



Meander Valley Council

W O R K I N G T O G E T H E R

# **ORDINARY MINUTES**

**COUNCIL MEETING**

**Tuesday 19 January 2016**

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Minutes of the ordinary meeting of the Meander Valley Council held at the Council Chambers, 26 Lyall Street, Westbury, on Tuesday 19 January 2016 at 1.30pm.

**PRESENT:** Mayor Craig Perkins, Deputy Mayor Michael Kelly, Councillors Andrew Connor, Tanya King, Ian Mackenzie, Bob Richardson, Rodney Synfield, Deborah White and Rodney Youd.

**APOLOGIES:** Nil

**IN ATTENDANCE:** Greg Preece, General Manager  
Merrilyn Young, Personal Assistant  
Malcolm Salter, Director Corporate Services  
Patrick Gambles, A/Director Governance & Community Services  
Rick Dunn, Director Economic Development & Sustainability  
Martin Gill, Director Development Services  
Dino De Paoli, Director Infrastructure Services  
Jo Oliver, Senior Town Planner  
Leanne Rabjohns, Town Planner  
Justin Simons, Town Planner  
Jonathan Harmey, Senior Accountant  
Lauren Houston, Administrative Officer  
Daniel Smedley, Recreation Coordinator

### **1/2016 CONFIRMATION OF MINUTES:**

Councillor King moved and Councillor White seconded, ***“that the minutes of the Ordinary meeting of Council held on Tuesday 8 December, 2015, be received and confirmed.”***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

### **2/2016 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:**

Nil

## **3/2016 ANNOUNCEMENTS BY THE MAYOR:**

### **Tuesday 8 December 2015**

Attended Prospect High School end of year assembly

### **Wednesday 9 December 2015**

Attended Deloraine High School end of year assembly

### **Thursday 10 December 2015**

Attended Mole Creek Primary School end of year assembly

### **Saturday 12 December 2015**

Attended and formally launched "Wonderstruck. Treasuring Tasmania's caves and karst" at Mole Creek Hotel

### **Tuesday 15 December 2015**

Attended Hagley Primary School end of year assembly

### **Friday 18 December 2015**

Assisted the Rotary Club of Deloraine and Deloraine RSL unveil a plaque recognising their community project commemorating 100 years of ANZAC in Deloraine

### **Monday 28 December 2015**

Attended the Westbury Criterium

## **4/2016 DECLARATIONS OF INTEREST:**

Nil

## **5/2016 TABLING OF PETITIONS:**

Nil

## **6/2016 PUBLIC QUESTION TIME**

### **1. QUESTIONS TAKEN ON NOTICE – DECEMBER 2015**

Nil

## 2. QUESTIONS WITHOUT NOTICE – JANUARY 2016

Nil

## 7/2016 COUNCILLOR QUESTION TIME

### 1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – DECEMBER 2015

#### 1.1 Cr Tanya King

a) At the November Council meeting, dates were set for 2016 meetings. The March meeting is to be held on the 8<sup>th</sup>, at 6.30 pm in Prospect.

While a purpose built building remains unoccupied for the duration of this meeting; what will be the cost of:-

- i) the room hire?
- ii) meals for Councillors, Directors and staff?
- iii) the direct and indirect cost (proportional remuneration) of directors and staff to attend out of hours?
- iv) What award or policy provision does Council have for staff working beyond prescribed hours of employment?
- v) What safety considerations are provided for staff expected to work a full day, and then attend an evening meeting that is expected to have duration of at least 3 hours, plus a recess for an evening meal?

#### **Response by Rick Dunn, Acting General Manager**

- i) Room hire for the meeting will be \$390.**
- ii) As the meeting is set to commence at 6.30pm it is not proposed that dinner is provided. Light refreshments including sandwiches, biscuits, tea and coffee can be provided for mid-meeting break. The cost of this for 20 people at \$ 24 per person is \$ 480.**
- iii) There is no provision within the Director Employment Agreements to pay overtime for additional out of hours work therefore there will be no cost for the General Manager or Directors to attend if they are available. The estimate for staff to attend the March 2016 meeting is based upon four staff members (who would typically attend) attending the entire meeting (estimate 3 hours) and include full on-costs in the hourly rates. The cost is estimated at \$970.**

- iv) ***The Meander Valley EBA 2013 states that "The span of ordinary hours of work on any one day will be 6.00am to 6.00pm, unless varied by mutual agreement in writing."***
- v) ***By mutual agreement, daily start and finish times can be varied to ensure that staff members work their 7.5 hour day and finish their day at the conclusion of the Council meeting. The Meander Valley EBA 2013 states that a 10 hour break for staff is required between shifts.***

## **1.2 Cr Bob Richardson**

### **Environmental River/Stream Flows:**

It has been reported to me that flow levels in Quamby Brook are lower than at comparable times in previous years.

Under the conditions of approval for the Meander Dam irrigation project, an environmental flow (which happened to be remarkably similar to the requirements for the Tamar Valley D.R.S. Pulp Mill) was to be maintained in the Meander River, and streams associated with the irrigation scheme.

Has there been any change to the environmental flow in the Meander River and Quamby Brook, and if so, upon what authority has that change been made?

### ***Response by Martin Gill, Director Development Services***

***There have been no changes to the environmental flows in the Meander River. Tasmanian Irrigation continue to release about 230ML per day of which 52ML is the environmental flow conditioned by license. They release 230ML to ensure that at the end of the Meander River, following the extraction of water orders, there is still at least a 80ML flow.***

***Tasmanian Irrigation provide a monthly report to DPIPWE recording release volumes. An application to DPIPWE is required for any change to the environmental flow volume.***

***Quamby Brook is not fed by a dam so there are no prescribed environmental flows.***

***It is worth noting that Tasmania's mean rainfall for all of spring was 59% below average, making it the driest spring on record. Currently, natural inflows in the Meander catchment are down to 12mgl per day.***

***This would explain the low flow in Quamby Brook.***

### **1.3 Cr Andrew Connor**

The Mayor's response to my question at the last meeting mentioned "It is unclear to me what decisions of Council Councillor Connor is referring to..."

I can advise it was item 280/2015 from the April meeting introduced 'to discuss voluntary amalgamations' and the recommendation passed more broadly as discussing 'local government reform'. Clearly the intention from council was for amalgamations to be discussed but it was not raised by the Mayor who was acting as chair of that meeting.

So I ask again, what confidence can we have in you as a Mayor in following directions of council in future?

**Response by Mayor Craig Perkins**

***As Councillor Connor on this occasion correctly states "the recommendation passed [was] more broadly (as) discussing 'local government reform'. The decision of Council made no reference to instructing myself, or any other Councillor present at that meeting, to specifically discuss amalgamations or any other matter. The meeting clearly discussed local government reform consistent with the Minister for Local Government's reform agenda***

## **2. COUNCILLOR QUESTIONS ON NOTICE – JANUARY 2016**

### **2.1 Cr Deborah White**

I have had several residents express frustration with the process they go through when obtaining permits for building or renovating properties. They recount that they have to come and go into Council for every step along the way, sometimes resulting in having to spend more money as well as time on the process. They frequently suggest that to receive a checklist at the outset that states all the steps they will have to take would be very helpful. Is such a checklist available? If not, is it possible to have such a checklist made available to prospective builders/renovators?

**Response by Martin Gill, Director Development Services**

***Council has a couple of generic checklists that we provide applicants and a page on the Council website entitled 'Planning your Building or Renovation', which outlines key stages of the process:***

**<http://www.meander.tas.gov.au/page.aspx?u=413>**

***The building and planning application forms also have checklists outlining the design documents required for submission with an application.***

***It is not uncommon for people to find the process frustrating. It is not a simple process.***

***This is partly because the planning and building processes are different and controlled by different legislation, and partly because each development presents a unique set of circumstances.***

***As an example:***

***Not all development needs a planning permit, but all development requires building permits, except for building works that are exempt.***

***Planning legislation requires a certain level of design documentation for planning permit applications.***

***Building legislation requires different documentation, depending on building type.***

***(For instance the design documentation for a house is prescribed by the Director of Building Control in Schedule 1 of the Building Regulations in a list that runs to 10 pages)***

***You also need separate consent from TasWater to undertake most works.***

***What we have found is that when we have tried to document the different pathways required to get through a development application process into a comprehensive, detailed checklist, the checklist itself becomes impenetrable and confusing.***

***We welcome the feedback, however, and will take the opportunity to review the information we do provide.***

***We also encourage people who are planning to build or renovate to sketch up their proposal, and then organise a meeting with the development services team to discuss what permit pathway will apply. A sketch design is an invaluable tool at the start of the process, it frames the conversation and sets the development application pathway.***



### **3. COUNCILLOR QUESTIONS WITHOUT NOTICE – JANUARY 2016**

#### **3.1 Cr Andrew Connor**

Regarding the event attended by the Mayor on December 18th, 2015 - RSL plaque unveiling and associated tree planting.

Given there was a public (council) contribution to this project, why were other councillors and the public not invited to this official event?

Perhaps it should be policy of council that any events inaugurating council funded projects should be open to the public and all of their representatives.

***Response by Dino De Paoli, Director Infrastructure Services***

***The event was requested to be kept low-key by the organiser, ie Rotary Club of Deloraine.***

#### **3.2 Cr Deborah White**

Further to my question on notice, it appears that a great deal of the frustration experienced by those submitting development applications is due to their lack of understanding of the process as a whole, and the time needed to complete it.

Other Councils use flow charts and the software that creates them (see examples) to provide a clear pathway for applicants.

Will the General Manager and Development Services officers explore the use of such software to determine if this is a viable option for this Council?

***Response by Martin Gill, Director Development Services***

***Yes we will***

#### **1.3 Cr Rodney Youd**

Is dogwood (tree) listed by Council as vegetation that is endangered.

***Question taken on Notice***

### **8/2016 DEPUTATIONS BY MEMBERS OF THE PUBLIC**

Nil

### **9/2016 NOTICE OF MOTIONS BY COUNCILLORS**

Nil

## COUNCIL MEETING AS A PLANNING AUTHORITY

The Mayor advises that for item 11/2016 Council is acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993*.

**10/2016 DEMOLITION OF STORAGE BUILDING,  
CONSTRUCTION OF NEW PAVILION AND A  
STORAGE BUILDING AND RELOCATION OF AN  
EXISTING LIGHT POLE – 21 FRANKLIN STREET,  
WESTBURY**

**1) Introduction**

This report considers the planning application PA\16\0097 for demolition of storage building, construction of new pavilion and a storage building and relocation of an existing light pole for land located at 21 Franklin Street, Westbury (PID: 7013189).

**2) Recommendation**

**That the application for use and development for demolition of storage building, construction of new pavilion and a storage building and relocation of an existing light pole for land located at 21 Franklin Street, Westbury (PID: 7013189) by Philp Lighton Architects on behalf of Meander Valley Council, requiring the following discretions:**

**18.4.1 : Building height**

**18.4.1: Building setbacks**

***be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:***

**1. The use and/or development must be carried out as shown and described in the endorsed Plans:**

**a) Philp Lighton Architects – Drawing No: DA01 to DA07 dated 07/12/15**

**to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.**

**2. Prior to the commencement of any work, amended plans must be submitted to the satisfaction of Council's Town Planner. Once approved, the plans will be endorsed and will then form part of the permit. Drawings DA01 and DA07 are to be**

**amended to show the storage building located 2.0m from the southern boundary.**

- 3. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2015/01956-MVC attached).**

**Note:**

- 1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:**
  - a) Building permit**
  - b) Plumbing permit**

**All enquiries should be directed to Council's Permit Authority on 6393 5322.**

2. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
  - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).
5. If any Aboriginal relics are uncovered during works;

- a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
- b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
- c) The relevant approval processes will apply with State and Federal government agencies.

**DECISION:**

Development No 1 (10/2016) was withdrawn by the applicant.

## **11/2016 SUBDIVISION – 4 BEEFEATER STREET, DELORAINE**

### **1) Introduction**

This report considers the planning application PA\16\0080 for a Subdivision (8 lots in 5 stages) for land located at 4 Beefeater Street, Deloraine (CT 110148/1).

### **2) Recommendation**

***That the application for use and development for a Subdivision (8 lots in 5 stages) for land located at 4 Beefeater Street, Deloraine (CT 110148/1) by PDA Surveyors obo P Sheehan, requiring the following discretions:***

- ***10.4.15.1 General Suitability***
- ***10.4.15.4 Solar Orientation of Lots***

***be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:***

- 1. The use and/or development must be carried out as shown and described in the endorsed plans:
  - a) PDA Surveyors – Plan of Subdivision – Ref. 131-06-P05 – dated 28 October 2015;**
  - b) AK Consultants – Bushfire Hazard Management Report – dated 8 November 2015;**to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.**
- 2. Except with prior written consent of Council, covenants or similar restrictive controls must not be included on the titles created by this permit if they seek to prohibit any use provided for in the Meander Valley Interim Planning Scheme.**
- 3. Lot 8 must be connected to Council’s stormwater system on the south side of Tower Hill Street through a 300mm diameter stormwater pipe constructed across the road reserve with new manholes constructed over the existing stormwater drain and in the road reserve adjacent the lot boundary.**

- 4. Prior to the commencement of any works, an amended plan must be submitted for approval to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must show:**
  - a) A 3m wide stormwater drainage easement along the southern side boundary of Lot 7 (see Note 4);**
  - b) The area on Lot 1, below contour 259 AHD, that cannot be serviced by Council's stormwater system;**
- 5. Prior to the commencement of any works, the following must be completed to the satisfaction of Council:**
  - a) Driveway details for Lots 1 & 3-8, showing the finished grade and the extent of any cut and fill proposed;**
  - b) The means of stormwater connection for Lot 2 to Council's stormwater system, including level information;**
  - c) Engineering drawing detailing the stormwater connection to Lot 8 (as per Condition 3) (see Note 2).**
- 6. Prior to the sealing of the Final Plan of Survey, the following must be completed to the satisfaction of Council:**
  - a) The developer must pay Council \$6,440.00, a sum equivalent to 5% of the unimproved value of the approved lots, as a public open space contribution.**
  - a) New vehicular crossover servicing Lots 1 & 3-8 must be constructed in accordance with LGAT Standard Drawing TSD-R09-V1 to the satisfaction of Council's Director of Infrastructure Services (see Note 1).**
  - b) Lots 1-8 must be connected to Council's stormwater system, to the satisfaction of Council's Director of Infrastructure Services.**
- 7. The lots approved by this permit must be maintained at all times in accordance with the endorsed Bushfire Hazard Management Plan.**
- 8. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA No 2015/01803-MVC attached).**

Note:

- 1. Prior to the construction of the new crossovers, a Driveway Crossover Application Form (enclosed) must be completed and approved by Council's Road Authority. All enquiries should be directed to Council's Technical Officer on 6393 5312.**
- 2. Council will partially reimburse the developer for costs of the 300mm pipe required in accordance with Condition 3. The developer will be required to contribute up to the cost of providing a 100mm diameter connection from Lot 8 to the Council stormwater drain, while Council will contribute the difference.**

**To facilitate the fair reimbursement of cost to the developer for the installation of manholes and the 300mm diameter stormwater pipe from Lot 8 to Council's stormwater system on the south side of Tower Hill Street, the developer must provide to Council quotations for both the work associated with the installation of a 100mm stormwater drain and the installation of a 300mm stormwater drain.**

- 3. The final position of the easement noted in Condition 4. a) will be finalised once survey pegs have been provided for the new lots and the extent of the pipe within Lot 7 can be verified.**
4. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
  - c) Any other required approvals under this or any other Act are granted.
5. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received at least 6 weeks prior to the expiration date.
6. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).



7. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 email: aboriginal@heritage.tas.gov.au); and
  - c) The relevant approval processes will apply with State and Federal government agencies.

## **DECISION:**

Cr Richardson moved and Cr Youd seconded ***“that the application for use and development for a Subdivision (8 lots in 5 stages) for land located at 4 Beefeater Street, Deloraine (CT 110148/1) by PDA Surveyors obo P Sheehan, requiring the following discretions:***

- ***10.4.15.1 General Suitability***
- ***10.4.15.4 Solar Orientation of Lots***

***be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:***

- 1. The use and/or development must be carried out as shown and described in the endorsed plans:
  - a) PDA Surveyors – Plan of Subdivision – Ref. 131-06-P05 – dated 28 October 2015;
  - b) AK Consultants – Bushfire Hazard Management Report – dated 8 November 2015;to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.**
- 2. Except with prior written consent of Council, covenants or similar restrictive controls must not be included on the titles created by this permit if they seek to prohibit any use provided for in the Meander Valley Interim Planning Scheme.**
- 3. Lot 8 must be connected to Council’s stormwater system on the south side of Tower Hill Street through a 300mm diameter stormwater pipe constructed across the road reserve with new manholes constructed over the existing stormwater drain and in the road reserve adjacent the lot boundary.**

- 4. Prior to the commencement of any works, an amended plan must be submitted for approval to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and must show:**
  - a) A 3m wide stormwater drainage easement along the southern side boundary of Lot 7 (see Note 4);**
  - b) The area on Lot 1, below contour 259 AHD, that cannot be serviced by Council's stormwater system;**
- 5. Prior to the commencement of any works, the following must be completed to the satisfaction of Council:**
  - a) Driveway details for Lots 1 & 3-8, showing the finished grade and the extent of any cut and fill proposed;**
  - b) The means of stormwater connection for Lot 2 to Council's stormwater system, including level information;**
  - c) Engineering drawing detailing the stormwater connection to Lot 8 (as per Condition 3) (see Note 2).**
- 6. Prior to the sealing of the Final Plan of Survey, the following must be completed to the satisfaction of Council:**
  - a) The developer must pay Council \$6,440.00, a sum equivalent to 5% of the unimproved value of the approved lots, as a public open space contribution.**
  - b) New vehicular crossover servicing Lots 1 & 3-8 must be constructed in accordance with LGAT Standard Drawing TSD-R09-V1 to the satisfaction of Council's Director of Infrastructure Services (see Note 1).**
  - c) Lots 1-8 must be connected to Council's stormwater system, to the satisfaction of Council's Director of Infrastructure Services.**
- 7. The lots approved by this permit must be maintained at all times in accordance with the endorsed Bushfire Hazard Management Plan.**

- 8. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA No 2015/01803-MVC attached).**

Note:

- 1. Prior to the construction of the new crossovers, a Driveway Crossover Application Form (enclosed) must be completed and approved by Council's Road Authority. All enquiries should be directed to Council's Technical Officer on 6393 5312.**
- 2. Council will partially reimburse the developer for costs of the 300mm pipe required in accordance with Condition 3. The developer will be required to contribute up to the cost of providing a 100mm diameter connection from Lot 8 to the Council stormwater drain, while Council will contribute the difference.**

**To facilitate the fair reimbursement of cost to the developer for the installation of manholes and the 300mm diameter stormwater pipe from Lot 8 to Council's stormwater system on the south side of Tower Hill Street, the developer must provide to Council quotations for both the work associated with the installation of a 100mm stormwater drain and the installation of a 300mm stormwater drain.**

- 3. The final position of the easement noted in Condition 4. a) will be finalised once survey pegs have been provided for the new lots and the extent of the pipe within Lot 7 can be verified.**
4. This permit takes effect after:
  - a) The 14 day appeal period expires; or
  - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
  - c) Any other required approvals under this or any other Act are granted.
5. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received at least 6 weeks prior to the expiration date.
6. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date

the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website [www.rmpat.tas.gov.au](http://www.rmpat.tas.gov.au).

7. If any Aboriginal relics are uncovered during works;
  - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
  - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 email: [aboriginal@heritage.tas.gov.au](mailto:aboriginal@heritage.tas.gov.au)); and
  - c) The relevant approval processes will apply with State and Federal government agencies.

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

## **12/2016 ANNUAL PLAN – QUARTERLY REVIEW – DECEMBER 2015**

### **1) Introduction**

The purpose of this report is for Council to consider the December quarterly review of the Annual Plan.

### **2) Recommendation**

*It is recommended that Council receive and note the Annual Plan review for the December 2015 quarter, as attached.*

## **DECISION:**

Cr White moved and Cr Connor seconded *“that Council receive and note the Annual Plan review for the December 2015 quarter, as attached.*

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

## **13/2016 TOWNSCAPE, RESERVES AND PARKS SPECIAL COMMITTEE MEMBERSHIP**

### **1) Introduction**

The purpose of this report is for Council to appoint a new community representative to Council's Townscape, Reserves and Parks Special Committee (TRAP).

### **2) Recommendation**

***It is recommended that Mr Robert (Scott) Wilson be appointed to the Townscape Reserves and Parks Special Committee by Council under Section 24 (2) of the Local Government Act 1993***

## **DECISION:**

Cr Connor moved and Cr Richardson seconded ***“that Mr Robert (Scott) Wilson be appointed to the Townscape Reserves and Parks Special Committee by Council under Section 24 (2) of the Local Government Act 1993***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

## **13/2016 FINANCIAL REPORTS TO 31 DECEMBER 2015**

### **1) Introduction**

The purpose of this report is to present Council's financial reports to 31 December 2015.

### **2) Recommendation**

***It is recommended that Council receive the following financial reports for the period ended 31 December 2015:***

- i. Consolidated operating statement with accompanying operating statements for the key operational areas of Council.***
- ii. Exception and trends report.***
- iii. A detailed list of capital works project expenditure to date.***
- iv. A detailed list of capital resealing project expenditure to date.***
- v. A detailed list of capital gravelling project expenditure to date.***
- vi. A summary of rates outstanding.***
- vii. Cash reconciliation & investments summary.***

### **DECISION:**

Cr Youd moved and Cr Mackenzie seconded ***“that Council receive the following financial reports for the period ended 31 December 2015:***

- i. Consolidated operating statement with accompanying operating statements for the key operational areas of Council.***
- ii. Exception and trends report.***
- iii. A detailed list of capital works project expenditure to date.***
- iv. A detailed list of capital resealing project expenditure to date.***
- v. A detailed list of capital gravelling project expenditure to date.***
- vi. A summary of rates outstanding.***
- vii. Cash reconciliation & investments summary.***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

## **14/2016    DISPOSAL OF SURPLUS COUNCIL LAND**

### **1) Introduction**

The purpose of this report is for Council to consider disposal of the following surplus vacant land: lot 3 Morrison St, Kimberley; lot 1 Highland Lakes Rd and lots 3 and 5 Pumicestone Rd (known as Barra Rd lots), near Deloraine.

### **2) Recommendation**

***It is recommended that Council proceed with the sale of the following surplus vacant land under section 177 of the local Government Act 1993: - lot 3, Morrison St, Kimberley; lot 1, Highland Lakes Rd and lots 3 and 5 Pumicestone Rd (known as Barra Rd lots), near Deloraine.***

## **DECISION:**

Cr Mackenzie moved and Cr Youd seconded ***“that Council proceed with the sale of the following surplus vacant land under section 177 of the local Government Act 1993: - lot 3, Morrison St, Kimberley; lot 1, Highland Lakes Rd and lots 3 and 5 Pumicestone Rd (known as Barra Rd lots), near Deloraine.***

As an amendment Cr Synfield moved and Cr White seconded ***“that lots 3 and 5 Pumicestone Rd (known as Barra Rd lots), near Deloraine, be removed from the proposed sale.”***

***The amendment was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the amendment.***

***The amended motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***



## **15/2016 CITY OF LAUNCESTON FUNDING REQUEST – ST LEONARDS ATHLETIC TRACK RESURFACING**

### **1) Introduction**

The purpose of this report is for Council to consider a request from City of Launceston to make a contribution to the resurfacing of the St Leonards athletic track in the 2016-17 financial year.

### **2) Recommendation**

***It is recommended that Council does not provide a contribution to the City of Launceston for the resurfacing of the St Leonards synthetic athletic track.***

## **DECISION:**

Cr Kelly moved and Cr King seconded ***“that Council does not provide a contribution to the City of Launceston for the resurfacing of the St Leonards synthetic athletic track.”***

***The motion was declared CARRIED with Councillors Kelly, King, Perkins, Richardson, Synfield, White and Youd voting for the motion and Councillors Connor and Mackenzie voting against the motion.***

## 16/2016 REVIEW OF BUDGETS FOR THE 2015-2016 CAPITAL WORKS PROGRAM

### 1) Introduction

The purpose of this report is to provide information to Council on capital works projects budget variations and to seek Council approval for additional funding and the reallocation of funding within the Capital Works Program where budget variations fall beyond the limit of the General Manager's financial delegation.

### 2) Recommendation

*It is recommended that Council approve:*

*a) the following financial changes to the 2015-2016 Capital Works Program.*

<b>Project</b>	<b>Project Name</b>	<b>Original Budget</b>	<b>Variation</b>	<b>New Budget</b>
5124	<i>Prospect Vale Marketplace Digital Display</i>	\$10,000	-\$5,041	\$4,959
7423	<i>Chudleigh Hall Flooring Replacement</i>	\$50,000	-\$3,000	\$47,000
TBC	<i>Westbury Sports Centre Lighting Upgrade</i>	\$0	\$12,586	\$12,586
6138	<i>Lansdowne Place, Deloraine – new footpath</i>	\$175,000	-\$20,000	\$155,000
TBC	<i>Bracknell Primary School children's crossing, Harriet St</i>	\$0	\$20,000	\$20,000
	<b>Totals</b>	<b>\$235,000</b>	<b>\$4,545</b>	<b>\$239,545</b>

*and*

*b) the construction of a dual lane bridge structure at Bridge No.3471, Cheshunt Road.*

### **DECISION:**

Cr Mackenzie moved and Cr Connor seconded *"that Council approve:*

**a) the following financial changes to the 2015-2016 Capital Works Program.**

<b>Project</b>	<b>Project Name</b>	<b>Original Budget</b>	<b>Variation</b>	<b>New Budget</b>
<b>5124</b>	<b>Prospect Vale Marketplace Digital Display</b>	<b>\$10,000</b>	<b>-\$5,041</b>	<b>\$4,959</b>
<b>7423</b>	<b>Chudleigh Hall Flooring Replacement</b>	<b>\$50,000</b>	<b>-\$3,000</b>	<b>\$47,000</b>
<b>TBC</b>	<b>Westbury Sports Centre Lighting Upgrade</b>	<b>\$0</b>	<b>\$12,586</b>	<b>\$12,586</b>
<b>6138</b>	<b>Lansdowne Place, Deloraine – new footpath</b>	<b>\$175,000</b>	<b>-\$20,000</b>	<b>\$155,000</b>
<b>TBC</b>	<b>Bracknell Primary School children's crossing, Harriet St</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>
	<b>Totals</b>	<b>\$235,000</b>	<b>\$4,545</b>	<b>\$239,545</b>

**and**

**b) the construction of a dual lane bridge structure at Bridge No.3471, Cheshunt Road.**

**The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.**

The Council meeting adjourned for afternoon tea at 2.48pm

The Council meeting resumed at 3.01pm

## **ITEMS FOR CLOSED SECTION OF THE MEETING:**

Councillor Mackenzie moved and Councillor Youd seconded ***“that Council move into Closed Sessions to discuss the following items.”***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

## **17/2016 CONFIRMATION OF MINUTES**

Confirmation of Minutes of the Closed Session of the Ordinary Council Meeting held on Tuesday 8 December, 2015.

## **18/2016 LEAVE OF ABSENCE**

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

## **19/2016 CONTRACT FOR CONSTRUCTION OF BLACKSTONE HEIGHTS FOOTPATH STAGE 1**

(Reference Part 2 Regulation 15(2)(d) Local Government (Meeting Procedures) Regulations 2015)

The meeting moved into Closed Session at 3.01 pm

Cr Mackenzie moved and Cr Connor seconded ***“that Council move out of Closed Session and endorse those decisions taken while in Closed Session.”***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

The meeting re-opened to the public at 3.09 pm

Cr White moved and Cr Connor seconded "***that the following decision was taken by Council in Closed Session and is to be released for the public's information:-***

- ***awarded Contract No 163 – 2015/16 for construction of the Blackstone Heights Footpath Contract Stage 1 to S.S.A.T. Marine & Civil."***

***The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.***

The meeting closed at 3.11 pm

.....  
CRAIG PERKINS (MAYOR)