

Meander Valley Council

W O R K I N G T O G E T H E R

# **ORDINARY MINUTES**

**COUNCIL MEETING**

**Tuesday 14 August 2018**

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Minutes of the Ordinary Meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 14 August 2018 at 1.38pm.

**PRESENT:** Mayor Craig Perkins, Deputy-Mayor Michael Kelly, Councillors Andrew Connor, Tanya King, Ian Mackenzie, Bob Richardson, John Temple and Deborah White.

**APOLOGIES:** Nil

**IN ATTENDANCE:** Martin Gill, General Manager  
Merrilyn Young, Executive Assistant  
Dino De Paoli, Director Infrastructure Services  
Jonathan Harmey, Director Corporate Services  
Matthew Millwood, Director Works  
Lynette While, Director Community & Development Services  
Leanne Rabjohns Town Planner  
Justin Simons, Town Planner  
Natasha Whiteley, Town Planner  
Justin Marshall, Senior Accountant  
Krista Palfreyman, Development Services Co-ordinator  
Katie Proctor, Environmental Health Officer  
Durga Gopala-Krishnan, Environmental Health Officer  
Craig Plaisted, Project Manager, Sustainable Development  
Daniel Smedley Recreation Coordinator  
Kris Eade, Property Management Officer

### **135/2018 CONFIRMATION OF MINUTES:**

Councillor Mackenzie moved and Councillor Connor seconded ***“that the minutes of the Ordinary Meeting of Council held on Tuesday 10 July, 2018, be received and confirmed.”***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Temple and White voting for the motion and Cr Richardson voting against the motion.***

## **136/2018 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:**

Date :	Items discussed:
24 July 2018	<ul style="list-style-type: none"><li>• Proposed Sale of Anglican Church Properties</li><li>• TasCOSS Poker Machine Reform</li><li>• LGAT General Meeting – Items for Decision</li><li>• Deloraine &amp; District Recreation Feasibility Study</li><li>• Development Plan Strategic Project Implementation</li><li>• Swimming Pool Management</li><li>• Youth Workshop</li></ul>

## **137/2018 ANNOUNCEMENTS BY THE MAYOR:**

### **Tuesday 10 July 2018**

Blackstone Heights Community news AGM

### **Wednesday 11 July 2018**

NAIDOC Week celebrations

### **Tuesday 24 July 2018**

Council Workshop

Annual Youth Liaison workshop

### **Wednesday 25 July 2018**

LGAT AGM and General Meeting

### **Thursday 26 July 2018**

LGAT Annual Conference

### **Friday 27 July 2018**

LGAT Annual Conference

### **Thursday 9 August 2018**

TasWater owners Quarterly and regional briefing

## **138/2018 DECLARATIONS OF INTEREST:**

Nil

## **139/2018 TABLING OF PETITIONS:**

Nil

## **140/2018 PUBLIC QUESTION TIME**

### **1. PUBLIC QUESTIONS TAKEN ON NOTICE – JULY 2018**

#### **1.1 Mr Frank Nott, Prospect Vale**

- a) From page 33 of the Budget could I be provided with details on the \$216,000 indicated for ongoing costs from 17-18 for –
- i. Depreciation
  - ii. Operations
  - iii. Maintenance

#### ***Response by Jonathan Harmey, Director Corporate Services***

***Page 33 in the question relates to the July 2018 Council agenda related to item CORP 1, 2018-19 Budget Estimates, Long Term Financial Plan and Rating Recommendation. The \$216,000 refers to the advice provided to Council in the May 2017 agenda item INFRA 3, Capital Works Program 2017-18 where the financial impact of delivering the new and upgraded assets in the program was anticipated to result in an ongoing increase (each year) in depreciation, operation and maintenance estimated to be \$216,000 per annum. The details of which are ongoing Depreciation of \$78,000 Operating, Maintenance and Ownership costs of \$138,000.***

- b) With the revenue that is lost (discontinued 278k Tas Water dividends and 43k NRM –
- i. How was this revenue used?
  - ii. Does Council still need to continue doing it?

#### ***Response by Jonathan Harmey, Director Corporate Services***

***The question relates to two externally provided revenue sources that Council has been advised will no longer be received as of 1 July 2018. The Board of TasWater determined that commencing 1 July 2018 it will reduce and freeze annual distributions to Owner Councils. The removal of one third of Meander Valley's shareholder distribution results in a \$278,000 reduction of recurrent revenue to Council from 2018-19. This revenue was contained in the unallocated function where it is not tied to a specific service Council provides to the community. It was used in the same manner as general rates whereby are subsidised those services that run at a net loss to Council such as Stormwater, Roads and Bridges.***

***NRM determined that commencing 1 July 2018 it will discontinue all facilitator support for NRM activities resulting in a \$43,000 reduction of recurrent revenue to Council from 2018-19. This revenue was used to fund NRM (Natural Resource Management) activities that deliver on the Meander Valley Council NRM Strategy and support the NRM committee. The expenditure of some NRM activities have been reduced for 2018-19 following the removal of this funding. Council considered that this is a service that is valued by the community and services will continue to be provided.***

1.2 Mr Malcolm Eastley, Deloraine

Have the Mayor and Manager passed onto Councillors the concerns raised by small businesses at meetings with TasWater?

***Response by Martin Gill, General Manager  
Yes we have***

## **2. PUBLIC QUESTIONS WITH NOTICE – AUGUST 2018**

Nil

## **3. PUBLIC QUESTIONS WITHOUT NOTICE – AUGUST 2018**

Nil

## **141/2018 COUNCILLOR QUESTION TIME**

### **1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – JULY 2018**

1.1 Cr John Temple

Could Council be updated on the steps that are being taken to provide free camping in the Meander Valley for the upcoming tourist season?

***Response by Lynette While, Director Community & Development Services  
At the moment we are waiting for the response from the review by the State Government of the National Competition Policy. This is expected around late August. On receipt of this information, we would consider the next steps regarding provision of camping by Council.***

## **2. COUNCILLOR QUESTIONS WITH NOTICE – AUGUST 2018**

### **2.1 Cr Deb White**

In the July Council meeting agenda, the GM answered a question from Karen Hillman of MARRA about the proposed Meander Falls Road, saying that the Premier had turned down the request for co-funding in writing.

Was the correspondence from the Premier included in Council correspondence forwarded to Councillors, and if not, could it be included the next correspondence forwarded to Councillors?

#### ***Response from Martin Gill, General Manager***

***The letter from the Premier was included in the weekly elected member correspondence briefing paper for the week ending 25 May 2018.***

## **3. COUNCILLOR QUESTIONS WITHOUT NOTICE – AUGUST 2018**

### **3.1 Cr Ian Mackenzie**

Will Council provide an update of the motion moved at July's meeting of Council in regards to the re-opening of Bracknell camp-site at the river reserve?

#### ***Response by Lynette While, Director Community & Development Services***

***Council have been working to re-open that site and currently awaiting a response from the Crown. Our current lease arrangement with the Crown does not allow for camping at the site and we are seeking to have that lease amended. In the meantime we have also had some conversation with the Bracknell Boys & Girls Club with regard to making an arrangement for the collection of fees. As soon as we have a response from the Crown we will be in a position to move forward, however, in the meantime we have also been looking at new signs with a view to permitting the RV parking there.***

### **3.2 Cr Tanya King**

On Wednesday 8 August, an information session was held to provide an update on the upgrade of the clubroom facilities.

How widely was this session advertised?

#### ***Response by Martin Gill, General Manager***

***It was written up in The Examiner, Facebook, our website and we contacted a number of parties directly to encourage them to attend.***

How many people attended?

**Response by Martin Gill, General Manager**

**32 people attended**

What was the feeling of the meeting once presented with the update?

**Response by Martin Gill, General Manager**

**The general feeling was quite positive with open support, but with some questions which have been taken up with the Architect about detailed design. There were a number of Councillors in attendance who may verify the positive feedback.**

### 3.3 Cr Andrew Connor

- (a) Can Council provide an update on the status of the regional resource sharing project commenced around 3 years ago?

**Response by Martin Gill, General Manager**

**The northern councils General Managers have been working with the Noa Group to further the recommendations in the KPMG study. The Noa Group recently presented the Situation Diagnosis and definition phase of the Northern Councils Shared Services Project Report 2018 which explored the question; what functions would benefit you the most if you worked on them?**

**The General Managers accepted the report and signed off on the next steps of the Northern Tasmanian Councils Shared Services project which will include:**

- **Communication phase**
- **Developing project plans and workshopping five areas for potential service integration**

**The workshops will take place in the coming months and include cross organisation teams who will work on designing function models for the shared service.**

**Running parallel to this process is the tender for shared legal services which closed on 3 August. The general managers are now assessing the tender submissions.**



- (b) Can Council advise on the cost per patron to Council for the Deloraine Pool for the 2017-18 season?  
That is, what was the subsidy from Council per entry into the pool when taking into account the council contribution to the pool, minus revenue from ticket sales divided by patronage?

**Response from Dino De Paoli, Director Infrastructure Services  
\$18.85 excluding depreciation costs**

- (c) Regarding the sale of properties owned by the Anglican Church and its associated consultation process:
- a) Has Council been directly approached to make a submission?
  - b) Is Council considering making a submission?
  - c) Does Council consider that any submission going beyond technical or planning matters would constitute undue interference between Church and State?

**Responses by Martin Gill, General Manager**

- a) Council has not been directly approached to make a submission.**
- b) Yes**
- c) I am unable to answer that question on behalf of Council.**

3.4 Cr Bob Richardson

- (a) During the early 2000's a group of Westbury and Hagley business people, largely led by me, formed a group – the Westbury-Hagley Development Association (WHDA).  
Formed initially to respond to the imminent highway bypass of Westbury and Hagley, WHDA sought to develop economic strategies for short to long-term prosperity of the mid to wider Meander Valley thus creating jobs. It also sought to encourage social activity through engaging existing organisation and through community establishment of new organisations.

One of the principal goals was seen to establish Valley Central; the appointment of Council's economic development officer (and later) was critical in the establishment of Valley Central.

One of the major challenges was seen to be an upgrade of electricity supplies to Westbury and Valley Central. I believe that promises were made.

But they appear not to have been kept; witness the front-page article in August, 2018, Meander Valley Gazette. Even the smallest power failure, particularly during business hours, can result in significant problems for

business, particularly where technology is dependent upon electricity supplies.

Regrettably, the Gazette article canvasses a 5 year wait (until 2023) for that upgrade. Businesses, as well as residents deserve much better and need much better.

Will Council senior officers and the Mayor insist (to Tas Networks) that the upgrade commence NOW for completion in early 2019?

### ***Question taken on notice***

- (b) In 2015 the International Agency for Research on Cancer (IARC) found that Glyphosate (the main ingredient in Roundup) was probably a carcinogen (not possibly, but probably).

IARC is part of the World health organisation, which in turn is part of the United Nations. These WHO scientists made an assessment regarding glyphosate.

Last week a San Francisco court ruled in favour of a groundsman who submitted that he had contracted terminal cancer from the use of glyphosate. He was awarded almost A\$400m in damages.

It seems such cases are likely to become more numerous.

It is understood that Council has used, and does use, glyphosate in its spraying regime, including roadside spraying, weed control in paths and public gardens and drainage ditches (including those within towns and villages).

It seems that Council may have a future liability with its workers, contractors and ratepayers.

Indeed, glyphosate may well become the thalidomide of the 21<sup>st</sup> century.

Are alternative methods available? eg Hobart City Council is trialling alternative methods of weed control, including steam?

Will Council strongly promote the No Spray Register prior to spring spraying?

Could Council comment on these matters please?

Could we be advised how Australian Pesticides & Veterinary Medicines Authority (APVMA) is funded?

**Questions taken on Notice**

- (c) In the 2018/19 Council Budget, how many dollars have been allocated for the provision of concrete footpaths of a standard appropriate for mobility scooters:
- i) In Westbury
  - ii) In Carrick; and
  - iii) In Bracknell?

How many meters of such standard footpaths would \$561,000 produce?

- (d) At a previous Council meeting, Council requested officers to enter into discussions with the (Westbury based) Meander Valley Football and Netball Clubs with an aim to establish netball court(s) in Westbury.

For whatever reason(s), the establishment of such netball courts has not happened.

Could Council confirm that the community of Westbury still do not have even basic facilities for netball?

**Question taken on notice**

- (e) During discussions at a recent Council workshop it was stated that the provision of upgraded squash facilities at Deloraine was a priority. In response to a comment that squash facilities were available at Westbury (with minimal expenditure to bring them up to a very good standard) it was stated that Westbury was "too far to travel".

Will Council adopt a policy regarding travel to facilities to the whole municipality, including travel of Westbury people to Deloraine? And will Council work towards addressing the (many) current anomalies? If not, why not?

**Question taken on notice**

### 3.5 Cr John Temple

Is the Meander Valley Council waiting upon findings of the Tasmanian Government's review of National Competition Policies on "Free Camping" mainly concerned with pricing methodology?

**Response by Martin Gill, General Manager**  
**It certainly is a component of it.**

What is being done with regard to readiness of camping sites within the Municipality for the current tourist season?

**Response by Martin Gill, General Manager**  
**Nothing. Council will need to determine where they want to set up camping businesses before we would undertake any work on this matter.**

### 3.6 Cr Deborah White

(a) Could the Director of Works include a description and costs of the rain gardens established at Exton in 2015/2016 at the September workshop.

**Response by Matthew Millwood, Director Works**  
**Yes we can**

(b) On page 70 of the July Briefing Reports there is reference to the further repairs to the roof of the MVPAC that are still needed. Can the officer tell us what these are, and if the building is currently leak-proof?

**Response by Dino De Paoli, Director Infrastructure Services**  
**The section of the MVPAC roof and guttering that was identified under the approved capital works budget is practically complete, with only the fixing off of a small section of flashing remaining. Council officers are confident that the work completed is sound and will prevent further leaking in that area. Unforeseen work was required as a variation to the original scope due to replacement of supporting timber that was found to be rotten. It is noted that there are other sections of roof that will need replacement and these will be identified for future capital works programs.**

(c) On Page 81 of the Briefing Report there is information about the new title of the Recreation Coordinator, now the Sport Facility and Development Officer. As with the State title of Dept of Sport and Recreation, the title fails to reflect

the range of activities apart from sport that people young and old, engage in to recreate themselves. These include activities such as dance of many kinds, engagement in and performance of both drama and music, filmmaking, photography, painting, drawing, print making, and other forms of visual art, chess clubs, gaming session, yoga, tai chi and meditation classes. Would the officers concerned consider instating a title that reflects this diversity of forms of recreation?

***Response by Martin Gill, General Manager***

***Yes we will consider this***

- (d) On Page 84 of the July Briefing Reports there is reference to the Business Engagement Officer designing a digital food producer's map. NTDC is also developing a food network site, is our BEO liaising with them?

***Response by Lynette While, Director Community & Development Services***

***Yes the Business Engagement Officer is liaising with a number of groups on a range of matters.***

- (e) I was recently advised by the General Manager that the letter from the Premier advise us that they will not be putting funds in the feasibility study for the meander Falls Road was included in the May 20 Briefing Notes. As these are marked Confidential, I am still unsure whether this correspondence is on public record.

Could the General Manager clarify this for me please?

***Response by Martin Gill, General Manager***

***It would be reasonable to pass the correspondence on to people making a request.***

## **142/2018 DEPUTATIONS BY MEMBERS OF THE PUBLIC**

Nil

## **143/2018 NOTICE OF MOTIONS BY COUNCILLORS**

Nil

## COUNCIL MEETING AS A PLANNING AUTHORITY

The Mayor advised that for items 144/2018 to 146/2018 Council is acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993*.

## **144/2018 61 VETERANS ROW, WESTBURY - SUBDIVISION** **(2 LOTS)**

The Mayor invited Sharon Earl, Karen Murray and John Donaldson to address Council regarding this item.

### **1) Introduction**

This report considers application PA\18\0256 for Subdivision (2 lots) on land located at 61 Veterans Row, Westbury (CT: 248138\1).

### **2) Recommendation**

***That the application for Use and Development for Subdivision (2 lots) on land located at 61 Veterans Row, Westbury (CT: 248138\1) by D J McCulloch Surveying , requiring the following discretions:***

- 12.4.3.1 General Suitability
- 12.4.3.2 Lot Area, Building Envelopes and Frontage
- 12.4.3.2 Not Connected to Reticulated Water, Sewerage or Stormwater

***be APPROVED, generally in accordance with the endorsed plans:***

- a) D J McCulloch Surveying – Job Number 1362-1838, Plan number 3818-01DA, dated 5 June 2018;***
- b) Rebecca Green & Associates – Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan – dated 24 June 2018;***

***and subject to the following conditions:***

- 1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:**
  - a) Such covenants or controls are expressly authorised by the terms of this permit; or**
  - b) Such covenants or similar controls are expressly authorised by the consent in writing of Council.**
  - c) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.**

- 2. The vehicular crossover servicing proposed Lot 2 must be constructed and sealed in accordance with LGAT standard drawing TSD-R03-V1 and TSD-R04-V1 (attached) and to the satisfaction of Council's Director Infrastructure Services.**
- 3. Prior to the sealing of the final plan of survey, the following must be completed to the satisfaction of Council:**
  - a) The driveway crossover is to be completed, as per Condition 2.**
  - b) The developer must pay to Council \$2,348.00, a sum equivalent to 5% of the unimproved value of the newly created lot, as a Public Open Space contribution.**
- 4. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2018/01105 - MVC attached).**

**Note:**

- 1. Separate consent is required from Council acting at the Road Authority for any works within the road reserve. Prior to the commencement of any works within the road reserve, including the approved driveway crossover, a completed Application for Works in the Road Reservation form (attached) must be completed and returned to Council.**
- 2. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).**
- 3. This permit takes effect after:**
  - a) The 14 day appeal period expires; or**
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.**
  - c) Any other required approvals under this or any other Act are granted.**
- 4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant.**



For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).

5. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
6. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
7. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
8. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
  - c) The relevant approval processes will apply with state and federal government agencies.

## **DECISION:**

Cr Richardson moved and Cr Mackenzie seconded ***"that the application for Use and Development for Subdivision (2 lots) on land located at 61 Veterans Row, Westbury (CT: 248138\1) by D J McCulloch Surveying , requiring the following discretions:***

- |          |  |
|----------|--|
| 12.4.3.1 | General Suitability  |
| 12.4.3.2 | Lot Area, Building Envelopes and Frontage                  |
| 12.4.3.2 | Not Connected to Reticulated Water, Sewerage or Stormwater |

***be APPROVED, generally in accordance with the endorsed plans:***

- a) D J McCulloch Surveying – Job Number 1362-1838, Plan number 3818-01DA, dated 5 June 2018;**
- b) Rebecca Green & Associates – Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan – dated 24 June 2018;**

**and subject to the following conditions:**

- 1. Covenants or similar restrictive controls must not be included on or otherwise imposed on the titles to the lots created by the subdivision, permitted by this permit unless:
  - a) Such covenants or controls are expressly authorised by the terms of this permit; or**
  - b) Such covenants or similar controls are expressly authorised by the consent in writing of Council.**
  - c) Such covenants or similar controls are submitted for and receive written approval by Council prior to submission of a Plan of Survey and associated title documentation is submitted to Council for sealing.****
- 2. The vehicular crossover servicing proposed Lot 2 must be constructed and sealed in accordance with LGAT standard drawing TSD-R03-V1 and TSD-R04-V1 (attached) and to the satisfaction of Council’s Director Infrastructure Services.**
- 3. Prior to the sealing of the final plan of survey, the following must be completed to the satisfaction of Council:
  - a) The driveway crossover is to be completed, as per Condition 2.**
  - b) The developer must pay to Council \$2,348.00, a sum equivalent to 5% of the unimproved value of the newly created lot, as a Public Open Space contribution.****
- 4. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2018/01105 - MVC attached).**

**Note:**

- 1. Separate consent is required from Council acting at the Road Authority for any works within the road reserve. Prior to the commencement of any works within the road reserve, including the approved driveway crossover, a completed Application for Works in the Road Reservation form (attached) must be completed and returned to Council.**

- 2. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).**
3. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
  - c) Any other required approvals under this or any other Act are granted.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).
5. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
6. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
7. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
8. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,

- b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
- c) The relevant approval processes will apply with state and federal government agencies.

***The motion was declared LOST with Councillors Connor, Perkins and, Richardson voting for the motion and Councillors Kelly, King, Mackenzie, Temple and White voting against the motion.***

### **Reason**

The development will adversely affect the amenity of and is out of character with surrounding development and the streetscape.

### Comment by Cr Tanya King

When was the land in question, and the neighbouring lots rezoned to permit subdivision to smaller lots?

How were the land owners advised of these changes?

In my opinion, this recommendation fails the pub test, but I'm not sure how we will go arguing that if it is pursued.

### Comment by Cr Deborah White

I am not supporting this application as I believe it would, in fact, "adversely affect the amenity of the surrounding properties".

## **145/2018      432 WESTBURY ROAD, PROSPECT VALE - DEMOLITION OF DWELLING AND OUTBUILDING**

### **1) Introduction**

This report considers application PA\18\0236 for the demolition of an existing dwelling and ancillary structures on land located at 432 Westbury Road, Prospect Vale (CT: 22803/19).

### **2) Recommendation**

***It is recommended that the application for Use and Development for demolition of an existing dwelling and ancillary outbuildings on land located at 432 Westbury Road, Prospect Vale (CT: 22803/19) by Meander Valley Council, requiring the following discretions:***

- 9.4 - Demolition

***be APPROVED, generally in accordance with the endorsed plans:***

- a) Meander Valley Council – 432 Westbury Road- Proposed Residential Demolition**
- b) Email dated 11 July 2018 and replacement fence plan.**

***and subject to the following conditions:***

- 1. The boundary fence shared with 430A Westbury Road is to be repaired in accordance with the email dated 11 July 2018, unless otherwise agreed between all relevant land owners.**
- 2. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2018/00948-MVC) attached.**

**Note:**

- 1. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au)**

**2. This permit does not imply that any other approval required under any other by-law or legislation has been granted. The following additional approvals may be required before the use commences:**

**a) Building approval**

**All enquiries should be directed to Council's Permit Authority on 6393 5322 or a Building Surveyor.**

3. This permit takes effect after:

- a) The 14 day appeal period expires; or
- b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
- c) Any other required approvals under this or any other Act are granted.

4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au)

5. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

6. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.

7. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.

8. If any Aboriginal relics are uncovered during works;
- a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
  - c) The relevant approval processes will apply with state and federal government agencies.

## **DECISION:**

Cr Connor moved and Cr Mackenzie seconded ***“that the application for Use and Development for demolition of an existing dwelling and ancillary outbuildings on land located at 432 Westbury Road, Prospect Vale (CT: 22803/19) by Meander Valley Council, requiring the following discretions:***

- 9.4 - Demolition

***be APPROVED, generally in accordance with the endorsed plans:***

- a) Meander Valley Council – 432 Westbury Road- Proposed Residential Demolition
- b) Email dated 11 July 2018 and replacement fence plan.

***and subject to the following conditions:***

1. The boundary fence shared with 430A Westbury Road is to be repaired in accordance with the email dated 11 July 2018, unless otherwise agreed between all relevant land owners.
2. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2018/00948-MVC) attached.

### **Note:**

1. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council’s Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au)

**2. This permit does not imply that any other approval required under any other by-law or legislation has been granted. The following additional approvals may be required before the use commences:**

**a) Building approval**

**All enquiries should be directed to Council's Permit Authority on 6393 5322 or a Building Surveyor.**

3. This permit takes effect after:

- a) The 14 day appeal period expires; or
- b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
- c) Any other required approvals under this or any other Act are granted.

4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au)

5. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

6. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.

7. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.



8. If any Aboriginal relics are uncovered during works;
- a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
  - c) The relevant approval processes will apply with state and federal government agencies.

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.***

# **146/2018 1240 WEEGENA ROAD AND LAND OFF BEAUMONTS ROAD, DUNORLAN - EXTRACTIVE INDUSTRY**

## **1) Introduction**

This report considers the planning application PA\18\0178 for an Extractive Industry – increase production of two (2) existing quarries for land located at 1240 Weegen Road, Dunorlan (CT 109390/1) and land off Beaumonts Road, Dunorlan (CT 143292/1), with road works on Beaumonts, Weegen and Dunorlan Roads.

## **2) Recommendation**

***It is recommended that the application for a use and development for an Extractive Industry – expansion of quarries, for land located at 1240 Weegen Road, Dunorlan (CT 109390/1) and land off Beaumonts Road, Dunorlan (CT 143292/1), with road works on Beaumonts, Weegen and Dunorlan Roads, by Treloar Transport, requiring the following discretions:***

- ***26.3.1 Uses if not a single dwelling***
- ***E.3.6.1 Development on Land Subject to Risk of Landslip***
- ***E4.6.1 Use and road or rail infrastructure***
- ***E6.7.1 Construction of Car Parking Spaces and Access Strips***
- ***E6.7.2 Design and Layout of Car Parking***

***be APPROVED, generally in accordance with the endorsed plans:***

- a) Treloar Transport – Development Proposal and Environmental Management Plan;
- b) Northbarker Ecosystem Services – Flora and Fauna Assessment (proposed intensification of use dated 9 September 2016 and new mining lease dated 27 July 2017);
- c) CSE Tasmania – Traffic Impact Assessment
- d) Tasman Geotechnics – Land Slip Risk Assessment

***and subject to the following conditions:***

### **1. EPA PERMIT REQUIREMENTS**

**The person responsible for the activity must comply with the Permit Conditions – Environmental No. 9701 contained in Schedule 2 of Permit Part B, which the Board of the Environmental Protection Authority (EPA) has required the planning authority to include in the permit, pursuant to Section 25(5) of the *Environmental Management and Pollution Control Act 1994*. Permit Part B is attached together with Schedules 1, 2 and 3 and forms part of this permit.**

- 2. Prior to the commencement of use all works recommended in the endorsed Traffic Impact Assessment prepared by CSE Tasmania Pty Ltd are to be completed to the satisfaction of Council's Director Infrastructure Services, including:**
  - a) Realignment of quarry road/Beaumonts Road intersection;**
  - b) Installation of Give Way Sign on Chesney Road in advance of the intersection with Beaumonts Road;**
  - c) Maintain fence lines clear of vegetation at the intersection of Chesney Road and Beaumonts Road;**
  - d) Install a white hold line and Give Way Sign at the intersection of Dunorlan Road and Weegen Road; and**
  - e) Construct localised pavement widening on the south side of Weegen Road at the Dunorlan Road intersection.**

Note:

- 1. Councils Works Department will undertake drainage improvement work in Weegen Road as per Recommendation 2 of the Traffic Impact Assessment.**
- 2. Separate consent is required from Council acting as the Road Authority for any works within the road reserve. Prior to the commencement of any works within the road reserve a completed Application for Works in the Road Reservation form (attached) must be completed and returned to Council.**
- 3. Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).**
- 4. This permit takes effect after:**

- a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
  - c) Any other required approvals under this or any other Act are granted.
5. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).
  6. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
  7. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
  8. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
  9. If any Aboriginal relics are uncovered during works;
    - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
    - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
    - c) The relevant approval processes will apply with state and federal government agencies.

## **DECISION:**

Cr Kelly moved and Cr Mackenzie seconded ***“that the application for a use and development for an Extractive Industry – expansion of quarries, for land located at 1240 Weegena Road, Dunorlan (CT 109390/1) and land off Beaumonts Road, Dunorlan (CT 143292/1), with road works on Beaumonts, Weegena and Dunorlan Roads, by Treloar Transport, requiring the following discretions:***

- ***26.3.1 Uses if not a single dwelling***
- ***E.3.6.1 Development on Land Subject to Risk of Landslip***
- ***E4.6.1 Use and road or rail infrastructure***
- ***E6.7.1 Construction of Car Parking Spaces and Access Strips***
- ***E6.7.2 Design and Layout of Car Parking***

***be APPROVED, generally in accordance with the endorsed plans:***

- a) Treloar Transport – Development Proposal and Environmental Management Plan;
- b) Northbarker Ecosystem Services – Flora and Fauna Assessment (proposed intensification of use dated 9 September 2016 and new mining lease dated 27 July 2017);
- c) CSE Tasmania – Traffic Impact Assessment
- d) Tasman Geotechnics – Land Slip Risk Assessment

***and subject to the following conditions:***

**1. EPA PERMIT REQUIREMENTS**

The person responsible for the activity must comply with the Permit Conditions – Environmental No. 9701 contained in Schedule 2 of Permit Part B, which the Board of the Environmental Protection Authority (EPA) has required the planning authority to include in the permit, pursuant to Section 25(5) of the *Environmental Management and Pollution Control Act 1994*. Permit Part B is attached together with Schedules 1, 2 and 3 and forms part of this permit.

- 2. Prior to the commencement of use all works recommended in the endorsed Traffic Impact Assessment prepared by CSE Tasmania Pty Ltd are to be completed to the satisfaction of Council’s Director Infrastructure Services, including:**
- a) **Realignment of quarry road/Beaumonts Road intersection;**
  - b) **Installation of Give Way Sign on Chesney Road in advance of the intersection with Beaumonts Road;**

- c) **Maintain fence lines clear of vegetation at the intersection of Chesney Road and Beaumonts Road;**
- d) **Install a white hold line and Give Way Sign at the intersection of Dunorlan Road and Weegen Road; and**
- e) **Construct localised pavement widening on the south side of Weegen Road at the Dunorlan Road intersection.**

Note:

1. **Councils Works Department will undertake drainage improvement work in Weegen Road as per Recommendation 2 of the Traffic Impact Assessment.**
2. **Separate consent is required from Council acting as the Road Authority for any works within the road reserve. Prior to the commencement of any works within the road reserve a completed Application for Works in the Road Reservation form (attached) must be completed and returned to Council.**
3. **Any other proposed development and/or use, including amendments to this proposal, may require a separate planning application and assessment against the Planning Scheme by Council. All enquiries can be directed to Council's Community and Development Services on 6393 5320 or via email: [mail@mvc.tas.gov.au](mailto:mail@mvc.tas.gov.au).**
4. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
  - c) Any other required approvals under this or any other Act are granted.
5. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).
6. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has

been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.

7. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received.
8. In accordance with the legislation, all permits issued by the permit authority are public documents. Members of the public will be able to view this permit (which includes the endorsed documents) on request, at the Council Office.
9. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
  - c) The relevant approval processes will apply with state and federal government agencies.

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.***

## **147/2018 DELORAINE & DISTRICTS RECREATION PRECINCT FEASIBILITY STUDY**

The Mayor invited Shaun Donohue and Corey Youd to address the meeting regarding this item.

### **1) Introduction**

The purpose of this report is for Council to note the additional community consultation conducted in respect of the Deloraine & Districts Recreation Precinct Feasibility Study (Feasibility Study) together with the updated recommendation from the DDRPFS Working Group and to conclude the Deloraine and District Recreation Precinct Feasibility Study project.

### **2) Recommendation**

***It is recommended that Council:***

- 1. Notes the Feasibility Study Working Group recommendations but does not endorse the recommendations recognising the considerable financial implications***
- 2. Notes that new infrastructure is proposed at the Deloraine High School which may impact the utilisation of the Deloraine Community Complex***
- 3. Notes that the construction of netball courts at the Deloraine Community Complex are part of the capital works program for 2018-2019***
- 4. Notes that there are potential infrastructure projects that may be considered in future capital works programs.***
- 5. Writes to the Feasibility Study Working Group members thanking them for their work and advising that the Working Group is now concluded***
- 6. Writes/emails to all individuals and groups/associations that provided response to the consultation to thank them for their contribution and advise of Council's decision***

## **DECISION:**

Cr White moved and Cr King seconded ***“that Council:***



1. ***Notes the Feasibility Study Working Group recommendations but does not endorse the recommendations recognising the considerable financial implications***
2. ***Notes that new infrastructure is proposed at the Deloraine High School which may impact the utilisation of the Deloraine Community Complex***
3. ***Notes that the construction of netball courts at the Deloraine Community Complex are part of the capital works program for 2018-2019***
4. ***Writes to the Feasibility Study Working Group members thanking them for their work and advising that the Working Group is now concluded***
5. ***Writes/emails to all individuals and groups/associations that provided response to the consultation to thank them for their contribution and advise of Council's decision***
6. ***That Council officers provide the costings for the ongoing maintenance and/or upgrade of existing sporting facilities in Deloraine***
7. ***That Council invites Department of Education representatives to speak with Council and provide an overview of the future development at the Deloraine schools.***
8. ***That Council use the information within the Feasibility Study to inform the development of a strategic development plan for Community and Recreation facilities in Meander Valley***

As an amendment Cr Connor moved and Cr Kelly seconded ***“that point 1 be replaced with the following:***

***Council endorses the Feasibility Study Working Group recommendations, works to inform stakeholders of the considerable financial implications and seeks increased funding from state/federal government for this community-driven project.”***

***The amendment was declared LOST with Councillors Connor and Kelly voting for the amendment and Councillors King, Mackenzie, Perkins, Richardson, Temple and White voting against the amendment.***

As an amendment Cr Temple moved and Cr Connor seconded ***“that Council investigate an option to purchase the adjacent land at a price negotiated by***

***the General Manager for a period of 5 years to allow time to seeking funding from Federal and State Government for the project.”***

***The amendment was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the amendment and Councillor Richardson voting against the amendment.***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Temple and White voting for the motion and Councillor Richardson voting against the motion.***

Comment by Cr Tanya King

With the allegations of missing information and the revelations of the school's intentions to build facilities that would be available for community use out of school hours, I question the direction and the urgency of the endorsement of the precinct plan. However, I appreciate the time and effort that has gone into the project thus far, and I am certain that elements of the plan will come to fruition, as the needs arise. I also appreciate and endorse the amendment that Councillor White has proposed, as I believe they address the concerns of those who have contacted me to discuss their concerns in the past few days.

The meeting adjourned for afternoon tea at 3.15pm

The meeting resumed at 3.40pm

# **148/2018 POLICY REVIEW - NO. 1 RISK MANAGEMENT**

## **1) Introduction**

The purpose of this report is to review Policy No. 1 – Risk Management

## **2) Recommendation**

***It is recommended that Council confirm the continuation of Policy No. 1– Risk Management as follows:***

## **POLICY MANUAL**

**Policy Number: 1**

**Risk Management**

**Purpose:**

The purpose of this policy is to provide a framework for the management of risk, and define the responsibilities of staff and management in the risk management process.

**Department:**

Governance

**Author:**

~~David Pyke Director~~ Martin Gill, General Manager

**Council Meeting Date:**

~~8 December 2015~~ 14 August 2018

**Minute Number:**

~~466/2015~~

**Next Review Date:**

**September ~~2018~~ 2022**

### **POLICY**

#### **1. Definitions**

Nil

#### **2. Objective**

- Ensure that appropriate risk management is an integral part of management processes within Council operations so as to minimise any consequential loss, damage or injury to persons or property.

#### **3. Scope**

This policy applies to the Council, the **Workplace Health & Safety and** Risk Management Committee, employees, contractors and volunteers in the management of risk that arises from all Council activities.

#### **4. Policy**

The Meander Valley Council is committed to proactively managing risk that arises from all Council activities, providing and maintaining a healthy and safe living environment for the general community within all Council controlled areas. Council endeavours to ensure that the environment and facilities provided for the community and employees are safe, ~~with minimum~~ **minimise the potential for risk and are underpinned by the necessary** practices and procedures ~~are implemented to~~ that control risk.

Council recognises that risk management is an essential tool for sound strategic and financial planning and the ongoing physical operations of the organisation. Adequate funds and resources will be provided by Council to ensure the following outcomes:

- Identify and analyse Council's liability associated with risk
- Encourage the identification and reporting of potential risks
- Minimise any potential liabilities
- Protect the community against losses that are controllable by Council
- To maintain an appropriate level and type of insurance to cover risk
- A high standard of accountability
- Set performance standards and regularly review practices and procedures
- Allow for more effective allocation and use of resources
- To promote and raise the awareness of Risk Management practices throughout the organisation
- Protect Council's corporate image as a professional, responsible and ethical organisation

The above outcomes will be achieved by managing risks in accordance with the Standard or Standards referred to in ~~Clause~~ **Section 5 of this policy**. This involves logically and systematically identifying, analysing, assessing, treating and monitoring risk exposures that are likely to adversely impact on Council's operations.

Specifically, this includes the following areas of potential losses:

- Personnel (Workplace Health and Safety);
- Plant and Property;
- Liability (including Public Liability and Professional Indemnity);
- Financial;
- Business ~~interruption~~ **continuity**;
- Community Recovery.

#### **Link to Council's Community Strategic Plan**

Our Community Strategic Plan under Future Direction 5, "Innovative leadership and community governance" provides for Meander Valley Council to be recognised as a responsibly managed organisation.

## **Roles and Responsibilities**

Councillors, management, employees, contractors and volunteers all have a joint responsibility of making risk management a priority as they undertake their daily tasks in the operations of Meander Valley Council. Management and staff are to be familiar with and competent in the application of Council's Risk Management Policy and are accountable for adherence to that policy within their areas of responsibility.

### **Council**

- Provide commitment and support so that the risk management policy can be implemented.
- Provide adequate budgetary provision for the implementation of this policy.

### **General Manager**

- Recognise, adopt and ensure implementation of appropriate Risk Management as an essential function of the organisation
- Facilitate the provision of awareness training throughout Council
- Provide risk management related information, as requested by Council, and
- Ensure risks are managed in accordance with the Standard or Standards referred to in **Section 5 of this policy**, legislation and **other** Council policy.

### **Directors/Supervisors**

- Maintain overall responsibility for the effective management for all types of risks related to this policy across Council's operations;
- Ensure that Council's assets and operations, together with liability risks to the public, are adequately protected through appropriate risk financing and loss control programs and measures;
- Prepare and implement documented procedures for each area of operations;
- Monitor and audit practices and processes to ensure appropriateness to current conditions and practices;
- Provide information when requested which will assist in the investigation of a risk management issue or claim that has been made against Council;
- Immediately act upon information provided by employees or residents who are reporting a hazard or incident;
- Actively implement Risk Management audit recommendations
- Promote and inform all employees, contractors and volunteers of the policy and their requirements.

### **Employees, Contractors and Volunteers**

- Familiarise themselves with Council's Risk Management policy, principles and procedures;

- Employ risk management principles and practices to ensure that loss control and prevention is a priority whilst undertaking daily tasks;
- Report any hazard or incidents as soon as possible that may have a potential risk exposure to Council, employees, contractors or the public;
- Assist positively with investigations related to incidents that have occurred as a result of a hazard or incident; and
- Take notice of and implement recommendations or risk management audits conducted in the workplace.

### **Work Health and Safety and Risk Management Committee**

- Effectively co-ordinate and facilitate risk management operations within the framework provided by the Standard or Standards referred to in **Section 5 of this policy** , legislation and Council policy;
- Review Council's risk management policies and procedures;
- Recommend new procedures or amendments to existing procedures to reduce risk;
- Review and monitor Council's risk management performance measures; and
- Monitor the recommendations and outcomes from risk management audits.

### **Implementation**

A Risk Management Strategy including internal audits and reviews will be completed on a regular basis to enable progressive adjustment of practices to be undertaken to achieve full compliance with this policy.

### **Performance Review**

Council will ensure that there are ongoing reviews of its management system to ensure its continued suitability and effectiveness. Records of all reviews and changes shall be documented.

## **5. Legislation and Related Standards**

- Work Health and Safety Act 2012
- Work Health and Safety Regulations 2012
- AS/NZS ISO 31000:2009 Risk Management Standard
- AS ISO GUIDE 73:2009 Risk Management – Vocabulary
- AS ISO IEC 31010:2009 Risk Management – Risk Assessment Techniques

## **6. Responsibility**

Responsibility for the operation of this policy rests with the General Manager.

## DECISION:

Cr Kelly moved and Cr King seconded ***“that Council confirm the continuation of Policy No. 1– Risk Management as follows:***

### POLICY MANUAL

**Policy Number: 1**

**Risk Management**

**Purpose:**

The purpose of this policy is to provide a framework for the management of risk, and define the responsibilities of staff and management in the risk management process.

**Department:**

Governance

**Author:**

Martin Gill, General Manager

**Council Meeting Date:**

14 August 2018

**Minute Number:**

148/2018

**Next Review Date:**

**September 2022**

#### POLICY

#### **1. Definitions**

Nil

#### **2. Objective**

- Ensure that appropriate risk management is an integral part of management processes within Council operations so as to minimise any consequential loss, damage or injury to persons or property.

#### **3. Scope**

This policy applies to the Council, the Workplace Health & Safety and Risk Management Committee, employees, contractors and volunteers in the management of risk that arises from all Council activities.

#### **4. Policy**

The Meander Valley Council is committed to proactively managing risk that arises from all Council activities, providing and maintaining a healthy and safe living environment for the general community within all Council controlled areas. Council endeavours to ensure that the environment and facilities provided for the community and employees are safe,

minimise the potential for risk and are underpinned by practices and procedures that control risk.

Council recognises that risk management is an essential tool for sound strategic and financial planning and the ongoing physical operations of the organisation. Adequate funds and resources will be provided by Council to ensure the following outcomes:

- Identify and analyse Council's liability associated with risk
- Encourage the identification and reporting of potential risks
- Minimise any potential liabilities
- Protect the community against losses that are controllable by Council
- To maintain an appropriate level and type of insurance to cover risk
- A high standard of accountability
- Set performance standards and regularly review practices and procedures
- Allow for more effective allocation and use of resources
- To promote and raise the awareness of Risk Management practices throughout the organisation
- Protect Council's corporate image as a professional, responsible and ethical organisation

The above outcomes will be achieved by managing risks in accordance with the Standard or Standards referred to in Section 5 of this policy. This involves logically and systematically identifying, analysing, assessing, treating and monitoring risk exposures that are likely to adversely impact on Council's operations.

Specifically, this includes the following areas of potential losses:

- Personnel (Workplace Health and Safety);
- Plant and Property;
- Liability (including Public Liability and Professional Indemnity);
- Financial;
- Business continuity;
- Community Recovery.

### **Link to Council's Community Strategic Plan**

Our Community Strategic Plan under Future Direction 5, "Innovative leadership and community governance" provides for Meander Valley Council to be recognised as a responsibly managed organisation.

### **Roles and Responsibilities**

Councillors, management, employees, contractors and volunteers all have a joint responsibility of making risk management a priority as they undertake their daily tasks in the operations of Meander Valley Council. Management and staff are to be familiar with and competent in the application of Council's Risk Management Policy and are accountable for adherence to that policy within their areas of responsibility.



## **Council**

- Provide commitment and support so that the risk management policy can be implemented.
- Provide adequate budgetary provision for the implementation of this policy.

## **General Manager**

- Recognise, adopt and ensure implementation of appropriate Risk Management as an essential function of the organisation
- Facilitate the provision of awareness training throughout Council
- Provide risk management related information, as requested by Council, and
- Ensure risks are managed in accordance with the Standard or Standards referred to in Section 5 of this policy, legislation and other Council policy.

## **Directors/Supervisors**

- Maintain overall responsibility for the effective management for all types of risks related to this policy across Council's operations;
- Ensure that Council's assets and operations, together with liability risks to the public, are adequately protected through appropriate risk financing and loss control programs and measures;
- Prepare and implement documented procedures for each area of operations;
- Monitor and audit practices and processes to ensure appropriateness to current conditions and practices;
- Provide information when requested which will assist in the investigation of a risk management issue or claim that has been made against Council;
- Immediately act upon information provided by employees or residents who are reporting a hazard or incident;
- Actively implement Risk Management audit recommendations
- Promote and inform all employees, contractors and volunteers of the policy and their requirements.

## **Employees, Contractors and Volunteers**

- Familiarise themselves with Council's Risk Management policy, principles and procedures;
- Employ risk management principles and practices to ensure that loss control and prevention is a priority whilst undertaking daily tasks;
- Report any hazard or incidents as soon as possible that may have a potential risk exposure to Council, employees, contractors or the public;
- Assist positively with investigations related to incidents that have occurred as a result of a hazard or incident; and
- Take notice of and implement recommendations or risk management audits conducted in the workplace.

## **Work Health and Safety and Risk Management Committee**

- Effectively co-ordinate and facilitate risk management operations within the framework provided by the Standard or Standards referred to in Section 5 of this policy , legislation and Council policy;
- Review Council's risk management policies and procedures;
- Recommend new procedures or amendments to existing procedures to reduce risk;
- Review and monitor Council's risk management performance measures; and
- Monitor the recommendations and outcomes from risk management audits.

### **Implementation**

A Risk Management Strategy including internal audits and reviews will be completed on a regular basis to enable progressive adjustment of practices to be undertaken to achieve full compliance with this policy.

### **Performance Review**

Council will ensure that there are ongoing reviews of its management system to ensure its continued suitability and effectiveness. Records of all reviews and changes shall be documented.

## **5. Legislation and Related Standards**

- Work Health and Safety Act 2012
- Work Health and Safety Regulations 2012
- AS/NZS ISO 31000:2009 Risk Management Standard
- AS ISO GUIDE 73:2009 Risk Management – Vocabulary
- AS ISO IEC 31010:2009 Risk Management – Risk Assessment Techniques

## **6. Responsibility**

Responsibility for the operation of this policy rests with the General Manager.

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.***

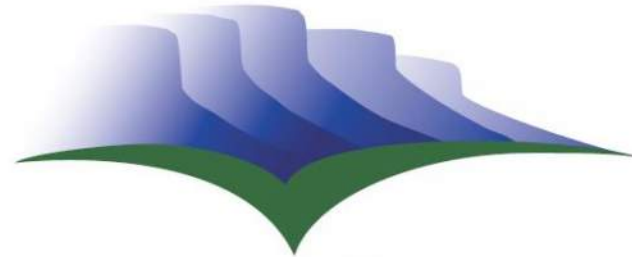
## **149/2018 FINANCIAL MANAGEMENT STRATEGY REVIEW**

### **1) Introduction**

The purpose of this report is for Council to review its Financial Management Strategy.

### **2) Recommendation**

***It is recommended that Council confirm the continuation of the Financial Management Strategy, amended as below:***



Meander Valley Council

FINANCIAL MANAGEMENT STRATEGY 2019 TO 2028

## Purpose and Intent

The Financial Management Strategy (FMS) has been prepared in accordance with Section 70A of the Local Government Act 1993 to guide Council in its financial decision making. The FMS has been prepared with the following key principles in mind. Meander Valley Council will:

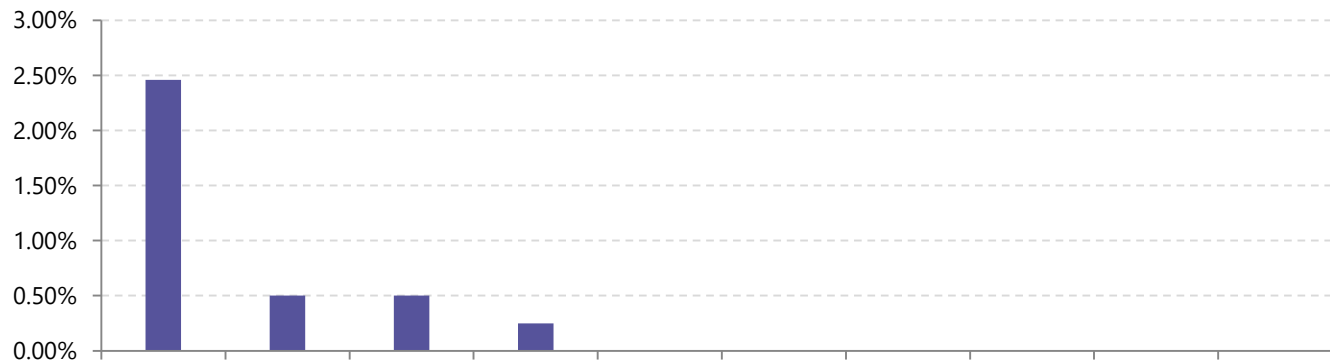
- Manage its finances on behalf of its community in a responsible and sustainable manner
- Maintain its community wealth in a manner where the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation
- Apply a user pays principle where appropriate, taking into account any community service obligation
- Manage its financial position with an ability to recover from unanticipated events and to absorb the potential volatility inherent in revenues and expenses
- Manage its Long Term Financial Plan (LTFP) to retain an underlying surplus after excluding capital income and expenditure
- Manage the FMS in keeping with the Strategic Plan with evidence based decision-making that is honest, open and transparent

These principles, in addition to the 'Rates and Charges' policy, are key considerations in preparation of Council's annual budget, LTFP and Asset Management Plans (AMP).

The LTFP will be prepared using Council's forecast information at the time of preparation for a period of ten years. The Asset Management Plans determine the projected spend on capital renewals and new/upgraded assets that is integrated into the LTFP. Revenue and Expenditure in the LTFP will not be indexed with inflation and will be stated in today's values.

## General Rates

- General rates are taxation for the purpose of local government rather than a fee for service. It is the revenue source that Council has the greatest influence over when determining the annual budget. Council will ensure that it raises the revenue required to meet expenditure obligations in an efficient and equitable manner.
- Council's general rates will be established in the annual budget process in line with the 'Rates and Charges' policy. The objective is to maintain a sustainable rates system that provides revenue stability and supports a balanced budget to avoid placing the burden of current expenditure on future generations; and ensuring that all councillors and staff work together and have a consistent understanding of the Council's long term revenue goals.
- The general rates will be levied based on a property's Assessed Annual Value (AAV) as determined by the Tasmanian Valuer General. AAV generally reflects a ratepayer's capacity to pay.
- General rates will be increased annually at least in line with inflation to ensure the primary source of funding in the LTFP is not diminished and that Council is keeping pace with meeting the cost of providing services to the community.
- The projected rate rises required over and above inflation levels to balance the operating surplus in the LTFP are as follows:



## Service Charges

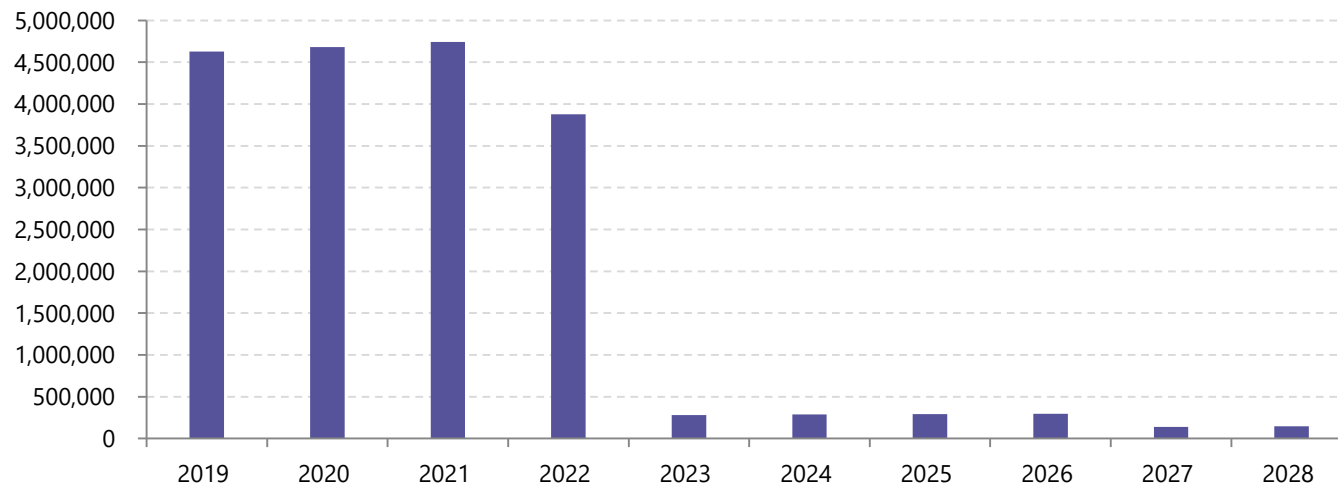
- Service charges will be regarded as a fee for service. A user pays concept is applied to service charges where possible.
- Council will raise a waste management service charge which covers the collection costs of waste and recycling. Since 2015 an additional fixed charge has been applied that begins to recover the cost of all other waste services including the provision of refuse sites and a transfer station. In 2017 the fixed charge achieved full cost recovery, meaning the household waste function is self-funding, as opposed to being included in the general rate's rate in the dollar calculation.
- The fire service contributions charge will be determined by the Tasmanian State Government with Council acting as an agent for the collection.

## User Fees & Charges

- User fees and charges for council goods and services will be maintained in line with inflation at approximately six percent of operating revenue over the term of the LTFP.

## Other Revenue

- The main source of other revenue are the Financial Assistance Grants received from the Commonwealth Government.
- Another significant source of other revenue is distributions from Council's investment in TasWater. Revenue is in line with TasWater's Corporate Plan and is based on Council's existing ownership. Distributions will reduce by one third in 2019.
- Interest on Cash and Investments are currently projected at a rate of 2.70% with this rate to be reviewed annually. This revenue item also includes interest from rate debtors and interest from outstanding loaned funds. Other interest revenue includes loans owing to Council.
- Council's projected loans receivable in the LTFP is as follows:



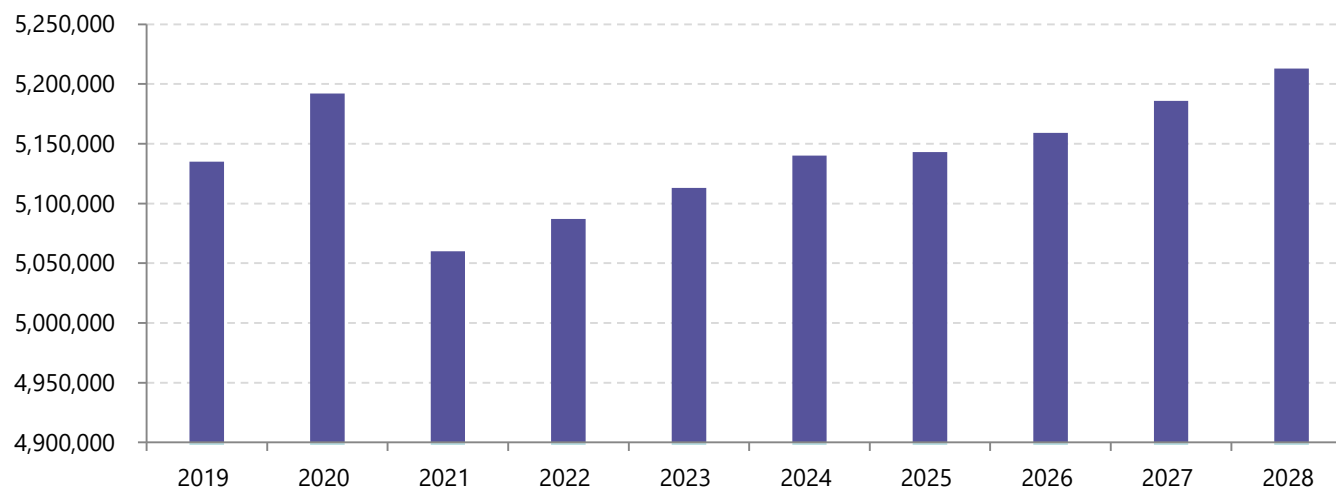


## Operating Expenditure

- The operational expenditure of Council covers a wide range of services in the functions of Administration, Roads Streets & Bridges, Health & Community Services, Land Use Planning & Building, Recreation & Culture and Unallocated & Unclassified. Council will determine the level and range of services it provides to the community and approve funding of these services in the annual budget process.
- The LTFP includes no allowance for anticipated changes to the roles, functions and levels of service throughout the ten year period.
- The Unwinding Tip Provision expenditure relates to non-cash entries that recognise Council's liability to rehabilitate refuse sites upon their closure.

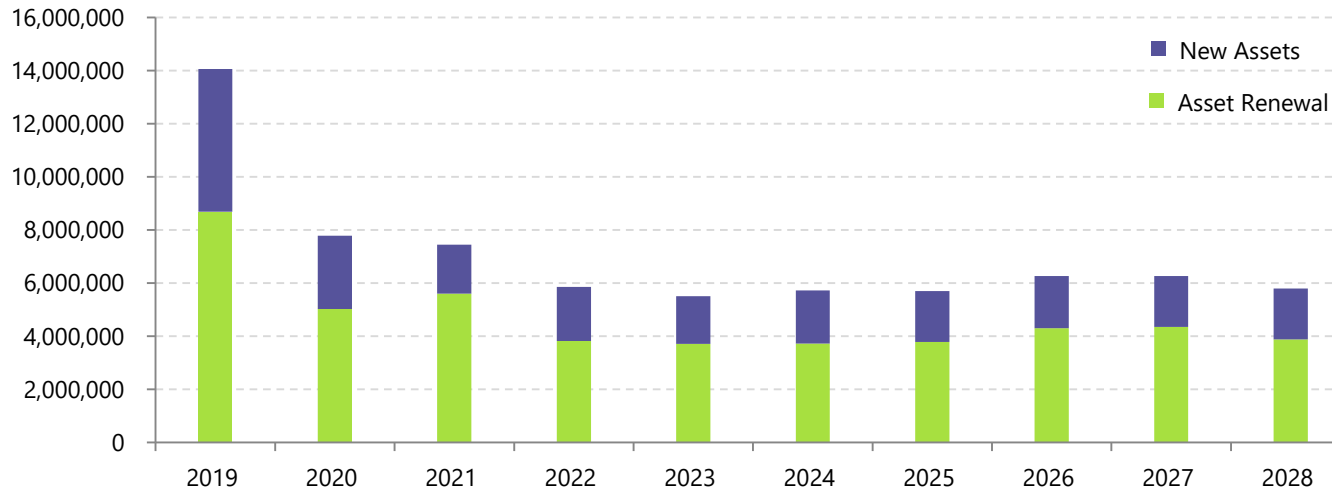
## Depreciation

- Depreciation recognises the allocation of the value of an asset over its useful life. Management will make informed assumptions regarding the value of assets and the period of time the assets will provide services to the community. External specialists will be used for valuation services as deemed appropriate.
- The depreciation charged on an annual basis is reflective of the services being provided to the residents in that year.
- The value of depreciation as estimated in the LTFP does not allow for changes due to revaluation of asset classes.
- Councils projected depreciation expense in the LTFP is as follows:



## Capital Works Program

- Council will approve the twelve month Capital Works Program on an annual basis.
- Expenditure on asset renewals ensures the existing level of service is maintained and the asset base will be preserved as the assets that are consumed are restored to their full service potential when needed. If Council does not fund asset renewals as a priority then the assets capacity to deliver services to the community will reduce.
- Spend on new and upgraded assets is regarded as a discretionary spend as it increases the level of service provided to the community and may increase operating expenditure into the future.
- Councils projected spend on new assets and asset renewals in the LTFP is as follows:



## Asset Management Plans

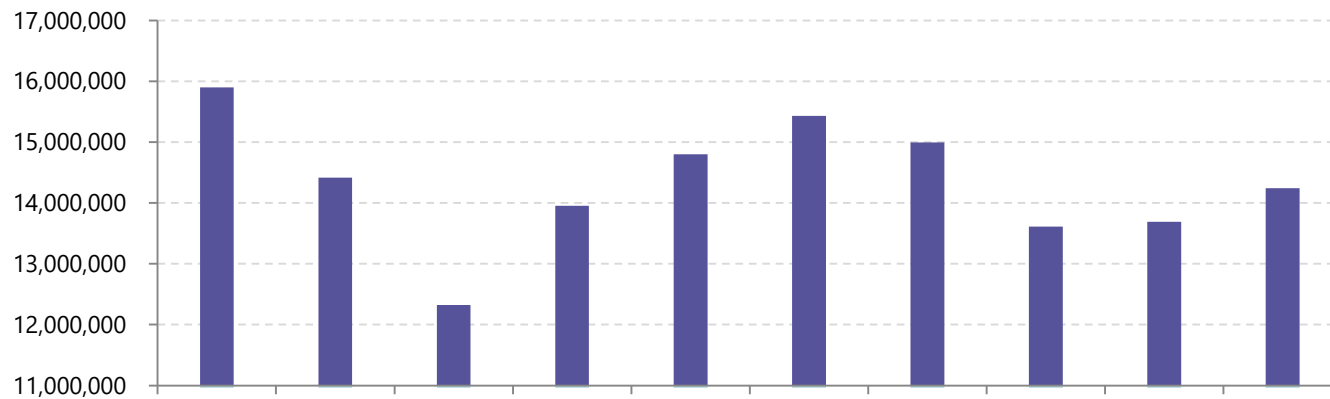
- Council will manage its assets in line with the 'Asset Management' policy, ensuring adequate provision is made for the long-term replacement of major assets is sustainable, through informed decision making on reliable information that is accountable and responsible.
- Council's AMP's will determine the renewal, upgrade and new asset expenditure forecast for all periods in the LTFP. They will be based on Management's forecasts of the infrastructure network's structure, condition and useful lives.
- The AMP's will also establish additional operational costs above existing levels that will be incurred due to the creation of new assets, these costs are to be included in the operating expenses in the LTFP.

## Cash

- Council will review cash at bank at least weekly to ensure that all short term cash flow requirements will be paid when they are due.

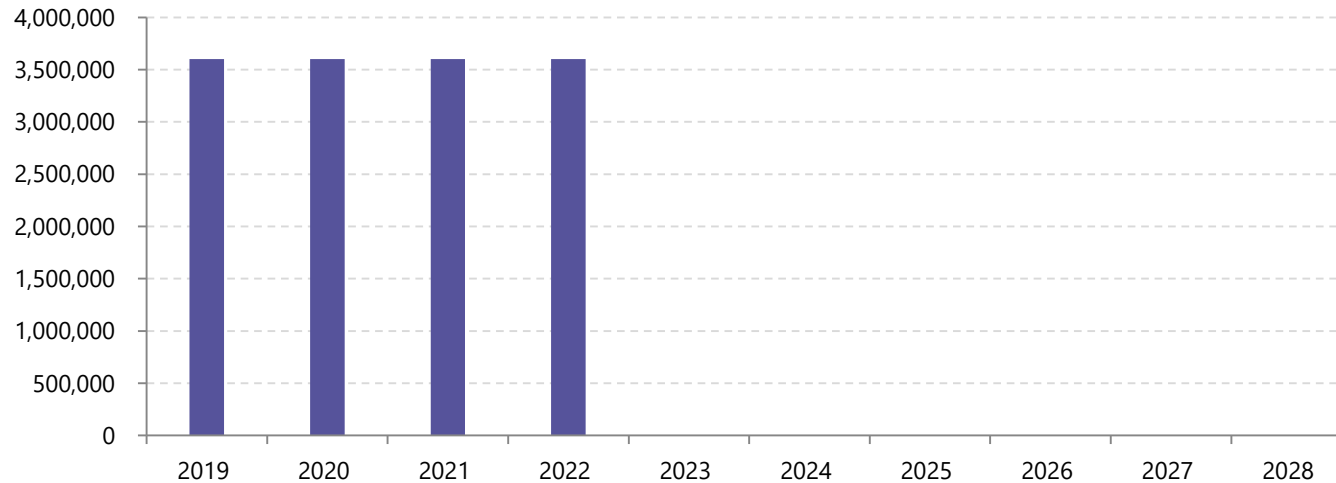
## Investments

- Council will make investments in line with the 'Investment of Surplus Funds' policy with the objective of ensuring that the best possible rate of return is achieved from the investment of surplus Council funds whilst, at the same time ensuring the security of those funds.
- Cash and investments will be appropriately managed in order to meet the anticipated expenditure identified in the LTFP.
- Minimum cash and investment balances will be preserved to ensure all current liabilities can be met at any given time.
- Councils projected cash and investment balance in the LTFP is as follows (note, balances do not take into account outstanding liabilities, e.g. employee leave provisions):



## Borrowings

- Council will continue to adopt a low debt environment. Borrowings will be considered for use with strategic purposes that provide new community infrastructure.
- Borrowings are intended to fund long term new asset creation that improves services to the community. The term of new borrowings must be considered with a view to link the payment period with the population that enjoys the benefit of those assets.
- Council will manage existing borrowings, cash and investments to ensure that debts are repaid when they are due.
- Councils projected debt in the LTFP is as follows:

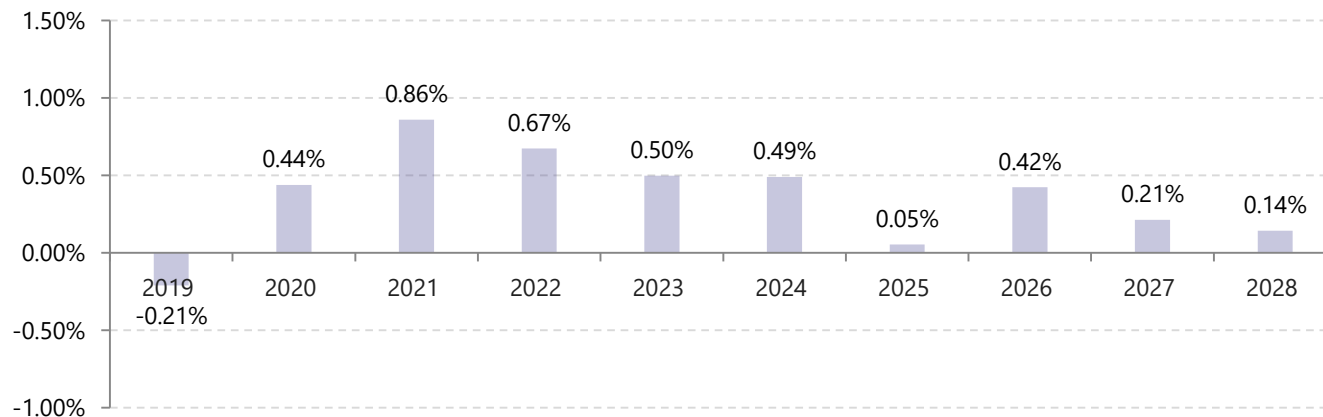


## Financial Management Indicators and Asset Management Indicators

The State Government requires Council to disclose a number of management indicators in their annual financial statements. The following indicators will be prepared and disclosed in the financial statements for users to view as a measure of Council's financial sustainability. In achieving the targets, Council will be performing strongly in achieving a number of aspects identified in the Purpose and Intent of the financial management strategy:

Financial Management Indicators	Target
<b>Underlying Surplus or Deficit</b>	Greater than \$0
<b>Underlying Surplus Ratio</b>	Greater than 0%
These targets will maintain a breakeven operating position for the life of the LTFP, ensure that Council is generating sufficient revenue to meet its operating requirements. A result greater than 0 means that Council's recurring revenue is greater than recurring expenditure.	

- Councils projected Underlying Surplus Ratio in the LTFP is as follows:



## Financial Management Indicators and Asset Management Indicators (Cont.)

Financial Management Indicators			Target
Net Financial Liabilities	What is owed to others, less money held, invested or owed to Council	Total liabilities less financial assets (cash and cash equivalents plus trade and other receivables plus other financial assets)	Greater than \$0
Net Financial Liabilities Ratio	The significance of net amount owed compared with the periods income	Total liabilities less liquid assets, divided by total operating income	At least 0%
Asset Management Indicators			Target
Asset Consumption Ratio	The average proportion of 'as new' condition left in assets	The depreciated replacement cost of plant, equipment and infrastructure divided by the current replacement cost of depreciable assets	At least 60%
Asset Renewal Funding Ratio	The extent to which the required renewal capital expenditure in the asset management plans have been funded in the long term financial plan	Present value of renewal capital expenditure in long term financial plan divided by present value of required renewal capital expenditure in the asset management plan	At least 90%
Asset Sustainability Ratio	The ratio of asset replacement expenditure relative to depreciation for the period. This measures if assets are being replaced at the rate they are wearing out	Capital expenditure on replacement, renewal of existing plant, equipment and Infrastructure divided by depreciation expense	At least 90%



## Document Control

<b>First issued/approved</b>	July 2014
<b>Last reviewed/adopted</b>	August 2018
<b>Next review date</b>	August 2022
<b>Version number</b>	2
<b>Responsible officer</b>	Senior Accountant
<b>Responsible department</b>	Corporate Services

## **DECISION:**

As a procedural motion Cr Connor moved and Cr Mackenzie seconded ***“that the matter be deferred to a Council Workshop.”***

The Mayor declined the procedural motion and allowed the debate to continue.

Cr White moved and Cr Richardson seconded ***“that Council confirm the continuation of the Financial Management Strategy, amended as above.”***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.***

## **150/2018 STRATEGIC PLANNING DOCUMENT REVIEW & IMPLEMENTATION**

### **1) Introduction**

The purpose of this item is for Council to approve the Meander Valley Strategic Planning Documentation Review and Implementation Project document.

### **2) Recommendation**

***It is recommended that Council approve the Meander Valley Strategic Planning Documentation Review and Implementation Project document, as follows:***

# MEANDER VALLEY STRATEGIC PLANNING DOCUMENTATION REVIEW and IMPLEMENTATION PROJECT



August 2018

## Overview

The purpose of the Strategic Planning Documentation Review was to convert the actions and recommendations from Council's major development planning documents into projects for implementation. The following strategic planning documents were received by Council from 2011 to 2016:

- Hadspen Outline Development Plan (ODP) October 2011
- Westbury ODP December 2013
- Hadspen Growth Area Master Plan January 2015
- Prospect Vale and Blackstone Heights Structure Plan January 2015
- Deloraine ODP April 2016

An ODP – or Structure Plan – is a document that guides the future development of a town or suburb. ODPs lay the foundation for future rezoning, development planning and subdivision by addressing the opportunities and constraints for growth, and identifying any associated infrastructure requirements.

The review process has involved Councillors, Council Officers collaborating to:

- Convert planning strategies and recommendations to actions;
- Prioritise actions as agreed projects; and
- Link projects to the Strategic Plan.

The shortlisted ODP projects have been identified with additional explanatory text about each "item" and a Plan ID that relates specifically to each of the foundation strategic planning documents; refer table below:

<b>Strategic Planning Document</b>	<b>Plan Id</b>
Hadspen Outline Development Plan (ODP) October 2011 & Hadspen Growth Area Master Plan January 2015	HAD
Westbury ODP December 2013	WODP
Prospect Vale and Blackstone Heights Structure Plan January 2015	PVBH
Deloraine ODP April 2016	DODP

Each project has been assessed for priority based on the expected timeframe for delivery, as shown in the table below:

<b>Assessed Priority</b>	<b>Timeframe</b>
Immediate	Up to 2 years
High	2 years up to 5 years
Medium	5 years up to 10 years
Low	10 years up to 20 years

Each project has been categorised by status based on the categories, as shown in the following table:

<b>Status</b>	<b>Detail</b>
Potential Project	New project for consideration
In Progress	Project commenced and in progress

## Strategic Planning – Priority Projects

Plan ID - Item	Action Required	Assessed Priority	Status	Comment
DODP 2 - Regional recreation precinct - Alveston Drive	D&C 2x bituminous netball courts with fence, seats & lights as Stage 1	Immediate	In progress	Capital allocated and design underway
WODP 6 - Community facilities - develop/implement program of new & refurbished	Develop and implement program for new/refurbished community facilities	Immediate	In progress	Audit underway; planning to be commenced in 2019
PVBH 9 - Support the expansion of Westbury Rd Activity Centre	Promote links between the regional sporting facilities at Prospect Vale Park and new sub-regional commercial and community uses	Immediate	Potential project	Planning and discussions with key stakeholders underway
PVBH 7 - Provide diverse housing choices	Provide the opportunity for innovative development models that respond to the unique natural attributes of the municipality. Specifically, there is potential to develop housing models such as cluster residences, that would be unique in the Tasmanian housing market	High	Potential project	Future Planning Scheme amendment to be considered in future operating budget; reliant on Developer proposals
DODP 3 - Diversify & enhance Meander River Park facilities	Provide pedestrian access/signage for link behind Police Station/MVPAC	High	Potential project	Signage scope to be finalised and undertaken under operational budget
HAD 8 - WSUD	Integrate SW treatment into HUGP landscape by creating vegetated 'living streams' & 'constructed wetlands' through Water Sensitive Urban Design (WSUD)	High	Potential project	Council is in the process of preliminary design and cost estimates
DODP 20 - Improve parking provision	Improve parking in proximity of disability/aged services; and MVPAC in Deloraine	High	Potential project	Improvements can be considered through future capital works program
HAD 18 - Enhance & respect local landscape/cultural values HAD 2 - Township gateway	Investigate potential for collaborative remediation and tracks/trails project in Hadspen c/- NRM North Create a new town entry statement in Hadspen	High	Potential project	Project to be considered in a future Capital Works Program, subject to development commencing in Hadspen
DODP 25 - Improve services for older people	Review the World Health Organisation's Checklist of Essential Features for Age Friendly Cities	High	Potential project	Extend audit across entire local government area subject to operational budget
DODP 3 - Diversify & enhance Meander River Park facilities	Audit lighting of existing loop track in Deloraine and improve to facilitate safe evening use	High	Potential project	Assessment complete; considered at 2018/19 capital workshop; can be consideration in a future capital works program; officers to seek grant opportunity
PVBH 10 - Provide a mix of transport choices	Connect new destinations with Prospect Vale's off-road pedestrian and cycling network	High	Potential project	Requires further planning and subject to consideration in future capital works program
DODP 22 - Provide electric vehicle charge point	Install an electric car charge point within Deloraine to cater for electric vehicles	High	Potential project	Considered at 2018/19 capital workshop; identified to be considered in the future 2020 capital works program; Meeting item in Aug 2018 Agenda
DODP 21 - Improve connectivity with northern end of town	Construct multi-use path on West Goderich St/Emu Bay Rd to connect nth Deloraine to town centre	High	Potential project	Would require consideration in a future capital works program
PVBH 3 - Protect/leverage area's environmental qualities	Maximise connections between urban areas and environmental assets such as Lake Trevallyn, the South Esk River and Cataract Gorge	Medium	In progress	Potential partnership with government and Developers/landowners as part of future capital works program; initial assessment into links between Blackstone Heights and Cataract Gorge in progress

<b>Plan ID - Item</b>	<b>Action Required</b>	<b>Assessed Priority</b>	<b>Status</b>	<b>Comment</b>
HAD 10 - Creating compact & mixed use town/neighbourhood centres	Facilitate creation of new town centre south of Meander Valley Road in Hadspen (e.g. medical centre) and redevelop existing town centre to create a range of additional commercial and retail outlets	Medium	Potential project	Project to be considered in a future Capital Works Program, subject to development commencing in Hadspen
WODP 1 - Town centre - site ID, land bank & facilitate new development	Key development site identification and opportunities (e.g. new supermarket site) in Hadspen	Medium	Potential project	Project to be considered in a future Capital Works Program, subject to private developer interest
DODP 13 - Improve tourism promotion	Develop a marketing plan to promote Deloraine & surrounds to visitors as gateway to the Western Tiers	Medium	Potential project	Would need to be considered in a future annual operating budget for promotion of all of Meander Valley
HAD 19 - Enhance & respect local landscape/cultural values	Create a network of linear parks in the township and growth area that builds on the existing river foreshore parkland, bullrun, hilltop and natural drainage lines in Hadspen	Medium	Potential project	Opp 17 from Hadspen ODP, construction project to be considered in a future Capital Works Program; Enabled by Planning Scheme SAP, Land purchase of river edge would be required by Council
WODP 11 - Township gateway	Prepare and implement township gateway strategy, potentially in association with the signage strategy in all towns	Medium	Potential project	Discussions with TRAP and State Growth underway
WODP 12 - Town centre	Design & construct town centre streetscape works in Westbury	Medium	Potential project	Council invested \$560,000 between 2008-11 on William Street makeover project and further work can be considered in future capital works program
WODP 14 - Streetscape themes	Establish street tree themes for key routes and local roads in all towns	Medium	Potential project	With TRAP
PVBH 8 - Encourage facilities for the ageing	Plan for the provision of a community centre in Prospect Vale to service the future needs of the community	Medium	Potential project	Requires further conceptual planning and subject to consideration in future capital works program
HAD 4 - Creating healthy communities	Better connect the town of Hadspen via integrated pedestrian & cycle path network including links to Entally	Medium	Potential project	Opp 11 from Hadspen ODP, project to be considered in a future Capital Works Program
HAD 5 - Creating healthy communities	Create a more extensive river foreshore parkland along the South Esk River crossing in Hadspen to the western side to Entally	Medium	Potential project	Opp 12 from Hadspen ODP, project to be considered in a future Capital Works Program
WODP 4 - Open space - develop/implement program	Develop and implement program for open space investment	Medium	Potential project	Would require consideration in future operating budget subject to the completion of Hadspen, Prospect Vale and Blackstone Heights Open Space Strategy
WODP 7 - Improving movement	Undertake capital works to implement sustainable transport initiatives in key routes within the township of Westbury	Medium	Potential project	Some footpath work currently underway, additional projects to be considered in future capital works programs
PVBH 1 - Network of linear open space, pedestrian/cycle paths	Extend open space to major community and commercial activities and services in Prospect Vale and Blackstone Heights	Medium	Potential project	Any additional development would need to be considered in a future capital works program
PVBH 1 - Network of linear open space, pedestrian/cycle paths	Plan for open space and pathways that follow natural linear networks such as creeks, low points and ridge lines in Prospect Vale and Blackstone Heights	Medium	Potential project	Any additional development would need to be considered in a future capital works program
DODP 3 - Diversify & enhance Meander River Park facilities	Landscape improvements to Racecourse Drive footpath in Deloraine to improve delineation of the footpath	Medium	Potential project	Would require consideration in a future capital works program
DODP 5 - Develop Wild Wood loop track	Construct 1.8km dirt path loop on both sides of Meander River (with bridge) in Deloraine	Medium	Potential project	Would require consideration in a future capital works program

<b>Plan ID - Item</b>	<b>Action Required</b>	<b>Assessed Priority</b>	<b>Status</b>	<b>Comment</b>
PVBH 2 - Distribute traffic to enhance safety & min congestion	Provide alternative to Country Club Avenue for those accessing Blackstone Heights, Prospect Vale and Country Club Tasmania	Medium	Potential project	Subject to future residential development in the area
PVBH 6 - Optimise use of constrained land	Encourage the use of land within the Prospect Vale waste water treatment plant attenuation zone for public open space	Low	Potential project	Future Planning Scheme amendment to be considered in future operating budget; reliant on TasWater proposed changes to decommission the WWTP
DODP 8 - Utilise the Racetrack for recreational activities & events	Design and construct a BMX track (competition grade/no lighting) at the Deloraine Racecourse	Low	Potential project	Would need to be considered in future capital works program
DODP 9 - Encourage and implement public art projects	Introduce dynamic public art on 3 newly installed plinths and facilitate an art competition for sculptures that are suitable for the 3 plinths	Low	Potential project	If the community of Deloraine propose a public art project, then it could be considered by Council
DODP 9 - Encourage and implement public art projects	New art installation for Wild Wood in Deloraine in partnership with arts, tourism, schools & business	Low	Potential project	Council could be an advocate for the community with the Crown
DODP 3 - Diversify & enhance Meander River Park facilities	Install new public gym equipment in Meander River reserve in Deloraine	Low	Potential project	Would require consideration in a future capital works program
DODP 24 - Provide accommodation for disabled residents	Make land available for the construction of independent living units for persons with disabilities	Low	Potential project	To be considered if a request is received by a provider
DODP 15 - Provide for an Emu Bay Rd-West Parade pedestrian link	Formalise existing pedestrian link between Emu Bay Rd and West Pde through ROW over 24-28 Emu Bay Rd & 1 West Church Street	Low	Potential project	Footpath may be considered in future capital works program

Through the process Council has also identified additional initiatives that will be developed by Council Officers and brought back to Council for consideration, these include: Celebrate Colonial Heritage in historic towns like Westbury; Emphasise youth in Planning for all towns; and Multi-use water facilities across Meander Valley.



## **DECISION:**

Cr Mackenzie moved and Cr Connor seconded ***“that Council approve the Meander Valley Strategic Planning Documentation Review and Implementation Project document, as above”***.

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.***

## **151/2018 SUSTAINABLE ENVIRONMENT COMMITTEE** **MEMBERSHIP**

### **1) Introduction**

The purpose of this report is for Council to appoint one new community representatives to Council's Sustainable Environment Committee (SEC).

### **2) Recommendation**

***It is recommended that Mr Nick Kemsley be appointed by Council under Section 24 (2) of the Local Government Act 1993 as community member to the Sustainable Environment Committee.***

## **DECISION:**

Cr King moved and Cr Richardson seconded ***“that Mr Nick Kemsley be appointed by Council under Section 24 (2) of the Local Government Act 1993 as community member to the Sustainable Environment Committee.***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.***

## 152/2018 REVIEW OF BUDGETS FOR THE 2018-2019 CAPITAL WORKS PROGRAM

### 1) Introduction

The purpose of this report is to seek Council approval for the reallocation of funding within the Capital Works Program as a result of project cost variations.

### 2) Recommendation

*It is recommended that Council:*

**1) Approves the following changes to the 2018-2019 Capital Works Program:**

<b>Project Name</b>	<b>Original Budget</b>	<b>Proposed Budget Variation</b>	<b>New Budget</b>
<b>EV Charging points (Westbury and Deloraine)</b>	<b>\$0</b>	<b>\$11,000</b>	<b>\$11,000</b>
<b>Northern Lights - LED Street Light Replacement</b>	<b>\$69,700</b>	<b>-\$6,000</b>	<b>\$63,700</b>

## DECISION:

Cr Kelly moved and Cr White seconded *“that Council*

**1) Approves the following changes to the 2018-2019 Capital Works Program:**

<b>Project Name</b>	<b>Original Budget</b>	<b>Proposed Budget Variation</b>	<b>New Budget</b>
<b>EV Charging points (Westbury and Deloraine)</b>	<b>\$0</b>	<b>\$11,000</b>	<b>\$11,000</b>
<b>Northern Lights - LED Street Light Replacement</b>	<b>\$69,700</b>	<b>-\$6,000</b>	<b>\$63,700</b>

**The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Temple and White voting for the motion.**

## **ITEMS FOR CLOSED SECTION OF THE MEETING:**

Councillor White moved and Councillor Kelly seconded ***“that pursuant to Regulation 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015, Council close the meeting to the public to discuss the following items.”***

### **153/2018 CONFIRMATION OF MINUTES**

Confirmation of Minutes of the Closed Session of the Ordinary Council Meeting held on 10 July, 2018.

### **154/2018 LEAVE OF ABSENCE**

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

The meeting moved into Closed Session at 4.08 pm

The meeting re-opened to the public at 4.11 pm

The meeting closed at 4.11 pm

.....  
CRAIG PERKINS (MAYOR)