-	-	
Community Wellbeing Works	456,200	571,900	527,300	
Maintenance & Working Expenses	619,100	648,600	635,300	
Interest on Loans				
Depreciation	198,600	154,300	184,300	
Payments to Government Authorities				
Administration Allocated				
Other Payments				
<b>Total Operating Expenditure</b>	<b>817,700</b>	<b>802,900</b>	<b>819,600</b>	
<b>Operating Surplus/(Deficit)</b>	<b>(725,000)</b>	<b>(621,500)</b>	<b>(747,400)</b>	
<b>Add</b>				
Depreciation	198,600	154,300	184,300	
Loan Funds				
Asset Sales	-	-	-	
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure	528,400	268,500	758,200	
Loan Principal				
Profit (Loss) on Disposal of Fixed Assets				
<b>Cash Surplus/(Deficit)</b>	<b>(1,054,800)</b>	<b>(735,700)</b>	<b>(1,321,300)</b>	



## Meander Valley Council

### 2023-24 Budget Estimates

Unallocated & Unclassified Function Summary	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Operating Revenue</b>			
Rate Revenue	11,508,600	11,632,300	12,689,000
Fees & User Charges	-	-	-
Contributions	-	-	-
Interest	382,700	883,600	980,900
Grants & Subsidies	2,227,600	2,574,700	2,603,400
Other Revenue	703,300	755,700	906,300
<b>Total Operating Revenue</b>	<b>14,822,200</b>	<b>15,846,300</b>	<b>17,179,600</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	1,800	2,800	-
Infrastructure Services	5,400	22,500	(8,500)
Development & Regulatory Services	(7,000)	(9,900)	(9,900)
Community Wellbeing Works	-	-	-
	(393,000)	(248,600)	(429,900)
Maintenance & Working Expenses	(392,800)	(233,200)	(448,300)
Interest on Loans-internal loan	-	-	-
Depreciation	398,500	417,100	430,800
Payments to Government Authorities			
Administration Allocated	100	500	100
Other Payments	-	-	-
<b>Total Operating Expenditure</b>	<b>5,800</b>	<b>184,400</b>	<b>(17,400)</b>
<b>Operating Surplus/(Deficit)</b>	<b>14,816,400</b>	<b>15,661,900</b>	<b>17,197,000</b>
<b>Add</b>			
Depreciation	398,500	417,100	430,800
Loan Funds & Capital Repayments	-	-	-
Asset Sales	-	172,800	970,000
Accrual Non-Cash Adjustments	(35,500)	-	-
<b>Less</b>			
Asset Expenditure	1,210,800	193,900	1,204,100
Loan Principal	-	-	-
Internal loan Repay	-	-	-
<b>Cash Surplus/(Deficit)</b>	<b>13,968,600</b>	<b>16,057,900</b>	<b>17,393,700</b>

## Meander Valley Council

### 2023-24 Budget Estimates

Unallocated & Unclassified	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24
<b>Private Works</b>			
<b>Operating Revenue</b>			
Rate Revenue			
Fees & User Charges			
Contributions			
Interest			
Grants & Subsidies			
Other Revenue	1,500	5,700	1,500
<b>Total Operating Revenue</b>	<b>1,500</b>	<b>5,700</b>	<b>1,500</b>
<b>Operating Expenditure</b>			
Departments			
Governance	-	-	-
Corporate Services	-	-	-
Infrastructure Services	-	-	-
Development & Regulatory Services	-	-	-
Community Wellbeing	-	-	-
Works	1,300	5,400	1,300
Maintenance & Working Expenses	1,300	5,400	1,300
Interest on Loans			
Depreciation			
Payments to Government Authorities			
Administration Allocated	100	500	100
Other Payments			
<b>Total Operating Expenditure</b>	<b>1,400</b>	<b>5,900</b>	<b>1,400</b>
<b>Operating Surplus/(Deficit)</b>	<b>100</b>	<b>(200)</b>	<b>100</b>
<b>Add</b>			
Depreciation			
Loan Funds			
Asset Sales			
Accrual Non-Cash Adjustments			
<b>Less</b>			
Asset Expenditure			
Loan Principal			
Profit (Loss) on Disposal of Fixed Assets			
<b>Cash Surplus/(Deficit)</b>	<b>100</b>	<b>(200)</b>	<b>100</b>

## Meander Valley Council

### 2023-24 Budget Estimates

Unallocated & Unclassified	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Plant Working</b>				
<b>Operating Revenue</b>				
Rate Revenue				
Fees & User Charges				
Contributions				
Interest				
Grants & Subsidies	52,000	44,100	53,100	Diesel fuel rebate
Other Revenue				
<b>Total Operating Revenue</b>	<b>52,000</b>	<b>44,100</b>	<b>53,100</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	-	-	-	
Infrastructure Services	-	-	-	
Development & Regulatory Services	-	-	-	
Community Wellbeing Works	-	-	-	
Maintenance & Working Expenses	-	-	-	
- Internal Hire Charges	(903,000)	(893,300)	(1,043,000)	
- Operating Expenditure	565,500	694,800	667,300	
Interest on Loans				
Depreciation	301,400	301,900	315,600	
Administration Allocated				
Training Costs				
Other Payments				
<b>Total Operating Expenditure</b>	<b>(36,100)</b>	<b>103,400</b>	<b>(60,100)</b>	
<b>Operating Surplus/(Deficit)</b>	<b>88,100</b>	<b>(59,300)</b>	<b>113,200</b>	
<b>Add</b>				
Depreciation	301,400	301,900	315,600	
Loan Funds				
Asset Sales (excl. trade-in)				
Accrual Non-Cash Adjustments				
<b>Less</b>				
Asset Expenditure - Changeover cost	565,000	143,500	594,000	
Loan Principal				
Internal return on Plant	88,100	(59,300)	113,200	
<b>Cash Surplus/(Deficit)</b>	<b>(263,600)</b>	<b>158,400</b>	<b>(278,400)</b>	

## Meander Valley Council

### 2023-24 Budget Estimates

Unallocated & Unclassified	Budget 2022-23	Anticipated Actual 2022-23	Budget 2023-24	
<b>Other Unallocated &amp; Unclassified</b>				
<b>Operating Revenue</b>				
Rate Revenue	11,508,600	11,632,300	12,689,000	General Rates
Fees & User Charges		-		
Contributions	-	-	-	
Interest	382,700	883,600	980,900	Bank, Loans & Rates
Grants & Subsidies	2,175,600	2,530,600	2,550,300	Financial Assistance Grants
Other Revenue	701,800	750,000	904,800	Taswater & residential rent
<b>Total Operating Revenue</b>	<b>14,768,700</b>	<b>15,796,500</b>	<b>17,125,000</b>	
<b>Operating Expenditure</b>				
Departments				
Governance	-	-	-	
Corporate Services	1,800	2,800	-	Unallocated land tax
Infrastructure Services	5,400	22,500	(8,500)	Depreciation & rental prop.
Development & Regulatory Services	(7,000)	(9,900)	(9,900)	Depreciation in overheads
Community Wellbeing Works	-	-	-	
Works	(56,800)	(55,500)	(55,500)	Depreciation in overheads
Maintenance & Working Expenses	(56,600)	(40,100)	(73,900)	
Interest on Loans				
Depreciation	97,100	115,200	115,200	Depots & minor plant
Payments to Government Authorities				
Administration Allocated				
Other Payments	-	-	-	
<b>Total Operating Expenditure</b>	<b>40,500</b>	<b>75,100</b>	<b>41,300</b>	
<b>Operating Surplus/(Deficit)</b>	<b>14,728,200</b>	<b>15,721,400</b>	<b>17,083,700</b>	
<b>Add</b>				
Depreciation	97,100	115,200	115,200	
Loan Funds & Capital Repayments	-	-	-	Loan repayments
Asset Sales	-	172,800	970,000	
Accrual Non-Cash Adjustments	(35,500)	-	-	Valleycentral interest accrual
<b>Less</b>				
Asset Expenditure	645,800	50,400	610,100	Depots, vehicles & minor plant
Loan Principal				
Internal Return on plant	(88,100)	59,300	(113,200)	
<b>Cash Surplus/(Deficit)</b>	<b>14,232,100</b>	<b>15,899,700</b>	<b>17,672,000</b>	





### LABOUR ON-COSTS

	<b>Budget 2023</b>	<b>Anticipated Actual 2023</b>	<b>Budget 2024</b>
<b>Labour On-Costs</b>			
Annual Leave & Public Holidays	896,300	983,100	1,043,000
Personal Leave (sick, compassionate, carers)	180,000	235,800	235,000
Long Service Leave Payments	85,500	125,800	91,900
Contribution to Superannuation	985,200	898,500	1,197,800
Workers Compensation Insurance	167,400	168,700	190,700
Payroll Tax	436,300	406,800	521,700
<b>Total Labour On-Costs</b>	<b>2,750,700</b>	<b>2,818,700</b>	<b>3,280,100</b>
	%	%	%
<b>Council Labour On-Cost Calculation</b>			
<u>(Labour On-Costs)</u>	<u>2,750,700</u>	<u>2,818,700</u>	<u>3,280,100</u>
(Direct Labour Costs)	6,355,500	5,766,500	7,349,100
<b>Labour On-Cost Percentage</b>	43.28%	48.88%	44.63%
<b>Total Costs of Employment (Operating &amp; Capital)</b>	<b>9,106,200</b>	<b>8,585,200</b>	<b>10,629,200</b>
2024 indirect labour on-costs will be applied at the rate of:			44.20%
2023 anticipated indirect labour on-costs applied at the rate of:			48.90%



**MANAGEMENT & INDIRECT OVERHEADS**

**Expenditure**

Employee Costs (salaries, allowances & on-costs including Council contributions to L.S.L. provision & superannuation, conferences, seminars and workers compensation insurance)

Council Plant

Materials & Contractors

Training (excluding salaries & wages)

Depreciation

**Net Expenditure (allocated to operating & capital projects)**

	<b>Budget 2023</b>	<b>Anticipated Actual 2023</b>	<b>Budget 2024</b>
Employee Costs (salaries, allowances & on-costs including Council contributions to L.S.L. provision & superannuation, conferences, seminars and workers compensation insurance)	1,270,000	1,382,000	1,399,400
Council Plant	39,100	47,100	47,400
Materials & Contractors	286,700	281,500	469,500
Training (excluding salaries & wages)	26,000	25,300	33,000
Depreciation	80,100	86,100	86,100
<b>Net Expenditure (allocated to operating &amp; capital projects)</b>	<b>\$ 1,701,900</b>	<b>\$ 1,822,000</b>	<b>\$ 2,035,400</b>

Departmental Management, engineering & indirect overheads to be applied to operations and capital works undertaken by Council & contractors at the following rates:

**Works Department**

**Infrastructure Services**

**Development & Regulatory Services**

8.50%	10.15%	8.00%
8.50%	10.15%	8.00%
10.10%	11.70%	9.15%

# Corporate Services

## 2023-24 Rates Resolution

**Report Author** Jonathan Harmey  
Director Corporate Services

**Authorised by** John Jordan  
General Manager

**Decision Sought** Council approves the Rates Resolution for the 2023-24 financial year.

**Vote** Simple majority

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### Recommendation to Council

That Council, pursuant to Part 9 of the *Local Government Act 1993* (Act), adopts the following rates and charges for the period 1 July 2023 to 30 June 2024:

#### 1. General Rate

- a. That pursuant to Section 90 of the *Local Government Act 1993* (the Act), Council makes the following General Rate in relation to all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the municipal area for the period commencing 1 July 2023 and ending on 30 June 2024, namely a rate of 5.012 cents in the dollar of assessed annual value of the land; and
- b. That pursuant to Section 90(4) of the Act, Council sets a minimum amount payable in respect of the General Rate of \$250.

#### 2. Waste Management Service Charges

That pursuant to Sections 93, 93A and 94 of the Act, Council makes the following Service Rates and Service Charges in respect of all rateable land within the municipal area (including land which is otherwise exempt from rates pursuant to Section 87) for the period commencing 1 July 2023 and ending on 30 June 2024 namely:

- a. A service charge for waste management in respect of all lands of \$162 for the making available of waste management facilities.
- b. That pursuant to Section 94(3A) of the Act, Council declares, that the service charge for waste management is varied as follows:

- i. by reason of the provision of a waste collection service one 80 litre mobile garbage bin and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service, by increasing it by \$247 to \$409;
  - ii. by reason of the provision of a waste collection service one 140 litre mobile garbage bin and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service by increasing it by \$272 to \$434;
  - iii. by reason of the provision of a waste collection service one 240 litre mobile garbage bin(s) and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service by increasing it by \$342 to \$504.
  - iv. by reason of the provision of each additional 80 litre mobile garbage bin service, the service charge for waste management is varied for all lands receiving such a service by increasing it by a further \$107.
  - v. by reason of the provision of each additional 140 litre mobile garbage bin service, the service charge for waste management is varied for all lands receiving such a service by increasing it by a further \$133.
  - vi. by reason of the provision of each additional 240 litre mobile garbage bin service, the service charge for waste management is varied for all lands receiving such a service by increasing it by a further \$176.
- c. That pursuant to Sections 93A of the Act, Council makes the following Service Rates in respect of the Fire Service Contributions it must collect under the *Fire Service Act 1979*:
- i. in respect of the Launceston Permanent Brigade Rating District of 1.187 cents in the dollar of assessed annual value of rateable land within that District; and
  - ii. in respect of the Volunteer Brigade Rating Districts of 0.308 cents in the dollar of assessed annual value of rateable land within those Districts; and
  - iii. in respect of General Land of 0.260 cents in the dollar of assessed annual value of rateable General land.
- d. That pursuant to Section 93(3) of the Act, Council sets a minimum amount payable in respect of the fire protection service rates of \$48.

### 3. Separate Apportionments

That for the purpose of these resolutions, the rates and charges shall apply to each parcel of land that is shown as being separately assessed in the valuation list prepared under the *Valuation of Land Act 2001*.

### 4. Instalment Payments

That pursuant to Section 124 of the Act Council:

- a. Decides all rates are payable by all ratepayers by four approximately equal instalments;
- b. Determines that the dates by which instalments are to be paid shall be as follows:
  - i. The first instalment on or before 31 August 2023
  - ii. The second instalment on or before 31 October 2023
  - iii. The third instalment on or before 31 January 2024
  - iv. The fourth instalment on or before 29 March 2024

### 5. Interest on Late Payments

That pursuant to Section 128 of the Act, if any rate or instalment is not paid on or before the date it falls due then there is payable a daily interest charge of 0.026986% (9.85% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.

### 6. Adjusted Values

That for the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the Act.

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## Report

The Rates Resolution is considered by Council annually and was discussed at the 13 June 2023 Council Workshop. Variations to the general rate to phase in the Tasmanian Government's valuation adjustment factors from 1 July 2022 are now removed with Council applying one rate in the dollar, regardless of land use class, where the difference in the general rate levied between properties is the value of a property, with property values advised by the Office of the Valuer General.

**Attachments** Nil

**Strategy** Supports the objectives of Council’s strategic future direction  
1: a sustainable natural and built environment  
2: a thriving local economy  
3: vibrant and engaged communities  
4: a healthy and safe community  
5: innovative leadership and community governance  
6: planned infrastructure services.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** The Rates Resolution is guided by Council Policy 77 (Rates and Charges).

**Legislation** The Rates Resolution provides for Council’s budgeted rates and charges revenue to be applied to each property’s rates and charges under Part 9 of the *Local Government Act 1993* (Act).

**Consultation** Not applicable

**Budget & Finance** The Rates Resolution establishes how Council rates and charges are applied to each property in the Local Government area, which contributes to Council’s revenue for the 2023-24 financial year.

**Risk Management** Not applicable

**Alternative Motions** Council can adopt the Rates Resolution with amendment.

## Corporate Services

### 2023-24 Annual Review of Fees & Charges

**Report Author** Justin Marshall  
Team Leader Finance

**Authorised by** Jonathan Harmey  
Director Corporate Services

**Decision Sought** Council to adopt the proposed fees and charges for the 2023-24 financial year

**Vote** Simple majority

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#### Recommendation to Council

That Council approves the proposed fees and charges for the 2023-24 financial year as set out in full in Attachments 1 and 2.

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#### Report

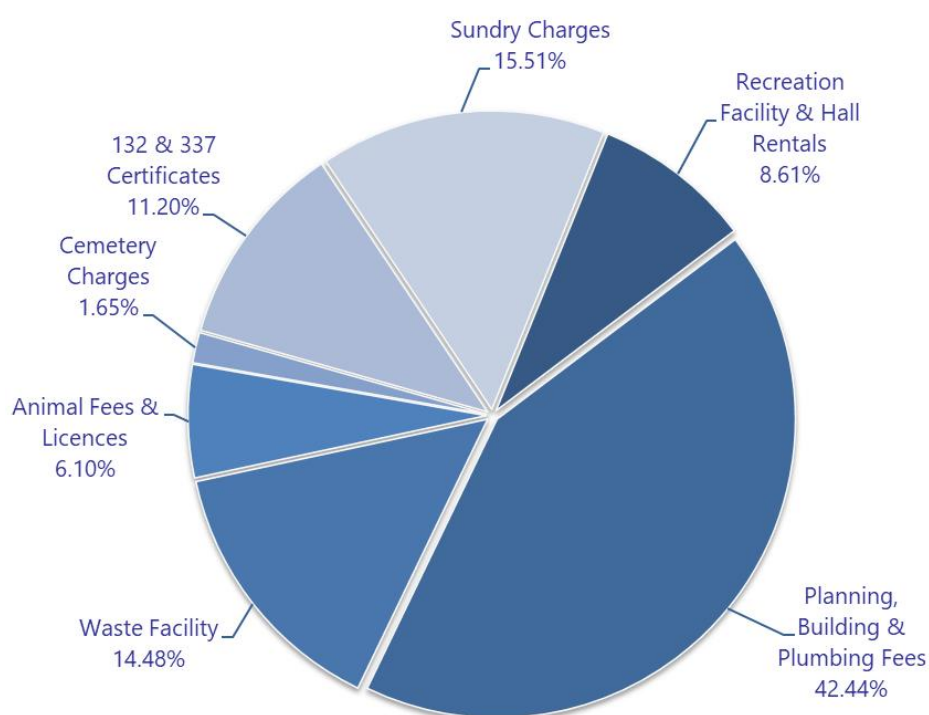
The annual fees and charges are set in conjunction with the annual Budget Estimates process. It includes setting the price for Council activities including engineering, tips, cemeteries, planning, building and plumbing. Setting fees and charges that meet the true cost of the service is difficult and is unattainable for community services such as public halls and recreation facilities. The 'true cost' is taken as being the cost, less the cost of any community service obligations. Putting an objective value on Council's community service obligations is difficult.

In order for Council to continue to provide the same level of service to our community, it is recommended that the 2023-24 fees and charges are increased, and that the fee increase reflects the Council Cost Index (CCI) for 2023. The CCI is prepared by LGAT and captures the cost increases associated with the delivery of local government services, recognising that the Consumer Price Index alone does not reflect cost increases across the range of council services.

The CCI for 2023 is 8.11%. It is recommended that the majority of fees and charges are increased by CCI and rounded as appropriate.

The recommendation provides for the majority of the fees and charges revenue, there are however some categories that are set independently. Fees for producing rates 132 and property 337 certificates (\$163,200 anticipated actual in 2023) are set in legislation by the State Government. The annual heavy vehicle licence fees distribution from the State Government (\$50,900 anticipated actual in 2023) is also included in the fees and charges budget revenue.

The actual fees and charges revenue for the 2022-23 year to date are identified in the following areas:



### Development & Regulatory Services Department

The Development & Regulatory Services fees and charges have been generally reviewed in line with the CCI and with consideration of affordability.

The majority of Planning/Development, Permit Authority and Plumbing fees have had an increase in line with CCI with some remaining stable. Some of the wording of the descriptions has been amended to provide a clearer understanding of the charges.

This year it is recommended to implement a new fee for a plumbing permit for a Class 10 or 7b building within a Karst area. A plumbing permit is always required when doing plumbing work within a Karst area to ensure stormwater is managed appropriately. This fee is added to reflect the minor nature of the works.



The fees for planning scheme amendments have been reviewed after completing a benchmarking exercise with other Councils in the region and have been updated to reflect the results of that exercise and also the level of work involved.

### Infrastructure Services Department

The Infrastructure Services fees and charges have been generally reviewed in line with the CCI. There is a new fee proposed for the application and processing for approval of bonds for incomplete subdivision work. This is in line with the amended Council policy number 66.

Waste fees have increased generally in line with CCI and rounded where applicable. This incorporates the increase in the State Waste Levy from \$20.00 to \$21.36 per tonne (excluding GST), effective from 1 July 2023.

Deloraine swimming pool fees are proposed to remain unchanged, based on advice from the pool operator and noting that the pool was not available for the full 2022-23 season.

### Corporate Services Department

Cemetery fees for the Deloraine, Mole Creek and Bracknell cemeteries have been reviewed and compared with cemetery fees at some adjoining northern councils. Council will continue to outsource grave digging arrangements with this service charged by an external provider on top of the Council fees. For the purposes of a cost comparison, an estimated cost of \$600 for single depth and \$710 for double depth graves is allowed for as this is included in some other Councils' fees.

It is noted that, on average, Council's burial fees and charges continue to be less than those charged by adjoining councils. It was resolved in 2021-22 to gradually increase Council's burial fees over a period of three years to be in line with neighbouring Councils. 2023-24 is the final year of these increases.

The draft Fees & Charges for 2023-24 were discussed at the Council Workshop on 13 June 2023.

#### Attachments

1. Fees & Charges 2023-24 [12.3.1 - 11 pages]
2. Sport & Rec Fees 2023-24 [12.3.2 - 4 pages]

#### Strategy

Supports the objectives of Council's strategic future direction 1: a sustainable natural and built environment.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

#### Policy

Not applicable

- Legislation** Fees and charges are set in accordance with Sections 73, 205 and 206 of the *Local Government Act 1993*.
- Consultation** Not applicable
- Budget & Finance** The annual review of fees and charges is aimed at ensuring Council's income from fees and charges keeps pace with cost increases and maintains the relative percentage of total income from fees and charges from one year to the next. Where appropriate the fees and charges are reflective of the cost of providing the service.
- The 2023-24 Budget Estimates report highlights a similar level of fees and charges revenue for the forthcoming financial year, with the budget being 5.6% of revenue (adjusted for subdivision works taken over and capital grants). The fees and charges percentage has been consistently estimated at 6% of adjusted revenue.
- Risk Management** Not applicable
- Alternative Motions** Council can approve the fees and charges with amendment or retain the current fees and charges.

12.3.1 Fees & Charges 2023-24



**MEANDER VALLEY COUNCIL**  
**Fees & Charges: 2023-24**

<b>FEES AND CHARGES REVISION JUNE 2023</b>			
<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b>Planning/Development Permit Fees</b>			
Planning Review – Residential Development	\$85.00	\$90.00	Increase in line with CCI
Developments less than \$5,000 (Permitted Status)	\$170.00	\$180.00	Increase in line with CCI
Visitor Accommodation (Permitted under PD6)	\$260.00	\$260.00	No change
House and/or Residential Outbuilding (Discretionary Application including Advertising Fee)	\$740.00	\$800.00	Increase in line with CCI
House and/or Outbuilding (Permitted Status)	\$325.00	\$350.00	Increase in line with CCI
Discretionary Development (including Advertising Fee)	0.30% of development cost. Minimum charge \$740.00. Maximum charge \$16,075.00. Plus advertising fee at cost for level 2 activities.	0.30% of development cost. Minimum charge \$800.00. Maximum charge \$20,000.00. Plus advertising fee at cost for level 2 activities.	Increase in line with CCI
Development (Permitted Status)	0.30% of development cost. Minimum charge \$325.00. Maximum charge \$16,075.00.	0.30% of development cost. Minimum charge \$350.00. Maximum charge \$20,000.00.	Increase in line with CCI
Re-advertising Fee - amended plan prior to determination (at applicants request)	\$260.00	\$280.00	Increase in line with CCI
Retrospective Planning Application	Double Planning/Development Fee	Double Planning/Development Fee	No change
<b>Subdivision Applications</b>			
Application for Subdivision (Discretionary Application including Advertising Fee)	\$740.00 + \$85.00 per lot	\$800.00 + \$90.00 per lot	Increase in line with CCI

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
Application for Subdivision (Permitted Status)	\$325.00 + \$85.00 per lot	\$350.00 + \$90.00 per lot	Increase in line with CCI
Application for sealing of Final Plan of Subdivision	\$325.00	\$350.00	Increase in line with CCI
Application to amend sealed plan	\$325.00	\$350.00	Increase in line with CCI
Application for modification, or release of Adhesion Order	\$325.00	\$350.00	Increase in line with CCI
Stratum Subdivision: Application for sealing of final plan	\$440.00	\$475.00	Increase in line with CCI
Stratum Subdivision: Additional Inspections	\$120.00	\$130.00	Increase in line with CCI
<b>Other</b>			
Application for amendment to Permitted planning permit	\$170.00	\$185.00	Increase in line with CCI
Application for amendment to Discretionary planning permit	\$325.00	\$350.00	Increase in line with CCI
Part 5 Agreements – Processing & Sealing	\$280.00	\$300.00	Increase in line with CCI
Copy of Planning scheme Ordinance (available free from website)	\$105.00	\$115.00	Increase in line with CCI
Copy of Planning Scheme Maps (Large Scale)	\$2.00 per Map	\$2.20 per Map	Increase in line with CCI
Determining extension of time requests	\$155.00	\$165.00	Increase in line with CCI
<b>Amendments to Planning Scheme</b>			
Application for rezoning, map and text amendments	0.30% of development value where providing for a specific development. Minimum charge \$1,000.00. Maximum charge \$15,765.00. Plus advertising fees at cost. Plus Tasmanian Planning Commission fee.	\$4,500.00 Plus advertising fees at cost. Plus Tasmanian Planning Commission fee. If including new PPZ, SAP or SSQ, plus \$2,000.00	Reviewed with Benchmarking
Combined amendment and development permit	0.30% of development value. Minimum charge \$1,000.00. Maximum charge \$15,765.00. Plus advertising fees at cost. Plus Tasmanian Planning Commission fee.	\$4,500.00 Plus Development Application Fee. Plus advertising fees at cost. Plus Tasmanian Planning Commission fee. If including new PPZ, SAP or SSQ, plus \$2,000.00	Reviewed with Benchmarking

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b>Engineering (Subdivisions)</b>			
Plan checking and final inspections for privately supervised works (only applies to works that have been certified by a qualified engineer approved by Director Infrastructure)	1.5% of value of public works Minimum fee \$467.00*	1.5% of value of public works Minimum fee \$505.00*	Increase in line with CCI
Inspection of failed works	\$146.00* per hour of contracted inspections or re-inspections of works that failed a previous inspection.	\$158.00* per hour of contracted inspections or re-inspections of works that failed a previous inspection.	Increase in line with CCI
Application and processing fee for approval of bonds for incomplete subdivision work	N/A	\$596.20*	New Fee as per amended Council Policy No.66
<i>N.B. Public works are defined as any works that council is obliged to maintain for the community and include roads, footpaths, drainage (both underground and surface), landscaping, parks and public buildings.</i>			
<b>Tip Fees</b>			
Excludes vehicles transporting controlled wastes.			
<b>General Waste to Landfill (Fees are inclusive of State Waste Levy).</b>			
Excludes asbestos, medical waste, sharps, animal carcasses and liquid trade waste			
Bags up to 60 litres (each)	\$2.00*	\$2.20*	Increase in line with CCI
240 litre bins (each)	\$5.00*	\$5.40*	Increase in line with CCI
Car / Wagon	\$18.00*	\$19.50*	Increase in line with CCI
Ute (up to 1.5 cubic metres)	\$32.00*	\$34.60*	Increase in line with CCI
Trailer - single or dual axle (up to 1.5 cubic metres)	\$32.00*	\$34.60*	Increase in line with CCI
Other vehicles (over 1.5 and less than 5.0 cubic metres)	\$21.00* per cubic metre	\$27.00* per cubic metre	Increase due to State Waste Levy
Vehicles over 5.0 cubic metres	Disposal subject to Council approval	Disposal subject to Council approval	No change
<b>Green Waste, Unsorted Recyclables &amp; Salvageable Timber</b>			
Excludes contaminated green waste and scrap timber, stumps & logs greater than 150mm diameter.			
Bags up to 60 litres (each)	\$1.00*	\$1.10*	Increase in line with CCI
240 litre bins (each)	\$2.50*	\$2.70*	Increase in line with CCI

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
Car / Wagon	\$9.00*	\$9.75*	Increase in line with CCI
Ute (up to 1.5 cubic metres)	\$16.00*	\$17.30*	Increase in line with CCI
Trailer - single or dual axle (up to 1.5 cubic metres)	\$16.00*	\$17.30*	Increase in line with CCI
Other vehicles (over 1.5 and less than 5.0 cubic metres)	\$10.50* per cubic metre	\$13.50* per cubic metre	Increase due to State Waste Levy
Vehicles over 5.0 cubic metres	Disposal subject to Council approval	Disposal subject to Council approval	No change
<b>Other Items</b>			
Car Tyres & Light Truck Tyres (each)	\$14.00*	\$15.00*	Increase in line with CCI
Truck Tyres (each)	\$43.00*	\$46.00*	Increase in line with CCI
Motor Vehicle Bodies (each)	\$22.00*	\$23.00*	Increase in line with CCI
Mattresses (each)	\$10.50*	\$11.00*	Increase in line with CCI
Refrigerators and Freezers (each)	\$7.00*	\$7.50*	Increase in line with CCI
Waste oil 20 litre containers (each)	\$1.50*	\$1.60*	Increase in line with CCI
Waste Silage Wrap	\$5.00*	N/A	Fee removed as no recycling option currently available.
<b>Recyclable Materials - Free of Charge (Check Council's website for acceptable recyclables items).</b>			
Separated and sorted recyclables	Free of charge	Free of charge	No change
Drum Muster (must be triple washed)	Free of charge	Free of charge	No change
Clean fill (< 150mm rocks, no contamination or concrete)	Free of charge	Free of charge	No change
Light scrap steel and non-ferrous metal	Free of charge	Free of charge	No change
e-waste – televisions, computers, screens & keyboards	Free of charge	Free of charge	No change
Batteries	Free of charge	Free of charge	No change
Polystyrene	Free of charge	Free of charge	No change
Motor oil & cooking oils	Free of charge	Free of charge	No change
Fluorescent tubes and light bulbs	Free of charge	Free of charge	No change
Items suitable for tip shop	Free of charge	Free of charge	No change

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b>Cemetery Fees</b>			
<b>Public Graves (Mole Creek and Bracknell only for General Cemeteries)</b>			
Single depth burial	\$790.00*	\$870.00*	Gradual increase in line with surrounding Councils
Double depth burial	\$790.00*	\$870.00*	Gradual increase in line with surrounding Councils
<b>Reservation of Land</b>			
Reserve land 2.5m x 1.25m	\$620.00*	\$670.00*	Increase in line with CCI
Single depth burial in reservation	\$210.00*	\$225.00*	Increase in line with CCI
Double depth burial in reservation	\$210.00*	\$225.00*	Increase in line with CCI
Second interment in double depth grave	\$210.00*	\$225.00*	Increase in line with CCI
<b>Garden of Memory – Deloraine</b>			
Reservation of plot	\$400.00*	\$430.00*	Increase in line with CCI
Interment of ashes	\$610.00*	\$660.00*	Increase in line with CCI
Interment in reserved plot	\$280.00*	\$300.00*	Increase in line with CCI
<b>Wall of Memory – Deloraine, Mole Creek &amp; Bracknell</b>			
Reservation of niche	\$310.00*	\$335.00*	Increase in line with CCI
Interment of ashes in niche	\$470.00*	\$505.00*	Increase in line with CCI
Interment in reserved niche	\$240.00*	\$260.00*	Increase in line with CCI
Supply and install Bronze vase	\$115.00*	\$125.00*	Increase in line with CCI
<b>Miscellaneous</b>			
Applications for graves made outside normal Council office hours – additional fee	\$210.00*	\$225.00*	Increase in line with CCI
Graves for children under 12 years of age	Nil	Nil	No change
Interment of ashes in existing grave	\$310.00*	\$335.00*	Increase in line with CCI
Placement of additional or replacement plaques	\$105.00*	\$110.00*	Increase in line with CCI
Exhumation	\$1,040.00*	\$1,120.00*	Increase in line with CCI

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b><i>Deloraine Swimming Pool Fees</i></b>			
Child	\$2.50*	\$2.50*	No change
Adult	\$3.50*	\$3.50*	No change
Spectator	\$1.00*	\$1.00*	No change
Season Child	\$55.00*	\$55.00*	No change
Season Adult	\$66.00*	\$66.00*	No change
Season Family	\$175.00*	\$175.00*	No change
<b><i>Hall Rentals</i></b>			
<b><i>Westbury Town Hall and Supper Room</i></b>			
Full facility (per hour or part thereof up to \$150)	\$32.00*	\$34.00*	Increase in line with CCI
Main hall only (per hour or part thereof up to \$150)	\$18.00*	\$19.00*	Increase in line with CCI
Supper room only (per hour or part thereof up to \$150)	\$27.00*	\$29.00*	Increase in line with CCI
Preparation for any function on night preceding	\$22.00*	\$23.00*	Increase in line with CCI
<b><i>Regular Users (Supper Room only)</i></b>			
Dinner/luncheon meetings, group meetings (per hour or part thereof)	\$18.00* per hour	\$19.00* per hour	Increase in line with CCI
<b><i>Bond (refundable)</i></b>			
Key Bond	\$52.00	\$56.00	Increase in line with CCI
If liquor provided at function	\$390.00	\$420.00	Increase in line with CCI
If liquor not provided at function	\$130.00	\$140.00	Increase in line with CCI



## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b><i>Rates Search</i></b>			
Includes providing replacement copies of rates notices – Per hour (or part thereof) for the time taken	\$54.00*	\$58.00*	Increase in line with CCI
<b><i>Clearing of Fire Hazards</i></b>			
Arranging clearing of fire hazard at the request of a landowner or occupier – in addition to contractor's costs	\$95.00*	\$105.00*	Increase in line with CCI
<b><i>Recreation Facilities &amp; Reserves</i></b>			
Recommended fees for the Deloraine Community Complex, Meander Valley Performing Arts Centre, Westbury Sports and Function Centres and Hadspen Rec Ground Memorial Centre are provided in Attachments 1 and 2. Recommended fees for regular and casual users of outdoor facilities are provided in Attachments 3 and 4.			
<b><i>Parks &amp; Reserves</i></b>			
Administration fee to facilitate reserve hire agreement of Council land for social gatherings of 50 or more people upon request (e.g. weddings & birthdays)	\$27.00*	\$29.00*	Increase in line with CCI

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b>Permit Authority (PA)</b>			
<b>Notifiable Works – Building</b>			
Notification lodgement from Building Surveyor	\$280.00	\$300.00	Increase in line with CCI
Demolition Only or Underpinning Only	\$140.00	\$150.00	Increase in line with CCI
<b>Building Permit</b>			
Class 1 Residential New/Alterations/Additions	\$355.00	\$385.00	Increase in line with CCI
Multi-Unit Class 1	\$355.00	\$385.00	Increase in line with CCI
Class 10 or 7b Outbuilding	\$240.00	\$300.00	Increase in line with CCI
Class 2 – 9 Commercial < \$200,000	\$350.00	\$380.00	Increase in line with CCI
Class 2 – 9 Commercial \$200,00 to \$500,000	\$700.00	\$755.00	Increase in line with CCI
Class 2 – 9 Commercial \$500,001 to \$1,000,000	\$1,040.00	\$1,120.00	Increase in line with CCI
Class 2 – 9 Commercial > \$1,000,000	\$1,770.00	\$1,900.00	Increase in line with CCI
Demolition Only	\$140.00	\$150.00	Increase in line with CCI
Permit of Substantial Compliance	Double Permit Authority Fees	Double Permit Authority Fees	No change
Staged Development	Building Permit Fee + \$180.00 per stage	Building Permit Fee + \$195.00 per stage	Increase in line with CCI
Amended Permit Class 1 Residential	\$175.00	\$190.00	Increase in line with CCI
Amended Permit Class 10 Outbuilding	\$140.00	\$150.00	Increase in line with CCI
Amended Permit Class 2 – 9 Commercial	\$245.00	\$265.00	Increase in line with CCI
<b>Plumbing Permit</b>			
<b>Notifiable Works – Plumbing</b>			
Class 1 Residential no fixtures	\$205.00	\$220.00	Increase in line with CCI
Class 1 Residential up to 3 fixtures New/Alterations/Additions	\$455.00	\$490.00	Increase in line with CCI
Class 1 Residential up to 6 fixtures New/Alterations/Additions	\$595.00	\$640.00	Increase in line with CCI

### 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
Class 1 Residential 7 fixtures or more New/Alterations/Additions	\$710.00	\$765.00	Increase in line with CCI
Class 1 Residential – Multiple Units	\$585.00 + \$385.00 for each additional unit	\$630.00 + \$415.00 for each additional unit	Increase in line with CCI
Class 10 or 7b Outbuilding no fixtures	\$205.00	\$220.00	Increase in line with CCI
Class 10 or 7b Outbuilding with fixtures	\$455.00	\$490.00	Increase in line with CCI
Class 2-9 Commercial < \$200,000	\$595.00	\$640.00	Increase in line with CCI
Class 2-9 Commercial \$200,000 to \$500,000	\$1,170.00	\$1,265.00	Increase in line with CCI
Class 2-9 Commercial \$500,001 to \$1,000,000	\$1,415.00	\$1,530.00	Increase in line with CCI
Class 2-9 Commercial > \$1,000,000	Price on Application	Price on Application	No change
Amended Certificate of Likely Compliance	\$225.00	\$240.00	Increase in line with CCI
Demolition Only	\$175.00	\$190.00	Increase in line with CCI
Additional Inspections	\$120.00	\$130.00	Increase in line with CCI
<b>Plumbing Permit</b>			
Category 4 - Class 10 or 7b - Karst Area	N/A	\$80.00	New Fee for Karst Area
Category 4	\$300.00	\$325.00	Increase in line with CCI
Category 4 - Including On-site Wastewater Assessment	\$520.00	\$560.00	Increase in line with CCI
Category 4 - Retrospective Approval	Double Plumbing Permit Fees	Double Plumbing Permit Fees	No change
Staged Plumbing Permit	Plumbing Permit Fees + \$180.00 per stage	Plumbing Permit Fees + \$195.00 per stage	Increase in line with CCI
Demolition Only	\$175.00	\$190.00	Increase in line with CCI
Amended Permit	\$175.00	\$190.00	Increase in line with CCI
Additional Inspections	\$120.00	\$130.00	Increase in line with CCI

## 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
<b>Building Surveying</b>			
<b>Building Work Category</b>			
Amendment to Certificate of Likely Compliance Class 1 Residential New/Alterations/Additions	\$355.00*	\$385.00*	Increase in line with CCI
Amendment to Certificate of Likely Compliance Class 10 Outbuilding	\$355.00*	\$385.00*	Increase in line with CCI
Amendment to Certificate of Likely Compliance Class 2-9 Commercial	\$355.00*	\$385.00*	Increase in line with CCI
Additional Inspections	\$205.00*	\$220.00*	Increase in line with CCI
<b>State Government Levies</b>			
<b>Construction Industry Training Fund Levy</b> (Applies to All work over the value of \$20,000)	0.2% of the total estimated cost of construction		
<b>Building Levy</b> (Applies to All work over the value of \$20,000)	0.1% of the total estimated cost of construction		
<b>Other Fees and Charges</b>			
Withdrawn Applications (partially processed) – Admin fee	\$105.00*	\$115.00*	Increase in line with CCI
Withdrawn Applications (substantially processed) – Admin fee	N/A	To be determined by Director Development & Regulatory Services	New fee
Permit Extension – Current Permit	\$115.00	\$120.00	Increase in line with CCI
Permit Extension – Expired Permit	\$335.00	\$360.00	Increase in line with CCI
Notifiable Work Extension	\$110.00	\$115.00	Increase in line with CCI
Plumbing Permit Extension	\$115.00	\$120.00	Increase in line with CCI
Re-Open Closed File	\$205.00	\$220.00	Increase in line with CCI
Review Plans to Determine Category of Building Work	\$65.00	\$65.00	No change
Review Plans to Determine Category of Plumbing Work	\$65.00	\$65.00	No change

### 12.3.1 Fees & Charges 2023-24



<b>FACILITY/SERVICE</b>	<b>CURRENT FEES/CHARGES (* GST inclusive)</b>	<b>PROPOSED FEES/CHARGES (* GST inclusive)</b>	<b>COMMENTS</b>
Review Plans to Determine Planning Requirement	\$65.00	\$75.00	Increase in line with CCI
Records Search Fee (Copy of Plans)	\$85.00	\$85.00	No change
Paper Copy of Certified Documents	\$35.00*	\$38.00*	Increase in line with CCI
Receipt of Form 80 - Notice of Low Risk Plumbing Work	\$60.00	\$60.00	No change
Receipt of Form 80 - Notice of Low Risk Building Work	\$60.00	\$60.00	No change
Building Certificate	\$270.00	\$290.00	Increase in line with CCI
Form 49 – EHO Report	\$230.00	\$250.00	Increase in line with CCI
Form 50 – EHO Occupancy Report	\$170.00	\$185.00	Increase in line with CCI
Technical Review	\$105.00* per hour	\$115.00* per hour	Increase in line with CCI
Processing Enforcement Notices & Orders	\$105.00* per hour	\$115.00* per hour	Increase in line with CCI

## 12.3.2 Sport & Rec Fees 2023-24

### ATTACHMENT 1

#### RECOMMENDED NEW HIRE RATES - FROM 1 JULY 2023 - ALL REGULAR USERS

#### DELORAINÉ COMMUNITY COMPLEX, MEANDER VALLEY PERFORMING ARTS CENTRE, WESTBURY FUNCTION & SPORTS CENTRES & HADSPEN RECREATION GROUND MEMORIAL

	CURRENT 2022-23 FEES/CHARGES <i>GST Inclusive</i>		PROPOSED 2023-24 FEES/CHARGES <i>GST Inclusive</i>	
<b>DELORAINÉ COMMUNITY COMPLEX AND MEANDER VALLEY PERFORMING ARTS CENTRE</b>				
<b>Stadiums (per basketball court)</b>				
Seniors : Indoor	\$13.50	Per Hour	\$14.50	Per Hour
: Outdoor	\$8.00	Per Hour	\$8.50	Per Hour
Juniors/Concession : Indoor	\$7.00	Per Hour	\$7.25	Per Hour
: Outdoor	\$4.00	Per Hour	\$4.25	Per Hour
Schools	\$6.50	Per Hour	\$7.00	Per Hour
<b>DCC Meeting Room or Mezzanine space</b>	\$8.00	Per Hour	\$8.50	Per Hour
<b>DCC Auditorium</b>				
All uses (morning, afternoon, evening)	\$104.00	Per Use	\$196.00	Per Day
All uses (hourly rate)	\$26.00	Per Hour	\$28.00	Per Hour
<b>Kitchens</b>				
Main kitchen DCC	\$50.00	Per Use	\$54.00	Per Use
MV Performing Arts Centre	\$22.50	Per Use	\$24.00	Per Use
<b>Squash Courts</b>	\$6.00	Per Hour	\$6.50	Per Hour
<b>MVPAC</b> Practice/Rehearsal	\$16.50	Per Use	\$17.50	Per Use
Local	\$49.00	Per Use	\$53.00	Per Use
<b>Venue Day Rates (all facilities, 24 hours)</b>				
Delorainé Community Complex	\$317.00	Per Day	\$342.00	Per Day
MV Performing Arts Centre	\$187.00	Per Day	\$202.00	Per Day
Westbury Sports Centre	\$129.00	Per Day	\$139.00	Per Day
<b>WESTBURY FUNCTION CENTRE</b>				
Meetings	\$13.50	Per Hour	\$14.50	Per Hour
Functions (including kitchen)	\$107.00	Per Use	\$160.50	Per Day
Kitchen	\$55.00	Per Use	\$59.00	Per Use
Change Rooms (per change room, use of 2 hours)	\$8.50	Per Use	\$9.00	Per Use
<b>WESTBURY SPORTS CENTRE</b>				
Meeting Room	\$6.00	Per Hour	\$6.50	Per Hour
Seniors	\$11.50	Per Hour	\$12.00	Per Hour
Juniors/Concession	\$5.50	Per Hour	\$6.00	Per Hour
<b>ALL VENUES</b>				
Key Bond (refundable)	\$52.00	Per Use	\$56.00	Per Use
Property Bond (refundable):				
If liquor provided at function	\$390.00	Per Event	\$420.00	Per Event
If liquor not provided at function	\$130.00	Per Event	\$140.00	Per Event
Additional Cleaning fee for events with 100 or more attendees:				
Seniors event	\$63.00	Per Event	\$111.90	Per Hour
Juniors/Concession	\$31.00	Per Event	\$111.90	Per Hour

## 12.3.2 Sport & Rec Fees 2023-24

### ATTACHMENT 2

#### RECOMMENDED NEW HIRE RATES - FROM 1 JULY 2023 - ALL CASUAL USERS

#### DELORAINIE COMMUNITY COMPLEX, MEANDER VALLEY PERFORMING ARTS CENTRE, WESTBURY FUNCTION & SPORTS CENTRES & HADSPEN RECREATION GROUND MEMORIAL

	CURRENT 2022-23 FEES/CHARGES GST Inclusive		PROPOSED 2023-24 FEES/CHARGES GST Inclusive	
<b>DELORAINIE COMMUNITY COMPLEX AND MEANDER VALLEY PERFORMING ARTS CENTRE</b>				
<b>Stadiums (per basketball court)</b>				
Seniors	: Indoor	\$27.50	Per Hour	\$29.50 Per Hour
	: Outdoor	\$16.00	Per Hour	\$17.00 Per Hour
Juniors/Concession	: Indoor	\$14.00	Per Hour	\$14.75 Per Hour
	: Outdoor	\$8.00	Per Hour	\$8.50 Per Hour
Schools		\$13.00	Per Hour	\$14.00 Per Hour
<b>DCC Meeting Room or Mezzanine space</b>		\$16.00	Per Hour	\$17.00 Per Hour
<b>DCC Auditorium</b>				
All uses (day rate including kitchen)		\$208.00	Per Use	\$392.00 Per Day
All uses (hourly rate)		\$52.00	Per Hour	\$56.00 Per Hour
<b>Kitchens</b>				
Main kitchen DCC		\$100.00	Per Use	\$108.00 Per Use
MV Performing Arts Centre		\$45.00	Per Use	\$48.00 Per Use
<b>Squash Courts</b>		\$12.50	Per Hour	\$13.50 Per Hour
<b>MVPAC</b>				
	Practice/Rehearsal	\$33.50	Per Use	\$36.00 Per Use
	Local	\$98.00	Per Use	\$106.00 Per Use
	Travelling	\$151.00	Per Use	\$163.00 Per Use
<b>Venue Day Rates (all facilities, 24 hours)</b>				
Deloraine Community Complex		\$635.00	Per Day	\$686.50 Per Day
MV Performing Arts Centre		\$375.00	Per Day	\$405.00 Per Day
Westbury Sports Centre		\$259.00	Per Day	\$280.00 Per Day
<b>WESTBURY FUNCTION CENTRE</b>				
Meetings & Functions		\$27.50	Per Hour	\$29.50 Per Hour
Functions (day rate including kitchen)		\$215.00	Per Use	\$324.50 Per Day
Kitchen		\$110.00	Per Use	\$118.00 Per Use
Change Rooms (per change room, use of 2 hours)		\$17.00	Per Use	\$18.00 Per Use
<b>WESTBURY SPORTS CENTRE</b>				
Meeting Room		\$12.50	Per Hour	\$13.50 Per Hour
Seniors		\$23.00	Per Hour	\$24.00 Per Hour
Juniors/Concession		\$11.50	Per Hour	\$12.00 Per Hour
<b>HADSPEN RECREATION GROUND MEMORIAL CENTRE</b>				
Memorial Centre Building		\$16.00	Per Hour	\$17.00 Per Hour
<b>ALL VENUES</b>				
Key Bond (refundable)		\$52.00	Per Use	\$56.00 Per Use
Property Bond (refundable):				
	If liquor provided at function	\$390.00	Per Event	\$420.00 Per Event
	If liquor not provided at function	\$130.00	Per Event	\$140.00 Per Event
Additional Cleaning fee for events with 100 or more attendees		\$125.00	Per Event	\$111.90 Per Hour
Additional Cleaning fee for events with 10 to 100 attendees:				
Private event	Weekday	\$42.00	Per Event	\$111.90 Per Hour
	Weekend	\$63.00	Per Event	\$111.90 Per Hour
Public event with more than 50 attendees		\$125.00	Per Event	\$111.90 Per Hour

## 12.3.2 Sport & Rec Fees 2023-24

### ATTACHMENT 3

#### REGULAR USER GROUND HIRE RATES - FROM COUNCIL POLICY 56 ALL VENUES - ALL REGULAR USERS IN THESE SPORTS

SPORT	PLAYER NUMBERS PER TEAM	SENIOR / JUNIOR	CURRENT 2022-23 RATE PER TEAM PER SEASON (inc GST)	PROPOSED 2023-24 RATE PER TEAM PER SEASON (inc GST)
<b>Football (AFL)</b>	25	Senior Men	\$568.00	\$614.00
	20	Senior Women	\$284.00	\$307.00
	20	Junior	\$142.00	\$153.50
<b>Soccer</b>	12	Senior Men	\$284.00	\$307.00
	12	Senior Women	\$142.00	\$153.50
	10	Junior	\$71.00	\$76.75
<b>Cricket</b>	12	Senior Men	\$284.00	\$307.00
	12	Senior Women	\$142.00	\$153.50
	12	Junior	\$71.00	\$76.75
<b>Touch Football</b>	8	Senior Men	\$142.00	\$153.50
	8	Senior Women	\$71.00	\$76.50
	8	Junior	\$35.50	\$38.25



## 12.3.2 Sport & Rec Fees 2023-24

### ATTACHMENT 4

#### RECOMMENDED CASUAL USER GROUND HIRE RATES - FROM 1 JULY 2023 ALL VENUES - ALL CASUAL USERS

<b>SPORTS GROUNDS / FACILITIES FOR CASUAL USERS</b>				
<b>FEES/CHARGES GST Inclusive</b>				
<b>SPORTS GROUNDS / FACILITIES</b>	<b>CURRENT 2022-23 RATE PER HOUR</b>	<b>PROPOSED 2023-24 RATE PER HOUR</b>	<b>CURRENT 2022-23 RATE PER DAY</b>	<b>PROPOSED 2023-24 RATE PER DAY</b>
Bracknell rec ground / change rooms	\$23.00	\$24.50	\$138.00	\$149.00
Bracknell rec ground only	\$18.00	\$19.00	\$106.00	\$114.50
Bracknell clubrooms		Fee determined by leaseholder		
Carrick recreation ground	\$12.50	\$13.50	\$72.00	\$77.50
Deloraine rec ground / change rooms	\$23.00	\$24.50	\$138.00	\$149.00
Deloraine rec ground only	\$18.00	\$19.00	\$106.00	\$114.50
Deloraine clubrooms		Fee determined by leaseholder		
Hadspen rec ground / centre	\$34.50	\$37.00	\$204.00	\$220.50
Hadspen rec ground only	\$23.00	\$24.50	\$138.00	\$149.00
Hagley rec ground / change rooms	\$18.00	\$19.00	\$106.00	\$114.50
Hagley rec ground only	\$12.50	\$13.50	\$72.00	\$77.50
Hagley clubrooms		Fee determined by leaseholder		
Meander recreation ground	\$12.50	\$13.50	\$72.00	\$77.50
Prospect Vale Park - per touch field	\$15.00	\$16.00	\$88.00	\$95.00
Prospect Vale Park - per soccer field	\$23.00	\$24.50	\$138.00	\$149.00
Prospect Vale Park - per football field	\$30.00	\$32.00	\$172.00	\$185.50
Prospect Vale Park - clubrooms		Fee determined by leaseholder		
Prospect Vale Park - per change room		Fee determined by leaseholder		
Westbury function centre / change rooms		Refer to Attachment 1		
Westbury rec ground only	\$18.00	\$19.00	\$106.00	\$114.50
Whitemore rec ground only	\$12.50	\$13.50	\$72.00	\$77.50
Whitemore clubrooms		Fee determined by leaseholder		
Sports Ground Lighting	\$17.00	\$18.00	N/A	N/A
Key Bond (refundable)	\$52.00	\$56.00	N/A	N/A
Property Bond (refundable) - Per Event:				
If liquor provided at function	\$390.00	\$420.00	N/A	N/A
If liquor not provided at function	\$130.00	\$140.00	N/A	N/A
<b>Discounts – Ground Only</b>				
Junior Discount (under 18 years)	50%	50%	N/A	N/A
Female & Inclusion Discount	50%	50%	N/A	N/A
Off-peak Use (between 9am and 3pm)	25%	25%	N/A	N/A

# Infrastructure Services

## 2023-24 Capital Works Program

**Report Author** Robert Little  
Asset Management Coordinator

**Authorised by** Dino De Paoli  
Director Infrastructure Services

**Decision Sought** Council approval of the 2023-24 Capital Works Program.

**Vote** Simple majority

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### Recommendation to Council

That Council approves the 2023-24 Capital Works Program as set out in full in Attachment 1.

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### Report

The Capital Works Program (CWP) is developed annually and allows the Council to deliver asset renewals and new projects for the benefit of our community and is part of the budget development process.

The CWP is developed considering Council's Forward Works Program (FWP). The FWP reflects input from:

- The community (via requests received from Councillors and Council Officers);
- Consideration of the Council's strategic objectives and planning initiatives;
- Identified levels of service needs;
- The Long-Term Financial Plan (LTFP); and
- The Strategic Asset Management Plan (SAMP).

The recommended 2023-24 CWP also considers Council's Asset Management Policy and the Asset Management Strategy and reflects:

- The need to deliver affordable services that will meet expectations and provide benefit to the community over the long term;

- Requirements to manage existing assets effectively through planned renewal programs; and
- The longer term and operating costs of new or major upgrade projects.

The 2023-24 CWP was presented to Council at the 2 May Council Workshop and the 9 May Closed Council Meeting.

At the 13 June Council Meeting, Council approved additional funding for the 2022-23 CWP for the renewal of the Steel Arch Bridge in Deloraine. This project was previously nominated in the 2023-24 CWP as presented to the 9 May Closed Council Meeting. Following the decision of Council at the 13 June Meeting this project has been removed from the 2023-24 CWP as detailed in Attachment 1.

### Key Projects

Higher value projects (\$75,000 or greater) are listed in Table 1. These projects include both renewal and upgrade/new expenditure and have a combined value of \$4.2M.

Item No	Location	Description	Estimate (\$)
22.016	Computer Software	Finalisation of core enterprise software	342,000
24.053	Deloraine, East Barrack Street	New Footpath	135,000
24.054	Carrick, Church Street	New footpath	220,000
21.147	Prospect Vale, Country Club Avenue	Pavement rehabilitation	618,000
23.045	Prospect Vale, Westbury Road	Pavement and drainage improvements	100,000
22.222	Mole Creek, Pioneer Drive	Installation of traffic calming	100,000
22.186	Blackstone Heights, Blackstone Road	Intersection upgrade, Panorama Rd	430,000
24.067	Gulf Road	Flood damage works, Liffey River	600,000
23.066	Deloraine Landfill/WTS	Entrance road and internal roundabout	150,000
24.072	Deloraine Landfill/WTS	New saw tooth retaining wall	570,000

Item No	Location	Description	Estimate (\$)
21.366	Carrick, Liffey Street	Pipe open drain D&C	150,000
24.050	Westbury, Jones Street	Stormwater upgrades Stage 1	100,000
23.048	Prospect Vale, Buell Drive	Stormwater upgrades D&C	100,000
24.066	Deloraine Recreation Ground	Clubroom upgrade D&C	100,000
<b>Total</b>			<b>3,715,000</b>

Table 1: Key Projects, greater than \$75,000

### Provisional Projects and Market Uncertainty

The 2023-24 CWP identifies a number of “Provisional” projects. The allocation of a provisional status is reflective of an uncertainty relating to the project due to factors such as the receipt of grant funding, the project not being previously identified in the FWP or the ability of the market to price and undertake construction within the financial year.

In terms of program delivery risk, the market remains uncertain in terms of contractor availability (impacting delivery lead times) and escalated cost of construction. The status of projects will be reviewed (mid-year review) during the financial year and changes recommended based on more certain information of the capacity to achieve delivery of projects.

**Attachments** 1. Capital Works Program 2023-24 [13.1.1 - 10 pages]

**Strategy** Supports the objectives of Council’s strategic future direction 6: planned infrastructure services.

See Meander Valley Community Strategic Plan 2014-24. [Click here](#) or visit [www.meander.tas.gov.au/plans-and-strategies](http://www.meander.tas.gov.au/plans-and-strategies) to view.

**Policy** Policy No. 60: Asset Management

Policy No 78: New and Gifted Assets

**Legislation** *Local Government Act 1993*: s80.

**Consultation** Community requests have informed the CWP planning process.

A number of capital projects rely on funding contributions from the Federal Government and State Government, with the contributions for these projects yet to be confirmed.

## Budget & Finance

### Capital Works Program Budget

Project funding detailed in this report is based on Council's 2022-23 LTFP and includes grant funding allocations. As part of the planning for the 2023-24 CWP a number of projects were identified for deferral. The 2023-24 CWP budget has been adjusted to ensure funding for deferred works aligns to future timing of these projects.

CWP budget details include:

- 2023-24 CWP expenditure: \$7,942,000\*
- 2023-24 CWP budget: \$7,776,000\*
- 2023-24 Renewal expenditure: \$5,184,000
- 2023-24 Upgrade/New expenditure: \$2,758,000\*

*\*Excludes a subdivision contribution of \$600,000 as noted in the 2023 LTFP. Subdivision additions have not been included in CWP planning budgets or project expenditures.*

The 2023-24 CWP is oversubscribed by \$166,000 based on the planned expenditure and adjusted 2023-24 CWP budget.

### Asset Renewal

Council's asset renewal expenditure of \$5,184,000 is \$562,000 under budget.

Council's renewal budget includes \$1.3M of Roads to Recovery and Flood Recovery grant funding for 2023-24 financial year, this grant funding is in addition to Council's LTFP renewal budget.

Council is fully funding renewal projects in-line with renewal targets as outlined in Council's SAMP and LTFP. This is a key objective of Council's Asset Management Policy and Asset Strategy and is a key indicator of good asset management outcomes and sustainable service delivery for the community.

## Upgrade and New Assets

Planned upgrade and new asset expenditure of \$2,758,000 is \$529,000 over the 2023-24 CWP budget forecast. While upgrade/new expenditure is above planned budget levels, this remains consistent with long-term financial outcomes.

## Impact on Council's Annual Operational Budget

Asset upgrades and new assets require additional resources and increase ongoing operational costs for Council.

It is estimated for the 2023-24 CWP that an ongoing increase (each and every year) for Council's annual budget will be \$91,000 per annum. An increase of 0.79% in the general rate would be needed to fully recover this cost. The above increase in operational costs includes an increase in depreciation of \$71,000, and \$20,000 in operational and maintenance costs.

## Grants

Grant and funding contributions for projects listed in the 2023-24 CWP is anticipated for the projects listed in Table 2, below.

Item No.	Project Description	Grant Source	2023/24 Grant Amount (\$)
Pr.004	Road rehabilitation projects	Roads 2 Recovery	874,333
22.186	Blackstone Rd/Panorama Rd intersection upgrade	Blackspot Program	140,000
24.067	Gulf Rd flood damage reinstatement	2022 Flood Recovery Funding	450,000
23.041	Deloraine Basketball half court	State Gov Grant	10,000 (partial grant funding)
<b>Total</b>			<b>1,474,333</b>

Table 2: Grant Summary Details

## Loss on Disposal

The estimated loss on disposal anticipated as part of the 2023-24 CWP is approximately \$220,000. This expense is budgeted for several road upgrade projects along with a general allocation resulting from programmed renewal works.

Loss on disposal is not a direct project cost, however this is a cost recognized by Council. This occurs when assets are not fully depreciated and is identified as part of end of financial year reporting.

**Risk Management** The objectives of the CWP are to:

- Renew assets and facilities to ensure they are in a safe and serviceable condition; and
- Provide upgraded and new assets to meet growth and community expectations.

Asset construction and the addition of new and increased levels of service can be a long-term investment by Council.

The asset management and long-term financial planning that Council is undertaking allows it to better understand the financial risks associated with new assets and increased levels of service. The management of assets through the adoption of sustainable principles will ensure the ongoing benefit is realised by future generations.

**Alternative Motions** Council may amend or not approve the recommendation.



Meander Valley Council  
Working Together

# Capital Works Program 2023-2024





13.1.1 Capital Works Program 2023-24

**Meander Valley Council  
2023/24 Capital Works Program**

**SUMMARY - RECOMMENDED PROJECTS**

**1.0 ADMINISTRATION**

100 GENERAL ADMINISTRATION

Carry Over	Renewal	New/ Upgrade	Total Estimate
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\$0	\$355,000	\$112,000	\$467,000
<b>\$0</b>	<b>\$355,000</b>	<b>\$112,000</b>	<b>\$467,000</b>

**2.0 ROADS, STREETS & BRIDGES**

201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

201.2 ROAD RESURFACING

210 BRIDGE RECONSTRUCTION

TOTAL ROADS, STREETS & BRIDGES

\$0	\$2,533,000	\$1,191,000	\$3,724,000
\$0	\$1,665,000	\$0	\$1,665,000
\$0	\$0	\$0	\$0
<b>\$0</b>	<b>\$4,198,000</b>	<b>\$1,191,000</b>	<b>\$5,389,000</b>

**3.0 HEALTH, COMMUNITY & WELFARE**

315 CEMETERIES

316 COMMUNITY AMENITY

335 HOUSEHOLD WASTE DISPOSAL

351 URBAN STORMWATER DRAINAGE

\$0	\$0	\$10,000	\$10,000
\$0	\$10,000	\$45,000	\$55,000
\$0	\$45,000	\$720,000	\$765,000
\$0	\$45,000	\$540,000	\$585,000
<b>\$0</b>	<b>\$100,000</b>	<b>\$1,315,000</b>	<b>\$1,415,000</b>

**5.0 RECREATION & CULTURE**

525 RECREATION GROUNDS & SPORTS FACILITIES

565 PARKS & RESERVES

\$0	\$10,000	\$110,000	\$120,000
\$0	\$65,000	\$10,000	\$75,000
<b>\$0</b>	<b>\$75,000</b>	<b>\$120,000</b>	<b>\$195,000</b>

**6.0 UNALLOCATED & UNCLASSIFIED**

625 MANAGEMENT & INDIRECT OVERHEADS

655 MAJOR PLANT REPLACEMENT

675 OTHER UNALLOCATED TRANSACTIONS

\$0	\$35,000	\$0	\$35,000
\$0	\$359,000	\$0	\$359,000
\$0	\$62,000	\$20,000	\$82,000
<b>\$0</b>	<b>\$456,000</b>	<b>\$20,000</b>	<b>\$476,000</b>

**TOTALS**

<b>\$0</b>	<b>\$5,184,000</b>	<b>\$2,758,000</b>	<b>\$7,942,000</b>
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## 13.1.1 Capital Works Program 2023-24

### **Meander Valley Council 2023/24 Capital Works Program**

#### **INTRODUCTION**

As part of the Asset Management Plan it is necessary to separate works into the following categories:

#### **RENEWAL**

Replacing like-with-like or providing a similar level of service, for example reconstructing a road to the same width, or replacing a single lane timber bridge with a single lane concrete bridge. In these cases depreciation rates and other costs of ownership may not significantly change and could possibly reduce.

#### **NEW/UPGRADE WORK:**

Increasing the level of service by improving or constructing additional assets or infrastructure where none previously existed or existed at a lower service level. The creation of new assets has an impact on Council's finances from the point of increasing depreciation, as well as increasing operational and maintenance costs.

Upgrades can increase or reduce the total life cycle costs of an asset in the longer term, e.g. road rehabilitation and widening, or replacing a single lane bridge with a two lane bridge. This type of work may have a component of renewal/replacement and a component of upgrade/new.

#### **PROVISIONAL PROJECTS**

Provisional projects are those which may be subject to external grant funding, feasibility work, or further discussion with Council or community stakeholders.

13.1.1 Capital Works Program 2023-24

**Meander Valley Council  
2023/24 Capital Works Program**

**1.0 ADMINISTRATION**

**100 GENERAL ADMINISTRATION**

<b>Item No</b>	<b>Location</b>	<b>Description</b>	<b>Carry Over</b>	<b>Renewal</b>	<b>New/ Upgrade</b>	<b>Total Estimate</b>
22.016	Computer Software	Core enterprise software replacement		\$300,000	\$42,000	\$342,000
Pi.004	P&E - Computer Hardware	Computer Workstation & Monitor Replacements		\$35,000	\$0	\$35,000
24.038	Council Website	Engagement platform and fillable form upgrades		\$0	\$20,000	\$20,000
<b>PROVISIONAL ADMINISTRATION PROJECTS</b>						
23.006	P&E - IT Hardware	Replacement GPS unit		\$20,000	\$0	\$20,000
24.068	Council Offices	Office space improvements - Design		\$0	\$50,000	\$50,000
<b>TOTAL GENERAL ADMINISTRATION</b>			<b>\$0</b>	<b>\$355,000</b>	<b>\$112,000</b>	<b>\$467,000</b>

## 13.1.1 Capital Works Program 2023-24

### Meander Valley Council 2023/24 Capital Works Program

#### 2.0 ROADS, STREETS & BRIDGES

##### 201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
Pr.005	Footpath Renewals	Project allocation for programmed footpath renewals		\$250,000	\$0	\$250,000
24.053	Deloraine, East Barrack Street	New Footpath - Morrison St to Liverpool St RHS - 345m		\$0	\$135,000	\$135,000
24.048	Deloraine, Emu Bay Road	Footpath improvements D&C - Stage 1 Design		\$0	\$10,000	\$10,000
24.054	Carrick, Church Street	New Footpath, Meander Valley Road to Percy Street		\$50,000	\$170,000	\$220,000
Pr.004	Road rehabilitation projects	Programmed renewal of Council roads		\$915,000	\$191,000	\$1,106,000
23.031	Blackstone Heights, Panorama Road	New kerb, 2 Panorama Rd to Neptune Dr		\$0	\$75,000	\$75,000
24.028	Prospect Vale, Westbury Road	New handrail, 408 to 412 Westbury Rd		\$0	\$10,000	\$10,000
24.017	Hagley, Selbourne Road	Road widening (Safety Improvements) - Strathbridge - 100m - Design		\$0	\$10,000	\$10,000
24.003	Carrick, Liffey Street	Turning head		\$0	\$30,000	\$30,000
24.062	Westbury, Lonsdale Promenade	Formalise entrance, Westbury RSL (Bicentenary project)		\$0	\$30,000	\$30,000
<b>PROVISIONAL ROADS &amp; STREETS PROJECTS</b>						
21.147	Prospect Vale, Country Club Avenue	Rehabilitation - Year 1		\$618,000	\$0	\$618,000
23.045	Prospect Vale, Westbury Road	Pavement & drainage improvement D&C - Stage 1 Design		\$100,000	\$0	\$100,000
22.222	Mole Creek, Pioneer Drive	Installation of traffic calming (Subject to DSG approval)		\$0	\$100,000	\$100,000
22.186	Blackstone Heights, Blackstone Road	Intersection upgrade, Blackstone Rd/Panorama Rd D&C - Stage 2 Construct		\$0	\$430,000	\$430,000
24.067	Gulf Road	Flood damage works, Liffey River		\$600,000	\$0	\$600,000
<b>TOTAL ROAD RECONSTRUCTION &amp; UPGRADE</b>			<b>\$0</b>	<b>\$2,533,000</b>	<b>\$1,191,000</b>	<b>\$3,724,000</b>

13.1.1 Capital Works Program 2023-24

**Meander Valley Council  
2023/24 Capital Works Program**

**2.0 ROADS, STREETS & BRIDGES**

**201.2 ROAD RESURFACING**

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
Pr.001	General	Asphalt Resurfacing Program		\$417,000	\$0	\$417,000
Pr.002	General	Bituminous Resurfacing Program		\$915,000	\$0	\$915,000
Pr.003	General	Gravel Resheeting		\$333,000	\$0	\$333,000
<b>TOTAL ROAD RESURFACING</b>			<b>\$0</b>	<b>\$1,665,000</b>	<b>\$0</b>	<b>\$1,665,000</b>

## 13.1.1 Capital Works Program 2023-24

### Meander Valley Council 2023/24 Capital Works Program

#### 3.0 HEALTH, COMMUNITY & WELFARE

##### 315 CEMETERIES

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
21.326	Deloraine, Lawn Cemetery	Installation of new concrete slabs		\$0	\$5,000	\$5,000
23.038	Deloraine, Lawn Cemetery	Extend internal access road D&C - Stage 1 Design		\$0	\$5,000	\$5,000
<b>TOTAL CEMETERIES</b>			<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>

##### 316 COMMUNITY AMENITY

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
23.040	Deloraine, Alverston Drive	New public toilets D&C - Stage 1 Design		\$0	\$10,000	\$10,000
24.012	Westbury	RV dump point		\$0	\$20,000	\$20,000
24.032	Westbury Library	Kitchenette upgrades		\$0	\$15,000	\$15,000
<b>PROVISIONAL COMMUNITY AMENITY PROJECTS</b>						
23.016	Deloraine, Public Toilets	Community amenity improvements (middle Emu Bay Rd) D&C - Stage 1 Design		\$10,000	\$0	\$10,000
<b>TOTAL COMMUNITY AMENITY</b>			<b>\$0</b>	<b>\$10,000</b>	<b>\$45,000</b>	<b>\$55,000</b>

##### 335 HOUSEHOLD WASTE DISPOSAL

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
21.340	Household Waste	Replacement kerbside wheelie bins		\$45,000	\$0	\$45,000
<b>PROVISIONAL HOUSEHOLD WASTE PROJECTS</b>						
23.066	Deloraine, Waste Transfer Station	Entrance road and internal roundabout		\$0	\$150,000	\$150,000
24.072	Deloraine, Waste Transfer Station	New saw tooth retaining wall		\$0	\$570,000	\$570,000
<b>TOTAL HOUSEHOLD WASTE DISPOSAL</b>			<b>\$0</b>	<b>\$45,000</b>	<b>\$720,000</b>	<b>\$765,000</b>

## 13.1.1 Capital Works Program 2023-24

### Meander Valley Council 2023/24 Capital Works Program

#### 3.0 HEALTH, COMMUNITY & WELFARE

##### 351 URBAN STORMWATER DRAINAGE

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
24.018	Prospect Vale, Harley Parade	Drainage improvements		\$0	\$75,000	\$75,000
24.043	Hadspen, South Esk Drive	Stormwater and Walkway Improvements D&C -Stage 1 Design		\$0	\$25,000	\$25,000
24.046	Westbury, Marriott Street	Marriott St Stormwater - address flooding issues - Design		\$0	\$25,000	\$25,000
21.366	Carrick, Liffey Street	Pipe open drain D&C - Stage 2 Construct		\$0	\$150,000	\$150,000
23.049	Bracknell, Jane Street	Stormwater upgrades, piping internal open drain to Henrietta St - 100m		\$0	\$35,000	\$35,000
24.050	Westbury, Jones Street	Stormwater upgrades Stage 1, Meander Valley Rd road crossing		\$0	\$100,000	\$100,000
23.054	Deloraine, Railway Street	Stormwater upgrades		\$0	\$30,000	\$30,000
<b>PROVISIONAL STORMWATER PROJECTS</b>						
21.365	Various locations	Stormwater drainage infrastructure - General allocation to address network constraints.		\$45,000	\$0	\$45,000
23.048	Prospect Vale, Buell Drive	Stormwater upgrades D&C - Stage 2 Construct		\$0	\$100,000	\$100,000
<b>TOTAL URBAN STORMWATER DRAINAGE</b>			<b>\$0</b>	<b>\$45,000</b>	<b>\$540,000</b>	<b>\$585,000</b>
<b>TOTAL HEALTH, COMMUNITY &amp; WELFARE</b>			<b>\$0</b>	<b>\$100,000</b>	<b>\$1,315,000</b>	<b>\$1,415,000</b>

13.1.1 Capital Works Program 2023-24

**Meander Valley Council  
2023/24 Capital Works Program**

**5.0 RECREATION & CULTURE**

**525 RECREATION GROUNDS & SPORTS FACILITIES**

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
24.051	Deloraine, Recreation Ground	Ground seating		\$10,000	\$0	\$10,000
24.066	Deloraine Recreation Ground	Clubroom upgrade D&C - Yr 1 Concept & consultation		\$0	\$100,000	\$100,000

**PROVISIONAL SPORT & RECREATION PROJECTS**

23.041	Deloraine, Location TBC	Half court Basketball D&C - Stage 1 Design		\$0	\$10,000	\$10,000
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<b>TOTAL RECREATION GROUNDS &amp; SPORTS FACILITIES</b>		<b>\$0</b>	<b>\$10,000</b>	<b>\$110,000</b>	<b>\$120,000</b>
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**565 PARKS & RESERVES**

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
21.541	Pitcher Parade, Wetlands	Replacement of footbridge - Lake (List No. 452)		\$65,000	\$0	\$65,000
24.030	Westbury, Town Common	Parkrun Finishing Chute		\$0	\$10,000	\$10,000

<b>TOTAL PARKS &amp; RESERVES</b>		<b>\$0</b>	<b>\$65,000</b>	<b>\$10,000</b>	<b>\$75,000</b>
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<b>TOTAL RECREATION &amp; CULTURE</b>		<b>\$0</b>	<b>\$75,000</b>	<b>\$120,000</b>	<b>\$195,000</b>
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## 13.1.1 Capital Works Program 2023-24

### Meander Valley Council 2023/24 Capital Works Program

#### 6.0 UNALLOCATED & UNCLASSIFIED

##### 625 MANAGEMENT & INDIRECT OVERHEADS

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
21.589	Minor Plant Replacement	Replacement of works minor plant		\$35,000	\$0	\$35,000

<b>TOTAL MANAGEMENT &amp; INDIRECT OVERHEADS</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$35,000</b>
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##### 655 MAJOR PLANT REPLACEMENT

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
21.582	P&E, Major Plant	Major Plant - replacements		\$359,000	\$0	\$359,000

<b>TOTAL MAJOR PLANT REPLACEMENT</b>	<b>\$0</b>	<b>\$359,000</b>	<b>\$0</b>	<b>\$359,000</b>
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##### 675 OTHER UNALLOCATED TRANSACTIONS

Item No	Location	Description	Carry Over	Renewal	New/ Upgrade	Total Estimate
22.521	P&E, Fleet Vehicles	Fleet vehicle replacements		\$62,000	\$0	\$62,000

##### PROVISIONAL UNALLOCATED PROJECTS

23.053	Westbury, 35 William St	Community Hive Project, Design		\$0	\$20,000	\$20,000
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<b>TOTAL LIGHT VEHICLE REPLACEMENT</b>	<b>\$0</b>	<b>\$62,000</b>	<b>\$20,000</b>	<b>\$82,000</b>
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<b>TOTAL UNALLOCATED AND UNCLASSIFIED</b>	<b>\$0</b>	<b>\$456,000</b>	<b>\$20,000</b>	<b>\$476,000</b>
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<b>TOTAL 2023/24 CAPITAL WORKS</b>	<b>\$0</b>	<b>\$5,184,000</b>	<b>\$2,758,000</b>	<b>\$7,942,000</b>
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## Motion to Close Meeting

**Motion** Close the meeting to the public for discussion of matters in the list of agenda items below.

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(1)*.

**Vote** Absolute majority

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## Closed Session Agenda

### Confirmation of Closed Minutes

Refer to *Local Government (Meeting Procedures) Regulations 2015: s34(2)*.

### Leave of Absence Applications

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(2)(h)*.

### Release of Public Information

Refer to *Local Government (Meeting Procedures) Regulations 2015: s15(8)*.

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## Meeting End

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