



Meander Valley Council
Working Together

ORDINARY MINUTES

COUNCIL MEETING

Tuesday 8 June 2021

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Minutes of the Ordinary Meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 8 June 2021 at 3.00pm.

PRESENT

Mayor Wayne Johnston, Deputy-Mayor Michael Kelly (via Zoom), Councillors Susie Bower, Stephanie Cameron, Tanya King, Frank Nott, Andrew Sherriff, Rodney Synfield and John Temple.

APOLOGIES

Nil

IN ATTENDANCE

John Jordan, General Manager
Merrilyn Young, Executive Assistant
Dino De Paoli, Director Infrastructure Services
Jonathan Harmey, Director Corporate Services
Matthew Millwood, Director Works
Krista Palfreyman, Director Development & Regulatory Services

99/2021 CONFIRMATION OF MINUTES

Councillor King moved and Councillor Cameron seconded, ***“that the minutes of the Ordinary Meeting of Council held on Tuesday 11 May 2021, be received and confirmed.”***

The motion was declared CARRIED with Councillors Bower, Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.

100/2021 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING

Date	Items discussed:
25 May 2021	<ul style="list-style-type: none">• Visit to Pearn’s Steam World• Presentation – Visit Northern Tasmania• Presentation – Northern Tasmania Development Corporation• Big Tin Can training• Presentation – Meander Primary School• Local Government Association of Tasmania – Elections 2021• Deloraine Football Club Improvements• Communications Calendar• Just Cats Business Case• Local Advisory Groups• Review Of 2020-21 Capital Works Program Project Budgets• Review Of Policy No. 20 Infrastructure Contributions

101/2021 ANNOUNCEMENTS BY THE MAYOR

12 May 2021

Investiture Ceremony - Government House, Hobart

18 May 2021

TasWater Meeting – Launceston

Deloraine Football Club Meeting – Deloraine

21 May 2021

Meeting at Huntsman Lake Boat ramp - Meander

25 May 2021

Council Workshop - Westbury

1 June 2021

Opening of BBQ at Village, Green, Westbury

102/2021 ANNOUNCEMENTS BY COUNCILLORS

Cr Frank Nott

Celebrate the recent successes of sportsmen with strong links to the Meander Valley Council area.

Former AFL football Prospect Hawks junior, Jackson Callow, was selected by the Hawthorn Football Club last week in the mid-season draft.

Secondly, Hadspen born international cyclist Richie Porte, who finished 3rd in the 2020 Tour de France won a lead up race to this year's tour, the Criterium Du Dauphine at the weekend. Porte had been runner up twice in this event previously.

103/2021 DECLARATIONS OF INTEREST

Nil

104/2021 TABLING AND ACTION ON PETITIONS

On 7 June 2021, the General Manager received a petition from Ms Anne-Marie Loader of Westbury on behalf of the Westbury Residents Against the Prison Inc.

The petition is titled "*Petition in relation to Northern Regional Prison*" and is tabled pursuant to section 58(2) of the Local Government Act 1993 (the Act). As General Manager I confirm general compliance with section 57 of the Act.

Action Requested in the Petition

The requested action from the petition is that "We, the undersigned call upon the Meander Valley Council to hold a public meeting about the Northern Regional Prison Proposal".

Next Steps

Council will now undertake an assessment of the petition against the requirements of section 59 of the Local Government Act, including the verifying of signatures and other requirements. It is expected that Council will give consideration to the petition at the July 2021 Ordinary Meeting.

105/2021 PUBLIC QUESTION TIME

1. PUBLIC QUESTIONS TAKEN ON NOTICE – MAY 2021

Nil

2. PUBLIC QUESTIONS WITH NOTICE – JUNE 2021

Nil

3. PUBLIC QUESTIONS WITHOUT NOTICE – JUNE 2021

Nil

106/2021 COUNCILLOR QUESTION TIME

1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – MAY 2021

Nil

2. COUNCILLOR QUESTIONS WITH NOTICE – JUNE 2021

Nil

3. COUNCILLOR QUESTIONS WITHOUT NOTICE – JUNE 2021

3.1 Cr Frank Nott

- a) Can you please advise the reason that the audio of the May Council minutes from the meeting on 11 May were not available to the public until 31 May?

Response by John Jordan, General Manager:

Because of leave arrangements of officers and the officers responsible were on leave.

- b) At the 8 September meeting in 2020 there was a recommendation to a notice of motion for a signalised pedestrian crossing on Westbury Road.
- To undertake a traffic and pedestrian assessment; and
 - Subject to feasibility work present a project proposal for the 2021-22 capital works program.

Could you indicate progress update in the intervening 9 months?

Response by Dino De Paoli, Director Infrastructure Services:

Over the preceding 9 months we engaged an engineering consultant to undertake an assessment of that section of Westbury Road. They carried out a pedestrian survey and looked at some options for providing solutions for crossings. One of those solutions was a signalised crossing point. The results of the pedestrian count do not warrant installation of a signalised intersection under engineering standards. We have in the interim proposed to Council improvement to the existing pram ramp at Vale Street to allow easier movement for people in mobile scooters to get across the road. A copy of the engineering assessment will be provided to Councillors for their information.

Response by John Jordan, General Manager:

The engineering study provided by the Director gives some insight and I think there's a need to make further enquiries with the community about the extent of need and the nature of solution. I would suggest as a very practical way of dealing with that is to advertise the issue as a Council pop-up and then we can have dialogue with members of the community about (a) their need and (b) what is possible and make some determinations from there.

3.2 Cr Susie Bower

Access to quality and reliable childcare is a factor for families when choosing a region to work, live and raise a family.

Recently I have been advised that it is difficult to find that in Westbury and surrounding areas all are fully booked and unable to take on any further children.

Can Council please investigate the demand for childcare services in the Westbury area so we can advocate on behalf of the community as we want to encourage families to our region?

Question taken on Notice

3.3 Cr John Temple

Is there any update on the proposed prison since the last council meeting?

Response by Mayor Wayne Johnston:

No

Response by John Jordan, General Manager:

No

107/2021 DEPUTATIONS BY MEMBERS OF THE PUBLIC

Nil

**108/2021 JUST CATS TASMANIA FINANCIAL
CONTRIBUTION 2021-22**

AUTHOR: Krista Palfreyman
Director Development & Regulatory Services

1) Recommendation

It is recommended that Council:

- 1. Notes receipt of the Just Cats Tasmania business case; and***
- 2. Approves a financial contribution for Just Cats Tasmania of \$5,000 to be included in the 2021-22 budget estimates in recognition that residents of Meander Valley residents utilise the regional facility.***

DECISION:

Cr Cameron moved and Cr Bower seconded ***“that Council***

- 1. Notes receipt of the Just Cats Tasmania business case; and***
- 2. Approves a financial contribution for Just Cats Tasmania of \$5,000 to be included in the 2021-22 budget estimates in recognition that residents of Meander Valley residents utilise the regional facility.”***

The motion was declared CARRIED with Councillors Bower, Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.

109/2021 REVIEW OF POLICY NO. 20 - INFRASTRUCTURE CONTRIBUTIONS

AUTHOR: Dino De Paoli
Director Infrastructure Services

1) Recommendation

It is recommended that Council confirms the continuation of Policy No. 20 - Infrastructure Contributions with amendments as follows:

POLICY MANUAL

Policy Number: 20

Infrastructure Contributions

Purpose:

To provide fair and equitable contributions by Council towards third party development of infrastructure.

Department:

Infrastructure Services

Author:

Dino De Paoli, Director

Council Meeting Date:

14 March 2017 8 June 2021

Minute Number:

64/2017 ##/2021

Next Review Date:

March June 20215

POLICY

1. Definitions

"Infrastructure:" Includes roads, kerb and channel, surfacing, drainage, footpaths, open space, buildings, signage, utilities, and other services.

Upgrade: Improvements undertaken to existing infrastructure, or replacement of existing infrastructure, to provide a higher level of service.

2. Objective

To provide guidelines for Council to consider contributions to developers towards the cost to upgrade develop infrastructure adjacent to subdivisions and other development where there is an interest in and/or the infrastructure is maintained by Council.

3. Scope

This Policy applies to any infrastructure upgrade development for the benefit of the community. ~~on or for the benefit of Council on public or private land.~~

4. Policy

Council officers will use the following guidelines when determining the level of contribution to infrastructure development upgrades:

- Contributions will may use a technical basis for assessment that may include:
 - Land area
 - Traffic volume or use
 - Street frontage
 - Per lot
- Consideration for the required standard of infrastructure based on:
 - LGAT Tasmanian Standard & Drawings
 - Asset Hierarchy
 - Council's strategic documents
 - Capacity requirements e.g. storm water drains
 - Traffic volumes
 - Current and future requirements including maintenance
- Consideration for the remaining life of infrastructure including the depreciation and write off when replacing or demolishing existing infrastructure.
- Consideration for the possible staging of works where possible to defer the need for upfront infrastructure investment.
- ~~Consideration for the benefit provided to the community, the level of contribution can take account of:~~
 - ~~Future rates income~~
 - ~~Use by existing property owners~~

- Recognition of Council's contributions including ongoing maintenance of infrastructure, and the responsibility of future infrastructure investment.
- Consideration of the existing level of service and standard of construction of the infrastructure prior to the proposed upgrade.

Council contributions are subject to approval within the Council budget process. Any contributions from developers will be linked to infrastructure to be constructed within specified time frames. Contributions may be sought for the development of future infrastructure (e.g. head works contributions).

5. Legislation

Not applicable

6. Responsibility

Responsibility for the application of this policy rests with the Director Infrastructure Services.

DECISION:

Cr Cameron moved and Cr King seconded ***“that Council confirms the continuation of Policy No. 20 - Infrastructure Contributions with amendments as follows:***

POLICY MANUAL

Policy Number: 20

Infrastructure Contributions

Purpose:

To provide fair and equitable contributions by Council towards third party development of infrastructure.

Department:

Infrastructure Services

Author:

Dino De Paoli, Director

Council Meeting Date:

8 June 2021

Minute Number:

109/2021

Next Review Date:

June 2025

POLICY

1. Definitions

"Infrastructure:" Includes roads, kerb and channel, surfacing, drainage, footpaths, open space, buildings, signage, utilities, and other services.

Upgrade: Improvements undertaken to existing infrastructure, or replacement of existing infrastructure, to provide a higher level of service.

2. Objective

To provide guidelines for Council to consider contributions to developers towards the cost to upgrade infrastructure adjacent to subdivisions and other development where there is an interest in and/or the infrastructure is maintained by Council.

3. Scope

This Policy applies to any infrastructure upgrade for the benefit of the community.

4. Policy

Council officers will use the following guidelines when determining the level of contribution to infrastructure upgrades:

- Contributions may use a technical basis for assessment that include:
 - Land area
 - Traffic volume or use
 - Street frontage
 - Per lot
- Consideration for the required standard of infrastructure based on:
 - Tasmanian Standard Drawings
 - Asset hierarchy
 - Council's strategic documents
 - Capacity requirements e.g. storm water drains
 - Current and future requirements including maintenance
- Consideration for the remaining life of infrastructure including the depreciation and write off when replacing or demolishing existing infrastructure.
- Consideration for the possible staging of works where possible to defer the need for upfront infrastructure investment.

- Consideration of the existing level of service and standard of construction of the infrastructure prior to the proposed upgrade.

Council contributions are subject to approval within the Council budget process.

5. Legislation

Not applicable

6. Responsibility

Responsibility for the application of this policy rests with the Director Infrastructure Services.

The motion was declared CARRIED with Councillors Bower, Cameron, Johnston, Kelly, King, Nott, Sherriff and Temple voting for the motion and Cr Synfield voting against the motion.

110/2021 REVIEW OF BUDGETS FOR THE 2020-21 CAPITAL WORKS PROGRAM

AUTHOR: Dino De Paoli
Director Infrastructure Services

1) Recommendation

It is recommended that Council:

1. Approves receipt of additional capital grant revenue as follows;

Project Name	Current Revenue Budget	Additional Revenue	Revised Revenue Budget
Mace St/Westbury Rd Intersection Safety Improvements	\$0	\$40,000	\$40,000

2. Approves the following project budget changes to the 2020-21 Capital Works Program;

Project Name	Current Budget	Proposed Budget Variation	Revised Budget
East Barrack St Footpath – East Parade to Grenoch	\$75,000	-\$23,000	\$52,000
Black Sugarloaf Creek Bridge Reconstruction - Allens Rd	\$195,000	-\$35,000	\$160,000
East Barrack St Footpath – Gay to Morrison	\$80,000	\$58,000	\$138,000
Westbury Rd - Prospect: Transport Study Projects	\$459,500	-\$71,000	\$388,500
Mace St/Westbury Rd Intersection Safety Improvements	\$0	\$80,000	\$80,000
Westbury Rd ramp crossing safety improvements at Vale St	\$0	\$15,000	\$15,000

MVPAC Little Theatre Heating	\$75,000	\$31,000	\$106,000
Liffey River Bridge Reconstruction Liffey Falls Rd	\$280,000	-\$48,000	\$232,000
Main St Hadspen - Wombat crossing for pedestrian safety	\$0	\$30,000	\$30,000
189 Emu Bay Rd – Subdivision contribution	\$0	\$13,200	\$13,200
Reseals General Budget Allocation (Asphalt & Bitumen)	\$1,340,300	-\$100,000	\$1,240,300
Gravel Resheeting General Budget Allocation	\$324,500	\$100,000	\$424,500

DECISION:

Cr Synfield moved and Cr King seconded **“that Council:**

1. Approves receipt of additional capital grant revenue as follows;

Project Name	Current Revenue Budget	Additional Revenue	Revised Revenue Budget
Mace St/Westbury Rd Intersection Safety Improvements	\$0	\$40,000	\$40,000

2. Approves the following project budget changes to the 2020-21 Capital Works Program;

Project Name	Current Budget	Proposed Budget Variation	Revised Budget
East Barrack St Footpath – East Parade to Grenoch	\$75,000	-\$23,000	\$52,000
Black Sugarloaf Creek Bridge Reconstruction - Allens Rd	\$195,000	-\$35,000	\$160,000

East Barrack St Footpath – Gay to Morrison	\$80,000	\$58,000	\$138,000
Westbury Rd - Prospect: Transport Study Projects	\$459,500	-\$71,000	\$388,500
Mace St/Westbury Rd Intersection Safety Improvements	\$0	\$80,000	\$80,000
Westbury Rd ramp crossing safety improvements at Vale St	\$0	\$15,000	\$15,000
MVPAC Little Theatre Heating	\$75,000	\$31,000	\$106,000
Liffey River Bridge Reconstruction Liffey Falls Rd	\$280,000	-\$48,000	\$232,000
Main St Hadspen - Wombat crossing for pedestrian safety	\$0	\$30,000	\$30,000
189 Emu Bay Rd – Subdivision contribution	\$0	\$13,200	\$13,200
Reseals General Budget Allocation (Asphalt & Bitumen)	\$1,340,300	-\$100,000	\$1,240,300
Gravel Resheeting General Budget Allocation	\$324,500	\$100,000	\$424,500

The motion was declared CARRIED WITH AN ABSOLUTE MAJORITY with Councillors Bower, Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.

ITEMS FOR CLOSED SECTION OF THE MEETING:

Councillor Cameron moved and Councillor Sherriff seconded ***“that pursuant to Regulation 15(2) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to discuss the following items.”***

The motion was declared CARRIED WITH AN ABSOLUTE MAJORITY with Councillors Bower, Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.

Council moved to Closed Session at 3.18 pm.

111/2021 CONFIRMATION OF MINUTES

(Reference Part 2 Regulation 34(2) Local Government (Meeting Procedures) Regulations 2015)

112/2021 LEAVE OF ABSENCE

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

113/2021 DECLARATIONS OF INTEREST

114/2021 VISIT NORTHERN TASMANIA FUNDING AGREEMENT 2021-22

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

115/2021 NORTHERN TASMANIA DEVELOPMENT CORPORATION (NTDC) INC – PARTNERSHIP AGREEMENT

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

Council returned to Open Session at 3.41 pm.

DECISIONS FOR PUBLIC INFORMATION

Cr Cameron moved and Cr Sherriff seconded "***that the following decisions were taken by Council in Closed Session and are to be released for the public's information.***"

- 1. Approves the execution of a Funding Agreement with Visit Northern Tasmania (VNT) for the 2021-22 financial year; and***
- 2. Approves Council committing to the NTDC Members Agreement for the balance of the three year term of the Agreement (2020-23)."***

The meeting closed at 3.42pm

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Wayne Johnston
Mayor