



Meander Valley Council
Working Together

MINUTES

ORDINARY COUNCIL MEETING

Tuesday 12 April 2022

Time 3 pm

Location Council Chambers
26 Lyall Street
Westbury, Tasmania

Phone (03) 6393 5300

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Meeting Open - Attendance & Apologies

Meeting opened at 3.02pm.

Chairperson Mayor Wayne Johnston

Councillors present Deputy Mayor Michael Kelly Councillor Andrew Sherriff
Councillor Stephanie Cameron Councillor Rodney Synfield
Councillor Michal Frydrych Councillor John Temple
Councillor Tanya King Councillor Deborah White

Apologies Nil

Officers present John Jordan General Manager
Jacqui Parker Manager, Governance & Performance (Minute-Taker)
Dino De Paoli Director Infrastructure Services
Jonathan Harmey Director Corporate Services
Melissa Lewarn Director Community Wellbeing
Matthew Millwood Director Works
Krista Palfreyman Director Development & Regulatory Services
Rachel Burt Executive Assistant
Natasha Whiteley Team Leader Planning
Jarred Allen Team Leader Engineering
Heidi Goess Consultant Town Planner (PlanPlace)

Acknowledgment of Country

The Chairperson acknowledged the Pallitore and Panninher past peoples and the traditional owners and custodians of the land on which we gather for the Council Meeting, paid respects to elders past and present and extended those respects to all Aboriginal and Torres Strait Islander peoples present.

Confirmation of Minutes

Ref: 60/2022

Motion Receive and confirm Minutes of the last Council Meeting.
(Ordinary Meeting held 8 March 2022)

Moved Councillor Deborah White

Seconded Councillor Tanya King

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Declarations of Interest

Ref: 61/2022

Nil.

Council Workshop Report

Ref: 62/2022

Topics Discussed – 22 March 2022

Meander Valley Art Prize Proposal (Cr Temple)

Mole Creek Speed Limit Proposal (Cr Frydrych)

North West Transmission Project

Climate Change Regional Update

Deloraine Recreation Precinct – Stage 1 Scope and Community Consultation

Docs on Tap – Councillor Training Session

Acting General Manager – Future Arrangements

Proposed Youth Forum – Climate Change, Sustainability & Environment

Waste Strategy Update – Tip Voucher Usage

Deloraine Squash Courts Update

Mayor & Councillor Report

Ref: 63/2022

Councillor Activities Since Last Meeting

15 Mar

Community Event

Opening of the new Longford Police Station

Mayor Johnston

15 Mar	Meeting Northern COVID Regional Recovery Committee	<i>Mayor Johnston</i>
17 Mar	Professional Development Local Government Association of Tasmania Mayors Professional Development Day	
18 Mar	Community Event Northern Tasmanian Football Association Launch	<i>Mayor Johnston</i>
20 Mar	Community Event Tasmanian Garlic and Tomato Festival	<i>Mayor Johnston</i>
23 Mar	Community Event Tasmanian Hemp Dinner	<i>Mayor Johnston</i>
29 Mar	Council Event Australia Day Ceremony	<i>Mayor Johnston and Crs Cameron, Frydrych, King, Temple and White</i>
8 Apr	Community Event Deloraine Bowls Club Dinner	<i>Mayor Johnston</i>
8 Apr	Community Event Westbury Cricket Club Dinner	<i>Mayor Johnston</i>

Petitions

Ref: 64/2022

Nil.

Community Representations

Ref: 65/2022

Nil.

Public Question Time

Ref: 66/2022

Members of the public may ask questions in person or using our online form 

Click here or visit www.meander.tas.gov.au/public-question-time to submit a question.

Due to social distancing requirements and limited space in the Council Chambers, you do need to book a seat if you would like to attend in person. Refer to pages 3 and 4 of this agenda for more information.

This Month's Public Questions With Notice

Question 1 *Mr Robin Badcock, Exton*

I live in the Exton area but more importantly I live about 400m from the Eastern boundary of Ashley. We've had a lot to do with Ashley over the years and I'll just give a little bit of background here because as I look around I see some of the Councillors are not as old as what I am and may not be aware of some of the doings of Ashley in the early days. Back in the late 90s Ashley which had morphed into a detention centre from its previous years of wards for the state prior to that its first construction back after the First World War. We had lots of incidences where the detainees thought it was more fun to be outside then what it was inside. As a consequence of that we had trespassers from escapes and it actually used to be in the Examiner amongst other news media on more than a regular basis to the point where the then Labor government decided that they probably need to do something because we were fed up with it and told them they should bulldoze the damn place. We were politely told that was never going to happen. So about 2000 the neighbours of Ashley, which is a group that I was a part of, we actually worked with the state government and the architects and we ended up with the Ashley redevelopment which I believe cost about 5-7million dollars, I would need to check those figures. My question to Council is, there seems to be a lot of chat about a prison and they seem to think that Ashley has passed its use by date. We've just spent 7 million dollars there of taxpayers' money, your money, my money and everybody else's money and all of a sudden the premier said we're going to close it in three years. My thoughts would be that Ashley needs to be redeveloped for fit for purpose, for a therapeutic model which everybody is talking about nowadays. Why would you want to knock that site down and put a prison there?

Question taken on notice at past Council Meeting (March 2022)

Response Mayor Wayne Johnston

Considering the media and comments from the Tasmanian Government on the matter, it would seem that the Government has determined that for a range of reasons the Ashley Centre, and the custodial care model it has operated under, need to change. The question posed about whether or not Ashley should be knocked down is something for the Tasmanian Government to answer.

Question 2 Mr Robin Badcock, Exton

I run a small business and I run a small farming operation, waste is not one of the things that sits well with me. Surely Ashley would be far better? The Meander Valley community and especially Deloraine have learned to live with Ashley over the years. Ashley has morphed into something that it is now it is not where it started from but the community has gotten used to it. Why wouldn't we redesign fit for purpose and support that development and have Ashley as the northern detention centre for juveniles, a prison that's built somewhere else and then a purpose-built youth detention centre in the south. You won't get a better area for rehabilitation of young offenders than what you've actually got there, especially if the farm was in more use. So my question to council is, will Council support the redevelopment of the Ashley site to remain as a youth detention centre?

Just very quickly on the information sessions, information sessions all of a sudden as of last Saturday have become quite useful because there has been some information. Prior to that two members of my family attended the information sessions on separate occasions and came home with nothing. The questions that they wanted answered they couldn't get a thing. It upset my wife so much, she came home and did a two hour brain dump and I've got 26 questions here that she actually wrote out and went back to another session and presented them to them and said we would like these questions answered. We actually got answers to those questions and I'm happy to share these with all Councillors by email if they would like to actually get some other information because if you've been to the information sessions prior to last Saturday you would have got nothing.

Question taken on notice at past Council Meeting (March 2022)

Response Mayor Wayne Johnston

I appreciate the circumstances described and the frustrations that have

been expressed. I have focused on your question as to whether or not Council support the redevelopment of the Ashley site to remain as a youth detention centre. The previous elected Council resolved (Resolution 265/2017) to advocate for consideration of a northern prison next to the Ashley Detention Centre. At the September 2021 Ordinary Meeting the current Council resolved that the decision made by Council before the last ordinary election was no longer relevant or a factor in Council decision making or representations to the Tasmanian Government. One reason we did this was to 'clear the air' and signal to the community that Council had not yet formed a view in relation to the use of the future Ashley site.

Considering the decision to close the Ashley Detention Centre as a separate issue to the potential use of the site as a prison, Council has not been briefed by the Tasmanian Government on the reasons behind the decision to close the centre. Council is therefore not in a position to determine the merits or otherwise of a youth detention facility continuing to operate on the site. In relation to the responses provided to your wife's questions, Council is focused on advocating for effective community consultation. If these are provided to the General Manager then they can then be distributed to Councillors.

This Month's Public Questions Without Notice

Nil.

Councillor Question Time

Ref: 67/2022

This Month's Councillor Questions With Notice

Nil.

This Month's Councillor Questions Without Notice

Nil received prior to agenda publication.

Question

Councillor John Temple

Have there been any updates regarding the Northern Regional Prison Proposal?

Response

John Jordan, General Manager

No.

Planning Authority Report

5 & 7 Bradford Avenue, Prospect Vale

Ref: 68/2022

Proposal	Multiple Dwellings (9 units)
Report Author	Natasha Whiteley Team Leader Planning
Authorised by	Krista Palfreyman Director Development & Regulatory Services
Application reference	PA\21\0304
Decision due	13 April 2022
Planner's Recommendation	That Council approve this application.

Motion Council receives the agenda report tabled for PA\21\0304 and resolves to approve the application.

Refer to "Details" below for further specification of Council's decision and any conditions or notes.

Moved Deputy Mayor Michael Kelly
Seconded Councillor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Andrew Sherriff
Councillor Deborah White

Votes against Councillor Michal Frydrych
Councillor Tanya King
Councillor Rodney Synfield
Councillor John Temple

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

See *Local Government Act 1993: s65, Local Government (Meeting Procedures) Regulations 2015: s25(2)* and *Land Use and Approvals Act 1993: ss57-59*.

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

Recommendation

This application by Urban Design Solutions for Multiple Dwellings (9 units) on land located at 5 & 7 Bradford Avenue, Prospect Vale (CTs: 6080/10 & 62093/6) is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Permit Notes.

Endorsed Plans

1. Urban Design Solutions; Drawing 6404; Version 2; Sheets: 01-02 (print date 21 May 2021); 03-04 (print date 23 Dec 2021); 05-30 (print date 21 May 2021);
2. Traffic & Civil Services; February 2022; Traffic Impact Assessment; 5-7 Bradford Avenue, Prospect Vale; Unit Development; Pages 1-84.

Permit Conditions

1. Prior to the commencement of works the following is required to be submitted to Council:
 - a. Detailed engineering design documentation for the extension of Council's stormwater main is required to the satisfaction of Council's Director Infrastructure Services. Detailed engineering documentation must be prepared by a suitably qualified civil engineer or other person approved by the Director Infrastructure Services. Refer to Note 1. The design documentation must incorporate the following:
 - i. Existing and design invert and surface levels.
 - ii. Long section of the new stormwater main.
 - b. Amended plans must be submitted for approval, to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will

then form part of the permit. The plans must be drawn to scale with dimensions and must show:

- i. A permanently fixed privacy screen having a minimum height of 1.7m be erected on the northern side of the balcony attached to Unit 2.
 - ii. A permanently fixed privacy screen having a minimum height of 1.7m be erected on the southern side of the balcony attached to Unit 8.
 - iii. The window in the dining room on the northern elevation of Unit 2 be treated by either changing the window to have a sill height at least 1.7m above the floor level, or be fixed with obscure glazing extending to a height of not less than 1.7m above the floor level.
 - iv. A privacy screen of not less than 1.7m in height must be permanently installed in front of the window of bedroom 3 of Unit 7.
2. The new stormwater main in Bradford Avenue is to be constructed to the Satisfaction of Council's Director Infrastructure Services. All existing lot connections are to be connected to the new main. Refer to Note 2.
3. Prior to the commencement of use the following must be completed to the satisfaction of Council:
 - a. The infrastructure works must be completed as shown in the application documents and endorsed plans or as modified by the Council approved detailed engineering drawings and specifications, to the satisfaction of Council's Director Infrastructure Services and in accordance with Condition 1 & 2.
 - b. Provision of as-constructed documentation of infrastructure work to be taken over by Council, to the satisfaction of Council's Director Infrastructure Services.
 - c. The pedestrian path must be clearly delineated from the vehicle driveway including surface material of contrasting colour to the adjoining driveway pavement to the satisfaction of Council's Town Planner.
 - d. The development is to include a 'Shared Zone' sign or the like, to the eastern side of the entrance to the property, to identify that the driveway is used for both pedestrian and vehicles to the satisfaction of Council's Town Planner.
 - e. The visitor car parking space must be clearly dedicated through incidental signage and line marking to the satisfaction of Council's Town Planner.

- f. The external car parking spaces allocated to each dwelling are to be clearly delineated, such as line marking or signage, so that they can be identified in association with that dwelling to the satisfaction of Council's Town Planner.
 - g. The private open space area for Unit 3 be appropriately screened by solid fencing to a minimum height of 1.7m to ensure privacy is maintained from the shared driveway in accordance with the endorsed plans to the satisfaction of Council's Town Planner.
 - h. The front fence for Unit 1 and 9 be constructed in accordance with the endorsed plan to the satisfaction of Council's Town Planner.
 - i. The privacy screens installed in accordance with the endorsed plans to the satisfaction of Council's Town Planner.
 - j. The dining room window of Unit 2 treated in accordance with the endorsed plans to the satisfaction of Council's Town Planner.
4. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2021/00861-MVC) attached.

Permit Notes

1. Council notes that design drawings were received as part of the application, however approval of these drawings has not yet been granted by the Director Infrastructure Services.
2. Works must be completed by a suitably qualified contractor. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. All enquiries should be directed to Council's Infrastructure Department on 6393 5312.
3. Stormwater detention is required for this development. Please see attached letter regarding the provision of detention and the requirements of Council acting as the Stormwater Authority in accordance with the Urban Drainage Act 2013.
4. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
5. This permit takes effect after:
 - a. The 14-day appeal period expires; or
 - b. Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or

- c. Any other required approvals under this or any other Act are granted.
- 6. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
- 7. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.
- 8. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
- 9. If any Aboriginal relics are uncovered during works:
 - a. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;
 - b. Presence of a relic must be reported to Aboriginal Heritage Tasmania; and
 - c. Relevant approval processes for state and federal government agencies will apply.

Planning Authority Report

4 Gleadow Street, Deloraine

Ref: 69/2022

Proposal	Subdivision (41 lots, detention basin, road)
Report Author	Heidi Goess Consultant Town Planner
Authorised by	Krista Palfreyman Director Development & Regulatory Services
Application reference	PA\22\0067
Decision due	13 April 2022
Planner's Recommendation	That Council approves this application.

The Chairperson invited George Walker of 6ty Pty Ltd to address the meeting.

Motion Council receives the agenda report tabled for PA\22\0067 and resolves to approve the application.

Refer to "Details" below for further specification of Council's decision and any conditions or notes.

Moved Councillor Andrew Sherriff

Seconded Councillor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor Deborah White

Votes against Councillor John Temple

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Details

Council must take qualified advice before making a decision, and ensure that its reasons for any planning decisions are (a) minuted and (b) based on the Planning Scheme.

See *Local Government Act 1993: s65, Local Government (Meeting Procedures) Regulations 2015: s25(2)* and *Land Use and Approvals Act 1993: ss57-59.*

After receiving qualified advice about this planning application and its compliance with the Planning Scheme, Council resolved as follows:

Recommendation

This application by 6ty Pty Ltd for Subdivision (41-lots, new road, detention basin) on land located at 4 Gleadow Street and 203 Emu Bay Road, Deloraine (CTs:37095/1, 38900/1, 46419/1, 46420/2, and vehicle access over CTs: 26982/2, 66161/108 & road reserves (Emu Bay Road & Gleadow Street) and stormwater drainage to CTs: 26982/1 and 26982/4), is recommended for approval generally in accordance with the Endorsed Plans, and recommended Permit Conditions and Permit Notes.

Endorsed Plans

1. 6ty Pty Ltd, dated 17 January 2022, Reference: Drawing Number Cp01 Rev B, Proposed Layout Plan;
2. 6ty Pty Ltd, dated 17 January 2022, Reference: Drawing Number Cp02 Rev C, Proposal Plan of Subdivision, Proposed Services Plan;
3. 6ty Pty Ltd, dated 19 January 2022, Reference: Drawing Number Cp03, Staging Plan;
4. GeoTon Pty Ltd, dated 10 December 2021, Reference: GL21338Ba, Preliminary On-site Wastewater Disposal Evaluation, 4 Gleadow Street, Deloraine, Pages 1-4 and attachments;
5. RMCG & AK Consultants, dated January 2022, Bushfire Hazard Management Report: 4 Gleadow Street, Deloraine; Pages 1-26;

6. 6ty Pty Ltd, dated 24 November 2021, Traffic Impact Assessment, 4 Gleadow Street & 203 Emu Bay Road; Version 2, Pages 1-17; and
7. 6ty Pty Ltd, dated 30 August 2021, Stormwater Design, Low Density Residential Estate, 4 Gleadow Street, Deloraine, Version 1, Pages 1-16.

Permit Conditions

1. Prior to the commencement of any works, amended plans must be submitted for approval to the satisfaction of Council's Town Planner and Director Infrastructure Services. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must:
 - a. Remove the stormwater easement shown across the property at 203 Emu Bay Road, Deloraine (CT:38900/1) from the Services Layout Plan, Drawing Number Cp02 Rev C and show the new location of the stormwater infrastructure easement and its connection to the public infrastructure in Gleadow Street and Emu Bay Road;
 - b. Show the buildings and structures located within the proposed lots on the Proposed Layout Plan, Drawing Number Cp01 Rev B, in particular noting the buildings on proposed Lots 31, 32, 37 and 38 to be demolished; and
 - c. Show the trees to be removed on the Proposed Layout Plan, Drawing Number Cp01 Rev B.
2. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision. permitted by this permit unless:
 - a. Such covenants or controls are expressly authorised by the terms of this permit or by the consent in writing of Council; and
 - b. Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.
3. Prior to sealing the final plan for each stage, a cash in lieu contribution for public open space is to be made based on 5% of the value of the improved land for that stage. The value of the land is to be determined by a land valuation prepared by a Registered Land Valuer and must be dated no greater than two months prior to the sealing of the final plans. All costs associated with obtaining the land valuation are to be borne by the developer.

4. The north-west side of Gleadow Street is to be upgraded with road widening and kerb to the satisfaction of Director Infrastructure Services. The road is to be widened such that the edge of the seal is 4m from the existing centerline of Gleadow Street. The extent of road widening and kerb is to be between the shared boundary of the balance lot of CT:38900/1 and proposed Lot 39 through to the intersection of Gleadow Street and Road 1.
5. Road barriers are to be installed between the detention basin on proposed Lot 1 and the Bass Highway to the satisfaction of Director Infrastructure Services.
6. Prior to commencement of any works for each stage the following must be submitted to Council and approved by Council's Director Infrastructure Services:
 - a. Detailed engineering design documentation for stormwater services, roads, footpaths and crossovers, including the extension of any Council services and in accordance with the recommendations of the Traffic Impact Assessment. Detailed engineering documentation must be prepared by a suitably qualified civil engineer, or other person approved by the Director Infrastructure Services, in accordance with the requirements of the Tasmanian Subdivision Guidelines and Tasmanian Standard Drawings. The design documentation must incorporate the following:
 - i. Sealed turning heads provided at the end of each new road section sufficient to provide a temporary turning area for service vehicles. A right of carriage way in favour of Meander Valley Council is to be placed on the title over each turning head.
 - ii. Details of Road 1 and Road 2 in accordance with Tasmanian Standard Drawing TSD-R06-v3 for local through roads.
 - iii. Details of the turning head of Road 2 in accordance with Tasmanian Standard Drawings TSD-R08-v3.
 - iv. Implementation of a traffic calming measure within Road 1. Refer Note 2.
 - v. All required work at the intersection of Gleadow Street and Emu Bay Road.
 - vi. Calculations and layout plan to demonstrate the 1 in 100 year overland stormwater flow is contained within the proposed road reserves without entering and exiting properties or proposed new allotments.
 - vii. Details for any new allotments that cannot be fully controlled to the nominated design stormwater connection point.
 - viii. Details of the new detention basin, including finished surface levels.

- ix. Road widening of Gleadow Street and kerb as per condition 4.
7. Drainage easements are to be created over piped stormwater infrastructure within new allotments in favour of Meander Valley Council in accordance with the Tasmanian Subdivision Guidelines.
 8. All roads in the Subdivision must be conveyed to the Council upon the issue of the Certificate under Section 10 (7) of the Local Government (Highways) Act 1982. All costs involved in this procedure must be met by the developer. Refer Note 3.
 9. Prior to the sealing of the Final Plan of Survey for each stage, the following must be completed to the satisfaction of Council:
 - a. The infrastructure works must be completed as shown in the application documents and endorsed plans or as modified by the Council approved detailed engineering drawings and specifications, to the satisfaction of Council's Director Infrastructure Services.
 - b. Provisions of as-constructed documentation of infrastructure work to be taken over by Council, to the satisfaction of Council's Director Infrastructure Services. Refer Note 4.
 - c. Easements shown on the Final Plan of Survey, as per Condition 7.
 - d. A right of carriage way in favour of Meander Valley Council is to be placed on the title over each temporary turning head.
 - e. Details shown on the Final Plan of Survey for parts of any proposed lot that cannot be controlled to the constructed stormwater connection point.
 10. The works required by the endorsed Bushfire Hazard Management Plan are to be completed to the satisfaction of the Tasmanian Fire Service or a practitioner accredited by the Tasmanian Fire Service. Documentation of compliance is to be submitted to the satisfaction of Council's Town Planner.
 11. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2021/01714-MVC) attached.

Permit Notes

1. Works must be completed by a suitably qualified contractor. Prior to any construction being undertaken in the Council road reserve, separate consent is required by the Road Authority. An Application of Works in Road Reservation

Form is enclosed. All enquiries should be directed to Council Infrastructure Department on 6393 5312.

2. Council's preference is to avoid the use of speed humps for traffic calming. The engineering consultant should contact Council's Infrastructure Department to discuss appropriate traffic calming control options prior to commencing road design.
3. This subdivision creates new roads that will become Meander Valley Council's assets. Please arrange for the road lots to be transferred to Meander Valley Council upon registration of the titles.
4. Council will provide details on the process for achieving practical completion for each stage of construction for the subdivision and the documentation required at the time of providing approval for the engineering design relevant to each stage.
5. Any other proposed development or use (including amendments to this proposal) may require separate planning approval. For further information, contact Council.
6. This permit takes effect after:
 - i. The 14-day appeal period expires; or
 - ii. Any appeal to the Tasmanian Civil & Administrative Tribunal (TASCAT) is determined or abandoned; or
 - iii. Any other required approvals under this or any other Act are granted.
7. Planning appeals can be lodged with TASCAT Registrar within 14 days of Council serving notice of its decision on the applicant. For further information, visit the TASCAT website.
8. This permit is valid for two years only from the date of approval. It will lapse if the development is not substantially commenced. Council has discretion to grant an extension by request.
9. All permits issued by the permit authority are public documents. Members of the public may view this permit (including the endorsed documents) at the Council Office on request.
10. If any Aboriginal relics are uncovered during works:
 - i. All works to cease within delineated area, sufficient to protect unearthed or possible relics from destruction;

- ii. Presence of a relic must be reported to Aboriginal Heritage Tasmania;
and
- iii. Relevant approval processes for state and federal government agencies
will apply.

Community Wellbeing

Community Grants and Sponsorship Fund

Ref: 70/2022

Report Author Nate Austen
Community Programs Officer

Authorised by Melissa Lewarn
Director Community Wellbeing

Motion That Council approves 2021-22 Round 4 grants and sponsorships to a total of \$14,352, as follows:

1. Community Grants, as per Table 1 (attached), to the value of \$12,722;
2. Sponsorship Donations, as per Table 2 (attached), to the value of \$650; and
3. Council Fee Reimbursement Grants, as per Table 3 (attached), to the value of \$980.

Moved Councillor Tanya King

Seconded Councillor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Attachment 13.1.1 Tables 1, 2 & 3

Community Grants		
Organisation	Project	Funding Recommended
Australian Italian Club.	TV Display Screens	\$1,773
Bracknell Cricket Club.	New Cricket Pitch	\$3,000*
Parkrun Australia Ltd.	Parkrun for Westbury	\$1,949
Prospect Park Sports Club Inc.	Fridges	\$3,000
Westbury Health Inc.	Community Garden Re-vamp & facilities	\$3,000
Sub-total		\$12,722
*Recommend an allocation of \$3,000 if the Club is successful in securing the additional funding required from the Australian Cricket Infrastructure Fund (ACIF).		

Table 1: Committee funding recommendations for community grant applications.

Sponsorship Donations for Organisations and Individuals		
Organisation	Project	Funding Recommended
Blackstone Heights Community News Association Inc.	Community Easter Event	\$350
Individual (Name)	Event	Funding Recommended
Barwick, R.	Australian Little Athletics Championships, Victoria	\$150
Milich, Z.	Kanga Cup (Junior Soccer), Canberra	\$150
Sub-total		\$650

Table 2: Committee sponsorship funding recommendations for sponsorship donation applications.

Attachment 13.1.1 Tables 1, 2 & 3

Council Fee Reimbursement Grant		
Organisation	Project	Funding Recommended
Australian Italian Club – Tennis Club	Tennis Court Lighting (Building and Planning fees)	\$980
Sub-total		\$980

Table 3: Committee funding recommendation for Council fee reimbursement grant applications.

Corporate Services

Financial Report to 31 March 2022

Ref: 71/2022

Report Author Justin Marshall
Team Leader Finance

Authorised by Jonathan Harmey
Director Corporate Services

Motion Council receives the attached financial report for the period ended 31 March 2022.

Moved Councillor Deborah White

Seconded Councillor Michal Frydrych

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority



Meander Valley Council

Working Together

FINANCIAL REPORT TO 31 MARCH 2022

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1. Introduction

Council's Financial Report provides an overview of our financial performance for the current financial year. The report compares revenue and expenditure areas actual results against the set budget estimates. The report provides an overview of Council's financial position as at 31 March 2022.

The Operating Statement for the first nine months of the financial year is within management's forecasts. Grants & Subsidies revenue is below budget to March, due to the timing of the Financial Assistance Grants allocation and also some Grants anticipated in the Recreation & Culture functional area. Operating Expenditure overall is within budget to March, however expenditure in Infrastructure Services is below budget primarily due to the timing of contract services and consultants. There are other exceptions from Council's budget adopted in July 2021 which are discussed further in the Exception and Trends report.

The following information is contained in the Financial Report:

- Consolidated Operating Statement – This report provides a summary of operational revenue and expenditure for the period to date compared to the annual budget estimates.
- Exceptions and Trends Report – This report contains explanation for material revenue and expenditure variations to budget, as well as an analysis of revenue and expenditure by Council in a number of functional areas.
- Capital Expenditure Reports – These reports provide a list of all approved capital projects with their allocated budget, expenditure carried forward from the previous financial year and current year to date expenditure.
- Rates Revenue Report – This report provides a summary of rates raised for the financial year, interest charged on overdue rates and total rates outstanding as at 31 March 2022.
- Cash & Investment Reconciliation – This report shows Council's total cash balance as at 31 March 2022, including funds held in At Call accounts and Term Deposits. Also included is an adjusted cash balance, taking into account estimated future revenue, expenditure and liabilities.



2. Consolidated Operating Statement - 31 March 2022

	Actual 2022	Budget 2022	% of Budget
Total Council Operations			
Operating Revenue			
Rate Revenue	14,618,718	14,641,800	99.84%
Fees & User Charges	982,649	1,279,500	76.80%
Contributions & Donations	97,843	671,200	14.58%
Interest	329,080	420,700	78.22%
Grants & Subsidies	3,410,663	9,732,100	35.05%
Sale of Assets	-	-	
Other Revenue	525,609	853,700	61.57%
Total Operating Revenue	\$ 19,964,562	\$ 27,599,000	72.34%
Operating Expenditure			
Departments			
Governance	1,621,179	2,522,600	64.27%
Corporate Services	1,416,357	1,995,400	70.98%
Infrastructure Services	2,779,336	4,451,100	62.44%
Works	2,879,559	3,911,700	73.61%
Development & Regulatory Services	1,532,153	2,254,600	67.96%
Maintenance & Working Expenses	\$ 10,228,584	\$ 15,135,400	67.58%
Interest	158,490	248,800	63.70%
Depreciation	4,050,300	5,400,400	75.00%
Payments to Government Authorities	647,326	1,294,700	50.00%
Administration Allocated	-	-	
Other Payments	90,683	250,800	36.16%
Total Operating Expenditure	\$ 15,175,383	\$ 22,330,100	67.96%
Operating Surplus/(Deficit)	\$ 4,789,179	\$ 5,268,900	



3. Exception & Trends Report

This report contains explanations for any material income and expenditure variations to budget for the financial year to date, as well as an analysis of income and expenditure by Council functional area.

REVENUE

Rate Revenue – All Rate Revenue is recognised for the year with only additional rates received on supplementary valuations between now and the financial year end to be included. The rate debtor balances outstanding at 31 March 2022 appears in the Rates Revenue Reconciliation report.

Fees & User Charges – Is within budget expectations for the year to date and is expected to remain within budget by year end.

Contributions & Donations – Is well below budget however when new subdivision assets taken over by Council are recognised at financial year end, is expected to be within budget.

Interest – Is within budget and is expected to remain within budget by year end. Interest rates on offer from financial institutions have improved slightly during the current financial year.

Grants & Subsidies – Is below budget expectations, due primarily to the timing of grant receipts and the prepayment of 50% of the 2021-22 Financial Assistance Grants allocation in 2020-21. Overall, Grants revenue is expected to be slightly below budget at year end.

Other Revenue – Relates primarily to TasWater distributions and is expected to be within budget at year end.

EXPENSES

Departments

Governance	slightly below budget expectations
Corporate Services	within budget expectations
Infrastructure Services	below budget expectations
Works	within budget expectations
Development & Regulatory Services	within budget expectations

Interest – Three of the four annual Tascorp loan interest instalments have been incurred. The annual recognition for unwinding of the Westbury and Deloraine tip rehabilitation provisions will be accounted for at year end which has caused this item to be slightly under budget.

Depreciation – Is accurately calculated and accounted for at year end however a proportionate amount (75%) of the budget has been allocated for the purposes of the Operating Statement.

Payments to Government Authorities – Two of the four annual instalments for the Fire Levy have been incurred to March.



Other Payments – Is below budget. This item is largely notional accounting values of infrastructure assets written off upon reconstruction or disposal, this is accounted for as part of the year end procedures. The Tasmanian Audit Office fees and Community Grants are also recognised in Other Payments. This item is expected to be within budget at year end.

ANALYSIS BY FUNCTION

Administration

Revenue	\$ 141,484	78.69 %
Expenses	\$ 2,650,592	70.11 %

Revenue is within budget to March, primarily due to the level of property sales related activities including the 337 property certificate fees income being in line with expectations to date.

Administration expenditure is within budget expectations to this point of the year. Expenses for *Development & Regulatory Services* include employee expenses required to prepare the 337 certificates. Expenses for *Governance* include Councillors' expenses for the year, the annual LGAT subscription and contribution to Northern Tasmania Development Corporation. Expenses for *Corporate Services* include annual support fees for Technology One, annual insurance premiums and IT and Workplace Health & Safety consultants' costs.

Roads, Streets and Bridges

Revenue	\$ 1,744,710	38.30 %
Expenses	\$ 4,017,574	72.26 %

Grants & Subsidies is under budget primarily due to the prepayment of 50% of the 2021-22 Grants Commission allocation in 2020-21. Contributions & Donations budget includes subdivision road assets taken over from developers and is expected to be in line with budget when accounted for at year end.

Roads & Streets maintenance expenditure is within budget to March and expected to remain within budget by year end. Bridge maintenance expenditure is below budget expectations for the year but expected to be within budget by year end. Other Payments are budgeted amounts for road and bridge infrastructure that is written off upon reconstruction or disposal, this will be accounted for at financial year end.

Health, Community and Welfare

Revenue	\$ 4,489,602	94.12 %
Expenses	\$ 5,503,402	63.23 %

Revenue overall is well above budget to date, due to the full recognition of all Waste Management Service Charges and Fire Levies for the year. Contributions & Donations income will increase to be within budget once stormwater infrastructure assets from new subdivisions are recognised and contributions from community cars are accounted for at year end. Interest income includes three quarterly interest payments received from Aged Care Deloraine. A corresponding expense is shown in interest expenses for Council's funds on paid to Tascorp. Grants & Subsidies revenue is funding received for the Meander Valley Short Walks project.



ANALYSIS BY FUNCTION

Expenditure is slightly below budget expectations to this point of the year. *Governance* is below budget primarily due to staff movements in the Business and Economic Recovery and Community Development areas. *Infrastructure* is below budget, primarily due to the timing of tip management fees, street lighting charges and expenditure on the redesign of Meander Valley Road at Hadspen.

Payments to Government Authorities is the State Fire Levy, two of the four instalments have been paid up to March. Interest Expense is payments to Tascorp as described above however also includes a budget for the accounting transactions of unwinding the liability for Council to rehabilitate tip sites at Cluan and Deloraine, which will be calculated at year end.

Land Use Planning & Building

Revenue	\$ 531,039	92.60 %
Expenses	\$ 1,054,365	63.56 %

Fees & User Charges are development approval and building approval fees which have significantly exceeded expectations to date. Other Revenue includes plumbing surveying services provided to Northern Midlands Council, which are within budget expectations.

Development & Regulatory Services expenditure is slightly below budget to March, primarily due to Building and Plumbing surveying expenditure being less than anticipated.

Recreation and Culture

Revenue	\$ 829,145	22.09 %
Expenses	\$ 1,821,070	69.63 %

Revenue overall is well below budget to March, due to the timing of Grants not yet received. Grants received to date of \$605,000 have been for the Deloraine Pump Track, Deloraine Recreation Ground upgrades, Deloraine Squash Courts and Huntsman Lake Boat Ramp. Further significant grants are yet to be received for the Squash Courts, Deloraine Recreation Ground and Bracknell Hall upgrade. Fees & User charges received to date are slightly above budget expectations.

Overall expenditure is slightly below budget. *Infrastructure* expenditure is below budget to March, primarily due to expenditure on Public Halls and Recreation Grounds & Facilities being less than expected to date. *Works* Department expenditure to March is within budget.

Unallocated & Unclassified

Revenue	\$ 12,228,582	88.83 %
Expenses	\$ 128,381	1,116.35 %

Rate Revenue is the general rates component of the rates raised for the year. Interest income is within budget expectations. The first three instalments of Financial Assistance Grants from the State Grants Commission have been received; however this is significantly below budget due to the prepayment of 50% of the 2021-22 Grants allocation in 2020-21. Other Revenue includes distributions received from TasWater for the year to date of \$417,000.

Departmental expenditure is principally accounting entries to balance depreciation across the functions of Council and gravel inventory allocations. This expenditure will trend closer to budget at year end.



4. Capital Project Report

2022 Financial Year

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Administration

100 - Administration

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
5101 Workstations and Peripherals	\$0	\$20,570	\$20,570	\$30,000	-\$9,430	68.57%
5102 Network Infrastructure	\$0	\$26,043	\$26,043	\$40,000	-\$13,957	65.11%
5109 Networked Copiers and Printers	\$0	\$0	\$0	\$42,000	-\$42,000	0.00%
5111 Software and Upgrades	\$0	\$33,677	\$33,677	\$45,000	-\$11,323	74.84%
5118 Council Chambers - Fire Detection System	\$374	\$51,176	\$51,550	\$70,000	-\$18,450	73.64%
5133 Core Enterprise Software Replacement	\$0	\$0	\$0	\$450,000	-\$450,000	0.00%
100 - Administration Sub Total	\$374	\$131,465	\$131,839	\$677,000	-\$545,161	19.47%
100 - Administration Sub Total	\$374	\$131,465	\$131,839	\$677,000	-\$545,161	19.47%

Roads Streets and Bridges

201 - Roads and Streets

5653 Long Ridge Rd - Montana	\$0	\$27,836	\$27,836	\$35,000	-\$7,164	79.53%
5802 Louisa St - Bracknell	\$0	\$1,052	\$1,052	\$0	\$1,052	0.00%
5810 Elizabeth St - Bracknell 20/21	\$154	\$4,933	\$5,086	\$9,200	-\$4,114	55.29%
5812 Henrietta St - Bracknell	\$0	\$22,403	\$22,403	\$40,000	-\$17,597	56.01%
5828 Barrack St West - Deloraine	\$0	\$0	\$0	\$6,000	-\$6,000	0.00%
5829 Morrison St - Deloraine 17/18	\$0	\$0	\$0	\$45,600	-\$45,600	0.00%
5845 Alveston Dr - Deloraine	\$0	\$47,819	\$47,819	\$95,000	-\$47,181	50.34%
5859 Parsonage St - Deloraine	\$0	\$47,751	\$47,751	\$70,000	-\$22,249	68.22%
5877 Rutherglen Rd - Hadspen 20/21	\$0	\$0	\$0	\$15,000	-\$15,000	0.00%
5887 Scott St - Hadspen	\$0	\$56,479	\$56,479	\$135,000	-\$78,521	41.84%
5894 Country Club Av - Prospect Vale	\$0	\$10,570	\$10,570	\$40,000	-\$29,430	26.42%
5899 Mace St - Prospect Vale 20/21	\$0	\$35,133	\$35,133	\$80,000	-\$44,867	43.92%
5978 Franklin St - Westbury	\$0	\$82,141	\$82,141	\$75,000	\$7,141	109.52%

Attachment 14.1.1 Financial Report 31 March 2022



2022 Financial Year

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		<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
6102	Blackstone Rd - Blackstone Heights	\$0	\$4,082	\$4,082	\$10,000	-\$5,918	40.82%
6110	Bridgenorth Rd - Bridgenorth	\$0	\$181,268	\$181,268	\$170,000	\$11,268	106.63%
6112	Bishopsbourne Rd - Carrick	\$134	\$2,204	\$2,337	\$0	\$2,337	0.00%
6138	Lansdowne Pl - Deloraine 20/21	\$0	\$0	\$0	\$20,000	-\$20,000	0.00%
6176	LRCI Grant Meander Main Rd - Meander 20/21	\$10,416	\$68,628	\$79,044	\$78,100	\$944	101.21%
6245	R2R 2022 Westwood Rd - Westwood	\$0	\$856,556	\$856,556	\$885,000	-\$28,444	96.79%
6259	Railton Rd - Kimberley	\$0	\$38,124	\$38,124	\$78,000	-\$39,876	48.88%
6272	East Barrack St - Deloraine 20/21	\$7,876	\$134,477	\$142,353	\$238,000	-\$95,647	59.81%
6276	Westbury Rd - Prospect: Transport Study Projects	\$0	\$0	\$0	\$388,500	-\$388,500	0.00%
6284	New Footpath Developments - Westbury 15/16	\$0	\$0	\$0	\$30,700	-\$30,700	0.00%
6285	New Footpath Developments - Blackstone 17/18	\$857	\$0	\$857	\$7,000	-\$6,143	12.24%
6288	Westbury Rd - PVP Entrance Roundabout 15/16	\$48,770	\$8,002	\$56,772	\$16,000	\$40,772	354.83%
6354	New Footpath Developments - Carrick	\$0	\$0	\$0	\$90,000	-\$90,000	0.00%
6355	River Reserve Rd - Bracknell	\$0	\$10,181	\$10,181	\$20,000	-\$9,819	50.90%
6356	Traffic Calming - Prospect Vale	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6358	Westbury Rd, Prospect Vale - Crossing Improvements Vale !	\$0	\$892	\$892	\$15,000	-\$14,108	5.95%
6359	Main St, Hadspen - Wombat Crossing 20/21	\$127	\$7,471	\$7,597	\$30,000	-\$22,403	25.32%
6694	Footpath Renewals - Bracknell, Deloraine, Carrick	\$0	\$0	\$0	\$135,000	-\$135,000	0.00%
201 - Roads and Streets Sub Total		\$68,332	\$1,648,001	\$1,716,333	\$2,867,100	-\$1,150,767	59.86%
210 - Bridges							
5211	R2R 2022 Drain Cheshunt Road	\$0	\$5,601	\$5,601	\$200,000	-\$194,399	2.80%
5225	Meander River Main Road Meander	\$0	\$33,262	\$33,262	\$33,300	-\$38	99.89%
5255	R2R 2022 Meander River Selbourne Rd	\$5,105	\$39,035	\$44,140	\$525,750	-\$481,610	8.40%
5361	Mole Creek Den Road	\$0	\$0	\$0	\$30,000	-\$30,000	0.00%
5370	Bradys Creek Tribulet Davies Road	\$0	\$45,540	\$45,540	\$215,000	-\$169,460	21.18%
5409	Un-Named Drain Harveys Road	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
5448	R2R 2022 Irrigation Channel Cheshunt Road	\$0	\$5,601	\$5,601	\$200,000	-\$194,399	2.80%
210 - Bridges Sub Total		\$5,105	\$129,038	\$134,142	\$1,214,050	-\$1,079,908	11.05%
200 - Roads Streets and Bridges Sub Total		\$73,437	\$1,777,039	\$1,850,476	\$4,081,150	-\$2,230,674	45.34%

**2022 Financial Year**

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Health and Community Welfare**315 - Cemeteries**

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
6302 Deloraine Lawn Cemetery Concrete Slabs	\$0	\$5,177	\$5,177	\$5,000	\$177	103.55%
6310 Deloraine Lawn Cemetery Land Purchase 20/21	\$600	\$206,042	\$206,642	\$210,000	-\$3,358	98.40%
6311 Deloraine Lawn Cemetery Landscaping, Access Road & Fenc	\$0	\$8,528	\$8,528	\$20,000	-\$11,472	42.64%
315 - Cemeteries Sub Total	\$600	\$219,748	\$220,348	\$235,000	-\$14,652	93.76%

316 - Community Amenities

6529 Carrick Rec Ground - Public Toilets	\$0	\$2,493	\$2,493	\$100,000	-\$97,507	2.49%
6530 Egmont Reserve - Public Toilets	\$0	\$6,038	\$6,038	\$6,000	\$38	100.63%
316 - Community Amenities Sub Total	\$0	\$8,531	\$8,531	\$106,000	-\$97,469	8.05%

321 - Tourism & Area Promotion

7833 Bass Highway Signage - Westbury	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
321 - Tourism & Area Promotion Sub Total	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%

335 - Household Waste

6602 Westbury Land fill Site - Cell Expansion	\$341,519	\$55,131	\$396,650	\$430,800	-\$34,150	92.07%
6605 Mobile Garbage Bins	\$0	\$949	\$949	\$195,000	-\$194,051	0.49%
6611 Mobile Organics Bins	\$0	\$199	\$199	\$300,000	-\$299,801	0.07%
6616 Landfill Sites Capacity Expansion 20/21	\$1,381	\$0	\$1,381	\$40,000	-\$38,619	3.45%
6617 Cluan Landfill Site Access Road	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
6618 Landfill Sites Land Purchase	\$0	\$0	\$0	\$250,000	-\$250,000	0.00%
6619 Deloraine Landfill Site Improvements	\$1,881	\$15,731	\$17,612	\$450,000	-\$432,388	3.91%
335 - Household Waste Sub Total	\$344,781	\$72,010	\$416,791	\$1,715,800	-\$1,299,009	24.29%

**2022 Financial Year**

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	Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
351 - Storm Water Drainage						
6400 Various Locations - Stormwater Improvement Program	\$0	\$0	\$0	\$49,900	-\$49,900	0.00%
6404 East St, Carrick Stormwater	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6431 Dexter St, Westbury - Stormwater	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6450 West Parade Deloraine Stormwater	\$0	\$0	\$0	\$10,000	-\$10,000	0.00%
6470 William St Westbury - Stormwater 19/20	\$6,818	\$54,992	\$61,809	\$138,400	-\$76,591	44.66%
6483 Taylor St, Westbury Stormwater	\$0	\$100,802	\$100,802	\$100,000	\$802	100.80%
6496 Open Drain Program, Blackstone Heights 15/16	\$0	\$0	\$0	\$34,000	-\$34,000	0.00%
6498 Open Drain Program, Westbury	\$0	\$0	\$0	\$117,500	-\$117,500	0.00%
6861 Main Rd, Meander - Stormwater	\$0	\$35,024	\$35,024	\$43,600	-\$8,576	80.33%
6866 Jones St, Westbury - Stormwater	\$0	\$26	\$26	\$100,000	-\$99,974	0.03%
6867 Bartley St, Hadspen - Stormwater	\$0	\$1,982	\$1,982	\$50,000	-\$48,018	3.96%
351 - Storm Water Drainage Sub Total	\$6,818	\$192,826	\$199,643	\$663,400	-\$463,757	30.09%
300 - Health and Community Welfare Sub Total	\$352,199	\$493,114	\$845,313	\$2,770,200	-\$1,924,887	30.51%

Recreation and Culture**505 - Public Halls**

7411 Chudleigh Hall - Carpark Improvements	\$0	\$19,882	\$19,882	\$14,000	\$5,882	142.02%
7428 Bracknell Hall - Bracing Building Structure 16/17	\$106,821	\$44,823	\$151,643	\$1,235,000	-\$1,083,357	12.28%
7448 Mole Creek Hall - Roof Replacement 20/21	\$1,766	\$29,051	\$30,816	\$50,000	-\$19,184	61.63%
7454 Weegena Hall - Floor Replacement	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
7455 Caveside Hall - Floor Replacement	\$0	\$0	\$0	\$50,000	-\$50,000	0.00%
505 - Public Halls Sub Total	\$108,587	\$93,755	\$202,342	\$1,399,000	-\$1,196,658	14.46%

**2022 Financial Year**

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	Prior Year Expenditure	Current Year Expenditure	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
525 - Recreation Grounds & Sports Facilities						
7611 Deloraine Rec Ground Precinct Design	\$0	\$12,116	\$12,116	\$100,000	-\$87,884	12.12%
7613 Hadspen Recreation Ground Tennis Court	\$0	\$8,867	\$8,867	\$10,000	-\$1,133	88.67%
7614 Hagley Rec Ground - Building Works	\$200	\$55,980	\$56,181	\$60,000	-\$3,819	93.63%
7616 Deloraine Rec Ground - Ground Upgrades & Lighting	\$57,477	\$253,459	\$310,937	\$625,000	-\$314,063	49.75%
7634 Whitmore Rec Ground - Tennis Courts Drainage	\$0	\$7,902	\$7,902	\$15,000	-\$7,098	52.68%
7665 Hadspen Memorial Centre Extension 20/21	\$334	\$154,296	\$154,630	\$180,000	-\$25,370	85.91%
7671 PVP Development Plan - Future Projects	\$0	\$0	\$0	\$62,500	-\$62,500	0.00%
7678 PVP Ring Road & Main Access	\$0	\$520	\$520	\$20,000	-\$19,480	2.60%
7695 Deloraine Community Complex - Squash Courts 20/21	\$84,373	\$108,450	\$192,823	\$2,000,000	-\$1,807,177	9.64%
7696 Deloraine Pump Track 19/20	\$30,125	\$134,587	\$164,712	\$328,500	-\$163,788	50.14%
525 - Recreation Grounds & Sports Facilities Sub Total	\$172,510	\$736,177	\$908,686	\$3,401,000	-\$2,492,314	26.72%
545 - Sundry Cultural Activities						
7910 MVPAC Little Theatre Heating 20/21	\$2,562	\$391	\$2,953	\$106,000	-\$103,047	2.79%
545 - Sundry Cultural Activities Sub Total	\$2,562	\$391	\$2,953	\$106,000	-\$103,047	2.79%
565 - Parks and Reserves						
8002 Deloraine Steel Arch Footbridge	\$0	\$4,793	\$4,793	\$345,000	-\$340,207	1.39%
8023 Las Vegas Drive Reserve - Playground Renewal	\$0	\$61,913	\$61,913	\$210,000	-\$148,087	29.48%
8053 Blackstone Park - Sale of Public Land 16/17	\$10,852	\$0	\$10,852	\$0	\$10,852	0.00%
8071 Willow Lane Reserve - Playground Renewal	\$0	\$30,899	\$30,899	\$30,000	\$899	103.00%
8085 Bimbimbi Ave, Prospect - Renew Fitness Equipment	\$0	\$17,779	\$17,779	\$20,000	-\$2,221	88.89%
8099 Poets Place Reserve, Hadspen - Divest Land 18/19	\$190	\$0	\$190	\$5,000	-\$4,810	3.79%
8101 Chris St Reserve, Prospect - Divest Land 18/19	\$59	\$0	\$59	\$5,000	-\$4,941	1.18%
8104 Various Locations Dog Area Improvements 20/21	\$60,236	\$3,560	\$63,796	\$100,000	-\$36,204	63.80%
8105 Pioneer Drive, Mole Creek - Playground Equipment 20/21	\$4,182	\$51,729	\$55,911	\$55,000	\$911	101.66%
565 - Parks and Reserves Sub Total	\$75,519	\$170,674	\$246,192	\$770,000	-\$523,808	31.97%
500 - Recreation and Culture Sub Total	\$359,177	\$1,000,997	\$1,360,174	\$5,676,000	-\$4,315,826	23.96%



2022 Financial Year

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Unallocated and Unclassified

625 - Management and Indirect O/Heads

	<i>Prior Year Expenditure</i>	<i>Current Year Expenditure</i>	<i>Total Expenditure</i>	<i>Total Budget</i>	<i>Variance Amount</i>	<i>Percentage of Total Budget</i>
8803 Minor Plant Purchases	\$0	\$4,637	\$4,637	\$30,000	-\$25,363	15.46%
8819 New Works Depot Design & Construction 20/21	\$6,012	\$7,897	\$13,909	\$1,543,000	-\$1,529,091	0.90%
8821 PVP Works Depot - Shed, Wash Down Bay & Roller Door 20	\$23,813	\$28,799	\$52,611	\$50,000	\$2,611	105.22%
625 - Management and Indirect O/Heads Sub Total	\$29,825	\$41,333	\$71,157	\$1,623,000	-\$1,551,843	4.38%

655 - Plant Working

8701 Major Plant Replacements	\$0	\$0	\$0	\$33,000	-\$33,000	0.00%
8736 CSR Ute Replacement (No. 236)	\$0	\$0	\$0	\$26,000	-\$26,000	0.00%
8738 Dual Cab Ute (No.212)	\$0	\$0	\$0	\$26,000	-\$26,000	0.00%
8739 Tractor (No.805)	\$0	\$0	\$0	\$225,000	-\$225,000	0.00%
8741 Mower (No. 625)	\$0	\$22,800	\$22,800	\$35,000	-\$12,200	65.14%
8742 Mower (No. 635)	\$0	\$22,800	\$22,800	\$35,000	-\$12,200	65.14%
8767 New Forklift	\$0	\$0	\$0	\$25,000	-\$25,000	0.00%
8768 New Chipper	\$0	\$0	\$0	\$60,000	-\$60,000	0.00%
8769 New Verti-Drain	\$0	\$14,500	\$14,500	\$35,000	-\$20,500	41.43%
655 - Plant Working Sub Total	\$0	\$60,100	\$60,100	\$500,000	-\$439,900	12.02%

675 - Other Unallocated Transactions

8707 Fleet Vehicle Purchases	\$0	\$106,944	\$106,944	\$262,500	-\$155,556	40.74%
675 - Other Unallocated Transactions Sub Total	\$0	\$106,944	\$106,944	\$262,500	-\$155,556	40.74%

600 - Unallocated and Unclassified Sub Total	\$29,825	\$208,377	\$238,202	\$2,385,500	-\$2,147,298	9.99%
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Total Capital Project Expenditure	\$815,012	\$3,610,991	\$4,426,003	\$15,589,850	-\$11,163,847	28.39%
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5. Capital Resealing Report

2022 Financial Year

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	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
Roads Streets and Bridges				
201 - Roads and Streets				
5879 Coronea Ct - Hadspen	\$884	\$0	\$884	0.00%
5884 Bowdens Rd - Hadspen	\$751	\$0	\$751	0.00%
5901 Las Vegas Dr - Prospect Vale	\$8,370	\$0	\$8,370	0.00%
5917 Glen Eagles Way - Prospect Vale	\$2,004	\$0	\$2,004	0.00%
5928 St Andrews Circle - Prospect Vale	\$164,209	\$0	\$164,209	0.00%
5941 Pinehurst Ct - Prospect Vale	\$29,627	\$0	\$29,627	0.00%
5946 Buckingham Pl - Prospect Vale	\$36,397	\$0	\$36,397	0.00%
5948 Oakmont Way - Prospect Vale	\$31,565	\$0	\$31,565	0.00%
5954 Sherwood Cl - Prospect Vale	\$1,581	\$0	\$1,581	0.00%
5978 Franklin St - Westbury	\$57	\$0	\$57	0.00%
6110 Bridgenorth Rd - Bridgenorth	\$60,961	\$0	\$60,961	0.00%
6112 Bishopsbourne Rd - Carrick	\$7,726	\$0	\$7,726	0.00%
6177 Cheshunt Rd - Meander	\$236,313	\$0	\$236,313	0.00%
6185 Union Bridge Rd - Mole Creek	\$28,694	\$0	\$28,694	0.00%
6194 Railton Main Road - Moltema	\$810	\$0	\$810	0.00%
6195 Gannons Hill Rd - Moltema	\$602	\$0	\$602	0.00%
6198 Osmaston Rd - Osmaston	\$125,221	\$0	\$125,221	0.00%
6218 Heald Rd - Travellers Rest	\$3,568	\$0	\$3,568	0.00%
6221 Wilderness Way - Travellers Retreat	\$2,554	\$0	\$2,554	0.00%
6222 Travellers Drive - Travellers Retreat	\$4,235	\$0	\$4,235	0.00%
6259 Railton Rd - Kimberley	\$28	\$0	\$28	0.00%
6299 Reseals General Budget Allocation	\$0	\$1,548,900	-\$1,548,900	0.00%
201 - Roads and Streets Sub Total	\$746,154	\$1,548,900	-\$802,746	48.17%
Capital Resealing Projects Total	\$746,154	\$1,548,900	-\$802,746	48.17%



6. Capital Gravelling Report

2022 Financial Year

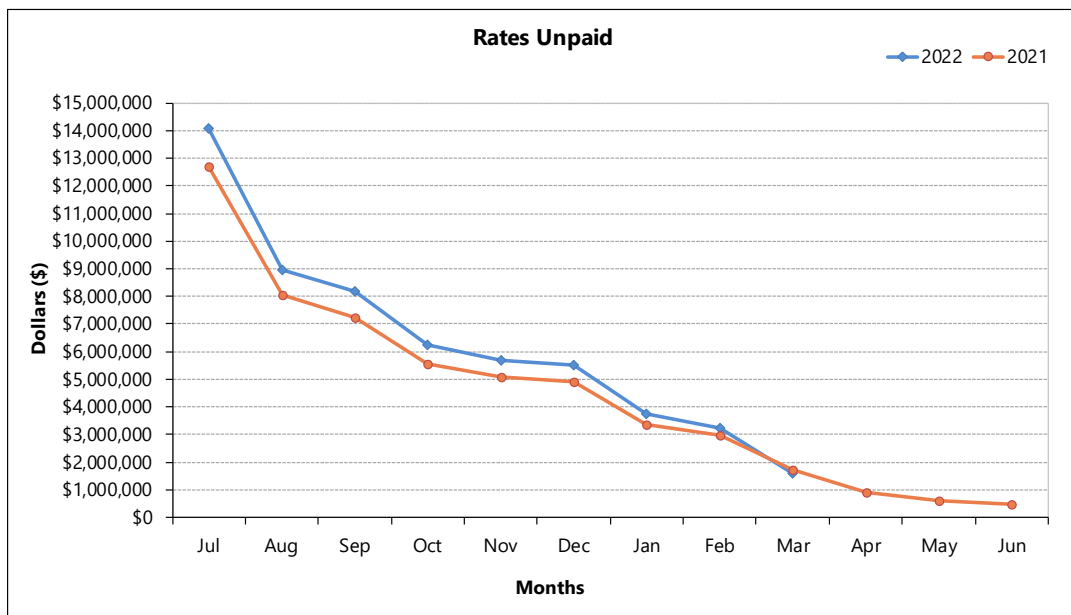
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	Total Expenditure	Total Budget	Variance Amount	Percentage of Total Budget
Roads Streets and Bridges				
201 - Roads and Streets				
5539 West Goderich St - Deloraine	\$4,940	\$0	\$4,940	0.00%
5565 Mitchelsons Rd - Emu Plains	\$967	\$0	\$967	0.00%
5582 Mitchells - High Plains	\$25,200	\$0	\$25,200	0.00%
5602 Old Gads Hill Rd - Liena	\$32,904	\$0	\$32,904	0.00%
5621 East Meander Rd - Meander	\$18,391	\$0	\$18,391	0.00%
5658 Wattle Drive - Reedy Marsh	\$17	\$0	\$17	0.00%
5677 Morrison St - Kimberley	\$10,581	\$0	\$10,581	0.00%
5723 Five Acre Row - Westbury	\$34	\$0	\$34	0.00%
5799 Gravel Resheeting General Budget Alloc	\$0	\$327,400	-\$327,400	0.00%
5998 Moriarty Street	\$2,761	\$0	\$2,761	0.00%
6099 Whitchurch Lane - Weetah	\$1,439	\$0	\$1,439	0.00%
6249 Holyman Drive - Prospect Vale	\$1,287	\$0	\$1,287	0.00%
6374 Iona Homestead Lane - Meander	\$4,232	\$0	\$4,232	0.00%
201 - Roads and Streets Sub Total	\$102,753	\$327,400	-\$224,647	31.38%
Capital Gravelling Expenditure Total	\$102,753	\$327,400	-\$224,647	31.38%



7. Rates Revenue Reconciliation - 31 March 2022

	2022	2021
Rate Balance Carried Forward from previous Year	\$ 485,982	\$ 380,117
2021/22 Rates Raised	\$ 14,624,574	\$ 13,092,617
Interest	\$ 53,576	\$ 40,611
Rate Adjustments	\$ 23,760	\$ 32,192
Payments Received	-\$ 13,571,810	-\$ 11,832,113
Rates Control Account Balance	\$ 1,616,082	\$ 1,713,424
% of Rates Unpaid	10.66%	12.68%





8. Cash & Investment Reconciliation - 31 March 2022

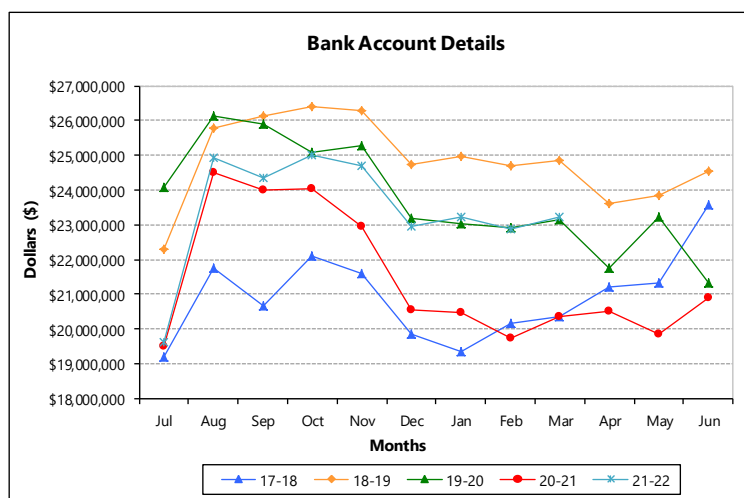
	2021-22	2020-21
Balance Carried Forward from previous Year	\$ 20,910,652	\$ 21,341,304
Add Deposits	\$ 20,027,324	\$ 19,127,001
Less Payments	-\$ 17,695,353	-\$ 20,095,286
Balance as per Bank Account	\$ 23,242,623	\$ 20,373,019

Made up of:	Amount	Interest Rate
Cash at Bank	543,489	0.00%
Westpac Bank Cash Management Account	2,107	0.05%
Commonwealth Bank At Call Account	975,741	0.20%
Term Deposits:		
Commonwealth Bank	5,000,000	0.40-0.77%
National Australia Bank	3,000,000	0.50-0.72%
Westpac Bank	1,000,000	0.88%
Macquarie Bank	1,000,000	1.60%
MyState Financial	4,312,755	0.60-0.95%
Bank of Queensland	1,000,000	0.45%
Judo Bank	3,008,532	0.65-0.86%
Maitland Mutual	1,000,000	1.00%
Bank of Sydney	2,400,000	0.80%

\$ 23,242,623

Less expenditure commitments:	
2022 Operating expenditure outstanding	-5,804,617
2022 Capital expenditure outstanding	-12,191,240
Add assets:	
2022 Operating income outstanding	7,634,438
2022 Estimated rate debtors outstanding	1,616,082
Part 5 agreement amounts receivable	929,741
2021 Audited Loans receivable	3,762,000
Less liabilities:	
2021 Audited Tip rehabilitation	-5,754,824
2021 Audited Employee leave provisions	-1,573,295
2021 Audited Loans payable	-3,600,000

Adjusted Cash Balance \$ 8,260,908



Governance

March 2022 Quarterly Report

Ref: 72/2022

Report Author Jacqui Parker
Manager Governance and Performance

Authorised by John Jordan
General Manager

Motion That Council receives and notes the attached quarterly report of its performance against the Annual Plan.

Moved Deputy Mayor Michael Kelly

Seconded Councillor Stephanie Cameron

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

1. A sustainable natural and built environment

Operational Activity		Department Lead
1.1, 1.2	Implement the new Tasmanian Planning Scheme - State Planning Provisions and the Meander Valley Local Provisions Schedule. Mar 2022: Achieved <ul style="list-style-type: none"> All planning applications are now assessed under Tasmanian Planning Scheme – Meander Valley. 	Development & Regulatory Services
1.1, 1.2, 1.3	Progress regional land use planning in conjunction with neighbouring councils. Mar 2022: Progressing <ul style="list-style-type: none"> REMPAN has been engaged to undertake the Regional Demand and Supply Study. Meetings have been held with all Mayors & General Managers in the Northern Region to commence the study and discuss local insights regarding housing demand, local constraints and general observations regarding the local housing market. 	Development & Regulatory Services
1.1, 1.2, 1.3	Support the review of the Prospect Vale - Blackstone Heights Structure Plan. Mar 2022: Progressing <ul style="list-style-type: none"> The recent approval of the Harrison & Country Club amendments will guide the finalisation of the review. Due to be completed in Q4. 	
1.1, 1.2, 1.3	Process planning applications in accordance with delegated authority and statutory timeframes. Mar 2022: Achieved <ul style="list-style-type: none"> 77 planning applications were received in Q3. 100% of planning applications were determined in accordance with delegated authority and within statutory timeframes or within agreed extension of time. 	
1.5	Ensure environmental health monitoring is compliant and incidents effectively managed. Mar 2022: Achieved <ul style="list-style-type: none"> Recreational water sampling continued January – March, as per requirements of Recreational Water Quality Guidelines. 63 samples were taken during this period. Advisory signage erected at Bracknell, Hadspen and Blackstone Heights during the quarter due to elevated levels of bacteria. 	

Attachment 15.1.1 Quarterly Report March 2021

1.4,1.5	<p>Progress the Meander Valley Council Waste Management Strategy.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> • New Environmental Permit Notice for Cluan Landfill has been obtained. • New kerbside contract in place with new services from 4 July 2022. <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> • Design work and planning for the establishment of new waste transfer facilities at Deloraine. • Waste Strategy draft for consultation is expected mid-April 2022. • Bin supply contract awarded. • FOGO new caddy delivery completed in Blackstone Heights. • FOGO introduction planning and education being progressed through Pitt and Sherry. 	Infrastructure
1.4, 1.5	<p>Manage the Westbury Town Common in line with the Management Plan.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> • Routine mowing, slashing, spraying and other maintenance operations undertaken. 	Works
1.3,1.4, 1.6	<p>Participate in the Tamar Estuary and Esk Rivers Program (NRM North)</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> • Participation in Tamar Estuary and Esk Rivers Scientific and Technical Committee forums and meetings continued in Q3. 	Community Wellbeing and Development & Regulatory Services
1.1, 1.2, 1.3	<p>Collaborate through regional and state initiatives to understand and respond to the local impacts of climate change.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> • Approach to climate change presented and determined a February workshop, with endorsement of continued regional collaboration, climate youth forum, and investment to develop a Climate Strategy and MVC Climate Action Plan, as initiatives in the 2022-23 budget. 	

2. A thriving local economy

Operational Activity		Department Lead
2.1, 2.2	Work with State Development to renew and release regional prospectus. Mar 2022: Progressing <ul style="list-style-type: none"> Draft prospectus submitted to the Department of State Development in 2022; advice on release date remains pending. 	Community Wellbeing
2.1, 2.3, 2.4, 2.5	Deliver a new economic development and business support strategy. Mar 2022: Pending <ul style="list-style-type: none"> Subject to a review of Council's approach to economic development post COVID. 	
2.1, 2.4, 2.5	Deliver business information forums covering key economic indicators and major issues. Mar 2022: Pending <ul style="list-style-type: none"> Action in Q3 was deferred due to unfavorable contractor pricing. Consulting with alternative suppliers to deliver business information sessions in Q4. 	
2.1, 2.2, 2.3, 2.4, 2.5	Develop an incentives program to support business relocation and growth in Meander Valley. Mar 2022: Pending <ul style="list-style-type: none"> Pending a review of the Council's approach to economic development post COVID. 	
2.1, 2.3, 2.4, 2.5	Lobby for increased and accelerated regional infrastructure investment to sustain growth. Mar 2022: Achieved <ul style="list-style-type: none"> Regional priority projects prospectus coordinated through NTDC. Information on priority projects distributed by MVC to candidates; Mayor and GM participating in meetings with elected representatives and candidates for federal election. Concept design for renewal of Deloraine Racetrack precinct delivered by ARTAS to support community consultation planning and funding pitches. 	Community Wellbeing and Governance
2.4	Deliver year one milestones for the short walks project. Mar 2022: Progressing <ul style="list-style-type: none"> Visit Northern Tasmania Project Manager engaged until end of May. Tenders called for trail infrastructure and facilities audit to be completed by Q4. 	Community Wellbeing
2.1, 2.2	Develop and cost a branding and marketing strategy to support promotion of Meander Valley as a lifestyle, tourism and investment destination. Mar 2022: Pending <ul style="list-style-type: none"> Deferred due to vacancy of Manager, Economy, Business and Tourism role and delivery of the economic development and business support strategy. 	

Attachment 15.1.1 Quarterly Report March 2021

2.1, 2.2, 2.3, 2.4, 2.5	Progress feasibility assessment and financial model to achieve bioenergy / biowaste facility in Meander Valley. Mar 2022: Pending <ul style="list-style-type: none">• Work on feasibility assessment and financial model on hold.• BOC Ltd and Optimal Group assessing development potential for bio-LNG facility at Valley Central.	Infrastructure
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3. Vibrant and engaged communities

Operational Activity		Department Lead
3.1, 3.2, 3.3, 3.4,3.5, 4.1	Complete consultation and drafting of the Community Strategic Plan. Mar 2022: Pending <ul style="list-style-type: none"> The Council determined to keep to the original 2024 timeline and review post local government review and elections. 	Community Wellbeing
3.1, 3.2, 3.3, 3.4,3.5, 4.1	Review and update Council's community program. Mar 2022: Progressing <ul style="list-style-type: none"> A full review of the community program is being progressed to support 2022-23 budget development in Q4. 	
3.1, 3.2, 3.4 4.1	Deliver the grants and sponsorship program to enable community initiatives. Mar 2022: Progressing <ul style="list-style-type: none"> Five Community Grant applications are recommended for approval for Round 4 with requests totaling \$12,722. Three sponsorship funding applications are recommended for approval with requests totaling \$650. One fee reimbursement application is recommended for approval totaling \$980. The total Grants and Sponsorship budget allocation for the year is \$101,000. To date funding of \$64,214 across the first three rounds has been distributed across the community, leaving a balance of \$36,786 remaining for allocation in Q4. 	
3.4, 4.1	Deliver online and print versions of the Valley News. Mar 2022: Achieved <ul style="list-style-type: none"> Next edition in production. Subscribers to the digital edition of Valley News increased from 263 to 304 in Q3. 	Governance
3.1, 3.2, 3.4 4.1	Deliver Council events program including the Australia Day awards and quarterly Citizenship Ceremonies. Mar 2022: Achieved <ul style="list-style-type: none"> Successful Australia Day and Volunteer Awards event including Citizenship Ceremony was held on 29 March at Country Club Tasmania. 	Community Wellbeing
3.4, 4.1	Develop a volunteer framework to promote and support volunteering in the community. Mar 2022: Progressing <ul style="list-style-type: none"> Council is working with Volunteering Tasmania to investigate co-design options and will progress this work in line with stakeholder timeframes and capacity. This deliverable may run into the 2022-23 financial year. 	
3.1,3.2,3.4	Implement measures to acknowledge Indigenous Australians. Mar 2022: Achieved <ul style="list-style-type: none"> An Indigenous Recognition Policy was adopted at the December 2021 Ordinary Meeting and is now implemented. 	Governance and Community Wellbeing

Attachment 15.1.1 Quarterly Report March 2021

3.1, 3.5	<p>Collaborate to support young people in the community.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none">• Community Programs continue to stay aligned with youth activity and youth service providers within the region.• In Q3, energy focused on project planning around the development of a Youth Climate Forum to build the capacity of young people to identify and prioritise local actions.	Community Wellbeing
3.3, 3.4	<p>Collaborate with not for profit and volunteer groups to support wellbeing and life-long learning across the community.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none">• Planning for an event in Q4 to celebrate National Volunteers Week is ongoing with current momentum building from the local organisations in Westbury. The theme of 'Better Together' has been released by Volunteering Australia.	

4. A healthy and safe community

Operational Activity		Department Lead
4.1	<p>Progress delivery of new community facilities including Bracknell Memorial Hall, Deloraine Squash Courts and Deloraine AFL lighting Upgrade.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> Building approval received for Bracknell Hall and contract awarded for construction in 2022-23. Contract awarded for installation of Deloraine AFL pole and lights. Construction to commence in 2022-23. <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> Engineering design documentation and building approval for Squash project. 	Infrastructure
4.1,4.2	<p>Deliver planned and reactive maintenance of community facilities to ensure safe, well used facilities.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> Electrical testing and tagging, and fire safety compliance testing complete. 	
4.4	<p>Review and test the municipal emergency management and social recovery functions of the Council in line with legislation.</p> <p>Mar 2022: Pending</p> <ul style="list-style-type: none"> Council officers to attend Red Cross training in April 2022. 	
4.4	<p>Support the operation of the Meander Valley SES unit through ongoing management of the Memorandum of Understanding (MoU).</p> <p>Mar 2022: Pending</p> <ul style="list-style-type: none"> Awaiting comments from SES on amended MOU. 	
4.1, 1.5	<p>Manage public health risk through monitoring and sampling of recreational water.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> 20 pool and spa samples taken, 7 private water suppliers sampled and 1 water carter inspection. 	Development & Regulatory Services
4.1, 4.3	<p>Promote safe food practices; ensure inspection and registration of food premises in accordance with the Food Act 2003.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> 61 food premises inspected and 6 new food businesses registered. 	
4.1, 4.3	<p>Coordinate the school based immunisation as part of the National Immunisation Program.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> Arrangements in place for the first round of school immunisations for 2022 program; to be delivered in Q4. 	

Attachment 15.1.1 Quarterly Report March 2021

4.3	<p>Complete a review of dog management policy and practice.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> • Review of existing policy undertaken and draft revised policy presented at February Council Workshop • Community consultation to be conducted in Q4 	
4.3	<p>Complete annual fire abatement inspections and investigate complaints.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> • 23 Customer service requests for fire hazards/overgrown properties reported and investigated. 2 fire abatement notices were issued. 	Development & Regulatory Services
4.3	<p>Investigate incidents and complaints regarding animal control.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> • 19 Customer service requests for dogs at large, and 7 for livestock at large reported and investigated, 10 dog attacks investigated and 21 barking complaints investigated. 	
4.1, 6.4	<p>Renew operating contract for the Deloraine Swimming Pool and enable continuing community management of the Caveside Pool.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> • The Deloraine Swimming Pool season ended in March. New season opens Q2 2022-23. • The Caveside swimming pool, operated by the community from December to March and is now closed until next season. 	Infrastructure
6.4	<p>Review and update booking processes and user guides for indoor facilities.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> • The preferred online booking system to manage bookings across a 12-month period is under trial by regular users of the Deloraine Community Complex. • Improvements to Council's Hire Agreement Forms scheduled for completion in Q4. • Updates to facility user guides scheduled for completion in Q4. 	

5. Innovative leadership and community governance

Operational Activity		Department Lead
5.1, 5.6	Negotiate and renew Council's Enterprise Agreement. Mar 2022: Progressing <ul style="list-style-type: none"> Enterprise Agreement renewal process formerly commenced. Schedule has been advised and staff bargaining representatives nominated. Australian Services Union (ASU) notified of bargaining commencement. ASU has provided early advice on their log of claims (industry standard). Edge Legal to provide technical advice on process and drafting of terms. 	Governance
5.1, 5.6	Deliver Annual Plan, Annual Report and Annual General Meeting. Mar 2022: Achieved <ul style="list-style-type: none"> Council's Annual Report (2020-21) complete. The Annual Report was tabled at our Annual General Meeting conducted in December 2021. 	
5.1, 5.2, 5.6	Develop 2022-23 budget including a review of long-term financial review and forward estimates to align with renewal of the Community Strategic Plan. Mar 2022: Progressing <ul style="list-style-type: none"> Budget plan prepared, budget workpapers commenced to be presented at the 24 May Council Workshop. 	Corporate Services
5.4, 5.6	Complete a workplace culture "health check" and review measures to promote and maintain a healthy and positive workplace. Mar 2022: Progressing <ul style="list-style-type: none"> Agreement formed with provider to conduct a survey of employees. Survey to be distributed to employees in April. 	
5.1, 5.3, 5.6	Renew the Customer Service Charter and a roadmap to refine systems, reporting and processes to enhance customer outcomes. Mar 2022: Progressing <ul style="list-style-type: none"> Review of Council's customer service standards to be progressed from Q4. Merit system being assessed to achieve better reporting of customer service performance and outcomes. 	Governance
5.1, 5.2	Develop a digital transformation and modernisation of services roadmap. Mar 2022: Progressing <ul style="list-style-type: none"> Request for Proposals for ERP system has closed and responses are being evaluated 	Governance

Attachment 15.1.1 Quarterly Report March 2021

5.3, 5.5	<p>Develop a communication strategy and implement measures to enhance community information and engagement.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> Overarching communication strategy in development; delivery target is Q4 for internal consultation and approval. Council's Facebook reach for Q3 was 25,583, an increase from 22,380 in Q2. Activity included 3,388 page visits and page followers increased to 2,982 up from 2,800 in Q2. Council's Facebook audience comprises 69.4% female and 30.6 % male. 	Governance and Community Wellbeing
5.4	<p>Refresh and promote "Good Governance" program for staff and Councillors.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> All new employees are engaged in focus sessions addressing matters of integrity, fraud prevention and good ethics in decision-making. Work will commence in Q4 to prepare for induction of newly elected Councillors following the October election. 	Governance
5.1, 5.2, 5.6	<p>Renew workplace health and safety systems and implement measures to monitor compliance and achieve a 'zero harm' culture.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> New WH&S framework developed and trialing of templates and procedures continuing. 	Corporate Services
5.1, 5.2, 5.6	<p>Renew the risk management framework and review risks and mitigations.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> Risk Management Framework drafted. 	Governance
5.1, 5.2, 5.6	<p>Progress planning and procurement to upgrade Council's Enterprise Resource Planning (ERP) Systems.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> Proposals for ERP software upgrades received from potential vendors following release and advertising of Council's request for proposal documentation. A review of the proposals is being undertaken by the evaluation group. 	Corporate Services
5.1, 5.2, 5.6	<p>Plan and progressively upgrade operating systems to support contemporary software and service delivery solutions.</p> <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> An update of the ICT Strategy will be undertaken on selection of ERP system solution. Consideration of options to upgrade from Microsoft Office 10 is progressing. 'Docassembler' and 'Docs on Tap' implemented in March 2022. 	Corporate Services
5.4, 5.5, 5.6	<p>Introduce contemporary software solutions to better support Council Meetings, record keeping and public information.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> DocAssembler and Docs on Tap implemented in March 2022. 	Governance

6. Planned infrastructure services

Operational Activity	Department Lead	
6.1, 6.4	Complete proactive inspections of footpaths, parks and recreation assets and rail interfaces. Mar 2022: Progressing <ul style="list-style-type: none"> Scheduled asset category inspections completed (12 of 15). There are 3 category inspections due in Q4. 	Infrastructure
5.2, 6.1, 6.3, 6.6	Update asset information and road asset re-valuation data. Mar 2022: Achieved <ul style="list-style-type: none"> Road condition data capture. Footpath condition assessments. Mar 2022: Progressing <ul style="list-style-type: none"> 2021-22 capital project and subdivision capitalisation. Review of seal and pavement unit rates and pavement construction methodology. 	
5.2, 6.1, 6.3, 6.4, 6.6	Review Strategic Asset Management and Asset Management Plans. Mar 2022: Pending <ul style="list-style-type: none"> Amendments to strategic and asset management plans to be completed in Q4. 	
6.1, 6.3, 6.4, 6.5, 6.6	Deliver capital work projects in line with the 2021-22 programs. Mar 2022: Progressing <ul style="list-style-type: none"> Delivered 30 projects to completion (27.5%), 28 projects currently under construction (26%). 109 projects in total are currently in the capital works program. 	Infrastructure and Works
6.1, 6.3, 6.4, 6.5, 6.6	Plan the 2022-23 Capital Works and Forward Works programs. Mar 2022: Progressing <ul style="list-style-type: none"> Forward Works Program for 2022-23 drafted for finalisation in Q4 ahead of the 2022-23 budget. 	
6.2, 6.3	Deliver the Hadspen Meander Valley Road intersection upgrades design and procurement documentation. Mar 2022: Progressing <ul style="list-style-type: none"> Detailed design in progress. 	Infrastructure
6.1, 6.3	Deliver the bridge inspection and maintenance program. Mar 2022: Achieved <ul style="list-style-type: none"> Maintenance works completed on Meander River bridges on Westwood Road. Mar 2022: Progressing <ul style="list-style-type: none"> Maintenance program being informed by Bridge Management System. 	
6.6	Renew the kerbside collection contract for waste, recyclables and organics. Mar 2022: Achieved <ul style="list-style-type: none"> The new kerbside collection contract was awarded in Q2 to JJ Richards & Sons. New services will commence from 4 July 2022 under a contract term to 2029. 	

Attachment 15.1.1 Quarterly Report March 2021

1.4, 1.5, 6.1, 6.6	<p>Commission additional landfill cell capacity at Cluan.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> The new cell at Cluan is accepting public and kerbside waste. 	Infrastructure
1.3, 1.4,1.5	<p>Obtain environmental approvals and decommission the existing landfill cell at Deloraine.</p> <p>Mar 2022: Pending</p> <ul style="list-style-type: none"> Progressing as part of construction of new waste transfer station facilities at Deloraine. 	
6.6	<p>Progress land acquisition, EPA approvals and design for a new landfill cell at Deloraine.</p> <p>Mar 2022: Pending</p> <ul style="list-style-type: none"> Awaiting formal response from landowner concerning potential acquisition. 	
6.6	<p>Design and construct new waste transfer station at Deloraine.</p> <p>Mar 2022: Achieved</p> <ul style="list-style-type: none"> The Council was awarded a \$100,000 grant from the Northern Tasmanian Waste Management Group towards development of the new waste transfer station at Deloraine. Consultant engaged to undertake engineering design and documentation for transfer station. <p>Mar 2022: Progressing</p> <ul style="list-style-type: none"> Concept design in progress. 	

Governance

Acting General Manager Arrangements

Ref: 73/2022

Report Author Jacqui Parker
Manager Governance and Performance

Authorised by Mayor Wayne Johnston

Motion Council:

1. Approves the standing appointment of an Acting General Manager during every absence of the incumbent General Manager of 30 days' duration or fewer, in order of succession as follows:
 - a. Jonathan Harmey, Director Corporate Services; and
 - b. Dino De Paoli, Director Infrastructure Services.
2. Confirm this standing appointment will remain valid for a period of up to five years from the date of decision or as otherwise required due to a change in personnel.

Moved Councillor Michal Frydrych

Seconded Councillor Deborah White

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Abstained Nil

To abstain from voting at a Council Meeting is to vote in the negative: *Local Government (Meeting Procedure) Regulations 2015: s28.*

Motion carried by simple majority

Motion to Close Meeting

Ref: 74/2022

Motion Close the meeting to the public for discussion of matters in the list of agenda items below.

See *Local Government (Meeting Procedures) Regulations 2015*, s15(1).

Moved Deputy Mayor Michael Kelly

Seconded Councillor Deborah White

Votes for Mayor Wayne Johnston
Deputy Mayor Michael Kelly
Councillor Stephanie Cameron
Councillor Michal Frydrych
Councillor Tanya King
Councillor Andrew Sherriff
Councillor Rodney Synfield
Councillor John Temple
Councillor Deborah White

Votes against Nil

Motion carried by absolute majority

The meeting adjourned at 3.54pm and resumed at 4.02pm.

Closed Session Agenda

Confirmation of Closed Minutes

Ref: 75/2022

Refer to *Local Government (Meeting Procedures) Regulations 2015*, s34(2).

Leave of Absence

Ref: 76/2022

Refer to *Local Government (Meeting Procedures) Regulations 2015*, s15(2)(h).

Contract for Sale of Public Land - Blackstone Heights

Ref: 77/2022

Refer to *Local Government (Meeting Procedures) Regulations 2015, s15(2)(i)* regarding matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council.

General Manager Performance Plan

Ref: 78/2022

Refer to *Local Government (Meeting Procedures) Regulations 2015, s15(2)(a)* regarding personnel matters, including complaints against an employee of the council and industrial relations matters.

Meeting Close

Meeting closed at 5.20pm.
