



Meander Valley Council  
Working Together

# **ORDINARY MINUTES**

**COUNCIL MEETING**

**Tuesday 13 July 2021**

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Minutes of the Ordinary Meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 13 July 2021 at 3.08pm.

Mayor Wayne Johnston acknowledged Councillor Susie Bower for her time and efforts representing Meander Valley Council.

### **PRESENT**

Chairperson Mayor Wayne Johnston (via Zoom),  
Deputy-Mayor Michael Kelly (via Zoom),  
Councillors Stephanie Cameron, Tanya King,  
Frank Nott, Andrew Sherriff, Rodney Synfield,  
John Temple and Deborah White.

### **APOLOGIES**

Nil

### **IN ATTENDANCE**

John Jordan, General Manager  
Merrilyn Young, Executive Assistant  
Dino De Paoli, Director Infrastructure Services  
Jonathan Harmey, Director Corporate Services  
Matthew Millwood, Director Works  
Krista Palfreyman, Director Development & Regulatory Services  
Melissa Lewarn, Manager, Community Wellbeing & Lifestyle  
Jacqui Parker, Governance Co-ordinator  
Natasha Whiteley, Team Leader Planning  
Justin Marshall, Team Leader Finance  
Laura Small, Town Planner  
Matthew Abell, Graduate Town Planner  
Rob Little, Asset Management Coordinator

## **ACKNOWLEDGEMENT OF THE PASSING OF MR TERRY ROLES**

Cr Tanya King acknowledged the recent passing of Mr Terry Roles. A prominent local and self-made horse trainer, Terry was an inductee of the Tasmanian Racing Hall of Fame and a major supporter of the Deloraine Kangaroos Football Club. Terry's contributions to the community were significant and he will be greatly missed by many.

Our thoughts are with his wife Rosanne and daughters Erin and Sophie and in his memory Council has made a formal donation to Fight MND.

## 116/2021 CONFIRMATION OF MINUTES

Councillor Nott moved and Councillor Sherriff seconded, ***“that the minutes of the Ordinary Meeting of Council held on Tuesday 8 June 2021, be received and confirmed.”***

***The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield and Temple voting for the motion.***

***Cr White abstained from the vote.***

## 117/2021 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING

| Date         | Items discussed:  |
|--------------|---|
| 22 June 2021 | <ul style="list-style-type: none"><li>• NTDC Presentation – Greater Launceston Plan</li><li>• Draft Budget Estimates Review</li><li>• Proposed replacement of ‘Be Bowled Over’ Highway Signs at Westbury</li><li>• Aged Care Deloraine – Loan Facility</li><li>• Transfer of Horse Day Stalls to Deloraine District Pony Club</li><li>• Annual Plan 2021-22</li><li>• Memorandum of Understanding – Short Walks Capital of Tasmania</li><li>• Northern Tasmanian Prospectus</li><br/><li>• Items for Noting:<ul style="list-style-type: none"><li>a) Bracknell Hall – Project Update</li><li>b) Deloraine Squash Courts – Project Update</li><li>c) Sports Forums</li></ul></li></ul> |

## **118/2021 ANNOUNCEMENTS BY THE MAYOR**

### **9 June 2021**

NTDC members meeting

Official opening of Hadspen Bull Run – public toilet, BBQ shelter and playground

### **10 June 2021**

TEMT meeting

### **11 June 2021**

Ashgrove Cheese official opening

### **18 June 2021**

Meeting with Department of Justice

### **22 June 2021**

Council Workshop

### **24 June 2021**

TasWater Owners meeting

### **30 June 2021**

LGAT AGM

### **5 July 2021**

NTDC meeting

### **6 July 2021**

Meeting with Concerned Residents Opposed to the Westbury Prison Site

Carrick Community Committee meeting

### **13 July 2021**

Citizenship Ceremony

## **119/2021 ANNOUNCEMENTS BY COUNCILLORS**

Reference No. 119/2021

Cr Frank Nott

### **Sunday 27 June 2021**

Attended Tasmanian Youth Orchestra performance – Albert Hall (obo Mayor)

## **120/2021 DECLARATIONS OF INTEREST**

GOV 2 (131/21) Cr Tanya King – 2021-22 Community Grants – Round 1  
GOV 4 (133/21) Cr Tanya King - Removal and repurposing of race day stalls at Deloraine Turf Club

## **121/2021 TABLING AND ACTION ON PETITIONS**

On 7 July 2021, the General Manager received a petition from Ms Sally McKaige who asserts 86 signatories.

The petition is titled "*Petition to Stop Inappropriate Development in Carrick.*"). The General Manager reviewed the requirements of the Act and recommends that the petition be tabled as compliant with s57 of the *Local Government Act 1993*, with 31 compliant signatories.

## **122/2021 PUBLIC QUESTION TIME**

### **1. PUBLIC QUESTIONS TAKEN ON NOTICE – JUNE 2021**

Nil

### **2. PUBLIC QUESTIONS WITH NOTICE – JULY 2021**

#### **2.1 P Nicholson - Prospect Vale**

I refer to Council's role as a planning authority.

A review of Council minutes demonstrates that Councillors Synfield, Nott and Temple seem to routinely vote against planning officer recommendations and scheme compliant development.

Of the total planning applications which have been voted on by councillors in the current term; can Council provide details of how many times individual councillors have voted against planning staff recommendations?

Can Councillors Synfield, Temple and Nott explain to the community why they vote against so many applications which meet requirements and with apparent disregard for their planning role obligations?

**Response by John Jordan, General Manager:**

***For relevant guidance on the role of elected representatives in planning matters, I refer to the Department of Premier and Cabinet's Good Governance Guide. In a statutory capacity, councillors are required to make decisions on individual developments in accordance with the planning scheme. When sitting as a member of a planning authority, there is limited discretion and councillor decisions must be based on the provisions of the planning scheme and the qualified advice of planning officers.***

***In the current term, a total of 50 planning applications have been determined by Council. Of these, 8 decisions did not adopt the recommendations of planning officers.***

***The following is a tally of occasions on which each Councillor has voted against the recommendation of Council's planning team:***

| <b>Councillor</b>      | <b>Instances</b> |
|------------------------|------------------|
| <b>Cr Temple</b>       | <b>24</b>        |
| <b>Cr Synfield</b>     | <b>20</b>        |
| <b>Cr Nott</b>         | <b>14</b>        |
| <b>Cr King</b>         | <b>11</b>        |
| <b>Cr Cameron</b>      | <b>8</b>         |
| <b>Cr Sherriff</b>     | <b>7</b>         |
| <b>Mayor Johnston</b>  | <b>7</b>         |
| <b>Dep Mayor Kelly</b> | <b>6</b>         |

**Response by Cr Frank Nott:**

***I take the matter in voting on developments very seriously. In most cases I try and visit the site, if possible, I talk to the Planners and I also talk to representors. I then listen to debate, discussion in order to make up my mind as to which way I will vote. There are times when it is up to interpretation in relation to the issues/comments made by the Planners and listening to***

***representations and then making a decision around the table. The key point in my view is when there is community interest it may be discretion or an interpretation and the representors always have that opportunity to take it to the tribunal. In some cases, as we found for instance with Wadley's Road and Mr Heathcote, it was like a test case. I looked at it very carefully and treasure the democratic right to make an opinion and vote that way. I'm not against all development but I want sensible development and I try and make myself aware and I'm always available.***

**Response by Cr Rodney Synfield:**

***I concur with most of what Cr Nott has already said. My view is the right to vote as a member of a Planning Authority comes implicit within the power to say yes or no. It would be an absurdity if my vote were non-effective in the sense that I was required to agree with the recommendation of the Planner. In many instances the discretion we're exercising revolves around qualitative assessments and another word for qualitative is subjective. It is in the eye of the beholder, in taking all into account, we're required to receive all the advice of our expert planners. What we then do with it is up to us, and that is what that full exercise of that vote entails. An example of that today is we've received, since the recommendation came out, an additional appendix in relation to the one planning matter before us and that may well have changed the recommendation, in this case it didn't, but it may well have done and that was brought to the attention of the Planner doing the assessment by one of the Councillors and a subsequent document was produced. The upshot is the recommendation has remained the same and I'm sure more will be said on that. But as I say, at the end of the day, we are charged with dealing with planning matters. There are lots of extraneous things that the community might hold a view on in relation to a particular planning matter, some of which we can't take into account. We are assessing it against the Scheme, but at the end of the day in terms of discretion we have the full power to exercise either a yes or no vote and that's what I attempt to do to the best of my ability.***

***It may be useful in one of our near future newsletters that Council issues, we might be able to enclose an article addressing our role as a Planning Authority and the powers etc. without getting bogged in detail. It might be a useful exercise to provide some information to the community in general as to what we do as a Planning Authority.***



**Response by Cr John Temple:**

***There is not a lot I can answer following the previous two speakers. They have enunciated the issues very well. The only thing I could add: I noted with interest the table on Page 7 of the agenda. We've all been able to vote for the recommendation more than 50% of the time.***

**Response by Cr Andrew Sherriff:**

***I think as Councillors we need to be mindful that our Planners do a good job within the Council. We have to also be mindful that if we go against the planners that this could potentially go to the Tribunal and get overturned which costs the ratepayers money, which I don't want to spend the ratepayers' money when we don't have to. We just need to be mindful of that at the same time. It is good that we do have a choice to pick through things and make sure the t's are crossed and i's are dotted, but at the same time we need to be mindful of ratepayers' money.***

**Response by Cr Stephanie Cameron:**

***I do really respect the role that our Planners on Council play. I do take the role as a Planning Authority very seriously. It is sometimes really hard to make a decision but it is a very serious role and we only make those decisions based on the information we have in front of us at the time. The ramifications of a "No" is something we really have to consider.***

**3. PUBLIC QUESTIONS WITHOUT NOTICE – JULY 2021**

**3.1 Martin Hamilton, Westbury**

1. Given the GM has indicated that, in his eyes, the petition due to be tabled today is a public document and thus should be made available for public viewing, will Council outline what security measures will be in place (such as a viewing log, supervised viewing etc) to protect the details of any of the signatories being photographed, copied or otherwise distributed?"

**Response by John Jordan, General Manager:**

***Petitions are public documents as a matter of definition and general understanding, not by virtue of any opinion I may hold. There is no basis for the security measures suggested. This is a paper petition that has clearly been***

***on display in numerous public places prior for an unknown period prior to lodgment.***

2. If Council allows the petition to be viewed by the public, and any signatory suffer by being singled out and targeted as a result of their details being made public, will Council assume liability for any legal cases that may ensue, due to them being complicit in allowing the private information of these individuals to be exploited?"

***Response by John Jordan, General Manager:***

***Council will handle this public document in precisely the manner required by ordinary principles of good governance and by virtue of the Right to Information Act 2004. There is no assumption of liability that follows from proper handling of public documents. By its nature, a petition is not a volume of personal information that Council has collected or solicits. To the contrary, Council's role is to merely accept and table completed petitions pursuant to the Local Government Act 1993, then determine any action in response to it. For that reason, Council cannot be considered the personal information custodian responsible for ensuring that signatories understand, at the time of signing, that a petition is a public document and will be published or otherwise made available for public viewing.***

***It is unclear whether the Protection of Personal Information Act 2004 may instead deem Ms Loader, as the party gathering signatures and personal information, a custodian instead. Regardless, the time for warning any person who was unclear about the nature of a petition (or about precisely how their personal information would be used by Ms Loader) has now passed. The lodgment of this document as a complying petition cannot now be undone. Council received this document as a completed petition which triggers a legislatively compelled public meeting and the associated public expenditure involved with that process, and it is obliged to be transparent with all sections of the community.***

### 3.2 Emma Hamilton, Westbury

1. I note that the General Manager has included in his report for Council regarding the petition due to be tabled the following: "Notes that the petition as tabled is a public document and that a copy of the full petition will be made available for viewing at the Council Offices at 26 Lyall Street, Westbury". The General Manager has provided legislation references in his other points, but gives no reference to legislation or policy that highlights the petition as a "public document". Can Council please provide references to all legislative and/or policy documents

(including version numbers, dates etc of said documents) that refer to petitions to a municipal council as "public documents", and relevant details like legislative timeframes that the document is available to be viewed for?

**Response by John Jordan, General Manager:**

***If Ms. Hamilton wishes to provide qualified and specific legal advice to support her views then Council will consider this.***

***A petition is a public document which normally compels action, including that which would necessitate the expenditure of public funds or a public action. The act of tabling the document makes the document public. The public interest being served by providing a means for the public to scrutinise the intent of the petition and also to enable testing of compliance with legislative requirements relating to petitions under Part 6, Division 1 of the Local Government Act (1993). Importantly, public viewing serves to enable the public reconciliation of signatures against the Electoral Roll.***

***Council notes the paper petition that has been circulated in numerous locations across the municipality for an unspecified period of time while signatures have been gathered. The onus is on the petitioner (in this case Ms Anne-Maree Loader), not Council, to ensure that people signing the document understand that the information within the petition is not private and may be viewed by members of the public having reason to do so.***

***By its nature, petitions are well understood within the community as public documents. As an example for comparison, in other municipalities, petitions are routinely published in full within Council Minutes. For practical reasons, Meander Valley Council has not elected to take that approach in this instance. The document will instead be viewable until after the public meeting it calls for, after which it will be available for viewing by request. Phone numbers will be redacted. This is consistent with the Tasmanian Electoral Commission's policy of making the electoral roll available for public viewing.***

**3.3 Anne Marie Loader, Westbury**

- a) Does the General Manager acknowledge that I, Mrs Anne-Marie Loader, agreed to meet with him in advance of the agenda being prepared, but only if the Council agreed to that meeting being recorded and then it was refused?

**Response by John Jordan, General Manager:**

***The meeting wasn't refused, the requirement to consent to the recording of the meeting was. We have given an undertaken that we continue to be interested in meeting and in fact have met with other petitioners.***

- b) Hundreds of people have signed the petition based on the very broad heading at the top of the petition capturing the broader issue of the prison being located in the Meander Valley itself. This does not need further explanation or any interpretation.

Since lodging the petition, I, Mrs Loader, has confirmed that the scope of the meeting should be based on the wording of the petition itself

In these circumstances, why would the General Manager consider it appropriate to recommend a narrowing of the scope of the meeting so as to limit the subject matter of meeting to the Westbury reserve?

**Response by John Jordan, General Manager:**

***The recommendation that I made was based on the ambiguity of the petition requirement – which is: “We the undersigned call upon Meander Valley Council to hold a public meeting about the Northern Regional Prison proposal”; not “proposals”. That is then correlated to the letter of 4 June covering letter to the petition, and I will read it from that letter” “I enclose a petition calling on the Council to hold a Public Meeting in relation to the proposed location of the Northern Regional Prison at the new site also on Birralea Road, Westbury.” So the recommendation that I have made is informed by the ambiguity within the petition itself calling for a meeting on proposal, not proposals, and your own words in your covering letter which I have just read.***

3.4 Linda Poulton, Westbury

Just based what you have said just then about narrowing the meeting to the Reserve. You have now been told by Anne-Marie and it's what everybody here who wants this meeting to be much broader than the way you have chosen to interpret it. You have failed to read out the rest of the letter which said “we want a meeting to discuss the proposal wherever it might be in the Municipality”, that's what the remainder of the letter said. So you're hearing this from us now.

Who have you heard from otherwise?  
Have you consulted CROWPS?

What has CROWPS said about how they would like want the meeting to be held?  
What type of meeting do they want?

**Response by John Jordan, General Manager:**

***Just to quote the letter (for clarity of the record), the letter reads: "As stated repeatedly in previous correspondence we believe it to be a statutory responsibility of the council to consult with its community about the proposed location of the Northern Regional Prison in the Meander Valley municipal area wherever the location might be."***

***That is a statement of belief as opposed to a request.***

***The second element to your question -***

***CROWPS in the meeting indicated that they were grateful for the consultation around what the meeting ought to achieve and what it should focus on, and it was a meeting offered in the same spirit as we did for Anne-Marie.***

***Aaron as representative of CROWPS sent me an email last night indicating that they believe that a broader scope for the meeting was appropriate.***

***Just as a point of clarification. It is not my decision as the General Manager in any of this. They are a series of recommendations. It remains the role of the Councillors to determine the scope of the meeting.***

3.5 Harvey Gee, Exton

- a) Council's own recordings of its meetings are often inaudible and are not released on a timely basis. Because many people are not able to access the meeting room would you consent to the meeting being recorded for those who cannot get in?  
If not, why not?

**Response by Mayor Wayne Johnston:**

***They are being recorded as we speak and will continue to do what we've done for the last few meetings.***

**Comment by Cr Rodney Synfield:**

**As a point of clarification are they actually asking that they may record it separate to the official recording that we are making? Is that in fact what the question is hoping to achieve?**

**Response by Mayor Wayne Johnston:**

**Is that the question you are asking?**

- b) Yes provided that it is clear to all concerned and the gallery and anybody else who wants to take interest in these matters.

Now I want to ask another question....

**The Chairperson refused the second question as it was operational in nature.**

3.6 Peter Wileman, Westbury

I have recently written to the general manager about my concerns that the council has an overwhelming Liberal bias. The General Manager has assured me that he is confident that councillors are able to rise above their political views in this matter. But it appears that the councillors are gagged.

- a) Does the Council have written legal advice on the bias issue which it continually relies on to gag its councillors? I notice today that councillors are not allowed to answer questions. Is that on legal advice?

**Response by John Jordan, General Manager:**

**First of all, I would ask that you produce the statement where I've said about specific Liberal Party matters. I do not recall any statement to that effect. I have not made any statement in my recollection that relates to Liberal Party bias and in answer to your question I see no reason to seek legal advice on that bias because I've not seen any bias applied in the meetings. Meeting conventions and procedures require any bias on a particular matter to be declared and you've seen that demonstrated today with Cr King.**

- b) So, the councillors are free to answer questions in here are they?

**Response by Mayor Wayne Johnston:**

**The Councillors are free to answer questions as long as the question is directed through me and the Councillors are prepared to answer it. It is there choice?**

- c) So we are confident there is no legal reason why we can't talk to the Councillors and get answers from them?

**Response by Mayor Wayne Johnston:**

**Not that I'm aware of.**

**Response by Cr Andrew Sherriff:**

**You can contact us whenever you like and talk to us.**

3.7 Julie Gee, Westbury

Why do the Council play games with its community by refusing to make any genuine attempt to hold a meeting to consult and involve us on the prison proposal in general. So why do they refuse to have this meeting?

**Response by Mayor Wayne Johnston:**

**We haven't refused to have this meeting. The previous petition that came forward was non-compliant. So this petition is compliant and as you can see in our Agenda today we will be debating the Public Meeting going forward and I think there is a date set for it.**

3.8 Emma Hamilton

I submitted two Questions with Notice to Council and Councillors, Question 2 is relevant in particular to Mr Wileman's question about Councillors being allowed to speak freely. I also note "Section 9 Alternative Recommendations. Council can approve the recommendation but noting that legislative requirements do apply in respect to recommendation 7." In this section there is no mention of Council having a legislative responsibility to disclose the petition as a public document. Will any Councillor based on the evidence attached to this question move an amended motion to prohibit the petition from becoming a public document especially given the behaviours towards anti-prison proponents that have both been reported in the Meander Valley Gazette and also available for public viewing on the Northern Regional Prison Site Information Page on Facebook.

**Response by Councillor Rodney Synfield:**

**My comment is from seeing those emails, or the first one. My bit of my research is the petition becomes an official document. I didn't see anything that stated it as a public document, so I guess in the sense where I'd be coming from, is it a case that someone through an RTI can apply to see it? I wouldn't necessarily equate that just in itself as in the fact that somebody would table, be required to table the Petition under the Act. I wouldn't read that, I'm not a lawyer, but I wouldn't equate that as simply mandating that it's suddenly a public document that all can see. In the limited time I had available that's the view that I formed, yes it certainly becomes an official document and only the petition itself. Anything else appendant, NSW, Victoria and Western Australia said in terms of an earlier issue that was raised, said that any attached documents do not form part of a petition but for me as I see that the petition is now part of the record but not necessarily something that you can just rock up and ask to have a look at. Obviously people can, when the petition is put out in many institutions and businesses across the Municipality. However a petition is getting signed, other people can see other people's names on that same petition and there are rules about not being able to tamper with or remove other names etc. But for me I see it as part of the official record, but at this point not necessarily part of a public record that you can just view because you want to view it, but that doesn't mean that people can't apply for a request through formal channels to see it.**

**Response by Councillor John Temple:**

**It is not something I am expert in and I would need to take the Question on Notice.**

**Response by Councillor Frank Nott:**

**If there are differing rules in different States I think it is important that my general broadbrush comment would be to be as open and transparent as possible.**

Emma Hamilton, Westbury

Keeping in mind that legislation for State or Federal Government could be different to the municipal level of government, if my question is going to be taken on notice can I get an agreement that it will not be available for public viewing until after next month when an answer has been given. Can a part of the motion be held over and suspended?



***Response by John Jordan, General Manager:***

***Response can be deferred until the petition item on the Agenda is considered in full.***

***Response by Cr Andrew Sherriff:***

***I'm sorry but I don't fully understand your question.***

***Can you explain why you want it withheld, I don't understand what you're trying to actually withhold it from.***

*Response by Emma Hamilton:*

I already provided evidence in the email that I sent about things that have happened to people in the community because they have had a vocal anti-prison stance, including Mr Wileman who has had Ratsak poison packets put in his yard where his small dogs play, on-line bullying and harassment, threatening driving by people with "Just Build It" stickers, going down the highway when there are people with No Prison stickers. I am quite concerned if there is someone who wants the prison and they can have a list of over 1,000 people's names who don't want the prison you're giving them a list of people to target and, as Council you should be protecting those people from people who may wish to harm them or even just frighten them and intimidate them with anti-social behaviour. Those names have been handed to you; these people are trusting you to protect them from others in the community that might harm them. That is why I am asking you to withhold the names. You are on the Grace Rock page. You see the vitriol that her page creates. How can you say you don't want to protect those people?

***Response by Councillor Andrew Sherriff:***

***I am sorry I didn't understand your question. I can fully relate to what you're saying and yes I don't think it should be published, you've got a perfectly fair point. To explain why I am on that page I actually asked to join both pages and I was denied the privilege of joining your page.***

*Response by Emma Hamilton:*

Because we wanted to protect you from an accusation of bias. Because that page that you wanted to join is the citizens opposed to the prison.

***Response by Councillor Andrew Sherriff:***

***But I wanted to join that page that related to the people that are against the prison.***

*Response by Emma Hamilton:*

Are you not worried about bias?

***Response by Councillor Andrew Sherriff:***

***It's about having information so that us, as Councillors, can make the right decision when the time comes and that's getting a view from both sides, not one side. We've got to act as fairly as we can.***

***Mayor Wayne Johnston:***

***This is not a place for debate.***

***Response by Deputy Mayor Michael Kelly:***

***Some of these things that Emma has been discussing I imagine would be a Tasmania Police matter not a Council matter.***

***Response by John Jordan, General Manager:***

***Just in clarification to Mr Wileman's earlier question -***

***Mr Wileman I par quote his email of 12 July 2021 received at 10.33am***

***"The Council represents all residents of the Meander Valley not just members of the Liberal Party who are overwhelmingly represented on the current cohort of councillors."***

***My response to his email as a matter of record -***

***I appreciate your position.***

***I have faith that the elected representatives will act in accordance with their responsibility to represent all of the community (and the views of people who may be for, against or neutral on the prison proposal). In doing so, they are very mindful of the roles they play as both Councillors representing the***

**community and also, quite distinctly as Councillors acting as a planning authority.**

**Now that last bit speaks to the question around whether or not Councillors are free. Councillors are free, however when it comes to a planning matter they need to be mindful of not apprehending a bias that would be arguably remove them from a planning determination.**

**As a matter of record my email was sent on 12 July 2021 at 11.46 am**

## **123/2021 COUNCILLOR QUESTION TIME**

### **1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – JUNE 2021**

#### **1.1 Former Cr Susie Bower**

Access to quality and reliable childcare is a factor for families when choosing a region to work, live and raise a family.

Recently I have been advised that it is difficult to find that in Westbury and surrounding areas all are fully booked and unable to take on any further children.

Can Council please investigate the demand for childcare services in the Westbury area so we can advocate on behalf of the community as we want to encourage families to our region?

**Response by John Jordan, General Manager:**

**Increased demand for quality child care goes hand in glove with population growth. Council does not retain data or information on the nature of demand in Westbury or across the municipality. The provision of child care is largely market driven and any investigation would require a specific allocation of resources. The appropriate first step would be for a councillor to present a motion to Council seeking support, clarifying the scope and focus of advocacy, and approving resources to undertake an investigation of supply and demand.**

## 2. COUNCILLOR QUESTIONS WITH NOTICE – JULY 2021

Nil

## 3. COUNCILLOR QUESTIONS WITHOUT NOTICE – JULY 2021

### 3.1 Cr John Temple

Have there been any developments regarding the proposed northern prison since the last Council meeting?

**Response by John Jordan, General Manager:**

1. ***Small matter of a petition being tabled.***
2. ***We did meet with the Project Manager for the prison and they provided an update. I mentioned at the Workshop that they're expecting their due diligence to extend for the rest of the year, and they're not expecting to lodge a set of applications to Council until the new calendar year.***

### 3.2 Cr Frank Nott

- a) General Manager in relation to your suggestion at the June meeting concerning the pedestrian operated crossing in Westbury Road, to advertise and conduct a Council 'pop-up' at the Market Place for community input.

Any details as to how these are progressing?

**Response by John Jordan, General Manager:**

***No detail yet, we haven't organised that.***

- b) Mayor, will you continue to support councillors in their role on the Audit Panel providing scrutiny and oversight?

**Response by Mayor Wayne Johnston:**

***Absolutely, Cr Nott.***

### 3.3 Cr Tanya King

I refer to the Landline episode aired on 27 June 2021, and in particular the segment on cool fire burning in the World Heritage Gondwana rainforest.

Lamington Park Ranger Wil Buch said he felt helpless watching the 2,500 hectares of park burn last year. Now the area is infested with weeds that have not previously inhabited the area, and now require controlling as they are blocking the succession and rehabilitation of the forest.

Wil says, "before European settlement, indigenous people used this place as a hunting and camping ground". He is now adopting their traditional burning practices, to maintain and protect it.

Vineyard owners in the vicinity, Toni-Maree and Cameron Bishop shared their experience. Cameron wants to see more education for landholders so they can safely conduct hazard reduction burns. He said "given the opportunity, if farmers were allowed to work through their own fire pattern there wouldn't have been the fuel in the field that created such a big problem".

Macadamia farmers Paul and Robyn Lee said the experience was a distressing time. The heat from the fire decimated their crop. In the Binna Burra area, 11 homes were lost.

Low intensity fires to reduce fuel load and regenerate land have been used by aboriginal people for millennia. Geographer and Associate Professor Michael Shawn Fletcher says you can walk on cultural burning straight after the fire. The loss of traditional burning has been profound. There is evidence that the Australian landscape has been changed radically since European settlement.

Tasmania, and more specifically Meander Valley is far from immune to this problem. Given that 38% of the Meander Valley is currently located within the TWWHA, equating to 1,258 sq. km, this issue must not be ignored.

Can Council please request representatives from the Tasmanian Fire Service and DPIPW (as a major land holder in the municipality) to present to Council on current land management practices and work to update Tasmanian fire management practices and planning to avoid further catastrophic fire events and learn from the recent fire events.

***Response by John Jordan, General Manager:***

***Yes we will undertake to contact the parties concerned to present to Council.***

### 3.4 Cr Rodney Synfield

Can we communicate to the State Government the need for upgrading the Bass Highway to a better standard than it currently is, vis-à-vis the tragic accident that occurred last Saturday on a single lane (each way) section of the Highway at Exton.

***Response by John Jordan, General Manager:***

***Happy to take forward and will forward to the relevant Minister to see what response we get back.***

### 124/2021 DEPUTATIONS BY MEMBERS OF THE PUBLIC

Nil

## **PLANNING AUTHORITY ITEMS**

For the purposes of considering the following Planning Authority items, Council is acting as a Planning Authority under the provisions of the Land Use Planning and Approvals Act 1993.

The following are applicable to all Planning Authority reports:

### **Strategic/Annual Plan Conformance**

Council has a target under the Annual Plan to assess applications within statutory timeframes.

### **Policy Implications**

Not applicable.

### **Legislation**

Council must process and determine the application in accordance with the *Land Use Planning and Approvals Act 1993* (LUPAA) and its Planning Scheme. The application is made in accordance with Section 57 of LUPAA.

### **Risk Management**

Risk is managed by the inclusion of appropriate conditions on the planning permit.

### **Financial Consideration**

If the application is subject to an appeal to the Resource Management Planning and Appeal Tribunal, Council may be subject to the cost associated with defending its decision.

### **Alternative Recommendations**

Council can either approve the application with amended conditions or refuse the application.

### **Voting Requirements**

Simple Majority

## **125/2021 23 FIVE ACRE ROW WESTBURY**

The Mayor invited Joanne Mitchelson to address the Council meeting regarding this agenda item.

**Planning Application:** PA\21\0294  
**Proposal:** Subdivision (3 lots)  
**Author:** Laura Small  
Town Planner

### **1) Recommendation**

***It is recommended that the application for Use and Development for Subdivision (3 lots) on land located at 23 Five Acre Row WESTBURY (CT:225189/7) by PDA Surveyors, be APPROVED, generally in accordance with the endorsed plans:***

- a) PDA Surveyors – Plan of Subdivision – Sheet 1 of 1 – Reference No. 47373 – Dated 19 April 2021;**
- b) Scott Livingston – Bushfire Hazard Management Report: Subdivision – Dated 10 May 2021.**

***and subject to the following conditions:***

- 1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:
  - a) Such covenants or controls are expressly authorised by the terms of this permit or by the consent in writing of Council; and**
  - b) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.****
- 2. The driveway access for Lot 2 and Lot 3 must be constructed in accordance with Tasmanian Standard Drawings TSD-R03 and R04 to the satisfaction of the Director Infrastructure Services. Refer Note 1.**
- 3. The lots approved by this permit must be maintained at all times in accordance with the endorsed Bushfire Hazard Management Plan.**



4. The works required by the endorsed Bushfire Hazard Management Plan are to be completed to the satisfaction of the Tasmanian Fire Service or a practitioner accredited by the Tasmanian Fire Service. Documentation of compliance is to be submitted to the satisfaction of Council's Town Planner.
5. The developer must pay to council a public open space contribution of \$3,640.78, equivalent to 5% of the unimproved value of the approved lots.
6. Prior to the sealing of the final plan of subdivision the following must be completed to the satisfaction of Council:
  - a) Installation of driveway accesses for Lot 2 and Lot 3 in accordance with condition 2;
  - b) The document of compliance submitted to Council demonstrating that the works as required by the endorsed Bushfire Hazard Management Plan have been completed, in accordance with Condition 4 to the satisfaction of Council's Town Planner; and
  - c) Payment of public open space contribution in accordance with Condition 5.
7. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2021/00835-MVC attached).

**Notes:**

1. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. All enquiries should be directed to Council's Infrastructure Department on (03) 6393 5309.
2. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Development and Regulatory Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).

3. **This permit takes effect after:**
  - a) **The 14 day appeal period expires; or**
  - b) **Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.**
  - c) **Any other required approvals under this or any other Act are granted.**
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).
5. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
6. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
7. If any Aboriginal relics are uncovered during works:
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania) Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au); and
  - c) The relevant approval processes will apply with state and federal government agencies.

## DECISION:

Cr Sherriff moved and Cr Cameron seconded ***“that the application for Use and Development for Subdivision (3 lots) on land located at 23 Five Acre Row WESTBURY (CT:225189/7) by PDA Surveyors, be APPROVED, generally in accordance with the endorsed plans:***

1. **PDA Surveyors – Plan of Subdivision – Sheet 1 of 1 – Reference No. 47373 – Dated 19 April 2021;**
2. **Scott Livingston – Bushfire Hazard Management Report: Subdivision – Dated 10 May 2021.**

***and subject to the following conditions:***

1. **Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:
  - a) **Such covenants or controls are expressly authorised by the terms of this permit or by the consent in writing of Council; and**
  - b) **Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.****
2. **The driveway access for Lot 2 and Lot 3 must be constructed in accordance with Tasmanian Standard Drawings TSD-R03 and R04 to the satisfaction of the Director Infrastructure Services. Refer Note 1.**
3. **The lots approved by this permit must be maintained at all times in accordance with the endorsed Bushfire Hazard Management Plan.**
4. **The works required by the endorsed Bushfire Hazard Management Plan are to be completed to the satisfaction of the Tasmanian Fire Service or a practitioner accredited by the Tasmanian Fire Service. Documentation of compliance is to be submitted to the satisfaction of Council's Town Planner.**
5. **The developer must pay to council a public open space contribution of \$3,640.78, equivalent to 5% of the unimproved value of the approved lots.**
6. **Prior to the sealing of the final plan of subdivision the following must be completed to the satisfaction of Council:
  - a) **Installation of driveway accesses for Lot 2 and Lot 3 in accordance with condition 2;**
  - b) **The document of compliance submitted to Council demonstrating that the works as required by the endorsed Bushfire Hazard Management Plan have been completed, in accordance with Condition 4 to the satisfaction of Council's Town Planner; and****

**c) Payment of public open space contribution in accordance with Condition 5.**

**7. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2021/00835-MVC attached).**

**Notes:**

**1. Prior to any construction being undertaken in the road reserve, separate consent is required by the Road Authority. An Application for Works in Road Reservation form is enclosed. All enquiries should be directed to Council's Infrastructure Department on (03) 6393 5309.**

**2. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Development and Regulatory Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).**

**3. This permit takes effect after:**  
**a) The 14 day appeal period expires; or**  
**b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.**  
**c) Any other required approvals under this or any other Act are granted.**

**4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).**

**5. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.**

**6. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.**

7. If any Aboriginal relics are uncovered during works:
- a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania) Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au; and
  - c) The relevant approval processes will apply with state and federal government agencies.

***The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, Sherriff and White voting for the motion and Councillors King, Nott, Synfield and Temple voting against the motion.***

*Comment by Councillor Deborah White*

On a personal level, I understand fully Ms Mitchelson's arguments against the proposed development.

However, I take my brief as being a representative of the whole community and for this reason sought information as to the extent of community input into the Westbury SAP. I found that the survey conducted in 2020 received 87 responses, 57 of which agreed that subdivision should be allowed. Given that many respondents expressed a preference for larger lots, MVC proposed that the minimum lot size be set at 8,000m<sup>2</sup>. This being refused by the TPC we have the current framework in place.

I therefore will support the application as being reflective of the broader view of the Westbury community.

*Comment by Councillor Tanya King*

I am unable to support the officer's recommendation on this planning application, despite understanding why the planner's recommendation is to approve. My opposition is to the effect of the scheme.

At the inception of the Westbury Specific Area Plan (MEA S11.0) allowing block sizes being reduced to 5000m<sup>2</sup>, I voiced my concerns that this plan would allow for a significant intensification of the number of dwellings in an area that is intended for lifestyle properties.

The number of subdivisions, and the subsequent objections to them since the SAP was introduced in my opinion, has proven me correct.

The current grab for short term financial gain at the expense of lifestyle amenity, it far too great, and once these blocks are carved up and reduced in size, will be nigh impossible to undo.

**126/2021 2021-22 BUDGET ESTIMATES, LONG TERM  
FINANCIAL PLAN UPDATE AND RATES  
RESOLUTION**

**AUTHOR:** Jonathan Harmey  
Director Corporate Services

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**1) Recommendation**

*It is recommended that:*

- A. Pursuant to section 82(3)(a) of the Local Government Act 1993 (Act) Council adopts the Budget Estimates for the financial year ending 30 June 2022. The proposed Budget Estimates are set out in full in Attachment 1.**
- B. Pursuant to Section 82(6) of the Act, Council authorises the General Manager to make minor adjustments up to \$20,000 to individual items within the estimated operating expenditure under section 82(2)(b) and the estimated capital works under section 82(2)(d), so long as the total amount of the estimate is not altered.**
- C. Pursuant to Part 9 of the Act Council adopts the following rates and charges for the period 1 July 2021 to 30 June 2022:**
  - 1. General Rate**
    - a) That pursuant to Section 90 of the Local Government Act 1993 (the Act), Council makes the following General Rate in relation to all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the municipal area for the period commencing 1 July 2021 and ending on 30 June 2022, namely a rate of 5.895 cents in the dollar of assessed annual value of the land;**
    - b) That pursuant to Section 90(4) of the Act, Council sets a minimum amount payable in respect of the General Rate of \$200.**

## **2. Service Rates and Service Charges**

***That pursuant to Sections 93, 93A and 94 of the Act, Council makes the following Service Rates and Service Charges in respect of all rateable land within the municipal area (including land which is otherwise exempt from rates pursuant to Section 87) for the period commencing 1 July 2021 and ending on 30 June 2022 namely:***

***a) A service charge for waste management in respect of all lands of \$107 for the making available of waste management facilities.***

***b) That pursuant to Section 94(3A) of the Act, Council declares, that the service charge for waste management is varied as follows:***

***i. by reason of the provision of a standard kerbside waste collection service, ie one 80 litre mobile garbage bin and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service, by increasing it by \$195 to \$302;***

***ii. by reason of the provision of an extra capacity kerbside waste collection service ie one 140 litre mobile garbage bin and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service by increasing it by \$215 to \$322;***

***iii. by reason of the provision of an additional extra capacity kerbside waste collection service ie one 240 litre (or two 140 litre) mobile garbage bin(s) and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service by increasing it by \$430 to \$537;***

***iv. by reason of the locality and provision of an extra capacity kerbside waste collection service ie one 140 litre mobile garbage bin and one mobile recycling bin, upsized from the standard kerbside waste collection (as per 2b)i above),***



**during the trial and implementation of alternate weekly green waste collection at Blackstone Heights the service charge for waste management is varied for all lands receiving such a service by reducing it by \$20 to \$302;**

**v. by reason of the locality and provision of an additional extra capacity kerbside waste collection service ie one 240 litre mobile garbage bin (or two 140 litre) mobile garbage bin(s) and one mobile recycling bin, upsized from the extra capacity kerbside waste collection (as per 2b)ii above), during the trial and implementation of alternate weekly green waste collection at Blackstone Heights, the service charge for waste management is varied for all lands receiving such a service by reducing it by \$215 to \$322;**

**c) That pursuant to Sections 93A of the Act, Council makes the following Service Rates in respect of the Fire Service Contributions it must collect under the Fire Service Act 1979:**

**i. in respect of the Launceston Permanent Brigade Rating District of 1.459 cents in the dollar of assessed annual value of rateable land within that District; and**

**ii. in respect of the Volunteer Brigade Rating Districts of 0.387 cents in the dollar of assessed annual value of rateable land within those Districts; and**

**iii. in respect of General Land of 0.353 cents in the dollar of assessed annual value of rateable General land.**

**d) That pursuant to Section 93(3) of the Act, Council sets a minimum amount payable in respect of the fire protection service rates of \$42.**

### **3. Separate Apportionments**

**That for the purpose of these resolutions, the rates and charges shall apply to each parcel of land that is shown as being separately assessed in the valuation list prepared under the Valuation of Land Act 2001.**

#### **4. Instalment Payments**

***That pursuant to Section 124 of the Act Council:***

- a) Decides all rates are payable by all ratepayers by four approximately equal instalments;***
- b) Determines that the dates by which instalments are to be paid shall be as follows:***
  - i. The first instalment on or before 31 August 2021***
  - ii. The second instalment on or before 29 October 2021***
  - iii. The third instalment on or before 31 January 2022***
  - iv. The fourth instalment on or before 31 March 2022***

#### **5. Interest on Late Payments**

***That pursuant to Section 128 of the Act, if any rate or instalment is not paid on or before the date it falls due then there is payable a daily interest charge of 0.021562% (7.87% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.***

#### **6. Adjusted Values**

***That for the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the Act.***

### **DECISION:**

The meeting adjourned at 4.32 pm

The meeting resumed at 4.41 pm

Cr Kelly moved and Cr King seconded ***“that:***

- A. Pursuant to section 82(3)(a) of the Local Government Act 1993 (Act) Council adopts the Budget Estimates for the financial year ending 30 June 2022. The proposed Budget Estimates are set out in full in Attachment 1.***

- B. Pursuant to Section 82(6) of the Act, Council authorises the General Manager to make minor adjustments up to \$20,000 to individual items within the estimated operating expenditure under section 82(2)(b) and the estimated capital works under section 82(2)(d), so long as the total amount of the estimate is not altered.**
- C. Pursuant to Part 9 of the Act Council adopts the following rates and charges for the period 1 July 2021 to 30 June 2022:**

**1. General Rate**

- a) That pursuant to Section 90 of the Local Government Act 1993 (the Act), Council makes the following General Rate in relation to all rateable land (excluding land which is exempt pursuant to the provisions of Section 87) within the municipal area for the period commencing 1 July 2021 and ending on 30 June 2022, namely a rate of 5.895 cents in the dollar of assessed annual value of the land;**
- b) That pursuant to Section 90(4) of the Act, Council sets a minimum amount payable in respect of the General Rate of \$200.**

**2. Service Rates and Service Charges**

**That pursuant to Sections 93, 93A and 94 of the Act, Council makes the following Service Rates and Service Charges in respect of all rateable land within the municipal area (including land which is otherwise exempt from rates pursuant to Section 87) for the period commencing 1 July 2021 and ending on 30 June 2022 namely:**

- a) A service charge for waste management in respect of all lands of \$107 for the making available of waste management facilities.**
- b) That pursuant to Section 94(3A) of the Act, Council declares, that the service charge for waste management is varied as follows:**
- i. by reason of the provision of a standard kerbside waste collection service, ie one 80 litre mobile garbage bin and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service, by increasing it by \$195 to \$302;**

- ii. ***by reason of the provision of an extra capacity kerbside waste collection service ie one 140 litre mobile garbage bin and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service by increasing it by \$215 to \$322;***
  - iii. ***by reason of the provision of an additional extra capacity kerbside waste collection service ie one 240 litre (or two 140 litre) mobile garbage bin(s) and one mobile recycling bin, and including alternate weekly garbage and green waste collection where provided, the service charge for waste management is varied for all lands receiving such a service by increasing it by \$430 to \$537;***
  - iv. ***by reason of the locality and provision of an extra capacity kerbside waste collection service ie one 140 litre mobile garbage bin and one mobile recycling bin, upsized from the standard kerbside waste collection (as per 2b)i above), during the trial and implementation of alternate weekly green waste collection at Blackstone Heights the service charge for waste management is varied for all lands receiving such a service by reducing it by \$20 to \$302;***
  - v. ***by reason of the locality and provision of an additional extra capacity kerbside waste collection service ie one 240 litre mobile garbage bin (or two 140 litre) mobile garbage bin(s) and one mobile recycling bin, upsized from the extra capacity kerbside waste collection (as per 2b)ii above), during the trial and implementation of alternate weekly green waste collection at Blackstone Heights, the service charge for waste management is varied for all lands receiving such a service by reducing it by \$215 to \$322;***
- c) ***That pursuant to Sections 93A of the Act, Council makes the following Service Rates in respect of the Fire Service Contributions it must collect under the Fire Service Act 1979:***
- i. ***in respect of the Launceston Permanent Brigade Rating District of 1.459 cents in the dollar of assessed annual value of rateable land within that District; and***
  - ii. ***in respect of the Volunteer Brigade Rating Districts of 0.387 cents in the dollar of assessed annual value of rateable land within those Districts; and***

**iii. in respect of General Land of 0.353 cents in the dollar of assessed annual value of rateable General land.**

**d) That pursuant to Section 93(3) of the Act, Council sets a minimum amount payable in respect of the fire protection service rates of \$42.**

### **3. Separate Apportionments**

**That for the purpose of these resolutions, the rates and charges shall apply to each parcel of land that is shown as being separately assessed in the valuation list prepared under the Valuation of Land Act 2001.**

### **4. Instalment Payments**

**That pursuant to Section 124 of the Act Council:**

**a) Decides all rates are payable by all ratepayers by four approximately equal instalments;**

**b) Determines that the dates by which instalments are to be paid shall be as follows:**

- i. The first instalment on or before 31 August 2021**
- ii. The second instalment on or before 29 October 2021**
- iii. The third instalment on or before 31 January 2022**
- iv. The fourth instalment on or before 31 March 2022**

### **5. Interest on Late Payments**

**That pursuant to Section 128 of the Act, if any rate or instalment is not paid on or before the date it falls due then there is payable a daily interest charge of 0.021562% (7.87% per annum) in respect of the unpaid rate or instalment for the period during which it is unpaid.**

### **6. Adjusted Values**

**That for the purposes of each of these resolutions any reference to assessed annual value includes a reference to that value as adjusted pursuant to sections 89 and 89A of the Act.**

As an amendment to the motion Cr Cameron moved and Cr Nott seconded ***“that point A be removed and replaced with a new point A worded as follows:***

***“A. Pursuant to section 82(3)(a) of the Local Government Act 1993 (Act) Council adopts the Budget Estimates for the financial year ending 30 June 2022 as set out in Attachment 1 but with one change being the removal of the unfilled new permanent position titled “organisational performance, reporting and culture officer” noted on page 16 of Attachment 1 (and removal of the associated employee expenses for that new position).”***

***The amendment was declared LOST with Councillors Cameron, Nott and Synfield voting for the amendment and Councillors Johnston, Kelly, King, Sherriff, Temple and White voting against the amendment.***

***The motion was declared CARRIED BY AN ABSOLUTE MAJORITY with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Temple and White voting for the motion and Councillor Synfield voting against the motion.***

## 127/2021 2021-22 ANNUAL REVIEW OF FEES & CHARGES

**AUTHOR:** Justin Marshall  
Team Leader Finance

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### **1) Recommendation**

***It is recommended that Council adopt the proposed fees and charges for the 2021-22 financial year as follows:***



**MEANDER VALLEY COUNCIL**  
**Fees & Charges: 2021-22**

**FEES AND CHARGES REVISION JULY 2021**

| <b>FACILITY/SERVICE</b>  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b>   | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b>  | <b>COMMENTS</b>   |
|--|---|---|---|
| <b>Planning/Development Permit Fees</b>  |   |   |   |
| Planning Review – Residential Development  | \$60.00   | \$80.00   | Increase to reflect level of work required                |
| Developments less than \$5,000 (Permitted Status)  | \$160.00  | \$165.00  | Increase in line with CCI                                 |
| Visitor Accommodation (Permitted under PD6)  | N/A   | \$250.00  | New fee. Set by State Government                          |
| House and/or Residential Outbuilding (Discretionary Application including Advertising Fee) | \$670.00  | \$710.00  | Increase in line with CCI and increase to Advertising fee |
| House and/or Outbuilding (Permitted Status)  | \$300.00  | \$310.00  | Increase in line with CCI                                 |
| Discretionary Development (including Advertising Fee)                                      | 0.30% of development cost.<br>Minimum charge \$670.00.<br>Maximum charge \$15,000.00.<br>Plus advertising fee at cost for level 2 activities. | 0.30% of development cost.<br>Minimum charge \$710.00.<br>Maximum charge \$15,450.00.<br>Plus advertising fee at cost for level 2 activities. | Increase in line with CCI and increase to Advertising fee |
| Development (Permitted Status)   | 0.30% of development cost.<br>Minimum charge \$300.00.<br>Maximum charge \$15,000.00.   | 0.30% of development cost.<br>Minimum charge \$310.00.<br>Maximum charge \$15,450.00.   | Increase in line with CCI                                 |
| Re-advertising Fee - amended plan prior to determination (at applicants request)           | \$150.00  | \$250.00  | Increase in line with surrounding Councils                |
| Retrospective Planning Application   | Double Planning/Development Fee   | Double Planning/Development Fee   | No change   |
| <b>Subdivision Applications</b>  |   |   |   |
| Application for Subdivision (Discretionary Application including Advertising Fee)          | \$670.00 + \$80.00 per lot  | \$710.00 + \$83.00 per lot  | Increase in line with CCI and increase to Advertising fee |





| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b>  | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b>   | <b>COMMENTS</b>   |
|---|--|--|---|
| Application for Subdivision (Permitted Status)                  | N/A  | \$310.00   | New fee. Tas Planning Scheme has a permitted path for subdivision |
| Application for sealing of Final Plan of Subdivision            | \$310.00   | \$320.00   | Increase in line with CCI   |
| Application to amend sealed plan                                | \$310.00   | \$320.00   | Increase in line with CCI   |
| Application for modification, or release of Adhesion Order      | \$310.00   | \$320.00   | Increase in line with CCI   |
| Stratum Subdivision: Application for sealing of final plan      | \$410.00   | \$425.00   | Increase in line with CCI   |
| <b>Other</b>  |  |  |   |
| Application for amendment to Permitted planning permit          | \$160.00   | \$165.00   | Increase in line with CCI   |
| Application for amendment to Discretionary planning permit      | \$310.00   | \$320.00   | Increase in line with CCI   |
| Part 5 Agreements – Processing & Sealing                        | \$260.00   | \$270.00   | Increase in line with CCI   |
| Copy of Planning scheme Ordinance (available free from website) | \$80.00  | \$100.00   | Increase due to size increase of Tas Planning Scheme              |
| Copy of Planning Scheme Maps (Large Scale)                      | \$2.00 per Map   | \$2.00 per Map   | No change   |
| Determining extension of time requests                          | \$100.00   | \$150.00   | Gradual increase in line with surrounding Councils                |
| <b>Amendments to Planning Scheme</b>                            |  |  |   |
| Application for rezoning, map and text amendments               | 0.30% of development value where providing for a specific development.<br>Minimum charge \$950.00.<br>Maximum charge \$15,000.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee. | 0.30% of development value where providing for a specific development.<br>Minimum charge \$960.00.<br>Maximum charge \$15,150.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee. | Increase in line with CCI   |
| Combined amendment and development permit                       | 0.30% of development value.<br>Minimum charge \$950.00.<br>Maximum charge \$15,000.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee.  | 0.30% of development value.<br>Minimum charge \$960.00.<br>Maximum charge \$15,150.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee.  | Increase in line with CCI   |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES<br/>(* GST inclusive)</b>  | <b>PROPOSED FEES/CHARGES<br/>(* GST inclusive)</b>   | <b>COMMENTS</b>           |
|---|--|--|---------------------------|
| <b>Engineering (Subdivisions)</b>   |  |  |                           |
| Plan checking and final inspections for privately supervised works (only applies to works that have been certified by a qualified engineer approved by Director Infrastructure)   | 1.5% of value of public works<br>Minimum fee \$434.00*   | 1.5% of value of public works<br>Minimum fee \$448.00*   | Increase in line with CCI |
| Inspection of failed works  | \$135.00* per hour of contracted inspections or re-inspections of works that failed a previous inspection. | \$140.00* per hour of contracted inspections or re-inspections of works that failed a previous inspection. | Increase in line with CCI |
| <i>N.B. Public works are defined as any works that council is obliged to maintain for the community and include roads, footpaths, drainage (both underground and surface), landscaping, parks and public buildings.</i> |  |  |                           |
| <b>Tip Fees</b>   |  |  |                           |
| Excludes vehicles transporting controlled wastes.   |  |  |                           |
| <b>General Waste to Landfill</b>  |  |  |                           |
| Bags up to 60 litres (each)   | \$1.00*  | \$1.00*  | No change                 |
| 240 litre bins (each)   | \$3.00*  | \$3.00*  | No change                 |
| Car / Wagon   | \$9.50*  | \$10.00*   | Increase in line with CCI |
| Ute (up to 1.5 cubic metres)  | \$17.00*   | \$18.00*   | Increase in line with CCI |
| Trailer - single or dual axle (up to 1.5 cubic metres)  | \$17.00*   | \$18.00*   | Increase in line with CCI |
| Other vehicles (over 1.5 and less than 5.0 cubic metres)  | \$11.00* per cubic metre   | \$12.00* per cubic metre   | Increase in line with CCI |
| Vehicles over 5.0 cubic metres  | Disposal subject to Council approval   | Disposal subject to Council approval   | No change                 |
| <b>Green Waste, Unsorted Recyclables &amp; Salvageable Timber</b>   |  |  |                           |
| Excludes contaminated green waste and scrap timber, stumps & logs greater than 150mm diameter.  |  |  |                           |
| Bags up to 60 litres (each)   | \$0.50*  | \$0.50*  | No change                 |
| 240 litre bins (each)   | \$1.50*  | \$1.50*  | No change                 |
| Car / Wagon   | \$4.75*  | \$5.00*  | Increase in line with CCI |



| <b>FACILITY/SERVICE</b>                                  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>                            |
|--|---|--|--|
| Ute (up to 1.5 cubic metres)                             | \$8.50*                                       | \$9.00*  | Increase in line with CCI                  |
| Trailer - single or dual axle (up to 1.5 cubic metres)   | \$8.50*                                       | \$9.00*  | Increase in line with CCI                  |
| Other vehicles (over 1.5 and less than 5.0 cubic metres) | \$5.50* per cubic metre                       | \$6.00* per cubic metre                        | Increase in line with CCI                  |
| Vehicles over 5.0 cubic metres                           | Disposal subject to Council approval          | Disposal subject to Council approval           | No change                                  |
| <b>Other Items</b>                                       |   |  |  |
| Car Tyres & Light Truck Tyres (each)                     | \$13.00*                                      | \$13.50*                                       | Increase in line with CCI                  |
| Truck Tyres (each)                                       | \$40.00*                                      | \$41.00*                                       | Increase in line with CCI                  |
| Motor Vehicle Bodies (each)                              | \$20.00*                                      | \$21.00*                                       | Increase in line with CCI                  |
| Mattresses (each)  | \$6.00*                                       | \$10.00*                                       | Increase in line with surrounding Councils |
| Refrigerators and Freezers (each)                        | \$6.00*                                       | \$6.50*  | Increase in line with CCI                  |
| Waste oil 20 litre containers (each)                     | \$1.00*                                       | \$1.00*  | No change                                  |
| <b>Recyclable Materials - Free of Charge</b>             |   |  |  |
| Separated and sorted recyclables                         | Free of charge                                | Free of charge                                 | No change                                  |
| Drum Muster (must be triple washed)                      | Free of charge                                | Free of charge                                 | No change                                  |
| Clean fill (<150mm rocks, no contamination or concrete)  | Free of charge                                | Free of charge                                 | No change                                  |
| Light scrap steel and non-ferrous metal                  | Free of charge                                | Free of charge                                 | No change                                  |
| e-waste – televisions, computers, screens & keyboards    | Free of charge                                | Free of charge                                 | No change                                  |
| Batteries  | Free of charge                                | Free of charge                                 | No change                                  |
| Polystyrene  | Free of charge                                | Free of charge                                 | No change                                  |
| Motor oil & cooking oils                                 | Free of charge                                | Free of charge                                 | No change                                  |
| Fluorescent tubes and light bulbs                        | Free of charge                                | Free of charge                                 | No change                                  |
| Items suitable for tip shop                              | Free of charge                                | Free of charge                                 | No change                                  |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES<br/>(* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES<br/>(* GST inclusive)</b> | <b>COMMENTS</b>                                    |
|---|---|--|--|
| <b>Cemetery Fees</b>  |   |  |  |
| <b>Lawn Cemeteries</b>  |   |  |  |
| <b>Public Graves</b>  |   |  |  |
| Single depth burial   | \$650.00*   | \$720.00*  | Gradual increase in line with surrounding Councils |
| Double depth burial   | \$650.00*   | \$720.00*  | Gradual increase in line with surrounding Councils |
| <b>Reservation of Land</b>  |   |  |  |
| Reserve land 2.5m x 1.25m   | \$550.00*   | \$600.00*  | Gradual increase in line with surrounding Councils |
| Single depth burial in reservation                                    | \$150.00*   | \$200.00*  | Gradual increase in line with surrounding Councils |
| Double depth burial in reservation                                    | \$150.00*   | \$200.00*  | Gradual increase in line with surrounding Councils |
| Second interment in double depth grave                                | \$150.00*   | \$200.00*  | Gradual increase in line with surrounding Councils |
| <b>General Cemeteries – Deloraine, Mole Creek and Bracknell</b>       |   |  |  |
| <b>Public Graves (Mole Creek and Bracknell Cemeteries only)</b>       |   |  |  |
| Single depth burial   | \$525.00*   | \$720.00*  | Consistent with Lawn Cemeteries                    |
| Double depth burial   | \$525.00*   | \$720.00*  | Consistent with Lawn Cemeteries                    |
| <b>Reservation of Land (Mole Creek and Bracknell Cemeteries only)</b> |   |  |  |
| Reserve land 2.5m x 1.25m   | \$425.00*   | \$600.00*  | Consistent with Lawn Cemeteries                    |
| Single depth burial in reservation                                    | \$150.00*   | \$200.00*  | Consistent with Lawn Cemeteries                    |
| Double depth burial in reservation                                    | \$150.00*   | \$200.00*  | Consistent with Lawn Cemeteries                    |
| Second interment in double depth grave                                | \$150.00*   | \$200.00*  | Consistent with Lawn Cemeteries                    |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>  |
|---|---|--|--|
| <b>Wall of Memory – Deloraine, Mole Creek &amp; Bracknell</b>                     |   |  |  |
| Reservation of niche  | \$250.00*                                     | \$300.00*                                      | Increase in line with surrounding Councils                         |
| Interment of ashes in niche   | \$400.00*                                     | \$450.00*                                      | Increase in line with surrounding Councils                         |
| Interment in reserved niche   | \$150.00*                                     | \$230.00*                                      | Increase in line with surrounding Councils                         |
| Supply and install Bronze vase  | N/A   | \$110.00*                                      | New fee  |
| <b>Miscellaneous</b>  |   |  |  |
| Applications for graves made outside normal Council office hours – additional fee | \$200.00*                                     | \$200.00*                                      | No change  |
| Graves for children under 12 years of age   | Nil   | Nil  | Change from 18 years to 12 years in line with surrounding Councils |
| Interment of ashes in existing grave (includes placement of plaque)               | \$300.00*                                     | \$300.00*                                      | No change  |
| Placement of additional or replacement plaques                                    | N/A   | \$100.00*                                      | New fee  |
| Exhumation  | \$800.00*                                     | \$1,000.00*                                    | In line with surrounding Councils                                  |
| <b>Deloraine Swimming Pool Fees</b>   |   |  |  |
| Child   | \$2.00*                                       | \$2.00*  | No change  |
| Adult   | \$3.00*                                       | \$3.00*  | No change  |
| Spectator   | \$1.00*                                       | \$1.00*  | No change  |
| Season Child  | \$52.00*                                      | \$53.00*                                       | Increase in line with CCI  |
| Season Adult  | \$62.00*                                      | \$64.00*                                       | Increase in line with CCI  |
| Season Family   | \$168.00*                                     | \$170.00*                                      | Increase in line with CCI  |
| <b>Hall Rentals</b>   |   |  |  |
| <b>Westbury Town Hall and Supper Room</b>   |   |  |  |
| Full facility (per hour or part thereof up to \$150)                              | \$30.00*                                      | \$31.00*                                       | Increase in line with CCI  |
| Main hall only (per hour or part thereof up to \$150)                             | \$16.50*                                      | \$17.00*                                       | Increase in line with CCI  |
| Supper room only (per hour or part thereof up to \$150)                           | \$25.00*                                      | \$26.00*                                       | Increase in line with CCI  |
| Preparation for any function on night preceding                                   | \$20.00*                                      | \$21.00*                                       | Increase in line with CCI  |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|---|---|--|---------------------------|
| <b>Regular Users (Supper Room only)</b>   |   |  |                           |
| Dinner/luncheon meetings, group meetings (per hour or part thereof)   | \$16.50* per hour                             | \$17.00* per hour                              | Increase in line with CCI |
| <b>Bond (refundable)</b>  |   |  |                           |
| Key Bond  | \$50.00                                       | \$50.00  | No change                 |
| If liquor provided at function  | \$375.00                                      | \$375.00                                       | No change                 |
| If liquor not provided at function  | \$125.00                                      | \$125.00                                       | No change                 |
| <b>Rates Search</b>   |   |  |                           |
| Includes providing replacement copies of rates notices – Per hour (or part thereof) for the time taken  | \$50.00*                                      | \$52.00*                                       | Increase in line with CCI |
| <b>Clearing of Fire Hazards</b>   |   |  |                           |
| Arranging clearing of fire hazard at the request of a landowner or occupier – in addition to contractor's costs   | \$88.00*                                      | \$90.00*                                       | Increase in line with CCI |
| <b>Recreation Facilities &amp; Reserves</b>   |   |  |                           |
| Recommended fees for the Deloraine Community Complex, Meander Valley Performing Arts Centre, Westbury Sports and Function Centres and Hadspen Rec Ground Memorial Centre are provided in Attachment 1. Recommended fees for regular and casual users of outdoor facilities are provided in Attachments 2 and 3. |   |  |                           |
| <b>Parks &amp; Reserves</b>   |   |  |                           |
| Administration fee to facilitate reserve hire agreement of Council land for social gatherings of 50 or more people upon request (e.g. weddings & birthdays)   | \$25.00*                                      | \$26.00*                                       | Increase in line with CCI |



| <b>FACILITY/SERVICE</b>  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|--|---|--|---------------------------|
| <b>Permit Authority (PA)</b>                                   |   |  |                           |
| <b>Notifiable Works – Building</b>                             |   |  |                           |
| Notification lodgement from Building Surveyor                  | \$260.00                                      | \$270.00                                       | Increase in line with CCI |
| Demolition Only or Underpinning Only                           | \$130.00                                      | \$135.00                                       | Increase in line with CCI |
| <b>Building Permit</b>   |   |  |                           |
| Class 1 Residential New/Alterations/Additions                  | \$330.00                                      | \$340.00                                       | Increase in line with CCI |
| Multi-Unit Class 1   | \$330.00                                      | \$340.00                                       | Increase in line with CCI |
| Class 10 Outbuilding   | \$220.00                                      | \$230.00                                       | Increase in line with CCI |
| Class 2 – 9 Commercial < \$200,000                             | \$325.00                                      | \$335.00                                       | Increase in line with CCI |
| Class 2 – 9 Commercial \$200,00 to \$500,000                   | \$655.00                                      | \$670.00                                       | Increase in line with CCI |
| Class 2 – 9 Commercial \$500,001 to \$1,000,000                | \$980.00                                      | \$1,000.00                                     | Increase in line with CCI |
| Class 2 – 9 Commercial > \$1,000,000                           | \$1,650.00                                    | \$1,700.00                                     | Increase in line with CCI |
| Demolition Only  | \$130.00                                      | \$135.00                                       | Increase in line with CCI |
| Permit of Substantial Compliance                               | Double Permit Authority Fees                  | Double Permit Authority Fees                   | No change                 |
| Staged Building Permit   | Building Permit Fee + \$170.00 per stage      | Building Permit Fee + \$175.00 per stage       | Increase in line with CCI |
| Amended Permit Class 1 Residential                             | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Amended Permit Class 10 Outbuilding                            | \$130.00                                      | \$135.00                                       | Increase in line with CCI |
| Amended Permit Class 2 – 9 Commercial                          | \$230.00                                      | \$235.00                                       | Increase in line with CCI |
| <b>Plumbing Permit</b>   |   |  |                           |
| <b>Notifiable Works – Plumbing</b>                             |   |  |                           |
| Class 1 Residential no fixtures                                | \$190.00                                      | \$195.00                                       | Increase in line with CCI |
| Class 1 Residential up to 3 fixtures New/Alterations/Additions | \$425.00                                      | \$435.00                                       | Increase in line with CCI |
| Class 1 Residential up to 6 fixtures New/Alterations/Additions | \$555.00                                      | \$570.00                                       | Increase in line with CCI |



| <b>FACILITY/SERVICE</b>  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|--|---|--|---------------------------|
| Class 1 Residential 7 fixtures or more New/Alterations/Additions | \$660.00                                      | \$680.00                                       | Increase in line with CCI |
| Class 1 Residential – Multiple Units                             | \$550.00 + \$360.00 for each additional unit  | \$560.00 + \$370.00 for each additional unit   | Increase in line with CCI |
| Class 10 Outbuilding no fixtures                                 | \$190.00                                      | \$195.00                                       | Increase in line with CCI |
| Class 10 Outbuilding with fixtures                               | \$425.00                                      | \$435.00                                       | Increase in line with CCI |
| Class 2-9 Commercial < \$200,000                                 | \$555.00                                      | \$570.00                                       | Increase in line with CCI |
| Class 2-9 Commercial \$200,000 to \$500,000                      | \$1,095.00                                    | \$1,125.00                                     | Increase in line with CCI |
| Class 2-9 Commercial \$500,001 to \$1,000,000                    | \$1,320.00                                    | \$1,360.00                                     | Increase in line with CCI |
| Class 2-9 Commercial > \$1,000,000                               | Price on Application                          | Price on Application                           | No change                 |
| Amended Certificate of Likely Compliance                         | \$210.00                                      | \$215.00                                       | Increase in line with CCI |
| Demolition Only  | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Additional Inspections   | \$110.00                                      | \$115.00                                       | Increase in line with CCI |
| <b>Plumbing Permit</b>   |   |  |                           |
| Category 4   | \$280.00                                      | \$290.00                                       | Increase in line with CCI |
| Category 4 - Including On-site Wastewater Assessment             | \$485.00                                      | \$500.00                                       | Increase in line with CCI |
| Category 4 - Retrospective Approval                              | Double Plumbing Permit Fees                   | Double Plumbing Permit Fees                    | No change                 |
| Staged Plumbing Permit   | Plumbing Permit Fees + \$170.00 per stage     | Plumbing Permit Fees + \$175.00 per stage      | Increase in line with CCI |
| Demolition Only  | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Amended Permit   | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Additional Inspections   | \$110.00                                      | \$115.00                                       | Increase in line with CCI |





| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b>    | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|---|--|--|---------------------------|
| <b>Building Surveying</b>   |  |  |                           |
| <b>Building Work Category</b>   |  |  |                           |
| Amendment to Certificate of Likely Compliance Class 1 Residential New/Alterations/Additions         | \$330.00*  | \$340.00*                                      | Increase in line with CCI |
| Amendment to Certificate of Likely Compliance Class 10 Outbuilding                                  | \$330.00*  | \$340.00*                                      | Increase in line with CCI |
| Amendment to Certificate of Likely Compliance Class 2-9 Commercial                                  | \$330.00*  | \$340.00*                                      | Increase in line with CCI |
| Additional Inspections  | \$190.00*  | \$195.00*                                      | Increase in line with CCI |
| <b>State Government Levies</b>  |  |  |                           |
| <b>Construction Industry Training Fund Levy</b><br>(Applies to All work over the value of \$20,000) | 0.2% of the total estimated cost of construction |  |                           |
| <b>Building Levy</b><br>(Applies to All work over the value of \$20,000)                            | 0.1% of the total estimated cost of construction |  |                           |
| <b>Other Fees and Charges</b>   |  |  |                           |
| Administration Services – Withdrawn Applications  | \$100.00*  | \$103.00*                                      | Increase in line with CCI |
| Permit Extension – Current Permit   | \$100.00   | \$110.00                                       | Increase in line with CCI |
| Permit Extension – Expired Permit   | \$310.00   | \$320.00                                       | Increase in line with CCI |
| Notifiable Work Extension   | \$100.00   | \$105.00                                       | Increase in line with CCI |
| Plumbing Permit Extension   | \$100.00   | \$110.00                                       | Increase in line with CCI |
| Re-Open Closed File   | \$190.00   | \$195.00                                       | Increase in line with CCI |
| Review Plans to Determine Category of Building Work   | \$60.00  | \$60.00  | No change                 |
| Review Plans to Determine Category of Plumbing Work   | \$60.00  | \$60.00  | No change                 |
| Review Plans to Determine Planning Requirement  | \$60.00  | \$60.00  | No change                 |
| Records Search Fee (Copy of Plans)  | \$80.00  | \$80.00  | No change                 |



| <b>FACILITY/SERVICE</b>                               | <b>CURRENT<br/>FEES/CHARGES<br/>(* GST inclusive)</b> | <b>PROPOSED<br/>FEES/CHARGES<br/>(* GST inclusive)</b> | <b>COMMENTS</b>           |
|---|---|--|---------------------------|
| Paper Copy of Certified Documents                     | \$30.00*  | \$30.00*   | No change                 |
| Receipt of Form 80 - Notice of Low Risk Plumbing Work | \$55.00   | \$55.00  | No change                 |
| Receipt of Form 80 - Notice of Low Risk Building Work | \$55.00   | \$55.00  | No change                 |
| Building Certificate                                  | \$250.00  | \$260.00   | Increase in line with CCI |
| Form 49 – EHO Report                                  | \$215.00  | \$220.00   | Increase in line with CCI |
| Form 50 – EHO Occupancy Report                        | \$160.00  | \$165.00   | Increase in line with CCI |
| Technical Review                                      | \$100.00* per hour                                    | \$100.00* per hour                                     | No change                 |
| Processing Enforcement Notices & Orders               | \$100.00* per hour                                    | \$100.00* per hour                                     | No change                 |

ATTACHMENT 1

RECOMMENDED HIRE RATES - FROM 1 JULY 2021

DELORAINIE COMMUNITY COMPLEX, MEANDER VALLEY PERFORMING ARTS CENTRE,  
WESTBURY FUNCTION & SPORTS CENTRES & HADSPEN RECREATION GROUND MEMORIAL

|   | CURRENT 2020-21<br>FEES/CHARGES<br>GST Inclusive |          | PROPOSED 2021-22<br>FEES/CHARGES<br>GST Inclusive |          |          |
|---|--|----------|---|----------|----------|
| <b>DELORAINIE COMMUNITY COMPLEX AND MEANDER VALLEY PERFORMING ARTS CENTRE</b> |  |          |   |          |          |
| <b>Stadiums (per basketball court)</b>  |  |          |   |          |          |
| Seniors   | : Roster   | \$32.00  | Per Hour  | \$26.00  | Per Hour |
|   | : Training                                       | \$22.00  | Per Hour  | \$26.00  | Per Hour |
|   | : Non-regular users                              | \$30.00  | Per Hour  | \$26.00  | Per Hour |
|   | : Outdoor  | \$15.00  | Per Hour  | \$15.00  | Per Hour |
| Juniors/Concession  | : Roster   | \$16.00  | Per Hour  | \$13.00  | Per Hour |
|   | : Training                                       | \$11.00  | Per Hour  | \$13.00  | Per Hour |
|   | : Non-regular users                              | \$15.00  | Per Hour  | \$13.00  | Per Hour |
|   | : Outdoor  | \$7.50   | Per Hour  | \$7.50   | Per Hour |
| Schools   |  | \$11.00  | Per Hour  | \$12.50  | Per Hour |
| <b>DCC Meeting Room or Mezzanine space</b>                                    |  | \$14.00  | Per Hour  | \$15.00  | Per Hour |
| <b>DCC Auditorium</b>   |  |          |   |          |          |
| All uses (morning, afternoon, evening)  |  | \$195.00 | Per Use   | \$200.00 | Per Use  |
| All uses (hourly rate)  |  | \$55.00  | Per Hour  | \$50.00  | Per Hour |
| Cabarets, weddings, dinners   |  | \$270.00 | Per Use   | N/A      |          |
| Funeral Services  |  | \$135.00 | Per Use   | N/A      | Per Use  |
| Shows, films  | : Amateur  | \$180.00 | Per Use   | N/A      | Per Use  |
|   | : Professional                                   | \$350.00 | Per Use   | N/A      | Per Use  |
| <b>Kitchens</b>   |  |          |   |          |          |
| Main kitchen DCC  |  | \$93.00  | Per Use   | \$96.00  | Per Use  |
| MV Performing Arts Centre   |  | \$41.50  | Per Use   | \$43.00  | Per Use  |
| <b>Squash Courts</b>  |  | \$11.50  | Per Hour  | \$12.00  | Per Hour |
| <b>MVPAC Theatre</b>  | Practice/Rehearsal                               | \$31.00  | Per Use   | \$32.00  | Per Use  |
|   | Local  | \$91.00  | Per Use   | \$94.00  | Per Use  |
|   | Travelling                                       | \$140.00 | Per Use   | \$145.00 | Per Use  |
| <b>Venue Day Rates (all facilities, 24 hours)</b>                             |  |          |   |          |          |
| Deloraine Community Complex   |  | \$590.00 | Per Day   | \$610.00 | Per Day  |
| MV Performing Arts Centre   |  | \$350.00 | Per Day   | \$360.00 | Per Day  |
| Westbury Sports Centre  |  | \$240.00 | Per Day   | \$248.00 | Per Day  |
| <b>WESTBURY FUNCTION CENTRE</b>   |  |          |   |          |          |
| Meetings  |  | \$25.00  | Per Hour  | \$26.00  | Per Hour |
| Functions (including kitchen)   |  | \$200.00 | Per Use   | \$205.00 | Per Use  |
| Kitchen   |  | \$100.00 | Per Use   | \$105.00 | Per Use  |
| Change Rooms (per change room, use of 2 hours)                                |  | \$15.00  | Per Use   | \$16.00  | Per Use  |

ATTACHMENT 1

RECOMMENDED HIRE RATES - FROM 1 JULY 2021

DELORAIN COMMUNITY COMPLEX, MEANDER VALLEY PERFORMING ARTS CENTRE,  
WESTBURY FUNCTION & SPORTS CENTRES & HADSPEN RECREATION GROUND MEMORIAL

|  | CURRENT 2020-21<br>FEES/CHARGES<br>GST Inclusive |           | PROPOSED 2021-22<br>FEES/CHARGES<br>GST Inclusive |           |
|--|--|-----------|---|-----------|
| <b>WESTBURY SPORTS CENTRE</b>  |  |           |   |           |
| Meeting Room   | \$9.00   | Per Hour  | \$12.00   | Per Hour  |
| Seniors : Roster   | \$32.00  | Per Hour  | \$22.00   | Per Hour  |
| : Training   | \$22.00  | Per Hour  | \$22.00   | Per Hour  |
| : Non-regular users  | \$30.00  | Per Hour  | \$22.00   | Per Hour  |
| Juniors/ <i>Concession</i> : Roster  | \$16.00  | Per Hour  | \$11.00   | Per Hour  |
| : Training   | \$11.00  | Per Hour  | \$11.00   | Per Hour  |
| : Non-regular users  | \$15.00  | Per Hour  | \$11.00   | Per Hour  |
| <b>HADSPEN RECREATION GROUND MEMORIAL CENTRE</b>                                 |  |           |   |           |
| Non-regular users  | \$14.00  | Per Hour  | \$15.00   | Per Hour  |
| Evening functions (from 6pm)   | \$88.00  | Per Use   | \$90.00   | Per Use   |
| <b>ALL VENUES</b>  |  |           |   |           |
| Key Bond (refundable)  | \$50.00  | Per Use   | \$50.00   | Per Use   |
| Property Bond (refundable):  |  |           |   |           |
| If liquor provided at function   | \$375.00   | Per Event | \$375.00  | Per Event |
| If liquor not provided at function   | \$125.00   | Per Event | \$125.00  | Per Event |
| Additional cleaning fee for events with 100 or more attendees:                   |  |           |   |           |
| Seniors event  | \$120.00   | Per Event | \$120.00  | Per Event |
| Juniors/ <i>Concession</i> event   | \$60.00  | Per Event | \$60.00   | Per Event |
| Additional cleaning fee for Casual Users for events with more than 10 attendees: |  |           |   |           |
| Private event      Weekday   | N/A  |           | \$40.00   | Per Event |
| Weekend  | N/A  |           | \$60.00   | Per Event |
| Public event with more than 50 attendees   | N/A  |           | \$120.00  | Per Event |

**ATTACHMENT 2**

**REGULAR USER GROUND HIRE RATES - FROM COUNCIL POLICY 56  
ALL VENUES - ALL REGULAR USERS IN THESE SPORTS**

| <b>SPORT</b>          | <b>PLAYER NUMBERS PER TEAM</b> | <b>SENIOR / JUNIOR</b> | <b>CURRENT 2020-21 RATE PER TEAM PER SEASON (inc GST)</b> | <b>PROPOSED 2021-22 RATE PER TEAM PER SEASON (inc GST)</b> |
|-----------------------|--------------------------------|------------------------|---|--|
| <b>Football (AFL)</b> | 25                             | Senior Men             | \$1,056.00  | \$1,088.00   |
|                       | 20                             | Senior Women           | \$528.00  | \$544.00   |
|                       | 20                             | Junior                 | \$264.00  | \$272.00   |
| <b>Soccer</b>         | 12                             | Senior Men             | \$528.00  | \$544.00   |
|                       | 12                             | Senior Women           | \$264.00  | \$272.00   |
|                       | 10                             | Junior                 | \$132.00  | \$136.00   |
| <b>Cricket</b>        | 12                             | Senior Men             | \$528.00  | \$544.00   |
|                       | 12                             | Senior Women           | \$264.00  | \$272.00   |
|                       | 12                             | Junior                 | \$132.00  | \$136.00   |
| <b>Touch Football</b> | 8                              | Senior Men             | \$264.00  | \$272.00   |
|                       | 8                              | Senior Women           | \$132.00  | \$136.00   |
|                       | 8                              | Junior                 | \$66.00   | \$68.00  |

**ATTACHMENT 3**

**RECOMMENDED CASUAL USER GROUND HIRE RATES - FROM 1 JULY 2021  
ALL VENUES - ALL CASUAL USERS**

| <b>SPORTS GROUNDS / FACILITIES FOR CASUAL USERS</b> |  |   |   |  |
|---|--|---|---|--|
| <b>FEES/CHARGES GST Inclusive</b>                   |  |   |   |  |
| <b>SPORTS GROUNDS / FACILITIES</b>                  | <b>CURRENT<br/>2020-21 RATE<br/>PER HOUR</b> | <b>PROPOSED<br/>2021-22 RATE<br/>PER HOUR</b> | <b>CURRENT<br/>2020-21 RATE<br/>PER DAY</b> | <b>PROPOSED<br/>2021-22 RATE<br/>PER DAY</b> |
| Bracknell rec ground / change rooms                 | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Bracknell rec ground only                           | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Bracknell clubrooms                                 |  | Fee determined by leaseholder                 |   |  |
| Carrick recreation ground                           | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Deloraine rec ground / change rooms                 | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Deloraine rec ground only                           | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Deloraine clubrooms                                 |  | Fee determined by leaseholder                 |   |  |
| Hadspen rec ground / centre                         | \$32.00                                      | \$33.00                                       | \$190.50                                    | \$196.00                                     |
| Hadspen rec ground only                             | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Hagley rec ground / change rooms                    | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Hagley rec ground only                              | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Hagley clubrooms                                    |  | Fee determined by leaseholder                 |   |  |
| Meander recreation ground                           | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Prospect Vale Park - per touch field                | \$13.50                                      | \$14.00                                       | \$82.00                                     | \$84.00                                      |
| Prospect Vale Park - per soccer field               | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Prospect Vale Park - per football field             | \$27.00                                      | \$28.00                                       | \$160.00                                    | \$165.00                                     |
| Prospect Vale Park - clubrooms                      |  | Fee determined by leaseholder                 |   |  |
| Prospect Vale Park - per change room                |  | Fee determined by leaseholder                 |   |  |
| Westbury function centre / change rooms             |  | Refer to Attachment 1                         |   |  |
| Westbury rec ground only                            | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Whitemore rec ground only                           | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Whitemore clubrooms                                 |  | Fee determined by leaseholder                 |   |  |
| Sports Ground Lighting                              | \$15.50                                      | \$16.00                                       | N/A   | N/A  |
| Key Bond (refundable) - Per Use                     | \$50.00                                      | \$50.00                                       | N/A   | N/A  |
| Property Bond (refundable) - Per Event:             |  |   |   |  |
| If liquor provided at function                      | \$375.00                                     | \$375.00                                      | N/A   | N/A  |
| If liquor not provided at function                  | \$125.00                                     | \$125.00                                      | N/A   | N/A  |
| <b>Discounts – Ground Only</b>                      |  |   |   |  |
| Junior Discount (under 18 years)                    | 50%  | 50%   | N/A   | N/A  |
| Female & Inclusion Discount                         | 50%  | 50%   | N/A   | N/A  |
| Off-peak Use (between 9am and 3pm)                  | 25%  | 25%   | N/A   | N/A  |

## DECISION:

Cr King moved and Cr Sherriff seconded ***“that Council adopt the proposed fees and charges for the 2021-22 financial year as follows:***



## MEANDER VALLEY COUNCIL

### Fees & Charges: 2021-22

#### **FEEES AND CHARGES REVISION JULY 2021**

| <b>FACILITY/SERVICE</b>  | <b>CURRENT<br/>FEES/CHARGES<br/>(* GST inclusive)</b>   | <b>PROPOSED<br/>FEES/CHARGES<br/>(* GST inclusive)</b>  | <b>COMMENTS</b>   |
|--|---|---|---|
| <b>Planning/Development Permit Fees</b>  |   |   |   |
| Planning Review – Residential Development  | \$60.00   | \$80.00   | Increase to reflect level of work required                |
| Developments less than \$5,000 (Permitted Status)  | \$160.00  | \$165.00  | Increase in line with CCI                                 |
| Visitor Accommodation (Permitted under PD6)  | N/A   | \$250.00  | New fee. Set by State Government                          |
| House and/or Residential Outbuilding (Discretionary Application including Advertising Fee) | \$670.00  | \$710.00  | Increase in line with CCI and increase to Advertising fee |
| House and/or Outbuilding (Permitted Status)  | \$300.00  | \$310.00  | Increase in line with CCI                                 |
| Discretionary Development (including Advertising Fee)                                      | 0.30% of development cost.<br>Minimum charge \$670.00.<br>Maximum charge \$15,000.00.<br>Plus advertising fee at cost for level 2 activities. | 0.30% of development cost.<br>Minimum charge \$710.00.<br>Maximum charge \$15,450.00.<br>Plus advertising fee at cost for level 2 activities. | Increase in line with CCI and increase to Advertising fee |
| Development (Permitted Status)   | 0.30% of development cost.<br>Minimum charge \$300.00.<br>Maximum charge \$15,000.00.   | 0.30% of development cost.<br>Minimum charge \$310.00.<br>Maximum charge \$15,450.00.   | Increase in line with CCI                                 |
| Re-advertising Fee - amended plan prior to determination (at applicants request)           | \$150.00  | \$250.00  | Increase in line with surrounding Councils                |
| Retrospective Planning Application   | Double<br>Planning/Development Fee  | Double<br>Planning/Development Fee  | No change   |
| <b>Subdivision Applications</b>  |   |   |   |
| Application for Subdivision (Discretionary Application including Advertising Fee)          | \$670.00 + \$80.00 per lot  | \$710.00 + \$83.00 per lot  | Increase in line with CCI and increase to Advertising fee |





| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b>  | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b>   | <b>COMMENTS</b>   |
|---|--|--|---|
| Application for Subdivision (Permitted Status)                  | N/A  | \$310.00   | New fee. Tas Planning Scheme has a permitted path for subdivision |
| Application for sealing of Final Plan of Subdivision            | \$310.00   | \$320.00   | Increase in line with CCI   |
| Application to amend sealed plan                                | \$310.00   | \$320.00   | Increase in line with CCI   |
| Application for modification, or release of Adhesion Order      | \$310.00   | \$320.00   | Increase in line with CCI   |
| Stratum Subdivision: Application for sealing of final plan      | \$410.00   | \$425.00   | Increase in line with CCI   |
| <b>Other</b>  |  |  |   |
| Application for amendment to Permitted planning permit          | \$160.00   | \$165.00   | Increase in line with CCI   |
| Application for amendment to Discretionary planning permit      | \$310.00   | \$320.00   | Increase in line with CCI   |
| Part 5 Agreements – Processing & Sealing                        | \$260.00   | \$270.00   | Increase in line with CCI   |
| Copy of Planning scheme Ordinance (available free from website) | \$80.00  | \$100.00   | Increase due to size increase of Tas Planning Scheme              |
| Copy of Planning Scheme Maps (Large Scale)                      | \$2.00 per Map   | \$2.00 per Map   | No change   |
| Determining extension of time requests                          | \$100.00   | \$150.00   | Gradual increase in line with surrounding Councils                |
| <b>Amendments to Planning Scheme</b>                            |  |  |   |
| Application for rezoning, map and text amendments               | 0.30% of development value where providing for a specific development.<br>Minimum charge \$950.00.<br>Maximum charge \$15,000.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee. | 0.30% of development value where providing for a specific development.<br>Minimum charge \$960.00.<br>Maximum charge \$15,150.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee. | Increase in line with CCI   |
| Combined amendment and development permit                       | 0.30% of development value.<br>Minimum charge \$950.00.<br>Maximum charge \$15,000.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee.  | 0.30% of development value.<br>Minimum charge \$960.00.<br>Maximum charge \$15,150.00.<br>Plus advertising fees at cost.<br>Plus Tasmanian Planning Commission fee.  | Increase in line with CCI   |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b>  | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b>   | <b>COMMENTS</b>           |
|---|--|--|---------------------------|
| <b>Engineering (Subdivisions)</b>   |  |  |                           |
| Plan checking and final inspections for privately supervised works (only applies to works that have been certified by a qualified engineer approved by Director Infrastructure)   | 1.5% of value of public works<br>Minimum fee \$434.00*   | 1.5% of value of public works<br>Minimum fee \$448.00*   | Increase in line with CCI |
| Inspection of failed works  | \$135.00* per hour of contracted inspections or re-inspections of works that failed a previous inspection. | \$140.00* per hour of contracted inspections or re-inspections of works that failed a previous inspection. | Increase in line with CCI |
| <i>N.B. Public works are defined as any works that council is obliged to maintain for the community and include roads, footpaths, drainage (both underground and surface), landscaping, parks and public buildings.</i> |  |  |                           |
| <b>Tip Fees</b>   |  |  |                           |
| Excludes vehicles transporting controlled wastes.   |  |  |                           |
| <b>General Waste to Landfill</b>  |  |  |                           |
| Bags up to 60 litres (each)   | \$1.00*  | \$1.00*  | No change                 |
| 240 litre bins (each)   | \$3.00*  | \$3.00*  | No change                 |
| Car / Wagon   | \$9.50*  | \$10.00*   | Increase in line with CCI |
| Ute (up to 1.5 cubic metres)  | \$17.00*   | \$18.00*   | Increase in line with CCI |
| Trailer - single or dual axle (up to 1.5 cubic metres)  | \$17.00*   | \$18.00*   | Increase in line with CCI |
| Other vehicles (over 1.5 and less than 5.0 cubic metres)  | \$11.00* per cubic metre   | \$12.00* per cubic metre   | Increase in line with CCI |
| Vehicles over 5.0 cubic metres  | Disposal subject to Council approval   | Disposal subject to Council approval   | No change                 |
| <b>Green Waste, Unsorted Recyclables &amp; Salvageable Timber</b>   |  |  |                           |
| Excludes contaminated green waste and scrap timber, stumps & logs greater than 150mm diameter.  |  |  |                           |
| Bags up to 60 litres (each)   | \$0.50*  | \$0.50*  | No change                 |
| 240 litre bins (each)   | \$1.50*  | \$1.50*  | No change                 |
| Car / Wagon   | \$4.75*  | \$5.00*  | Increase in line with CCI |



| <b>FACILITY/SERVICE</b>                                  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>                            |
|--|---|--|--|
| Ute (up to 1.5 cubic metres)                             | \$8.50*                                       | \$9.00*  | Increase in line with CCI                  |
| Trailer - single or dual axle (up to 1.5 cubic metres)   | \$8.50*                                       | \$9.00*  | Increase in line with CCI                  |
| Other vehicles (over 1.5 and less than 5.0 cubic metres) | \$5.50* per cubic metre                       | \$6.00* per cubic metre                        | Increase in line with CCI                  |
| Vehicles over 5.0 cubic metres                           | Disposal subject to Council approval          | Disposal subject to Council approval           | No change                                  |
| <b>Other Items</b>                                       |   |  |  |
| Car Tyres & Light Truck Tyres (each)                     | \$13.00*                                      | \$13.50*                                       | Increase in line with CCI                  |
| Truck Tyres (each)                                       | \$40.00*                                      | \$41.00*                                       | Increase in line with CCI                  |
| Motor Vehicle Bodies (each)                              | \$20.00*                                      | \$21.00*                                       | Increase in line with CCI                  |
| Mattresses (each)  | \$6.00*                                       | \$10.00*                                       | Increase in line with surrounding Councils |
| Refrigerators and Freezers (each)                        | \$6.00*                                       | \$6.50*  | Increase in line with CCI                  |
| Waste oil 20 litre containers (each)                     | \$1.00*                                       | \$1.00*  | No change                                  |
| <b>Recyclable Materials - Free of Charge</b>             |   |  |  |
| Separated and sorted recyclables                         | Free of charge                                | Free of charge                                 | No change                                  |
| Drum Muster (must be triple washed)                      | Free of charge                                | Free of charge                                 | No change                                  |
| Clean fill (<150mm rocks, no contamination or concrete)  | Free of charge                                | Free of charge                                 | No change                                  |
| Light scrap steel and non-ferrous metal                  | Free of charge                                | Free of charge                                 | No change                                  |
| e-waste – televisions, computers, screens & keyboards    | Free of charge                                | Free of charge                                 | No change                                  |
| Batteries  | Free of charge                                | Free of charge                                 | No change                                  |
| Polystyrene  | Free of charge                                | Free of charge                                 | No change                                  |
| Motor oil & cooking oils                                 | Free of charge                                | Free of charge                                 | No change                                  |
| Fluorescent tubes and light bulbs                        | Free of charge                                | Free of charge                                 | No change                                  |
| Items suitable for tip shop                              | Free of charge                                | Free of charge                                 | No change                                  |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES<br/>(* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES<br/>(* GST inclusive)</b> | <b>COMMENTS</b>                                    |
|---|---|--|--|
| <b>Cemetery Fees</b>  |   |  |  |
| <b>Lawn Cemeteries</b>  |   |  |  |
| <b>Public Graves</b>  |   |  |  |
| Single depth burial   | \$650.00*   | \$720.00*  | Gradual increase in line with surrounding Councils |
| Double depth burial   | \$650.00*   | \$720.00*  | Gradual increase in line with surrounding Councils |
| <b>Reservation of Land</b>  |   |  |  |
| Reserve land 2.5m x 1.25m   | \$550.00*   | \$600.00*  | Gradual increase in line with surrounding Councils |
| Single depth burial in reservation                                    | \$150.00*   | \$200.00*  | Gradual increase in line with surrounding Councils |
| Double depth burial in reservation                                    | \$150.00*   | \$200.00*  | Gradual increase in line with surrounding Councils |
| Second interment in double depth grave                                | \$150.00*   | \$200.00*  | Gradual increase in line with surrounding Councils |
| <b>General Cemeteries – Deloraine, Mole Creek and Bracknell</b>       |   |  |  |
| <b>Public Graves (Mole Creek and Bracknell Cemeteries only)</b>       |   |  |  |
| Single depth burial   | \$525.00*   | \$720.00*  | Consistent with Lawn Cemeteries                    |
| Double depth burial   | \$525.00*   | \$720.00*  | Consistent with Lawn Cemeteries                    |
| <b>Reservation of Land (Mole Creek and Bracknell Cemeteries only)</b> |   |  |  |
| Reserve land 2.5m x 1.25m   | \$425.00*   | \$600.00*  | Consistent with Lawn Cemeteries                    |
| Single depth burial in reservation                                    | \$150.00*   | \$200.00*  | Consistent with Lawn Cemeteries                    |
| Double depth burial in reservation                                    | \$150.00*   | \$200.00*  | Consistent with Lawn Cemeteries                    |
| Second interment in double depth grave                                | \$150.00*   | \$200.00*  | Consistent with Lawn Cemeteries                    |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES<br/>(* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES<br/>(* GST inclusive)</b> | <b>COMMENTS</b>  |
|---|---|--|--|
| <b>Wall of Memory – Deloraine, Mole Creek &amp; Bracknell</b>                     |   |  |  |
| Reservation of niche  | \$250.00*   | \$300.00*  | Increase in line with surrounding Councils                         |
| Interment of ashes in niche   | \$400.00*   | \$450.00*  | Increase in line with surrounding Councils                         |
| Interment in reserved niche   | \$150.00*   | \$230.00*  | Increase in line with surrounding Councils                         |
| Supply and install Bronze vase  | N/A   | \$110.00*  | New fee  |
| <b>Miscellaneous</b>  |   |  |  |
| Applications for graves made outside normal Council office hours – additional fee | \$200.00*   | \$200.00*  | No change  |
| Graves for children under 12 years of age   | Nil   | Nil  | Change from 18 years to 12 years in line with surrounding Councils |
| Interment of ashes in existing grave (includes placement of plaque)               | \$300.00*   | \$300.00*  | No change  |
| Placement of additional or replacement plaques                                    | N/A   | \$100.00*  | New fee  |
| Exhumation  | \$800.00*   | \$1,000.00*  | In line with surrounding Councils                                  |
| <b>Deloraine Swimming Pool Fees</b>   |   |  |  |
| Child   | \$2.00*   | \$2.00*  | No change  |
| Adult   | \$3.00*   | \$3.00*  | No change  |
| Spectator   | \$1.00*   | \$1.00*  | No change  |
| Season Child  | \$52.00*  | \$53.00*   | Increase in line with CCI  |
| Season Adult  | \$62.00*  | \$64.00*   | Increase in line with CCI  |
| Season Family   | \$168.00*   | \$170.00*  | Increase in line with CCI  |
| <b>Hall Rentals</b>   |   |  |  |
| <b>Westbury Town Hall and Supper Room</b>   |   |  |  |
| Full facility (per hour or part thereof up to \$150)                              | \$30.00*  | \$31.00*   | Increase in line with CCI  |
| Main hall only (per hour or part thereof up to \$150)                             | \$16.50*  | \$17.00*   | Increase in line with CCI  |
| Supper room only (per hour or part thereof up to \$150)                           | \$25.00*  | \$26.00*   | Increase in line with CCI  |
| Preparation for any function on night preceding                                   | \$20.00*  | \$21.00*   | Increase in line with CCI  |



| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|---|---|--|---------------------------|
| <b>Regular Users (Supper Room only)</b>   |   |  |                           |
| Dinner/luncheon meetings, group meetings (per hour or part thereof)   | \$16.50* per hour                             | \$17.00* per hour                              | Increase in line with CCI |
| <b>Bond (refundable)</b>  |   |  |                           |
| Key Bond  | \$50.00                                       | \$50.00  | No change                 |
| If liquor provided at function  | \$375.00                                      | \$375.00                                       | No change                 |
| If liquor not provided at function  | \$125.00                                      | \$125.00                                       | No change                 |
| <b>Rates Search</b>   |   |  |                           |
| Includes providing replacement copies of rates notices – Per hour (or part thereof) for the time taken  | \$50.00*                                      | \$52.00*                                       | Increase in line with CCI |
| <b>Clearing of Fire Hazards</b>   |   |  |                           |
| Arranging clearing of fire hazard at the request of a landowner or occupier – in addition to contractor's costs   | \$88.00*                                      | \$90.00*                                       | Increase in line with CCI |
| <b>Recreation Facilities &amp; Reserves</b>   |   |  |                           |
| Recommended fees for the Deloraine Community Complex, Meander Valley Performing Arts Centre, Westbury Sports and Function Centres and Hadspen Rec Ground Memorial Centre are provided in Attachment 1. Recommended fees for regular and casual users of outdoor facilities are provided in Attachments 2 and 3. |   |  |                           |
| <b>Parks &amp; Reserves</b>   |   |  |                           |
| Administration fee to facilitate reserve hire agreement of Council land for social gatherings of 50 or more people upon request (e.g. weddings & birthdays)   | \$25.00*                                      | \$26.00*                                       | Increase in line with CCI |



| <b>FACILITY/SERVICE</b>  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|--|---|--|---------------------------|
| <b>Permit Authority (PA)</b>                                   |   |  |                           |
| <b>Notifiable Works – Building</b>                             |   |  |                           |
| Notification lodgement from Building Surveyor                  | \$260.00                                      | \$270.00                                       | Increase in line with CCI |
| Demolition Only or Underpinning Only                           | \$130.00                                      | \$135.00                                       | Increase in line with CCI |
| <b>Building Permit</b>   |   |  |                           |
| Class 1 Residential New/Alterations/Additions                  | \$330.00                                      | \$340.00                                       | Increase in line with CCI |
| Multi-Unit Class 1   | \$330.00                                      | \$340.00                                       | Increase in line with CCI |
| Class 10 Outbuilding   | \$220.00                                      | \$230.00                                       | Increase in line with CCI |
| Class 2 – 9 Commercial < \$200,000                             | \$325.00                                      | \$335.00                                       | Increase in line with CCI |
| Class 2 – 9 Commercial \$200,00 to \$500,000                   | \$655.00                                      | \$670.00                                       | Increase in line with CCI |
| Class 2 – 9 Commercial \$500,001 to \$1,000,000                | \$980.00                                      | \$1,000.00                                     | Increase in line with CCI |
| Class 2 – 9 Commercial > \$1,000,000                           | \$1,650.00                                    | \$1,700.00                                     | Increase in line with CCI |
| Demolition Only  | \$130.00                                      | \$135.00                                       | Increase in line with CCI |
| Permit of Substantial Compliance                               | Double Permit Authority Fees                  | Double Permit Authority Fees                   | No change                 |
| Staged Building Permit   | Building Permit Fee + \$170.00 per stage      | Building Permit Fee + \$175.00 per stage       | Increase in line with CCI |
| Amended Permit Class 1 Residential                             | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Amended Permit Class 10 Outbuilding                            | \$130.00                                      | \$135.00                                       | Increase in line with CCI |
| Amended Permit Class 2 – 9 Commercial                          | \$230.00                                      | \$235.00                                       | Increase in line with CCI |
| <b>Plumbing Permit</b>   |   |  |                           |
| <b>Notifiable Works – Plumbing</b>                             |   |  |                           |
| Class 1 Residential no fixtures                                | \$190.00                                      | \$195.00                                       | Increase in line with CCI |
| Class 1 Residential up to 3 fixtures New/Alterations/Additions | \$425.00                                      | \$435.00                                       | Increase in line with CCI |
| Class 1 Residential up to 6 fixtures New/Alterations/Additions | \$555.00                                      | \$570.00                                       | Increase in line with CCI |



| <b>FACILITY/SERVICE</b>  | <b>CURRENT FEES/CHARGES (* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES (* GST inclusive)</b> | <b>COMMENTS</b>           |
|--|---|--|---------------------------|
| Class 1 Residential 7 fixtures or more New/Alterations/Additions | \$660.00                                      | \$680.00                                       | Increase in line with CCI |
| Class 1 Residential – Multiple Units                             | \$550.00 + \$360.00 for each additional unit  | \$560.00 + \$370.00 for each additional unit   | Increase in line with CCI |
| Class 10 Outbuilding no fixtures                                 | \$190.00                                      | \$195.00                                       | Increase in line with CCI |
| Class 10 Outbuilding with fixtures                               | \$425.00                                      | \$435.00                                       | Increase in line with CCI |
| Class 2-9 Commercial < \$200,000                                 | \$555.00                                      | \$570.00                                       | Increase in line with CCI |
| Class 2-9 Commercial \$200,000 to \$500,000                      | \$1,095.00                                    | \$1,125.00                                     | Increase in line with CCI |
| Class 2-9 Commercial \$500,001 to \$1,000,000                    | \$1,320.00                                    | \$1,360.00                                     | Increase in line with CCI |
| Class 2-9 Commercial > \$1,000,000                               | Price on Application                          | Price on Application                           | No change                 |
| Amended Certificate of Likely Compliance                         | \$210.00                                      | \$215.00                                       | Increase in line with CCI |
| Demolition Only  | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Additional Inspections   | \$110.00                                      | \$115.00                                       | Increase in line with CCI |
| <b>Plumbing Permit</b>   |   |  |                           |
| Category 4   | \$280.00                                      | \$290.00                                       | Increase in line with CCI |
| Category 4 - Including On-site Wastewater Assessment             | \$485.00                                      | \$500.00                                       | Increase in line with CCI |
| Category 4 - Retrospective Approval                              | Double Plumbing Permit Fees                   | Double Plumbing Permit Fees                    | No change                 |
| Staged Plumbing Permit   | Plumbing Permit Fees + \$170.00 per stage     | Plumbing Permit Fees + \$175.00 per stage      | Increase in line with CCI |
| Demolition Only  | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Amended Permit   | \$165.00                                      | \$170.00                                       | Increase in line with CCI |
| Additional Inspections   | \$110.00                                      | \$115.00                                       | Increase in line with CCI |





| <b>FACILITY/SERVICE</b>   | <b>CURRENT FEES/CHARGES<br/>(* GST inclusive)</b> | <b>PROPOSED FEES/CHARGES<br/>(* GST inclusive)</b> | <b>COMMENTS</b>           |
|---|---|--|---------------------------|
| <b>Building Surveying</b>   |   |  |                           |
| <b>Building Work Category</b>   |   |  |                           |
| Amendment to Certificate of Likely Compliance Class 1 Residential New/Alterations/Additions         | \$330.00*   | \$340.00*  | Increase in line with CCI |
| Amendment to Certificate of Likely Compliance Class 10 Outbuilding                                  | \$330.00*   | \$340.00*  | Increase in line with CCI |
| Amendment to Certificate of Likely Compliance Class 2-9 Commercial                                  | \$330.00*   | \$340.00*  | Increase in line with CCI |
| Additional Inspections  | \$190.00*   | \$195.00*  | Increase in line with CCI |
| <b>State Government Levies</b>  |   |  |                           |
| <b>Construction Industry Training Fund Levy</b><br>(Applies to All work over the value of \$20,000) | 0.2% of the total estimated cost of construction  |  |                           |
| <b>Building Levy</b><br>(Applies to All work over the value of \$20,000)                            | 0.1% of the total estimated cost of construction  |  |                           |
| <b>Other Fees and Charges</b>   |   |  |                           |
| Administration Services – Withdrawn Applications  | \$100.00*   | \$103.00*  | Increase in line with CCI |
| Permit Extension – Current Permit   | \$100.00  | \$110.00   | Increase in line with CCI |
| Permit Extension – Expired Permit   | \$310.00  | \$320.00   | Increase in line with CCI |
| Notifiable Work Extension   | \$100.00  | \$105.00   | Increase in line with CCI |
| Plumbing Permit Extension   | \$100.00  | \$110.00   | Increase in line with CCI |
| Re-Open Closed File   | \$190.00  | \$195.00   | Increase in line with CCI |
| Review Plans to Determine Category of Building Work   | \$60.00   | \$60.00  | No change                 |
| Review Plans to Determine Category of Plumbing Work   | \$60.00   | \$60.00  | No change                 |
| Review Plans to Determine Planning Requirement  | \$60.00   | \$60.00  | No change                 |
| Records Search Fee (Copy of Plans)  | \$80.00   | \$80.00  | No change                 |



| <b>FACILITY/SERVICE</b>                               | <b>CURRENT<br/>FEES/CHARGES<br/>(* GST inclusive)</b> | <b>PROPOSED<br/>FEES/CHARGES<br/>(* GST inclusive)</b> | <b>COMMENTS</b>           |
|---|---|--|---------------------------|
| Paper Copy of Certified Documents                     | \$30.00*  | \$30.00*   | No change                 |
| Receipt of Form 80 - Notice of Low Risk Plumbing Work | \$55.00   | \$55.00  | No change                 |
| Receipt of Form 80 - Notice of Low Risk Building Work | \$55.00   | \$55.00  | No change                 |
| Building Certificate                                  | \$250.00  | \$260.00   | Increase in line with CCI |
| Form 49 – EHO Report                                  | \$215.00  | \$220.00   | Increase in line with CCI |
| Form 50 – EHO Occupancy Report                        | \$160.00  | \$165.00   | Increase in line with CCI |
| Technical Review                                      | \$100.00* per hour                                    | \$100.00* per hour                                     | No change                 |
| Processing Enforcement Notices & Orders               | \$100.00* per hour                                    | \$100.00* per hour                                     | No change                 |

ATTACHMENT 1

RECOMMENDED HIRE RATES - FROM 1 JULY 2021

DELORAINIE COMMUNITY COMPLEX, MEANDER VALLEY PERFORMING ARTS CENTRE,  
WESTBURY FUNCTION & SPORTS CENTRES & HADSPEN RECREATION GROUND MEMORIAL

|   | CURRENT 2020-21<br>FEES/CHARGES<br>GST Inclusive |          | PROPOSED 2021-22<br>FEES/CHARGES<br>GST Inclusive |          |          |
|---|--|----------|---|----------|----------|
| <b>DELORAINIE COMMUNITY COMPLEX AND MEANDER VALLEY PERFORMING ARTS CENTRE</b> |  |          |   |          |          |
| <b>Stadiums (per basketball court)</b>  |  |          |   |          |          |
| Seniors   | : Roster   | \$32.00  | Per Hour  | \$26.00  | Per Hour |
|   | : Training                                       | \$22.00  | Per Hour  | \$26.00  | Per Hour |
|   | : Non-regular users                              | \$30.00  | Per Hour  | \$26.00  | Per Hour |
|   | : Outdoor  | \$15.00  | Per Hour  | \$15.00  | Per Hour |
| Juniors/Concession  | : Roster   | \$16.00  | Per Hour  | \$13.00  | Per Hour |
|   | : Training                                       | \$11.00  | Per Hour  | \$13.00  | Per Hour |
|   | : Non-regular users                              | \$15.00  | Per Hour  | \$13.00  | Per Hour |
|   | : Outdoor  | \$7.50   | Per Hour  | \$7.50   | Per Hour |
| Schools   |  | \$11.00  | Per Hour  | \$12.50  | Per Hour |
| <b>DCC Meeting Room or Mezzanine space</b>                                    |  | \$14.00  | Per Hour  | \$15.00  | Per Hour |
| <b>DCC Auditorium</b>   |  |          |   |          |          |
| All uses (morning, afternoon, evening)  |  | \$195.00 | Per Use   | \$200.00 | Per Use  |
| All uses (hourly rate)  |  | \$55.00  | Per Hour  | \$50.00  | Per Hour |
| Cabarets, weddings, dinners   |  | \$270.00 | Per Use   | N/A      |          |
| Funeral Services  |  | \$135.00 | Per Use   | N/A      | Per Use  |
| Shows, films  | : Amateur  | \$180.00 | Per Use   | N/A      | Per Use  |
|   | : Professional                                   | \$350.00 | Per Use   | N/A      | Per Use  |
| <b>Kitchens</b>   |  |          |   |          |          |
| Main kitchen DCC  |  | \$93.00  | Per Use   | \$96.00  | Per Use  |
| MV Performing Arts Centre   |  | \$41.50  | Per Use   | \$43.00  | Per Use  |
| <b>Squash Courts</b>  |  | \$11.50  | Per Hour  | \$12.00  | Per Hour |
| <b>MVPAC Theatre</b>  | Practice/Rehearsal                               | \$31.00  | Per Use   | \$32.00  | Per Use  |
|   | Local  | \$91.00  | Per Use   | \$94.00  | Per Use  |
|   | Travelling                                       | \$140.00 | Per Use   | \$145.00 | Per Use  |
| <b>Venue Day Rates (all facilities, 24 hours)</b>                             |  |          |   |          |          |
| Deloraine Community Complex   |  | \$590.00 | Per Day   | \$610.00 | Per Day  |
| MV Performing Arts Centre   |  | \$350.00 | Per Day   | \$360.00 | Per Day  |
| Westbury Sports Centre  |  | \$240.00 | Per Day   | \$248.00 | Per Day  |
| <b>WESTBURY FUNCTION CENTRE</b>   |  |          |   |          |          |
| Meetings  |  | \$25.00  | Per Hour  | \$26.00  | Per Hour |
| Functions (including kitchen)   |  | \$200.00 | Per Use   | \$205.00 | Per Use  |
| Kitchen   |  | \$100.00 | Per Use   | \$105.00 | Per Use  |
| Change Rooms (per change room, use of 2 hours)                                |  | \$15.00  | Per Use   | \$16.00  | Per Use  |

ATTACHMENT 1

RECOMMENDED HIRE RATES - FROM 1 JULY 2021

DELORAIN COMMUNITY COMPLEX, MEANDER VALLEY PERFORMING ARTS CENTRE,  
WESTBURY FUNCTION & SPORTS CENTRES & HADSPEN RECREATION GROUND MEMORIAL

|  | CURRENT 2020-21<br>FEES/CHARGES<br>GST Inclusive |           | PROPOSED 2021-22<br>FEES/CHARGES<br>GST Inclusive |           |
|--|--|-----------|---|-----------|
| <b>WESTBURY SPORTS CENTRE</b>  |  |           |   |           |
| Meeting Room   | \$9.00   | Per Hour  | \$12.00   | Per Hour  |
| Seniors : Roster   | \$32.00  | Per Hour  | \$22.00   | Per Hour  |
| : Training   | \$22.00  | Per Hour  | \$22.00   | Per Hour  |
| : Non-regular users  | \$30.00  | Per Hour  | \$22.00   | Per Hour  |
| Juniors/ <i>Concession</i> : Roster  | \$16.00  | Per Hour  | \$11.00   | Per Hour  |
| : Training   | \$11.00  | Per Hour  | \$11.00   | Per Hour  |
| : Non-regular users  | \$15.00  | Per Hour  | \$11.00   | Per Hour  |
| <b>HADSPEN RECREATION GROUND MEMORIAL CENTRE</b>                                 |  |           |   |           |
| Non-regular users  | \$14.00  | Per Hour  | \$15.00   | Per Hour  |
| Evening functions (from 6pm)   | \$88.00  | Per Use   | \$90.00   | Per Use   |
| <b>ALL VENUES</b>  |  |           |   |           |
| Key Bond (refundable)  | \$50.00  | Per Use   | \$50.00   | Per Use   |
| Property Bond (refundable):  |  |           |   |           |
| If liquor provided at function   | \$375.00   | Per Event | \$375.00  | Per Event |
| If liquor not provided at function   | \$125.00   | Per Event | \$125.00  | Per Event |
| Additional cleaning fee for events with 100 or more attendees:                   |  |           |   |           |
| Seniors event  | \$120.00   | Per Event | \$120.00  | Per Event |
| Juniors/ <i>Concession</i> event   | \$60.00  | Per Event | \$60.00   | Per Event |
| Additional cleaning fee for Casual Users for events with more than 10 attendees: |  |           |   |           |
| Private event      Weekday   | N/A  |           | \$40.00   | Per Event |
| Weekend  | N/A  |           | \$60.00   | Per Event |
| Public event with more than 50 attendees   | N/A  |           | \$120.00  | Per Event |

**ATTACHMENT 2**

**REGULAR USER GROUND HIRE RATES - FROM COUNCIL POLICY 56  
ALL VENUES - ALL REGULAR USERS IN THESE SPORTS**

| <b>SPORT</b>          | <b>PLAYER NUMBERS PER TEAM</b> | <b>SENIOR / JUNIOR</b> | <b>CURRENT 2020-21 RATE PER TEAM PER SEASON (inc GST)</b> | <b>PROPOSED 2021-22 RATE PER TEAM PER SEASON (inc GST)</b> |
|-----------------------|--------------------------------|------------------------|---|--|
| <b>Football (AFL)</b> | 25                             | Senior Men             | \$1,056.00  | \$1,088.00   |
|                       | 20                             | Senior Women           | \$528.00  | \$544.00   |
|                       | 20                             | Junior                 | \$264.00  | \$272.00   |
| <b>Soccer</b>         | 12                             | Senior Men             | \$528.00  | \$544.00   |
|                       | 12                             | Senior Women           | \$264.00  | \$272.00   |
|                       | 10                             | Junior                 | \$132.00  | \$136.00   |
| <b>Cricket</b>        | 12                             | Senior Men             | \$528.00  | \$544.00   |
|                       | 12                             | Senior Women           | \$264.00  | \$272.00   |
|                       | 12                             | Junior                 | \$132.00  | \$136.00   |
| <b>Touch Football</b> | 8                              | Senior Men             | \$264.00  | \$272.00   |
|                       | 8                              | Senior Women           | \$132.00  | \$136.00   |
|                       | 8                              | Junior                 | \$66.00   | \$68.00  |

**ATTACHMENT 3**

**RECOMMENDED CASUAL USER GROUND HIRE RATES - FROM 1 JULY 2021  
ALL VENUES - ALL CASUAL USERS**

| <b>SPORTS GROUNDS / FACILITIES FOR CASUAL USERS</b> |  |   |   |  |
|---|--|---|---|--|
| <b>FEES/CHARGES GST Inclusive</b>                   |  |   |   |  |
| <b>SPORTS GROUNDS / FACILITIES</b>                  | <b>CURRENT<br/>2020-21 RATE<br/>PER HOUR</b> | <b>PROPOSED<br/>2021-22 RATE<br/>PER HOUR</b> | <b>CURRENT<br/>2020-21 RATE<br/>PER DAY</b> | <b>PROPOSED<br/>2021-22 RATE<br/>PER DAY</b> |
| Bracknell rec ground / change rooms                 | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Bracknell rec ground only                           | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Bracknell clubrooms                                 |  | Fee determined by leaseholder                 |   |  |
| Carrick recreation ground                           | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Deloraine rec ground / change rooms                 | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Deloraine rec ground only                           | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Deloraine clubrooms                                 |  | Fee determined by leaseholder                 |   |  |
| Hadspen rec ground / centre                         | \$32.00                                      | \$33.00                                       | \$190.50                                    | \$196.00                                     |
| Hadspen rec ground only                             | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Hagley rec ground / change rooms                    | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Hagley rec ground only                              | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Hagley clubrooms                                    |  | Fee determined by leaseholder                 |   |  |
| Meander recreation ground                           | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Prospect Vale Park - per touch field                | \$13.50                                      | \$14.00                                       | \$82.00                                     | \$84.00                                      |
| Prospect Vale Park - per soccer field               | \$21.50                                      | \$22.00                                       | \$128.50                                    | \$132.00                                     |
| Prospect Vale Park - per football field             | \$27.00                                      | \$28.00                                       | \$160.00                                    | \$165.00                                     |
| Prospect Vale Park - clubrooms                      |  | Fee determined by leaseholder                 |   |  |
| Prospect Vale Park - per change room                |  | Fee determined by leaseholder                 |   |  |
| Westbury function centre / change rooms             |  | Refer to Attachment 1                         |   |  |
| Westbury rec ground only                            | \$16.50                                      | \$17.00                                       | \$98.00                                     | \$101.00                                     |
| Whitemore rec ground only                           | \$11.50                                      | \$12.00                                       | \$67.00                                     | \$69.00                                      |
| Whitemore clubrooms                                 |  | Fee determined by leaseholder                 |   |  |
| Sports Ground Lighting                              | \$15.50                                      | \$16.00                                       | N/A   | N/A  |
| Key Bond (refundable) - Per Use                     | \$50.00                                      | \$50.00                                       | N/A   | N/A  |
| Property Bond (refundable) - Per Event:             |  |   |   |  |
| If liquor provided at function                      | \$375.00                                     | \$375.00                                      | N/A   | N/A  |
| If liquor not provided at function                  | \$125.00                                     | \$125.00                                      | N/A   | N/A  |
| <b>Discounts – Ground Only</b>                      |  |   |   |  |
| Junior Discount (under 18 years)                    | 50%  | 50%   | N/A   | N/A  |
| Female & Inclusion Discount                         | 50%  | 50%   | N/A   | N/A  |
| Off-peak Use (between 9am and 3pm)                  | 25%  | 25%   | N/A   | N/A  |

***The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield, Temple and White voting for the motion.***

**128/2021 COUNCIL AUDIT PANEL: RECEIPT OF MEETING MINUTES, 2020-21 ANNUAL REPORT AND 2021-22 WORK PLAN**

**AUTHOR:** Jonathan Harmey  
Director Corporate Services

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**1) Recommendation**

***It is recommended that Council:***

- 1. Receive the minutes of the Audit Panel meeting held on 22 June 2021;***
- 2. Receive the Audit Panel annual report for 2020-21; and***
- 3. Approve the Audit Panel annual work plan for 2021-22.***

**DECISION:**

Cr Nott moved and Cr Cameron seconded ***“that Council:***

- 1. Receive the minutes of the Audit Panel meeting held on 22 June 2021;***
- 2. Receive the Audit Panel annual report for 2020-21; and***
- 3. Approve the Audit Panel annual work plan for 2021-22.”***

***The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield, Temple and White voting for the motion.***



## 129/2021 2021-22 CAPITAL WORKS PROGRAM

**AUTHOR:** Rob Little  
Asset Management Coordinator

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### 1) Recommendation

*It is recommended that Council approves the attached Capital Works Program and funding allocations for the 2021-22 financial year.*

### DECISION:

Cr King moved and Cr Cameron seconded *“that Council approves the attached Capital Works Program and funding allocations for the 2021-22 financial year.”*

*The motion was declared **CARRIED BY AN ABSOLUTE MAJORITY** with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Temple and White voting for the motion.*

*Cr Synfield abstained from the vote.*



Meander Valley Council

# Capital Works Program

# 2021/2022



## Meander Valley Council 2021/22 Capital Works Program

### SUMMARY - RECOMMENDED PROJECTS

#### 1.0 ADMINISTRATION

100 GENERAL ADMINISTRATION

| Renewal | New / Upgrade | Total Estimate |
|---------|---------------|----------------|
|---------|---------------|----------------|

|                  |                 |                  |
|------------------|-----------------|------------------|
| \$515,000        | \$70,000        | \$585,000        |
| <b>\$515,000</b> | <b>\$70,000</b> | <b>\$585,000</b> |

#### 2.0 ROADS, STREETS & BRIDGES

201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

201.2 ROAD RESURFACING

210 BRIDGE RECONSTRUCTION

TOTAL ROADS, STREETS & BRIDGES

|                    |                  |                    |
|--------------------|------------------|--------------------|
| \$1,105,000        | \$861,000        | \$1,966,000        |
| \$1,540,000        | \$0              | \$1,540,000        |
| \$1,180,750        | \$0              | \$1,180,750        |
| <b>\$3,825,750</b> | <b>\$861,000</b> | <b>\$4,686,750</b> |

#### 3.0 HEALTH, COMMUNITY & WELFARE

315 CEMETERIES

316 COMMUNITY AMMENITY

335 HOUSEHOLD WASTE DISPOSAL

351 URBAN STORMWATER DRAINAGE

|                  |                    |                    |
|------------------|--------------------|--------------------|
| \$0              | \$25,000           | \$25,000           |
| \$103,000        | \$3,000            | \$106,000          |
| \$90,000         | \$1,155,000        | \$1,245,000        |
| \$0              | \$335,000          | \$335,000          |
| <b>\$193,000</b> | <b>\$1,518,000</b> | <b>\$1,711,000</b> |

#### 5.0 RECREATION & CULTURE

505 PUBLIC HALLS

525 RECREATION GROUNDS & SPORTS FACILITIES

565 PARKS & RESERVES

|                  |                    |                    |
|------------------|--------------------|--------------------|
| \$100,000        | \$14,000           | \$114,000          |
| \$265,000        | \$540,000          | \$805,000          |
| \$405,000        | \$500,000          | \$905,000          |
| <b>\$770,000</b> | <b>\$1,054,000</b> | <b>\$1,824,000</b> |

#### 6.0 UNALLOCATED & UNCLASSIFIED

625 MANAGEMENT & INDIRECT OVERHEADS

655 MAJOR PLANT REPLACEMENT

675 LIGHT VEHICLE REPLACEMENT

|                  |            |                  |
|------------------|------------|------------------|
| \$30,000         | \$0        | \$30,000         |
| \$500,000        | \$0        | \$500,000        |
| \$100,000        | \$0        | \$100,000        |
| <b>\$630,000</b> | <b>\$0</b> | <b>\$630,000</b> |

**TOTALS**

|                    |                    |                    |
|--------------------|--------------------|--------------------|
| <b>\$5,933,750</b> | <b>\$3,503,000</b> | <b>\$9,436,750</b> |
|--------------------|--------------------|--------------------|

# Meander Valley Council 2021/22 Capital Works Program

## INTRODUCTION

As part of the Asset Management Plan it is necessary to separate works into the following categories:

### **Renewal**

Replacing like-with-like or providing a similar level of service, for example reconstructing a road to the same width, or replacing a single lane timber bridge with a single lane concrete bridge. In these cases depreciation rates and other costs of ownership may not significantly change and could possibly reduce.

### **NEW/UPGRADE WORK:**

Increasing the level of service by improving or constructing additional assets or infrastructure where none previously existed or existed at a lower service level. The creation of new assets has an impact on Council's finances from the point of increasing depreciation, as well as increasing operational and maintenance costs.

Upgrades can increase or reduce the total life cycle costs of an asset in the longer term, e.g. road rehabilitation and widening, or replacing a single lane bridge with a two lane bridge. This type of work may have a component of renewal/replacement and a component of upgrade/new.

### **PROVISIONAL PROJECTS**

Provisional projects are those which may be subject to external grant funding, feasibility work, or further discussion with Council or community stakeholders.

# Meander Valley Council 2021/22 Capital Works Program

## 1.0 GENERAL ADMINISTRATION

### 100 GENERAL ADMINISTRATION

| Item No | Location                 | Description                          | Renewal   | New/ Upgrade | Total Estimate |
|---------|--------------------------|--------------------------------------|-----------|--------------|----------------|
| 22.008  | P&E - Computer Hardware  | Computer Workstation Replacements    | \$30,000  | \$0          | \$30,000       |
| 22.009  | P&E - Computer Software  | Core Enterprise Software Replacement | \$450,000 | \$0          | \$450,000      |
| 21.013  | P&E - Office Hardware    | Photocopier Replacement              | \$25,000  | \$0          | \$25,000       |
| 22.011  | P&E - Computer Software  | Software licence renewal             | \$10,000  | \$0          | \$10,000       |
| 22.012  | Westbury Council Offices | Fire Detection System                | \$0       | \$70,000     | \$70,000       |

|                                     |                  |                 |                  |
|-------------------------------------|------------------|-----------------|------------------|
| <b>TOTAL GENERAL ADMINISTRATION</b> | <b>\$515,000</b> | <b>\$70,000</b> | <b>\$585,000</b> |
|-------------------------------------|------------------|-----------------|------------------|

## Meander Valley Council 2021/22 Capital Works Program

### 2.0 ROADS, STREETS & BRIDGES

#### 201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

| Item No | Location                           | Description   | Renewal   | New/ Upgrade | Total Estimate |
|---------|------------------------------------|---|-----------|--------------|----------------|
| 21.036  | Footpath Network                   | Project allocation for programmed footpath renewals in accordance with Council's SAMP (Bracknell, Deloraine, Carrick)           | \$205,000 | \$0          | \$205,000      |
| 21.026  | Deloraine, East Barrack Street     | New footpath, Morrison St to Liverpool St RHS - 345m  | \$0       | \$100,000    | \$100,000      |
| 21.038  | Carrick Footpaths                  | Allocation for strategic planning & construction of new footpaths   | \$0       | \$90,000     | \$90,000       |
| 21.039  | Hadspen, Scott Street              | New footpath, Bartley to 41 Scott St - 400m   | \$0       | \$135,000    | \$135,000      |
| 21.143  | Road rehabilitation projects       | Project allocation for programmed road renewals in accordance with Council's SAMP (Selbourne, Adelphi, Bishopsbourne, Westwood) | \$900,000 | \$155,000    | \$1,055,000    |
| 21.146  | Deloraine, West Barrack Street     | Design of intersection improvements including Parsonage St & West Barrack Side Lane   | \$0       | \$6,000      | \$6,000        |
| 21.147  | Prospect Vale, Country Club Avenue | Design, Road rehabilitation & safety improvements   | \$0       | \$40,000     | \$40,000       |
| 21.148  | Westbury, Franklin Street          | New kerb, Alison Ct to Meander Valley Rd (west side) - 220m   | \$0       | \$75,000     | \$75,000       |
| 22.139  | Bracknell, Henrietta Street        | Construction of turning heads   | \$0       | \$40,000     | \$40,000       |
| 22.136  | Bracknell, River Reserve Road      | Intersection improvement & sealing - 70m  | \$0       | \$20,000     | \$20,000       |

## Meander Valley Council 2021/22 Capital Works Program

### 2.0 ROADS, STREETS & BRIDGES

#### 201.1 FOOTPATHS, ROADS & STREETS RECONSTRUCTION & UPGRADES

| Item No | Location                            | Description  | Renewal | New/ Upgrade | Total Estimate |
|---------|-------------------------------------|--|---------|--------------|----------------|
| 22.141  | Long Ridge Road                     | Minor road widening, corner near camping area                | \$0     | \$35,000     | \$35,000       |
| 22.138  | Railton Road, Kimberley             | Minor road widening, west of Villarett Gardens               | \$0     | \$50,000     | \$50,000       |
| 22.186  | Blackstone Heights, Blackstone Road | Design of Panorama Rd intersection upgrade                   | \$0     | \$10,000     | \$10,000       |
| 21.173  | Prospect Vale, Traffic Calming      | Design of traffic calming (Vale, Bradford & Burrows streets) | \$0     | \$10,000     | \$10,000       |

#### PROVISIONAL ROADS & STREETS PROJECTS

|        |                           |  |     |          |          |
|--------|---------------------------|--|-----|----------|----------|
| 21.037 | Deloraine, Alveston Drive | New footpath Stage 1 - 220m (Subject to Grant Funding) | \$0 | \$95,000 | \$95,000 |
|--------|---------------------------|--|-----|----------|----------|

|  |                    |                  |                    |
|--|--------------------|------------------|--------------------|
| <b>TOTAL ROAD RECONSTRUCTION &amp; UPGRADE</b> | <b>\$1,105,000</b> | <b>\$861,000</b> | <b>\$1,966,000</b> |
|--|--------------------|------------------|--------------------|

#### 201.2 ROAD RESURFACING

| Item No | Location | Description                    | Renewal   | New/ Upgrade | Total Estimate |
|---------|----------|--------------------------------|-----------|--------------|----------------|
| 21.261  | General  | Asphalt Resurfacing Program    | \$400,000 | \$0          | \$400,000      |
| 21.262  | General  | Bituminous Resurfacing Program | \$860,000 | \$0          | \$860,000      |
| 21.263  | General  | Gravel Resheeting              | \$280,000 | \$0          | \$280,000      |

|                               |                    |            |                    |
|-------------------------------|--------------------|------------|--------------------|
| <b>TOTAL ROAD RESURFACING</b> | <b>\$1,540,000</b> | <b>\$0</b> | <b>\$1,540,000</b> |
|-------------------------------|--------------------|------------|--------------------|

## Meander Valley Council 2021/22 Capital Works Program

### 210 BRIDGE RECONSTRUCTION

| Item No                                   | Location                            | Description  | Renewal            | New/ Upgrade     | Total Estimate     |
|---|-------------------------------------|--|--------------------|------------------|--------------------|
| 21.296                                    | Drain, Cheshunt Road                | Renewal of Bridge (List No 211)  | \$200,000          | \$0              | \$200,000          |
| 21.297                                    | Drain, Cheshunt Road                | Renewal of Bridge (List No 447)  | \$200,000          | \$0              | \$200,000          |
| 21.299                                    | Bradys Creek Tributary, Davies Road | Renewal of Bridge (List No 370)  | \$215,000          | \$0              | \$215,000          |
| 21.3                                      | Meander River, Selbourne Road       | Renewal of bridge superstructure (List No 255) & widening for pull over area | \$525,750          | \$0              | \$525,750          |
| 22.279                                    | Unnamed Drain, Harveys Road         | Culvert extension  | \$10,000           | \$0              | \$10,000           |
| 22.28                                     | Mole Creek, Den Road                | Installation of bridge safety fencing  | \$30,000           | \$0              | \$30,000           |
| <b>TOTAL BRIDGE RECONSTRUCTION</b>        |                                     |  | <b>\$1,180,750</b> | <b>\$0</b>       | <b>\$1,180,750</b> |
| <b>TOTAL ROADS, STREETS &amp; BRIDGES</b> |                                     |  | <b>\$3,825,750</b> | <b>\$861,000</b> | <b>\$4,686,750</b> |



## Meander Valley Council 2021/22 Capital Works Program

### 3.0 HEALTH, COMMUNITY & WELFARE

#### 315 CEMETERIES

| Item No | Location                 | Description                                 | Renewal | New/ Upgrade | Total Estimate |
|---------|--------------------------|---|---------|--------------|----------------|
| 21.326  | Deloraine, Lawn Cemetery | Installation of new concrete slabs          | \$0     | \$5,000      | \$5,000        |
| 22.3    | Deloraine, Lawn Cemetery | Landscaping including access road & fencing | \$0     | \$20,000     | \$20,000       |

|                         |            |                 |                 |
|-------------------------|------------|-----------------|-----------------|
| <b>TOTAL CEMETERIES</b> | <b>\$0</b> | <b>\$25,000</b> | <b>\$25,000</b> |
|-------------------------|------------|-----------------|-----------------|

#### 316 COMMUNITY AMMENITY

| Item No | Location                  | Description                      | Renewal   | New/ Upgrade | Total Estimate |
|---------|---------------------------|----------------------------------|-----------|--------------|----------------|
| 21.329  | Carrick Recreation Ground | Refurbish public toilet          | \$100,000 | \$0          | \$100,000      |
| 22.313  | Egmont Reserve Toilets    | Access and security improvements | \$3,000   | \$3,000      | \$6,000        |

|                                 |                  |                |                  |
|---------------------------------|------------------|----------------|------------------|
| <b>TOTAL COMMUNITY AMMENITY</b> | <b>\$103,000</b> | <b>\$3,000</b> | <b>\$106,000</b> |
|---------------------------------|------------------|----------------|------------------|

#### 335 HOUSEHOLD WASTE DISPOSAL

| Item No | Location        | Description   | Renewal  | New/ Upgrade | Total Estimate |
|---------|-----------------|---|----------|--------------|----------------|
| 21.34   | Household Waste | Replacement kerbside wheelie bins (waste and recycling) & upgrade of 80L waste bins to 140L | \$40,000 | \$155,000    | \$195,000      |

#### PROVISIONAL HOUSEHOLD WASTE PROJECTS

|        |                    |  |          |           |           |
|--------|--------------------|--|----------|-----------|-----------|
| 22.328 | Cluan Landfill     | Access road improvements   | \$50,000 | \$0       | \$50,000  |
| 21.341 | Landfill Sites     | Land purchase for future landfill cells  | \$0      | \$250,000 | \$250,000 |
| 22.345 | Deloraine Landfill | Site improvements including new retaining wall structure and weighbridge for transfer operations | \$0      | \$450,000 | \$450,000 |
| 21.344 | Prospect Vale      | Purchase of new organics bins (6,500 x 140L bins)  | \$0      | \$300,000 | \$300,000 |

|                                       |                 |                    |                    |
|---------------------------------------|-----------------|--------------------|--------------------|
| <b>TOTAL HOUSEHOLD WASTE DISPOSAL</b> | <b>\$90,000</b> | <b>\$1,155,000</b> | <b>\$1,245,000</b> |
|---------------------------------------|-----------------|--------------------|--------------------|

## Meander Valley Council 2021/22 Capital Works Program

### 3.0 HEALTH, COMMUNITY & WELFARE

#### 351 URBAN STORMWATER DRAINAGE

| Item No | Location                | Description   | Renewal | New/ Upgrade | Total Estimate |
|---------|-------------------------|---|---------|--------------|----------------|
| 21.365  | Various locations       | Stormwater drainage infrastructure - General allocation for improvement of network constraints. | \$0     | \$30,000     | \$30,000       |
| 22.35   | Westbury, Jones Street  | Construct Meander Valley Rd to King St (Stage 1)  | \$0     | \$100,000    | \$100,000      |
| 22.351  | Westbury, Taylor St     | Construct - King St to School carpark (Stage 3)   | \$0     | \$100,000    | \$100,000      |
| 21.373  | Hadspen, Bartley Street | Open drain - Bartley St to river reserve  | \$0     | \$50,000     | \$50,000       |

#### PROVISIONAL STORMWATER PROJECTS

|        |                                  |   |     |          |          |
|--------|----------------------------------|---|-----|----------|----------|
| 21.366 | Carrick, East Street             | Design, piping open drain   | \$0 | \$10,000 | \$10,000 |
| 22.359 | Meander Hall                     | Pipe open drain - Main Rd to rear of hall - (Subject to grant funding/community group contribution) | \$0 | \$25,000 | \$25,000 |
| 22.251 | Deloraine, West Parade Catchment | Design - Parsonage St to West Parade  | \$0 | \$10,000 | \$10,000 |
| 22.349 | Westbury, Dexter St              | Design - Stormwater pipe work from Dexter to William St   | \$0 | \$10,000 | \$10,000 |

|  |            |                  |                  |
|--|------------|------------------|------------------|
| <b>TOTAL URBAN STORMWATER DRAINAGE</b> | <b>\$0</b> | <b>\$335,000</b> | <b>\$335,000</b> |
|--|------------|------------------|------------------|

|  |                  |                    |                    |
|--|------------------|--------------------|--------------------|
| <b>TOTAL HEALTH, COMMUNITY &amp; WELFARE</b> | <b>\$193,000</b> | <b>\$1,518,000</b> | <b>\$1,711,000</b> |
|--|------------------|--------------------|--------------------|

## Meander Valley Council 2021/22 Capital Works Program

### 5.0 RECREATION & CULTURE

#### 505 PUBLIC HALLS

| Item No                   | Location       | Description   | Renewal          | New/ Upgrade    | Total Estimate   |
|---------------------------|----------------|---|------------------|-----------------|------------------|
| 21.404                    | Weegeena Hall  | Floor replacement   | \$50,000         | \$0             | \$50,000         |
| 21.408                    | Caveside Hall  | Floor replacement   | \$50,000         | \$0             | \$50,000         |
| 22.386                    | Chudleigh Hall | Install kerbing, footpath, landscaping & carpark improvements | \$0              | \$14,000        | \$14,000         |
| <b>TOTAL PUBLIC HALLS</b> |                |   | <b>\$100,000</b> | <b>\$14,000</b> | <b>\$114,000</b> |

#### 525 RECREATION GROUNDS & SPORTS FACILITIES

| Item No   | Location                                | Description   | Renewal          | New/ Upgrade     | Total Estimate   |
|---|---|---|------------------|------------------|------------------|
| 22.414  | Hadspen Memorial Centre - Tennis Courts | Installation of basketball hoop/backboard & line marking                            | \$0              | \$10,000         | \$10,000         |
| 21.426  | Prospect Vale Park                      | Design of PVP ring road and main access   | \$0              | \$20,000         | \$20,000         |
| 22.416  | Whitemore, Recreation Ground            | Drainage improvements for tennis courts   | \$15,000         | \$0              | \$15,000         |
| 21.461  | Hagley Recreation Ground                | Minor outdoor building works  | \$0              | \$60,000         | \$60,000         |
| <b>PROVISIONAL SPORT &amp; RECREATION PROJECTS</b>      |   |   |                  |                  |                  |
| 21.458  | Deloraine, Recreation Ground            | AFL ground upgrades and lighting installation - (Subject to grant funding)          | \$250,000        | \$350,000        | \$600,000        |
| 21.458  | Deloraine, Recreation Ground            | Design - Recreation Ground precinct including clubroom - (Subject to grant funding) | \$0              | \$100,000        | \$100,000        |
| <b>TOTAL RECREATION GROUNDS &amp; SPORTS FACILITIES</b> |   |   | <b>\$265,000</b> | <b>\$540,000</b> | <b>\$805,000</b> |

## Meander Valley Council 2021/22 Capital Works Program

### 5.0 RECREATION & CULTURE

#### 565 PARKS & RESERVES

| Item No | Location                               | Description  | Renewal   | New/ Upgrade | Total Estimate |
|---------|--|--|-----------|--------------|----------------|
| 21.512  | Deloraine, Riverbank Reserve           | Design and construct steel arch footbridge (List No 451) | \$345,000 | \$0          | \$345,000      |
| 21.515  | Prospect Vale, Las Vegas Drive Reserve | Replacement & upgrade of existing playground             | \$30,000  | \$180,000    | \$210,000      |
| 21.517  | Prospect Vale, Bimbimbi Av Reserve     | Renew outdoor fitness equipment                          | \$20,000  | \$0          | \$20,000       |
| 21.518  | Prospect Vale, Willow Lane Reserve     | Playground renewal and new vegetation                    | \$10,000  | \$20,000     | \$30,000       |

#### PROVISIONAL PARKS & RESERVES PROJECTS

|       |                      |   |     |           |           |
|-------|----------------------|---|-----|-----------|-----------|
| 21.52 | Deloraine Pump Track | Pump Track - Stand-alone project; track only - (Subject to grant funding) | \$0 | \$300,000 | \$300,000 |
|-------|----------------------|---|-----|-----------|-----------|

|                                   |                  |                  |                  |
|-----------------------------------|------------------|------------------|------------------|
| <b>TOTAL PARKS &amp; RESERVES</b> | <b>\$405,000</b> | <b>\$500,000</b> | <b>\$905,000</b> |
|-----------------------------------|------------------|------------------|------------------|

|                                       |                  |                    |                    |
|---------------------------------------|------------------|--------------------|--------------------|
| <b>TOTAL RECREATION &amp; CULTURE</b> | <b>\$770,000</b> | <b>\$1,054,000</b> | <b>\$1,824,000</b> |
|---------------------------------------|------------------|--------------------|--------------------|

## Meander Valley Council 2021/22 Capital Works Program

### 6.0 UNALLOCATED & UNCLASSIFIED

#### 625 MANAGEMENT & INDIRECT OVERHEADS

| Item No | Location                | Description                      | Renewal  | New/ Upgrade | Total Estimate |
|---------|-------------------------|----------------------------------|----------|--------------|----------------|
| 21.589  | Minor Plant Replacement | Replacement of works minor plant | \$30,000 | \$0          | \$30,000       |

|  |                 |            |                 |
|--|-----------------|------------|-----------------|
| <b>TOTAL MANAGEMENT &amp; INDIRECT OVERHEADS</b> | <b>\$30,000</b> | <b>\$0</b> | <b>\$30,000</b> |
|--|-----------------|------------|-----------------|

#### 655 MAJOR PLANT REPLACEMENT

| Item No | Location         | Description                | Renewal   | New/ Upgrade | Total Estimate |
|---------|------------------|----------------------------|-----------|--------------|----------------|
| 21.582  | P&E, Major Plant | Major Plant - replacements | \$500,000 | \$0          | \$500,000      |

|                                      |                  |            |                  |
|--------------------------------------|------------------|------------|------------------|
| <b>TOTAL MAJOR PLANT REPLACEMENT</b> | <b>\$500,000</b> | <b>\$0</b> | <b>\$500,000</b> |
|--------------------------------------|------------------|------------|------------------|

#### 675 LIGHT VEHICLE REPLACEMENT

| Item No | Location            | Description                | Renewal   | New/ Upgrade | Total Estimate |
|---------|---------------------|----------------------------|-----------|--------------|----------------|
| 22.521  | P&E, Fleet Vehicles | Fleet vehicle replacements | \$100,000 | \$0          | \$100,000      |

|  |                  |            |                  |
|--|------------------|------------|------------------|
| <b>TOTAL LIGHT VEHICLE REPLACEMENT</b> | <b>\$100,000</b> | <b>\$0</b> | <b>\$100,000</b> |
|--|------------------|------------|------------------|

|   |                  |            |                  |
|---|------------------|------------|------------------|
| <b>TOTAL UNALLOCATED AND UNCLASSIFIED</b> | <b>\$630,000</b> | <b>\$0</b> | <b>\$630,000</b> |
|---|------------------|------------|------------------|

|                                    |                    |                    |                    |
|------------------------------------|--------------------|--------------------|--------------------|
| <b>TOTAL 2021/22 CAPITAL WORKS</b> | <b>\$5,933,750</b> | <b>\$3,503,000</b> | <b>\$9,436,750</b> |
|------------------------------------|--------------------|--------------------|--------------------|

## **130/2021 PETITION – CALL FOR A PUBLIC MEETING ABOUT THE WESTBURY PRISON PROPOSAL**

**AUTHOR:** John Jordan  
General Manager

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### **1) Recommendation**

***It is recommended that Council:***

- 1. Notes the petition relates to the Tasmanian Government's proposal to build a prison;***
- 2. Notes the General Manager's advice that the signatures on the petition tabled at the 8 June 2021 Ordinary Meeting of Council have been checked. Of the 1026 signatures, 809 were valid for the purposes of section 59 of the Local Government Act, with the balance being duplicates (54), from out of the area (17) or not on the roll (146);***
- 3. Notes that the Meander Valley Council electoral role (June 2021) lists 15,601 people enrolled and that the requirement of 5 percent of electors in the municipal area (780) has been satisfied in accordance with section 59(2)(a) of the Local Government Act (1993);***
- 4. Notes that, given the requirements of sections 57 and 59 of the Act are satisfied, Council will now proceed to hold a public meeting;***
- 5. Notes the person lodging the petition is Ms Anne-Maree Loader of King Street, Westbury;***
- 6. Notes that Ms Loader (as Secretary of the Westbury Region Against the Prison Inc) has advised in the petition covering letter of 4 June 2021 that the call for a public meeting relates to the 'new site' selected for the prison. This is on Crown land at Brushy Rivulet on Birralee Road, 5.2 kilometres from the Westbury town centre;***
- 7. Resolves, in satisfaction of section 60(3) of the Act, to have a***

***public meeting within thirty days to discuss the proposal to build a prison at Brushy Rivulet on Birralee Road;***

***8. Notes the requirements of section 60A of the Act in respect of advertising and calling for written submissions;***

***9. Resolves to invite the Honourable Elise Archer MP (Attorney-General) and representatives from the Department of Justice to attend and present to the meeting;***

***10. Notes that the petition as tabled is a public document and that a copy of the full petition will be made available for viewing at the Council Offices at 26 Lyall Street, Westbury; and***

***11. Affirms Council's 25 February 2020 commitment to again meet with anti and pro-prison representatives to discuss options for community consultation when information from the Tasmanian Government is forthcoming; noting that any such information is yet to be provided.***

## **DECISION:**

Cr Cameron moved and Cr Sherriff seconded ***“that Council:***

- 1. Notes the petition relates to the Tasmanian Government's proposal to build a prison;***
- 2. Notes the General Manager's advice that the signatures on the petition tabled at the 8 June 2021 Ordinary Meeting of Council have been checked. Of the 1026 signatures, 809 were valid for the purposes of section 59 of the Local Government Act, with the balance being duplicates (54), from out of the area (17) or not on the roll (146);***
- 3. Notes that the Meander Valley Council electoral role (June 2021) lists 15,601 people enrolled and that the requirement of 5 percent of electors in the municipal area (780) has been satisfied in accordance with section 59(2)(a) of the Local Government Act (1993);***

- 4. Notes that, given the requirements of sections 57 and 59 of the Act are satisfied, Council will now proceed to hold a public meeting;**
- 5. Notes the person lodging the petition is Ms Anne-Maree Loader of King Street, Westbury;**
- 6. Notes that Ms Loader (as Secretary of the Westbury Region Against the Prison Inc) has advised in the petition covering letter of 4 June 2021 that the call for a public meeting relates to the 'new site' selected for the prison. This is on Crown land at Brushy Rivulet on Birralee Road, 5.2 kilometres from the Westbury town centre;**
- 7. Resolves, in satisfaction of section 60(3) of the Act, to have a public meeting within thirty days to discuss the proposal to build a prison at Brushy Rivulet on Birralee Road;**
- 8. Notes the requirements of section 60A of the Act in respect of advertising and calling for written submissions;**
- 9. Resolves to invite the Honourable Elise Archer MP (Attorney-General) and representatives from the Department of Justice to attend and present to the meeting;**
- 10. Notes that the petition as tabled is a public document and that a copy of the full petition will be made available for viewing at the Council Offices at 26 Lyall Street, Westbury; and**
- 11. Affirms Council's 25 February 2020 commitment to again meet with anti and pro-prison representatives to discuss options for community consultation when information from the Tasmanian Government is forthcoming; noting that any such information is yet to be provided.**

As an amendment Cr King moved and Cr White seconded that **"section 7 be amended to read - Resolves, in satisfaction of section 60(3) of the Act, to have a public meeting within thirty days to discuss the proposal to build a prison in the Meander Valley Municipality."**

**The amendment was declared CARRIED with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield, Temple and White voting for the motion.**



- 1. Notes the petition relates to the Tasmanian Government's proposal to build a prison;**
- 2. Notes the General Manager's advice that the signatures on the petition tabled at the 8 June 2021 Ordinary Meeting of Council have been checked. Of the 1026 signatures, 809 were valid for the purposes of section 59 of the Local Government Act, with the balance being duplicates (54), from out of the area (17) or not on the roll (146);**
- 3. Notes that the Meander Valley Council electoral role (June 2021) lists 15,601 people enrolled and that the requirement of 5 percent of electors in the municipal area (780) has been satisfied in accordance with section 59(2)(a) of the Local Government Act (1993);**
- 4. Notes that, given the requirements of sections 57 and 59 of the Act are satisfied, Council will now proceed to hold a public meeting;**
- 5. Notes the person lodging the petition is Ms Anne-Maree Loader of King Street, Westbury;**
- 6. Notes that Ms Loader (as Secretary of the Westbury Region Against the Prison Inc) has advised in the petition covering letter of 4 June 2021 that the call for a public meeting relates to the 'new site' selected for the prison. This is on Crown land at Brushy Rivulet on Birralee Road, 5.2 kilometres from the Westbury town centre;**
- 7. Resolves, in satisfaction of section 60(3) of the Act, to have a public meeting within thirty days to discuss the proposal to build a prison in the Meander Valley Municipality;**
- 8. Notes the requirements of section 60A of the Act in respect of advertising and calling for written submissions;**
- 9. Resolves to invite the Honourable Elise Archer MP (Attorney-General) and representatives from the Department of Justice to attend and present to the meeting;**
- 10. Notes that the petition as tabled is a public document and that a copy of the full petition will be made available for viewing at the Council Offices at 26 Lyall Street, Westbury; and**

**11. Affirms Council's 25 February 2020 commitment to again meet with anti and pro-prison representatives to discuss options for community consultation when information from the Tasmanian Government is forthcoming; noting that any such information is yet to be provided.**

**The amended motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield, Temple and White voting for the motion.**

Comment by Cr Deborah White

I seconded the amendment as I believe it is our stated aim (eg in "Working Together") to listen to our community, and the people here today clearly wish for the discussion to be broader than as expressed in Item 7.

People who are not listened to become angry and resentful; therefore, to truly represent community concerns, we need to broaden the discussion.

The meeting adjourned at 5.50 pm.

The meeting recommenced at 5.54 pm.

Cr King left the meeting at 5.54 pm.

**131/2021    2021-22    COMMUNITY    GRANTS    AND**  
**SPONSORSHIP    FUND    APPLICATION**  
**ASSESSMENTS ROUND 1 – JUNE 2021**

**AUTHOR:**    Nate Austen  
                   Community Programs Officer

**1) Recommendation**

***It is recommended that Council:***

- 1. Notes the recommendations of the Community Grants Committee; and***
- 2. Approves community grants for Round 1 – June 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

| <b>Community Grants</b>             |   |                          |
|-------------------------------------|---|--------------------------|
| <b>Organisation</b>                 | <b>Project</b>                              | <b>Grant Recommended</b> |
| Australian Italian Club Tennis Club | BBQ and Hot Water Installation              | \$2,482                  |
| Central North Field Naturalists     | Beneath the Surface. Presentation Event.    | \$1,175                  |
| Deloraine House Inc                 | Community Garden – Plumbing and Electrical. | \$3,000                  |
| Deloraine RSL Sub-Branch            | Flagpole Replacement                        | *\$3,000                 |
| Diggers Cricket Club                | Cricket Pitch Replacement                   | **\$3,000                |
| Lions Club of Deloraine Inc         | Promotion Pamphlet                          | \$750                    |
| Westbury Ladies Probus Club         | Modernising Probus                          | \$2,325                  |
| Westbury Volunteer Fire Brigade     | 24-7 AED                                    | \$2,546                  |
| <b>Sub-total</b>                    |   | <b>\$18,278</b>          |

\*Recommend an allocation up to \$3,000 provisional on the whole cost of the project.  
 \*\*Conditional on the confirmation of a Cricket Australia Infrastructure Fund Grant with anticipated value of \$8,902.

**3. Approves sponsorship donation for individuals and organisations for Round 1 - June 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:**

| <b>Sponsorship Donation for Individuals and Organisations</b> |                               |                    |
|---|-------------------------------|--------------------|
| <b>Name</b>   | <b>Event</b>                  | <b>Sponsorship</b> |
| J. Cowan  | Pony Club Australia Nationals | \$150              |
| Z. Milich   | Karl Prosser Cup – U/13 NTJSA | \$150              |
| L. Shelton  | Karl Prosser Cup – U/13 NTJSA | \$150              |
| <b>Sub-total</b>  |                               | <b>\$450</b>       |

**4. Approves council fee reimbursement grant for Round 1 – June 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:**

| <b>Council Fee Reimbursement Grants</b> |                                  |                          |
|---|----------------------------------|--------------------------|
| <b>Organisation</b>                     | <b>Project</b>                   | <b>Grant Recommended</b> |
| Prospect Hawks Junior Football Club     | Electronic Scoreboard            | \$60                     |
| Rotary Club of Westbury                 | BBQ Shelter<br>(Village Green)   | \$670                    |
| Westbury Agricultural Society           | Storage Shed<br>(Animal Nursery) | \$395                    |
| <b>Sub-total</b>                        |                                  | <b>\$1,125</b>           |

**5. Notes the following Recovery Event Sponsorships approved by the General Manager since 17 March 2021, following recommendations by the Committee:**

| <b>Recovery Event Sponsorship</b> |                                       |                                |
|-----------------------------------|---------------------------------------|--------------------------------|
| <b>Organisation</b>               | <b>Event</b>                          | <b>Sponsorship Recommended</b> |
| Sculpture Tasmania                | National Shoebox Sculpture Exhibition | \$5,000                        |
| Arts Deloraine                    | Winterfire                            | \$3,000                        |
| <b>Sub-total</b>                  |                                       | <b>\$8,000</b>                 |

## DECISION:

Cr Temple moved and Cr Cameron seconded ***“that Council:***

- 1. Notes the recommendations of the Community Grants Committee; and Approves community grants for Round 1 – June 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

| <b>Community Grants</b>  |   |                          |
|--|---|--------------------------|
| <b>Organisation</b>  | <b>Project</b>                              | <b>Grant Recommended</b> |
| Australian Italian Club Tennis Club  | BBQ and Hot Water Installation              | \$2,482                  |
| Central North Field Naturalists  | Beneath the Surface. Presentation Event.    | \$1,175                  |
| Deloraine House Inc  | Community Garden – Plumbing and Electrical. | \$3,000                  |
| Deloraine RSL Sub-Branch   | Flagpole Replacement                        | *\$3,000                 |
| Diggers Cricket Club   | Cricket Pitch Replacement                   | **\$3,000                |
| Lions Club of Deloraine Inc  | Promotion Pamphlet                          | \$750                    |
| Westbury Ladies Probus Club  | Modernising Probus                          | \$2,325                  |
| Westbury Volunteer Fire Brigade  | 24-7 AED                                    | \$2,546                  |
| <b>Sub-total</b>   |   | <b>\$18,278</b>          |
| <p>*Recommend an allocation up to \$3,000 provisional on the whole cost of the project.<br/> **Conditional on the confirmation of a Cricket Australia Infrastructure Fund Grant with anticipated value of \$8,902.</p> |   |                          |

- 2. Approves sponsorship donation for individuals and organisations for Round 1 - June 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:***

| <b>Sponsorship Donation for Individuals and Organisations</b> |                               |                    |
|---|-------------------------------|--------------------|
| <b>Name</b>   | <b>Event</b>                  | <b>Sponsorship</b> |
| J. Cowan  | Pony Club Australia Nationals | \$150              |
| Z. Milich   | Karl Proset Cup – U/13 NTJSA  | \$150              |
| L. Shelton  | Karl Proset Cup – U/13 NTJSA  | \$150              |
| <b>Sub-total</b>  |                               | <b>\$450</b>       |

3. **Approves council fee reimbursement grant for Round 1 – June 2021, in accordance with Policy No. 82 Community Grants and Sponsorship Fund, as follows:**

| <b>Council Fee Reimbursement Grants</b> |                                  |                          |
|---|----------------------------------|--------------------------|
| <b>Organisation</b>                     | <b>Project</b>                   | <b>Grant Recommended</b> |
| Prospect Hawks Junior Football Club     | Electronic Scoreboard            | \$60                     |
| Rotary Club of Westbury                 | BBQ Shelter<br>(Village Green)   | \$670                    |
| Westbury Agricultural Society           | Storage Shed<br>(Animal Nursery) | \$395                    |
| <b>Sub-total</b>                        |                                  | <b>\$1,125</b>           |

4. **Notes the following Recovery Event Sponsorships approved by the General Manager since 17 March 2021, following recommendations by the Committee:**

| <b>Recovery Event Sponsorship</b> |                                       |                                |
|-----------------------------------|---------------------------------------|--------------------------------|
| <b>Organisation</b>               | <b>Event</b>                          | <b>Sponsorship Recommended</b> |
| Sculpture Tasmania                | National Shoebox Sculpture Exhibition | \$5,000                        |
| Arts Deloraine                    | Winterfire                            | \$3,000                        |
| <b>Sub-total</b>                  |                                       | <b>\$8,000</b>                 |

**The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, Nott, Sherriff, Synfield, Temple and White voting for the motion.**

Cr King returned to the meeting at 5.56 pm.

## 132/2021 2020-21 ANNUAL PLAN – JUNE QUARTERLY REVIEW

**AUTHOR:** Jacqui Parker  
Governance Coordinator

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### 1) Recommendation

***It is recommended that Council receives and notes the Annual Plan report for the June 2021 quarter, as attached.***

### DECISION:

Cr Kelly moved and Cr Cameron seconded ***“that Council receives and notes the Annual Plan report for the June 2021 quarter, as attached.”***

***The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield, Temple and White voting for the motion.***

Cr King left the meeting at 5.58 pm.

## Strategic Plan Future Direction 1

### A sustainable natural and built environment

**1.1** Contemporary planning supports and guides growth and development across Meander Valley.

**1.2** Liveable townships, urban and rural areas across the local government area with individual character.

**1.3** The natural, cultural and built heritage of Meander Valley is protected and maintained.

**1.4** Meander Valley is environmentally sustainable.

**1.5** Public health and the environment is protected by the responsible management of liquid and solid waste at a local and regional level.

**1.6** Participate and support programs that improve water quality in our waterways.

| No. | Actions and Tasks  | Strategic Plan Reference                | Department                                   | Quarterly KPI (30/9)   | Quarterly KPI (31/12)  | Quarterly KPI (31/3)   | Quarterly KPI (30/6)   | Performance Target   |
|-----|--|---|--|--|--|--|--|--|
| 1   | Renew NRM Strategy.  | 1.3, 1.4, 1.6                           | Works  | Nil.   | NRM review scheduled.  | NRM strategy draft.  | NRM strategy endorsed by Council.  | NRM strategy renewed within timeframes.  |
| 2   | Monitor and assess implementation of the Westbury Town Common Management Plan.   | 1.3, 1.4, 1.6                           | Works  | No breaches of permit conditions and condition of common maintained.                 | No breaches of permit conditions and condition of common maintained.                 | No breaches of permit conditions and condition of common maintained.                 | DPIPWE permit renewed and management plan requirements confirmed.                    | Practices consistent with management plan and condition of Common is stable or improved.   |
| 3   | Design and implement initiatives from the NRM Strategy.  | 1.3, 1.4, 1.6                           | Works  | Nil.   | Actions from current NRM strategy progressed and reported.                           | 2017 NRM strategy close out report finalised.  | New NRM strategy initiatives planned and costed for budget.                          | Completed within timeframes.   |
| 4   | Westbury residential rezoning.   | 1.1                                     | Governance Development & Regulatory Services | Progress rezoning.   | Progress rezoning.   | Progress rezoning.   | Progress rezoning and report to Council.   | Complete rezoning submission to the TPC and report to Council Workshop.  |
| 5   | Undertake projects to support implementation of the Prospect Vale - Blackstone Heights Structure Plan including the Regional Land Use Strategy and planning scheme amendments. | 1.1                                     | Governance Development & Regulatory Services | Amendments progressed and reported to Council.                                       | Amendments progressed and reported to Council.                                       | Amendments progressed and reported to Council.                                       | Amendments progressed and reported to Council.                                       | Report to Council workshop at key stages of RLUS and planning scheme amendment work.   |
| 6   | Assess individual planning scheme amendment applications as they arise.  | 1.1                                     | Governance Development & Regulatory Services | Amendments assessed and managed within statutory timeframes.                         | Amendments assessed and managed within statutory timeframes.                         | Amendments assessed and managed within statutory timeframes.                         | Amendments assessed and managed within statutory timeframes.                         | Assess individual planning scheme amendment applications within statutory timeframes.  |
| 7   | Process development applications in accordance with delegated authority.   | 1.1, 1.2, 1.3                           | Development & Regulatory Services            | 100% of applications completed on time.  | 100% of applications completed on time.  | 100% of applications completed on time.  | 100% of applications completed on time.  | Completed within statutory timeframes with 100% conformance.   |
| 8   | Permit Authority – issue permits for Building Works (Category 4).  | 1.1, 1.2, 1.3 (primary) 4.3 (secondary) | Development & Regulatory Services            | 100% of applications completed within 7 days.  | 100% of applications completed within 7 days.  | 100% of applications completed within 7 days.  | 100% of applications completed within 7 days.  | Issue building permits within 7 days from the date all other permits and documents are received as required by the Building Act. |
| 9   | Permit Authority – process Notifiable Building Works (Category 3).   | 1.1, 1.2, 1.3                           | Development & Regulatory Services            | 100% of applications completed within 7 days of receipt of all required information. | 100% of applications completed within 7 days of receipt of all required information. | 100% of applications completed within 7 days of receipt of all required information. | 100% of applications completed within 7 days of receipt of all required information. | Notifiable Building Works processed in a timely manner.  |



## Strategic Plan Future Direction 1

| No. | Actions and Tasks   | Strategic Plan Reference         | Department                        | Quarterly KPI (30/9)                                   | Quarterly KPI (31/12)                                  | Quarterly KPI (31/3)                                   | Quarterly KPI (30/6)                                   | Performance Target   |
|-----|---|----------------------------------|-----------------------------------|--|--|--|--|--|
| 10  | Permit Authority – manage outstanding building completions and illegal works. | 1.1, 1.2, 1.3                    | Development & Regulatory Services | Baseline determined and reduction of numbers.          | Baseline determined and reduction of numbers.          | Baseline determined and reduction of numbers.          | Baseline determined and reduction of numbers.          | Outstanding building completions reduced by 10%.                                   |
| 11  | Permit Authority – issue permits for Plumbing Works (Category 4).             | 1.4                              | Development & Regulatory Services | 100% of applications completed within 21 days.         | 100% of applications completed within 21 days.         | 100% of applications completed within 21 days.         | 100% of applications completed within 21 days.         | Process plumbing permit applications within 21 days of receipt of all information. |
| 12  | Waste Management Strategy review and implementation.                          | 1.5 (primary)<br>6.6 (secondary) | Infrastructure Services           | Undertake options analysis and feasibility.            | Strategy presented to Council.                         | Council approval of waste strategy.                    | Budget and implementation planning in place.           | Present strategy to Council at December workshop.                                  |
| 13  | Permit Authority – issue Notifiable Plumbing Works (Category 3).              | 1.4                              | Development & Regulatory Services | 100% of applications completed within 14 days.         | 100% of applications completed within 14 days.         | 100% of applications completed within 14 days.         | 100% of applications completed within 14 days.         | Process Notifiable Plumbing Works within 14 days of receipt of all information.    |
| 14  | Manage Land Information Certificates.   | 1.1,1.2,1.3                      | Development & Regulatory Services | 100% of applications completed within 10 working days. | 100% of applications completed within 10 working days. | 100% of applications completed within 10 working days. | 100% of applications completed within 10 working days. | Issue certificates within 10 working days.   |

## Strategic Plan Future Direction 2

### A thriving local economy

**2.1** The strengths of Meander Valley attract investment and provide opportunities for employment.

**2.2** Economic development in Meander Valley is planned, maximising existing assets and investment in infrastructure.

**2.3** People are attracted to live in the townships, rural and urban areas of Meander Valley.

**2.4** A high level of recognition and demand for Great Western Tiers products and experiences.

**2.5** Current and emerging technology is available to benefit both business and the community.

| No. | Actions and Tasks   | Strategic Plan Reference | Department | Quarterly KPI (30/9)                               | Quarterly KPI (31/12)  | Quarterly KPI (31/3)   | Quarterly KPI (30/6)  | Performance Target  |
|-----|---|--------------------------|------------|--|--|--|---|---|
| 1   | Promote investment in Meander Valley to support the growth of identified industry sectors.            | 2.2                      | Governance | Identify opportunities and report on progress.     | Brand strategy developed and approved by Council.                | Prospectus developed and marketing for specific industry sectors in place. | Brand strategy and prospectus approved and budget submitted.    | Meander Valley 'Brand' and regional prospectus developed.           |
| 2   | Develop economic recovery pathways and establish industry-specific priority actions.                  | 2.1, 2.3, 2.4, 2.5       | Governance | Identify opportunities and report on progress.     | Industry support for at least two action plans.                  | Industry support for at least two action plans.                            | Industry support for at least two action plans.                 | Economic recovery action plans in place for key industries/sectors. |
| 3   | Establish economic development structure plans for each population centre.                            | 2.1, 2.4, 2.5            | Governance | Identify opportunities and report on progress.     | Deloraine economic and placemaking plan ready for consultation . | Deloraine economic and placemaking plan in place.                          | Westbury economic and placemaking plan ready for consultation . | Plans and community consultation in place.                          |
| 4   | Establish a structured list of investment vehicles and investment attraction policies.                | 2.1, 2.2, 2.3, 2.4, 2.5  | Governance | Identify opportunities and report on progress.     | Investment support package policy approved by Council.           | Nil.   | Nil.  | Investment vehicles assessed and policies in place.                 |
| 5   | Establish a business media and communications plan.   | 2.1, 2.3, 2.4, 2.5       | Governance | Nil.   | Nil.   | Draft plan and costing ready.  | Plan approved by Council.                                       | Plan in place.  |
| 6   | Support the progress of land developments including Valley Central and the Hadspen Urban Growth Area. | 2.2                      | Governance | Quarterly report on progress, activity and issues. | Quarterly report on progress, activity and issues.               | Quarterly report on progress, activity and issues.                         | Quarterly report on progress, activity and issues.              | Quarterly review, actions and reports.                              |
| 7   | Monitor and report monthly visitation statistics.   | 2.4                      | Governance | Provide statistics in monthly Briefing Report.     | Provide statistics in monthly Briefing Report.                   | Provide statistics in monthly Briefing Report.                             | Provide statistics in monthly Briefing Report.                  | Reports produced.   |

### Strategic Plan Future Direction 3 Vibrant and engaged communities

**3.1** Creativity and learning are part of daily life across the communities of Meander Valley.

**3.2** Successful local events enhance community life.

**3.3** Education and training opportunities are available to everyone across the local government area.

**3.4** Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies.

**3.5** Young people have the opportunity to be engaged in community life.

| No. | Actions and Tasks                                    | Strategic Plan Reference                                   | Department | Quarterly KPI (30/9)  | Quarterly KPI (31/12)  | Quarterly KPI (31/3)   | Quarterly KPI (30/6)   | Performance Target  |
|-----|--|--|------------|---|--|--|--|---|
| 1   | Facilitate the operation of Council pop up meetings. | 3.4 (primary)<br>4.1 (secondary)                           | Governance | Nil, due to COVID-19.   | Council 'pop ups' scheduled and delivered.<br><br>100% of actions from pop ups resolved. | Council 'pop ups' scheduled and delivered.<br><br>100% of actions from pop ups resolved. | Council 'pop ups' scheduled and delivered.<br><br>100% of actions from pop ups resolved. | Pop up meetings held and documented.                            |
| 2   | Deliver the Community Grants Program.                | 3.1, 3.2, 3.4 (primary)<br>4.1 (secondary)                 | Governance | Grants policy updated and approved by Council.<br><br>Grants round completed and funds distributed.<br><br>Number of applications received. | Grants round completed and funds distributed.<br><br>Number of applications received.    | Grants round completed and funds distributed.<br><br>Number of applications received.    | Grants round completed and funds distributed.<br><br>Number of applications received.    | Number and range of grant applications.                         |
| 3   | Renew the events program responsive to COVID-19.     | 3.1, 3.2   | Governance | Nil, due to COVID-19.   | Nil, due to COVID-19.<br><br>Events sponsorship opportunity promoted.                    | Events strategy developed.<br><br>Events scheduled for quarter delivered.                | Events scheduled for quarter delivered.  | Events program approved and implemented.                        |
| 4   | Conduct GWATA Exhibition.                            | 3.1, 3.2   | Governance | Nil.  | Exhibition promoted.   | Exhibition delivered.  | Nil.   | Number of artists participating.                                |
| 5   | Conduct a Festival of Small Halls concert.           | 3.1, 3.2   | Governance | Nil.  | Nil.   | Nil.   | Festival of small halls delivered within budget.   | Audience number and event finances.                             |
| 6   | Produce a user-friendly Event Management Guide.      | 3.2 (primary)<br>4.1, 4.3 (secondary)                      | Governance | Nil.  | Nil.   | Nil.   | Guide drafted.   | Guide approved.   |
| 7   | Coordinate major event applications.                 | 3.2  | Governance | 100% of event applications responded to in 10 days.   | 100% of events applications responded to in 10 days.                                     | 100% of events applications responded to in 10 days.                                     | 100% of events applications responded to in 10 days.                                     | Respond to applications within 10 days.                         |
| 8   | Conduct youth liaison workshop with Council.         | 3.4, 3.5   | Governance | Nil.  | Nil  | Nil.   | Youth liaison workshop conducted.  | Workshop conducted and evaluated.                               |
| 9   | Prepare Volunteer Management Policy and Procedures.  | 3.1, 3.2, 3.3, 3.4 & 3.5 (primary)<br>4.1, 4.2 (secondary) | Governance | Nil.  | Nil  | Policy and procedures approved.  | Percentage of volunteer groups provided with training on policy and procedures.          | Policy and procedures adopted.<br>Number of volunteers trained. |

## Strategic Plan Future Direction 4

### A healthy and safe community

**4.1** The health and wellbeing needs of all sectors in the community are planned, met and managed.

**4.2** Infrastructure, facilities and programs encourage increased participation in all forms of active and passive recreation.

**4.3** Public health and safety standards are regulated, managed and maintained.

**4.4** Prepare and maintain emergency management plans and documents and work with our communities to educate and plan for emergencies.

| No. | Actions and Tasks   | Strategic Plan Reference         | Department                        | Quarterly KPI (30/9)  | Quarterly KPI (31/12)   | Quarterly KPI (31/3)  | Quarterly KPI (30/6)   | Performance Target  |
|-----|---|----------------------------------|-----------------------------------|---|---|---|--|---|
| 1   | Coordinate the Municipal Emergency Management & Recovery Committee (MEMRC).   | 4.4                              | Infrastructure Services           | Nil.  | Chair six-monthly meeting.  | Nil.  | Chair six-monthly meeting.   | Meetings held.  |
| 2   | Support the operation of the Meander Valley SES unit through ongoing management of the Memorandum of Understanding (MOU).                     | 4.4                              | Infrastructure Services           | Annual report received from SES.  | Six month report on activities reported in Briefing Report.                     | Nil.  | Six month report on activities reported in briefing report.                                | Obtain activities report from Deloraine SES and provide information to Council on a six monthly basis in Briefing Report.   |
| 3   | Conduct emergency management training exercise for Council staff, facilitated by Red Cross.   | 4.4                              | Infrastructure Services           | Conduct training.   | Nil.  | Nil.  | Nil.   | Training for Council staff completed.   |
| 4   | Develop and action a plan to promote indoor recreational facilities to current and prospective users to increase patronage and participation. | 4.2                              | Infrastructure Services           | Draft the plan.   | Finalise plan and present to Workshop.<br><br>Benchmark current usage.          | Promote facilities.<br><br>Report on usage trends.                              | Promote facilities.<br>Report on usage trends.<br>Promotion plan provided at June workshop | Present plan to Council Workshop. Review promotion outcomes and report to management team.  |
| 5   | Manage public health risk through monitoring and sampling of recreational water.  | 4.1 (primary)<br>1.5 (secondary) | Development & Regulatory Services | Record results.<br><br>100% of public safety notification achieved in 48 hours. | Record results.<br><br>100% of public safety notification achieved in 48 hours. | Record results.<br><br>100% of public safety notification achieved in 48 hours. | Record results.<br><br>100% of public safety notification achieved in 48 hours.            | Quarterly monitoring and testing completed for all sample sites. Non-conformances responded to within 48 hours.   |
| 6   | Undertake annual/periodic inspections of food premises consistent with Food Act Requirements.   | 4.1, 4.3                         | Development & Regulatory Services | Issue annual registration for all premises.<br><br>Outcomes reported.           | Inspections as per annual program.<br><br>Outcomes reported.                    | Inspections as per annual program.<br><br>Outcomes reported.                    | Inspections as per annual program.<br><br>Outcomes reported.                               | Conduct inspections as per program and report on results each quarter.  |
| 7   | Coordinate immunisation clinics for Meander Valley Schools.   | 4.1, 4.3                         | Development & Regulatory Services | Nil.  | Complete annual immunisation program.   | Nil.  | Nil.   | Provide school based immunisations as per program (usually March and September) and provide quarterly report.   |
| 8   | Audit microchipping of registered dogs.   | 4.3                              | Development & Regulatory Services | Undertake audit and close out actions arising.                                  | Undertake audit and close out actions arising.                                  | Undertake audit and close out actions arising.                                  | Undertake audit and close out actions arising.   | Audit conducted and reported each quarter.  |
| 9   | Prepare and implement annual Fire Abatement Management Program.   | 4.3                              | Development & Regulatory Services | Nil.  | Inspect and issue notices and arrange work as required.                         | Inspect and issue notices and arrange work as required.                         | Inspect and issue notices and arrange work as required.                                    | Program in place by December.<br><br>All previous properties inspected. All additional identified properties inspected.<br><br>Notices issued as required and relevant follow up work arranged. |

## Strategic Plan Future Direction 4

| No. | Actions and Tasks  | Strategic Plan Reference | Department                        | Quarterly KPI (30/9)  | Quarterly KPI (31/12)   | Quarterly KPI (31/3)  | Quarterly KPI (30/6)  | Performance Target   |
|-----|--|--------------------------|-----------------------------------|---|---|---|---|--|
| 10  | Investigate incidents and complaints regarding animal control. | 4.3                      | Development & Regulatory Services | 100% of cases responded to within 10 days.<br><br>Prepare monthly summary report. | 100% of cases responded to within 10 days.<br><br>Prepare monthly summary report. | 100% of cases responded to within 10 days.<br><br>Prepare monthly summary report. | 100% of cases responded to within 10 days.<br><br>Prepare monthly summary report. | Investigate all cases and complaints within 10 days and provide quarterly reports. |

## Strategic Plan Future Direction 5

### Innovative leadership and community governance

**5.1** Meander Valley Council programs are regularly reviewed to support the achievement of the Community Strategic Plan.

**5.2** Long term financial planning and asset management underpins the ongoing viability of Meander Valley.

**5.3** Evidence based decision-making engages the community and is honest, open and transparent.

**5.4** Meander Valley councillors and employees have the knowledge, skills and attitude to responsibly undertake community governance and operational responsibilities.

**5.5** Councils in the region collaborate and share resources for the collective good of their communities.

**5.6** Meander Valley Council is recognised as a responsibly managed organisation.

| No. | Actions and Tasks   | Strategic Plan Reference | Department         | Quarterly KPI (30/9)  | Quarterly KPI (31/12)   | Quarterly KPI (31/3)  | Quarterly KPI (30/6)  | Performance Target  |
|-----|---|--------------------------|--------------------|---|---|---|---|---|
| 1   | Deliver Annual Plan.  | 5.1                      | Governance         | Prepare quarterly review.   | Prepare quarterly review.   | Prepare quarterly review.   | Prepare quarterly review.<br>Prepare 2021-22 Annual Plan.                         | Plan adopted by Council, compliant with statutory requirements.   |
| 2   | Prepare Annual Report and conduct Annual General Meeting (AGM). | 5.6                      | Governance         | Complete draft for printing.  | Complete report and present at AGM.<br>Advertise and conduct AGM                  | Nil.  | Nil.  | AGM held and Annual Report adopted by Council.  |
| 3   | Review the Community Strategic Plan 2014-2024.                  | 5.1                      | Governance         | Nil.  | Project established.  | Consultation with stakeholders.   | Community Strategic Plan drafted.   | Community Strategic Plan reviewed and updated.  |
| 4   | Develop community consultation policy.                          | 5.1                      | Governance         | Nil.  | Workshop with Council.  | Nil.  | Adopted by Council.   | Council decision on development of policy.  |
| 5   | Update risk management framework.                               | 5.6                      | Governance         | Risks register reviewed and required mitigations in place.<br>Audit Panel report. | Risks register reviewed and required mitigations in place.<br>Audit Panel report. | Risks register reviewed and required mitigations in place.<br>Audit Panel report. | Risks register reviewed and required mitigations in place.<br>Audit Panel report. | Risk review completed, updated and endorsed by Audit Panel. Actions progressed and reported on quarterly. |
| 6   | Deliver the Internal Audit Program.                             | 5.4                      | Corporate Services | 100% of Audit actions addressed.<br>Audits conducted to schedule.                 | 100% of Audit actions addressed.  | 100% of Audit actions addressed.  | 100% of Audit actions addressed.  | Audit recommendations implemented and audits conducted.   |
| 7   | Health & Safety Committee.                                      | 5.6                      | Corporate Services | Conduct quarterly meeting and review WH&S performance.<br>Quarterly report.       | Conduct quarterly meeting and review WH&S performance.<br>Quarterly report.       | Conduct quarterly meeting and review WH&S performance.<br>Quarterly report.       | Conduct quarterly meeting and review WH&S performance.<br>Quarterly report.       | Conduct meetings, implement improvement initiatives and produce quarterly reports.                        |
| 8   | Raise rates and sundry debtor (other Council debts) accounts.   | 5.2                      | Corporate Services | Achieve activity performance target.  | Achieve activity performance target.  | Achieve activity performance target.  | Achieve activity performance target.  | Reconcile rates debtor, sundry debtor and creditors control accounts within 10 days of the working month. |
| 9   | Reconcile financial control accounts.                           | 5.2                      | Corporate Services | Achieve activity performance target.  | Achieve activity performance target.  | Achieve activity performance target.  | Achieve activity performance target.  | Reconcile payroll clearing account within 5 days of processing fortnightly pay.                           |

## Strategic Plan Future Direction 5

| No. | Actions and Tasks   | Strategic Plan Reference | Department         | Quarterly KPI (30/9)  | Quarterly KPI (31/12)  | Quarterly KPI (31/3)   | Quarterly KPI (30/6)   | Performance Target   |
|-----|---|--------------------------|--------------------|---|--|--|--|--|
| 10  | Complete State Government Authority returns.  | 5.6                      | Corporate Services | Submit initial State Fire and Treasury pensioner claims, and Annual State Fire Levy data return | Nil.   | Nil.   | Submit final State Fire and Treasury pensioner claims.           | Submit State Fire and Treasury pensioner claims.   |
| 11  | Complete Section 132 Certificates (property rates).   | 5.6                      | Corporate Services | Issue 98% of s132 Certificates within 3 working days of request.                                | Issue 98% of s132 Certificates within 3 working days of request. | Issue 98% of s132 Certificates within 3 working days of request. | Issue 98% of s132 Certificates within 3 working days of request. | Issue 98% of certificates within 3 working days.   |
| 12  | Complete annual insurance renewals.   | 5.6                      | Corporate Services | Nil.  | Complete crime insurance renewal.                                | Nil.   | Insurance policies completed.                                    | Insurance policies completed.  |
| 13  | Update Long Term Financial Plan (LTFP)  | 5.2                      | Corporate Services | Nil.  | Review and adopt LTFP.   | Nil.   | Nil.   | Review and adopt LTFP.   |
| 14  | Develop budget estimates and rating recommendations in accordance with statutory timeframes.                          | 5.2                      | Corporate Services | Nil.  | Determine budget estimates preparation plan.                     | Nil.   | Review and adopt annual budget estimates.                        | Review and adopt annual budget estimates.  |
| 15  | Annual external financial reporting.  | 5.6                      | Corporate Services | Submit financial statements to Tasmanian Audit Office.  | Submit key performance indicator (KPI) consolidated data sheets. | Nil.   | Present budget estimates, fees and charges to Council Workshop.  | Prepare financial statements and State Government financial reporting.   |
| 16  | Submit Business Activity Statement (BAS), Fringe Benefits Tax (FBT) and payroll tax returns.                          | 5.6                      | Corporate Services | Submit BAS and payroll tax returns.   | Submit BAS and payroll tax returns.                              | Submit BAS and payroll tax returns.                              | Submit BAS and payroll tax returns.                              | Complete statutory reporting.  |
| 17  | Review and submit internal financial management reports.  | 5.3                      | Corporate Services | Achieve activity performance target.  | Achieve activity performance target.                             | Achieve activity performance target.                             | Achieve activity performance target.                             | Produce and distribute monthly management reports.<br><br>Produce and distribute monthly project expenditure reports.<br><br>Provide financial reports for September, December and March quarters to Council in October, January and April respectively. |
| 18  | Review structure of internal financial management reports.  | 5.3                      | Corporate Services | Nil.  | Provide recommended revised format.                              | Implement changes to financial management reports                | Complete review of report structure.                             | Complete review of report structure.   |
| 19  | Monitor Council's short-term expenditure commitments and invest funds in accordance with Council's Investment Policy. | 5.2                      | Corporate Services | Review cash flow at least weekly.   | Review cash flow at least weekly.                                | Review cash flow at least weekly.                                | Review cash flow at least weekly.                                | Weekly monitoring of cash flow.  |
| 20  | Facilitate Council Audit Panel meetings.  | 5.6                      | Corporate Services | Meetings conducted as per work plan.  | Conduct meeting as per work Plan.                                | Conduct meeting as per work plan.                                | Conduct meeting as per work plan.                                | Meetings conducted as per work plan.   |



## Strategic Plan Future Direction 5

| No. | Actions and Tasks  | Strategic Plan Reference | Department              | Quarterly KPI (30/9)  | Quarterly KPI (31/12)   | Quarterly KPI (31/3)  | Quarterly KPI (30/6)  | Performance Target   |
|-----|--|--------------------------|-------------------------|---|---|---|---|--|
| 21  | Maintain efficient desktop IT equipment.   | 5.6                      | Corporate Services      | Commence rolling replacement of computers.  | Complete rolling replacement of computers.  | Nil.  | Nil.  | Rolling replacement of computer equipment.   |
| 22  | Review server structure and system requirements to ensure a stable IT architecture.                    | 5.6                      | Corporate Services      | Nil.  | Nil.  | Nil.  | Review server structure and associated software replacement.                          | Review server structure and associated software replacement.   |
| 23  | Maintain cemetery records in accordance with the Cemeteries Act.                                       | 5.6                      | Corporate Services      | Record new burial information and implement any required changes to existing records. | Record new burial information and implement any required changes to existing records. | Record new burial information and implement any required changes to existing records. | Record new burial information and implement any required changes to existing records. | Maintain new and existing burial information.  |
| 24  | Maintain records management processes in line with requirements of the Archives Act.                   | 5.6                      | Corporate Services      | Induct new system users<br>Arrange for removal of documents due for disposal.         | Induct new system users.<br>Conduct audit of user security rights.                    | Induct new system users.  | Induct new system users.  | Induct new users and maintain information management system.   |
| 25  | Comply with requirements of 2019 Enterprise Agreement.   | 5.6                      | Corporate Services      | Apply required salary increase changes to pay and allowance rates.                    | Nil.  | Nil.  | Review required salary increase and advise employees.                                 | Maintain salary, allowances and clause application.  |
| 26  | Employee performance reviews.  | 5.4                      | Corporate Services      | Coordinate office employee performance review completion.                             | Nil.  | Coordinate office employee mini review & salary review completion.                    | Performance reviews completed for works staff.  | Performance and salary reviews completed for all employees.  |
| 27  | Review employee information manual.  | 5.6                      | Corporate Services      | Nil.  | Nil.  | Review and update draft employee information manual.                                  | Adopt revised employee information manual.  | Review and update manual.  |
| 28  | Review Business Continuity Plan and conduct training scenario.   | 5.6                      | Corporate Services      | Review and update plan.   | Prepare training scenario.  | Conduct training.   | Report on improvement opportunities.  | Review and update plan for management team approval. Complete training for MVC officers and report on improvement opportunities. |
| 29  | Engage with community sport and recreation organisations to ascertain future needs and venue planning. | 5.3                      | Infrastructure Services | Nil.  | Present forum information to Council Workshop.  | Conduct forums and report on participation and feedback from clubs.                   | Conduct forums and report on participation and feedback from clubs.                   | Quarterly report presented to Council Workshop.  |



## Strategic Plan Future Direction 6 Planned Infrastructure Services

**6.1** The future of Meander Valley's infrastructure assets is assured through affordable, planned maintenance and renewal strategies.

**6.2** Regional infrastructure and transport is collaboratively planned and managed by all levels of government.

**6.3** The Meander Valley transport network meets the present and future needs of the community and business.

**6.4** Open space, parklands, recreation facilities, cemeteries and public buildings are well utilised and maintained.

**6.5** Stormwater and flooding cause no adverse impacts.

**6.6** Infrastructure services are affordable and meet the community's needs into the future.

| No. | Actions and Tasks  | Strategic Plan Reference         | Department              | Quarterly KPI (30/9)  | Quarterly KPI (31/12)  | Quarterly KPI (31/3)   | Quarterly KPI (30/6)   | Performance Target  |
|-----|--|----------------------------------|-------------------------|---|--|--|--|---|
| 1   | Undertake maintenance works to ensure safe and fit for purpose assets.   | 6.1, 6.3, 6.6                    | Works                   | Report to Annual Plan review.   | Report to Annual Plan review   | Report to Annual Plan review   | Report to Annual Plan review   | Provide Customer Service Request statistics and budget updates in Briefing Reports.                           |
| 2   | Plan and deliver capital work projects.  | 6.3, 6.6                         | Works                   | Report to Annual Plan review  | Report to Annual Plan review   | Report to Annual Plan review   | Report to Annual Plan Review   | Provide program, project and budget updates in Briefing Report.   |
| 3   | Manage plant to achieve effective and efficient use that minimises ownership costs.  | 6.1, 6.6                         | Works                   | Nil.  | Nil.   | Complete major plant review  | Nil.   | Review plant utilisation and hire rates and update 10 year Plant Replacement Program.                         |
| 4   | Undertake plant purchases in accordance with approved budget.  | 6.1, 6.6                         | Works                   | Report to Annual Plan review  | Report to Annual Plan review   | Report to Annual Plan review   | Report to Annual Plan review   | Provide program, project and budget updates in Briefing Report.   |
| 5   | Co-ordinate Asset Management Group and Strategic Asset Management Plan Improvement Plan actions. Review Strategic Asset Management Plan and Review Asset Management Plans. | 6.1 (primary)<br>5.2 (secondary) | Infrastructure Services | Chair meeting and report on action improvement program  | Chair meeting and report on action improvement program                                 | Chair meeting and report on action improvement program                                 | Chair meeting and report on action improvement program   | Meetings held. Strategic Asset Management Plan and Asset Management Plans updated.                            |
| 6   | Prepare 2021-22 Capital Works Program and Forward Works Program.   | 6.1, 6.6                         | Infrastructure Services | Nil.  | Update Proposed Projects list  | Prioritise and undertake further design and cost estimation                            | Annual program prepared for approval by Council  | Prepare annual Capital Works Program for approval in June quarter.  |
| 7   | Design, procurement and contract management for projects listed in the 2020-21 Capital Works Program.  | 6.1                              | Infrastructure Services | Report to Annual Plan review  | Report to Annual Plan review   | Report to Annual Plan review   | Report to Annual Plan review   | Undertake projects in line with project plan requirements and completion of all non- provisional projects.    |
| 8   | Update asset information including capitalisation of assets in Conquest and undertake bridge asset revaluation.  | 6.1                              | Infrastructure Services | Capitalisation of assets and recording in Conquest and GIS, prior to finalisation of 2019-20 statutory reporting. | Capitalisation of assets and recording in Conquest and GIS for 2020-21 financial year. | Capitalisation of assets and recording in Conquest and GIS for 2020-21 financial year. | Capitalisation of assets and recording in Conquest and GIS for 2020-21 financial year.                       | Capitalisation of assets prior to finalisation of 2019-20 statutory reporting.                                |
| 9   | Undertake required proactive footpath defect inspections, parks and recreation asset inspections and condition assessments.  | 6.1                              | Infrastructure Services | Undertake required inspections.   | Undertake required inspections and comprehensive inspection of playgrounds.            | Undertake required inspections.  | Undertake required inspections and comprehensive inspection of playgrounds for 2021-22 maintenance schedule. | Meet timeframes set out by Conquest. Annual comprehensive inspection of playgrounds completed by December 31. |

## Strategic Plan Future Direction 6

| No. | Actions and Tasks   | Strategic Plan Reference | Department              | Quarterly KPI (30/9)   | Quarterly KPI (31/12)   | Quarterly KPI (31/3)  | Quarterly KPI (30/6)   | Performance Target   |
|-----|---|--------------------------|-------------------------|--|---|---|--|--|
| 10  | Development of stormwater system improvement plan and present to Council.                               | 6.1                      | Infrastructure Services | Review Flood and Risk Study documents.   | Storm water Improvement plan presented to Council Workshop.   | Stormwater improvement plan endorsed by Council.<br><br>Prepare project budget items for 2021-22 Capital Works Program. | Nil  | Workshop presentation to Council in December quarter.                      |
| 11  | Coordinate reactive and programmed maintenance of building assets.                                      | 6.1                      | Infrastructure Services | Undertake required maintenance.  | Undertake required maintenance and fire equipment testing.  | Undertake required maintenance.   | Undertake required maintenance, fire equipment testing and annual testing and tagging. | Meet timeframes set out by Conquest.                                       |
| 12  | Deliver the bridge inspection and maintenance program.  | 6.1, 6.3                 | Infrastructure Services | Nil.   | Quarterly performance review outcomes reported.<br><br>Contractors engaged for maintenance works, and for inspection program. | Quarterly performance review outcomes reported and prepare maintenance budget items for 2021-22.                        | Quarterly performance review outcomes reported<br><br>Maintenance works completed.     | Review and document contractor compliance with the contract.               |
| 13  | Operate Deloraine Swimming Pool and provide support to community swimming pool at Caveside.             | 6.4, 6.6                 | Infrastructure Services | Commence review and extension of existing contract.                                    | Contract executed.<br><br>Undertake pre-opening inspection and required maintenance.<br><br>Open pool 1 December.             | Operate pool to 1 March   | Report on contract performance.  | Document contract extension and contractor performance.                    |
| 14  | Provision of kerbside collection contracts to existing urban areas for waste, recyclables and organics. | 6.6                      | Infrastructure Services | Manage contract.   | Manage contract.  | Manage contract.  | Manage contract.   | Supervise and review contract.   |
| 15  | Provision of landfill, waste transfer stations and resource recovery operations contract.               | 6.6                      | Infrastructure Services | Quarterly performance review outcomes reported.  | Quarterly performance review outcomes reported.   | Quarterly performance review outcomes reported.   | Quarterly performance review outcomes reported.  | Supervise and review contract.   |
| 16  | Provision of hard waste collection.   | 6.6                      | Infrastructure Services | Nil.   | Undertake collection.   | Report to Council in Annual Plan review.  | Nil.   | Report to Council by March 31 on collection results.                       |
| 17  | Operational compliance with Environment Protection Notice for Westbury and Deloraine landfill sites.    | 6.6                      | Infrastructure Services | Undertake ground and surface water monitoring.<br><br>Annual Report submission to EPA. | Nil.  | Undertake ground and surface water monitoring.  | Nil.   | Complete reporting requirements for EPA in line with license requirements. |
| 18  | Review and update User Guides for indoor facilities.  | 6.4                      | Infrastructure Services | Nil.   | Review and update Guides  | Nil.  | Nil.   | Complete review and distribute guides to user groups.                      |

# 133/2021 REMOVAL AND RE-PURPOSING OF RACE DAY STALLS AT THE DELORAINE TURF TRACK

**AUTHOR:** John Jordan  
GENERAL MANAGER

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## 1) Recommendation

***It is recommended that Council:***

- 1. Approves the removal of the three former race day stalls located at the former Deloraine Turf Track.***
- 2. Approves gifting of one or more race day stalls to the Deloraine District Pony Club, noting the Club will be responsible for transport and re-erection costs.***
- 3. Approves the balance of the race day stalls being offered to community groups for re-purposing. Noting that if no interest is found then disposal to a third party may be considered.***

## DECISION:

Cr Kelly moved and Cr Cameron seconded ***“that Council:***

- 1. Approves the removal of the three former race day stalls located at the former Deloraine Turf Track.***
- 2. Approves gifting of one or more race day stalls to the Deloraine District Pony Club, noting the Club will be responsible for transport and re-erection costs.***
- 3. Approves the balance of the race day stalls being offered to community groups for re-purposing. Noting that if no interest is found then disposal to a third party may be considered.”***

***The motion was declared CARRIED with Councillors Cameron, Johnston, Kelly, Nott, Sherriff, Synfield, Temple and White voting for the motion.***

Councillor King returned to the meeting at 6.00pm

## **ITEMS FOR CLOSED SECTION OF THE MEETING:**

Councillor Cameron moved and Councillor Sherriff seconded ***“that pursuant to Regulation 15(2) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to discuss the following items.”***

***The motion was declared CARRIED WITH AN ABSOLUTE MAJORITY with Councillors Cameron, Johnston, Kelly, King, Nott, Sherriff, Synfield, Temple and White voting for the motion.***

Council moved to Closed Session at 6.00pm

### **134/2021 CONFIRMATION OF MINUTES**

(Reference Part 2 Regulation 34(2) Local Government (Meeting Procedures) Regulations 2015)

### **135/2021 LEAVE OF ABSENCE**

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

Council returned to Open Session at 6.10 pm.

The meeting closed at 6.10 pm.

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Wayne Johnston  
**Mayor**