

Meander Valley Council

W O R K I N G T O G E T H E R

ORDINARY MINUTES

COUNCIL MEETING

Tuesday 9 February 2016

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Minutes of the ordinary meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 9 February 2016 at 1.30pm.

PRESENT: Mayor Craig Perkins, Deputy Mayor Michael Kelly, Councillors Andrew Connor, Tanya King, Ian Mackenzie, Bob Richardson, Rodney Synfield and Deborah White.

APOLOGIES: Councillor Rodney Youd

IN ATTENDANCE: Greg Preece, General Manager
Merrilyn Young, Personal Assistant
Malcolm Salter, Director Corporate Services
David Pyke, Director Governance & Community Services
Rick Dunn, Director Economic Development & Sustainability
Martin Gill, Director Development Services
Matthew Millwood, Director Works
Dino De Paoli, Director Infrastructure Services
Jo Oliver, Senior Town Planner
Jonathan Harmey, Senior Accountant
Patrick Gambles, Community Development Manager
Craig Plaisted, Economic Development Project Officer
Stuart Brownlea, Natural Resource Management Officer
Rob Little, Asset Management Co-Ordinator
Durga Gopala-Krishnan, Environmental Health Officer

20/2016 CONFIRMATION OF MINUTES:

Councillor Richardson moved and Councillor Mackenzie seconded, ***“that the minutes of the Ordinary meeting of Council held on Tuesday 19 January, 2016, be received and confirmed.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

21/2016 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:

Date :	Items discussed:
27 January 2016	<ul style="list-style-type: none">• Draft Waste Management Strategy• Capital Works Program – Additional Projects• Liffey River Reserve & Camping Area• Enterprise Agreement• Agfest – Regulatory Compliance• Council Attendance at Agfest 2016• Meander School Site Future Use• Tasmanian Planning Scheme• Draft Building Regulatory Framework Changes• Hadspen Urban Growth Area – Update• Bushfire Update – Tas Police

22/2016 ANNOUNCEMENTS BY THE MAYOR:

Sunday 24 January 2016

Accepted an Invite from Tasmania's Acting Chief Fire Officer to fly over bush fire affected areas

Monday 25 January 2016

Attended a bush fire briefing at SES northern headquarters

Tuesday 26 January 2016

Presented to the Chudleigh Hall Committee their prize for winning the MV Community Directory competition and a framed and signed poster of the Community Concert as an informal thank you from Council for hosting such a successful event.

Attended the official Council Australia Day and Volunteer Recognition Awards event for 2016

Wednesday 27 January 2016

Council workshop

Thursday 4 February 2016

Attended the commencement of Workshop 1 for the Deloraine ODP

Friday 5 February 2016

Attended TasWater Owners Representatives Quarterly Briefing – Northern Region

23/2016 DECLARATIONS OF INTEREST:

Nil

24/2016 TABLING OF PETITIONS:

Nil

25/2016 PUBLIC QUESTION TIME

1. QUESTIONS TAKEN ON NOTICE – JANUARY 2016

Nil

2. QUESTIONS WITHOUT NOTICE – FEBRUARY 2016

Nil

26/2016 COUNCILLOR QUESTION TIME

1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – JANUARY 2016

1.1 Cr Rodney Youd

Is dogwood (tree) listed by Council as vegetation that is endangered?

Response by Martin Gill, Director Development Services

In Tasmania threatened vegetation species are listed under the Threatened Species Protection Act 1995.

The list and the related Act are managed by the Department of Primary Industry, Parks, Water and Environment.

A planning permit is required to remove threatened species under the provisions of the Meander Valley Interim planning Scheme 2013.

Five subspecies of Dogwood (Pomaderris) are listed as rare or endangered in Tasmania, these include:

- ***Small leafed dogwood***
- ***Lemon dogwood (rare, found in Tasmania and on the mainland)***
- ***Bassian dogwood***
- ***Shining dogwood***
- ***Moleskin dogwood (endangered, only found in Tasmania)***

The narrow leaf dogwood is not listed as threatened species.

The lemon dogwood and narrow leaf dogwood are present in the Meander Valley area.

2. COUNCILLOR QUESTIONS ON NOTICE – FEBRUARY 2016

Nil

3. COUNCILLOR QUESTIONS WITHOUT NOTICE – FEBRUARY 2016

3.1 Cr Tanya King

- (a) Deer are becoming an increasing problem in Westbury and have recently caused a motor vehicle accident on Osmaston Road, resulting in damage to a motor vehicle, hospitalisation of the driver due to life changing spinal and other injuries, and a fire resulting in property damage.

In "the rut" which is typically late March/early April, Stags are known to exhibit reckless and aggressive behaviour, and have no fear of man or beast. Damage to property and other livestock at these times is likely.

Further, the season we have experienced will only exacerbate the situation with fierce competition for feed.

When will Council take action to reduce the numbers of this feral/introduced species that are causing untold amounts of damage in the district?

***Response by Martin Gill, Director Development Services
The Department of Primary Industries, Parks, Water and Environment are responsible for the management of wild fallow deer.***

The management of wild fallow deer is governed by the Nature Conservation Act 2002. Part 4 of the Act (Conservation of Flora and Fauna) sets out the legislative framework for the management of wildlife in Tasmania and outlines the provisions that may be made for the control of prescribed wildlife species in Tasmania.

Wild fallow deer are a partly protected species under the Wildlife (General) Regulations 2010.

The regulations outline provisions for the taking of wildlife and the protection of crops from wildlife damage.

Under the regulations a Game License is required to hunt wild fallow deer. The licence generally allows for recreational hunting or crop protection at certain times of the year.

Council officers have contacted the Game Management Officer in the Department of Primary Industries, Parks, Water and Environment and advised them of the increased numbers of wild fallow deer in our area and the associated problems with this increase. The Department has increased the number of tags to shooters and will give out permits to local farmers for crop protection from wild fallow deer.

(b) Is Council aware these animals are grazing on the Town Common, Village Green and the Cemetery?

Response by Martin Gill, Director Development Services

Council is aware they are grazing on the Town Common and the Cemetery but we are not aware they are grazing on the Village Green.

3.2 Cr Deborah White

1. On 11 January 2016, Council received a letter from Brighton Council asking for support in "achieving reforms in the poker machine industry ... to reduce the impacts on our more vulnerable communities" by joining the Tasmanian Community Coalition to strengthen local government input on this issue. Will our Council support this?

Response by Mayor Craig Perkins

Councillor White to bring a Notice of Motion to the next meeting of Council.

2. In their representations re the Westbury Sports Pavilion, Sean and Amanda Manners raise questions about the use of renewable energy and energy efficiency in the new building. If these are not considered at this stage, will they be considered at a later planning or design stage?

Response by Dino De Paoli, Director Infrastructure Services

Energy efficiency requirements for the new building will be undertaken in accordance with the requirements of the Building Code, however, there are no specific requirements for the class and proposed use of the proposed building

in its current form. LED lighting will be used. Renewable energy options for the building have not been considered thus far. The application of solar panels may detract from the heritage aesthetic of the building. Council officers can undertake a cost assessment of renewable energy options when the design work proceeds for the project.

3. In his letter to Council of 29/12/15, Cr Richardson makes reference to the Westbury Pool, and the Westbury Pool Committee. Is Cr Richardson aware that the report commissioned by the Committee concluded that:

"If the Westbury pool group is able to overcome the critical issues associated with:

- a) Attracting establishment funding (\$5,000,000 build with \$0.25m running costs pa) without the involvement of a local council*
- b) Attracting the number of users (require a catchment population in excess of 13,000 people)*
- c) Attracting and retaining sufficient volunteer staff then*

the establishment and operation of a 25 metre public indoor heated swimming pool at Westbury may be viable. "?

Response by Cr Bob Richardson
No I am not aware of the report

4. Has a letter been forwarded to the State Government regarding Feral Cat Management?

Response by Martin Gill, Director Development Services
Yes

3.3 Cr Rodney Synfield

Given that Council's New and Gifted Assets Policy No 78 requires that Council will undertake an Asset Assessment and Cost Benefits Analysis, so as to consider the whole of life costs regarding the Westbury Recreation Ground upgrade –

Responses by Dino De Paoli, Director Infrastructure Services

- (a) Has this been undertaken?

The assessment of the project costs undertaken to date by Council Officers has been focussed on determining future depreciation costs and the impact on the users of the building as per the application of Council's Recreation Facilities Pricing Policy. The ability of the users to meet required costs under Council's Policy was a key factor in determining the original concept design.

(b) If no, will it now be done?

Further assessments of Council's operational and depreciation costs associated with the new facility can be undertaken when the design for the new building has been completed and a pre-tender estimate calculated.

(c) If yes, have Councillors been provided with a copy?

Councillors have not been provided with a copy of the earlier assessment

(d) If no to (c) will a copy now be provided?

A copy of the assessment mentioned above can be provided to Councillors.

3.4 Cr Bob Richardson

(a) Fire on Town Common, Westbury

During the height of the Lake Mackenzie fires, it is understood that a fire occurred on Westbury's Town Common. Apparently two fire appliances/vehicles attended and extinguished the fire.

I have notice that there is an increasing amount of long grass/unkept vegetation. Notable is a wide strip along the southern edge, which used to be mown.

Could Council explain why these fire hazards have not been slashed/mown?

Question taken on Notice

(b) Cat Management/Control

Early in 2015 Council formed a Group which aimed to develop a mechanism for control and management of cats. Soon after, the Tasmanian Government announced a similar project. Council's response was to place its "Cat Committee" in recess.

Little, certainly of a practical nature, appears to have been done by the State Government.

Have we simply had our attempts delayed, or even foiled?

Question taken on Notice

3.5 Cr Andrew Connor

Could Council provide an update on shared service discussions with other councils in the region?

Response by Greg Preece, General Manager

Nothing further to report since the MOU and tender document was presented to the Minister before Christmas. Tender will be open now to all Consultants.

27/2016 DEPUTATIONS BY MEMBERS OF THE PUBLIC

Nil

28/2016 NOTICE OF MOTIONS BY COUNCILLORS

30/2016 CR TANYA KING – MARCH 2016 COUNCIL MEETING

35/2016 CR ANDREW CONNOR – NBN EXTENSION INFORMATION

36/2016 CR TANYA KING – SCHOOL TRANSPORT

29/2016 LETTER TO MINISTER FOR PLANNING

1) Introduction

The purpose of this report is to seek Council approval for the Mayor to write to the Minister for Planning regarding the planning scheme amendment for the Strathroy land.

2) Recommendation

It is recommended that the Mayor writes to the Minister for Planning encouraging him to direct the City of Launceston to initiate a planning scheme amendment to consider the merits of the Strathroy land proposal.

DECISION:

Cr Connor moved and Cr Richardson seconded ***“that the Mayor writes to the Minister for Planning encouraging him to direct the City of Launceston to initiate a planning scheme amendment to consider the merits of the Strathroy land proposal.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

30/2016 NOTICE OF MOTION – MARCH 2016 COUNCIL MEETING DATE AND TIME – CR TANYA KING

1) Introduction (Cr Tanya King)

The purpose of this report is for Council to consider rescinding Minute No 441/2015 regarding the moving of the March 2016 Council meeting to Prospect Vale and commencing at a later time of 6.00pm (as per amended motion).

2) Recommendation (Cr Tanya King)

It is recommended that Council rescind Minute Number 441/2015 of November, 2015, relating to the March 2016 Council meeting and that the March 2016 Council meeting be held at the Council Chambers, Westbury, at 1.30pm.

DECISION:

Cr King moved and Cr Kelly seconded ***“that Council rescind the decision as contained in Minute Number 441/2015 of November, 2015, relating to the 8 March 2016 Council meeting and that the March 2016 Council meeting be held at the Council Chambers, Westbury, at 1.30pm.”***

The motion was declared CARRIED with Councillors Kelly, King, Mackenzie, Perkins and Synfield voting for the motion and Councillors Connor, Richardson and White voting against the motion.

31/2016 REVIEW OF POLICY NO 29 – LEAVE OF ABSENCE FROM MEETINGS

1) Introduction

The purpose of this report is for Council to review Policy No. 29 – Leave of Absence from Meetings.

2) Recommendation

It is recommended that Council discontinue the following Policy No. 29 – Leave of Absence from Meetings:-

POLICY MANUAL

Policy Number: 29

Leave of Absence from Meetings

Purpose:

To outline the process for determining applications by Councillors for leave of absence.

Department:

Governance

Author:

General Manager

Council Meeting Date:

12 February 2013

Minute Number:

32/2013

Next Review Date:

February 2016

POLICY

1. Definitions

Nil.

2. Objective

The purpose of this policy is to ensure that there is a clear and consistent process for determining applications by Councillors for leave of absence.

3. Scope

This policy applies to all elected members of Council.

4. Policy

A Councillor is required to make an application in writing for leave of absence from a council meeting. The application is to provide sufficient detail to enable the Council to be reasonably able to determine if the application should be granted. Approval will not be unreasonably withheld.

Where practical the application is to be submitted at least 7 days prior to the meeting to enable it to be listed on the agenda. Late applications will be considered at Council's discretion.

In circumstances where it is not practical for the Councillor to be able to make an application the Council may decide to grant leave of absence if there are extenuating circumstances.

5. Legislation

Schedule 5 of the Local Government Act 1993 provides that the Minister may only remove a councillor from office if the councillor is absent without leave from 3 consecutive ordinary meetings of the Council.

Section 39 of the Local Government (Meeting Procedures) Regulations 2005 also refers to the Leave of Absence requirements.

6. Responsibility

The General Manager is responsible for administering this policy.

DECISION:

Cr Richardson moved and Cr Synfield seconded ***"that Council discontinue Policy No. 29 – Leave of Absence from Meetings, as per above."***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

32/2016 2015-2016 COMMUNITY GRANTS APPLICATION ASSESSMENTS – ROUND 3 JANUARY 2016

1) Introduction

The purpose of this report is to present the recommendations of the Community Grants Committee to Council for approval.

2) Recommendation

It is recommended that Council:

a) notes the Individual Sponsorships approved by the General Manager during the period October - December 2015 and

b) endorses the recommendations of the Community Grants Committee and approves the allocation of funds to the applicants as listed in the following table:

Organisation	Project	Grant Recommended
		\$
Australian Italian Club	Defibrillator & Training	3000
Carrick Speedway Promotions	Security Lighting	2000
Lions Club of Riverside	Special Needs Magic Show	220
Prospect Hawks JFC	Under 8 Mini-League	1800
Prospect Park Sports Club	Recognition Project	1500
Van Diemens Street Rod Club	Deloraine Street Car Show	3000
Westbury Com. Health Centre	Women's Ride Event	900
TOTAL		12,420

DECISION:

Cr Mackenzie moved and Cr King seconded ***“that Council:***

a) notes the Individual Sponsorships approved by the General Manager during the period October - December 2015 and

b) endorses the recommendations of the Community Grants Committee and approves the allocation of funds to the applicants as listed in the following table:

Organisation	Project	Grant Recommended \$
Australian Italian Club	Defibrillator & Training	3000
Carrick Speedway Promotions	Security Lighting	2000
Lions Club of Riverside	Special Needs Magic Show	220
Prospect Hawks JFC	Under 8 Mini-League	1800
Prospect Park Sports Club	Recognition Project	1500
Van Diemens Street Rod Club	Deloraine Street Car Show	3000
Westbury Com. Health Centre	Women's Ride Event	900
TOTAL		12,420

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

33/2016 BASS HIGHWAY SIGNAGE AT WESTBURY

1) Introduction

The purpose of this report is to seek Council's approval for the revised design for Bass Highway signage at Westbury.

2) Recommendation

It is recommended that Council replace the existing 'Be Bowled Over' signs with the proposed information and temporary events design shown in Figure 1.

DECISION:

Cr White moved ***"that Council replace the existing 'Be Bowled Over' signs with the proposed information and temporary events design shown in Figure 1."***

The motion lapsed for want of a seconder.

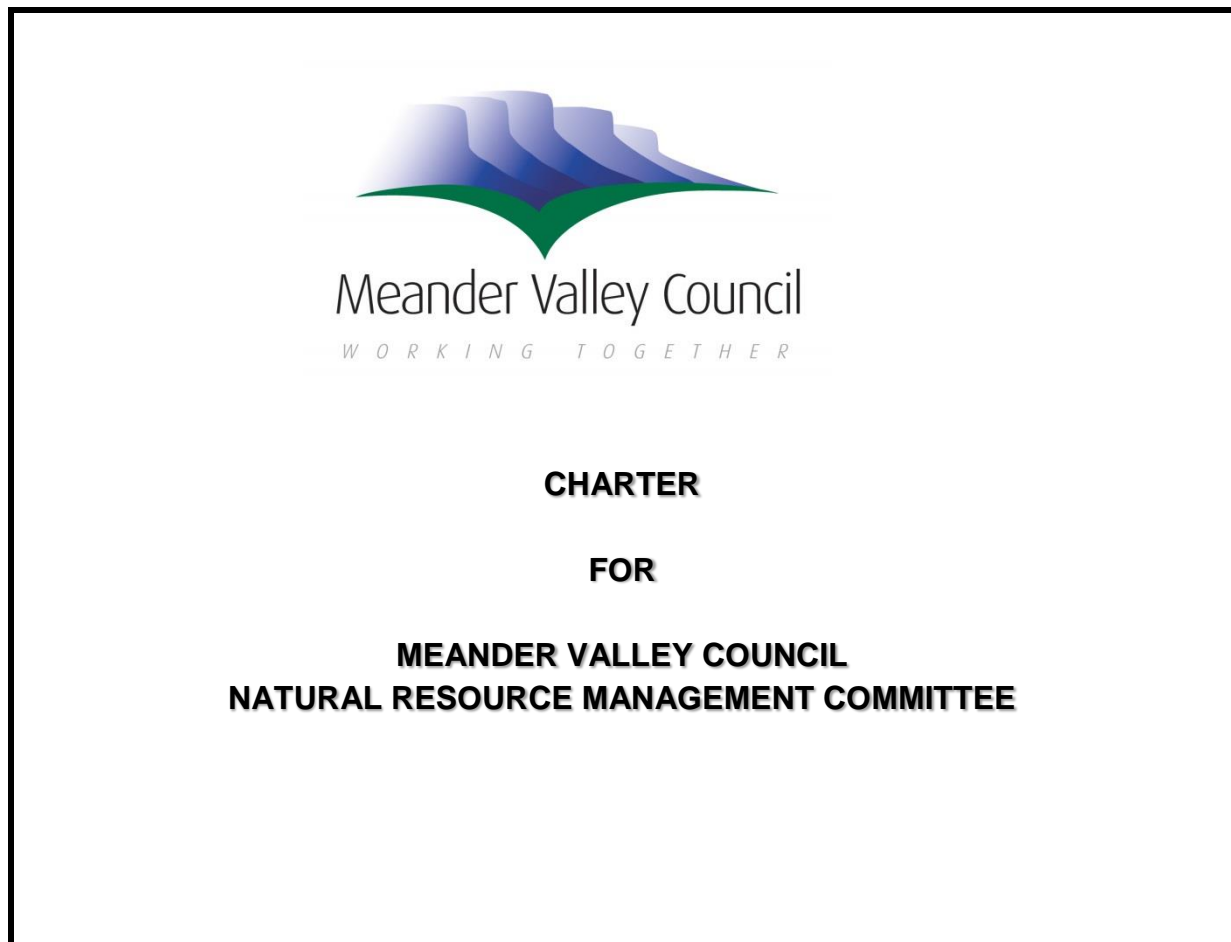
34/2016 NATURAL RESOURCE MANAGEMENT COMMITTEE CHARTER AMENDMENTS

1) Introduction

The purpose of this report is to seek Council's endorsement for amendments to the *Natural Resource Management Charter for Meander Valley Council Natural Resource Management Committee (March 2011)*.

2) Recommendation

It is recommended that Council endorse the Draft Natural Resource Management Committee Charter August 2015, as follows:-



This Charter outlines the arrangements for the effective operation of the Meander Valley Council Natural Resource Management Committee (a Special Committee of Council).

Management Committee

The N.R.M. Committee has been appointed as a Special Committee by Council, under Section 24 of the Local Government Act 1993, for the purpose of providing guidance on Natural Resource Management issues.

The representation on the Management Committee is comprised as follows:

- Council, up to three representatives comprising one or two Councillor(s), and one Officer;
- Two representatives from N.R.M. North, one being the Meander Valley NRM Facilitator, the other a staff member (may be a revolving nomination from the NRM North staff pool);
- One representative from the agricultural sector;
- One representative from the Parks and Wildlife Northern Region;
- One person representing the forestry sector.
- Three representatives from local groups with an NRM interest; and,
- One local industry representative (e.g. Tasmanian Alkaloids).

Skill base required

- Primary production
- Community group on-ground expertise
- Conservation management
- Forestry expertise
- Catchment management
- Environmental projects design and implementation

All representation and nominations are to be reviewed and determined every four years (commencing Nov/Dec 2014) by the sitting Committee. The Committee as a whole will be endorsed during the subsequent review of Committees by Council.

Purpose of the Management Committee

The purpose of the N.R.M. Committee is to:

- Develop and review Natural Resource Management Strategy documents to inform Council policy in this area;
- Provide oversight and develop procedures for environmental projects;
- Provide a stakeholder view on issues as required;
- To work cooperatively with NRM North.
- To promote the principles of sustainable development; and
- To explore opportunities consistent with sustainable development or conservation.

Natural Resource Management Committee responsibilities

1. A Chairman is to be appointed by the Committee on a biennial basis;
2. To undertake its brief as a representational committee;
3. To provide timely information to the General Manager, or Council as requested through the General Manager;
4. To comply with statutory requirements, State Government policies, as well as Council policies and strategies in the execution of its duties;
5. To ensure that a Committee meeting is held at least every four (4) months. The business for each ordinary meeting shall include:
 - i. Confirmation of minutes from the previous meeting.
 - ii. Review of any outstanding business.
 - iii. Report by N.R.M. Officer; and
 - iv. Recommended actions and timeframes.
6. A quorum for decision-making is five (5) members; however business can be progressed by the following mechanism:
 - i. At meetings the members present can conduct business including accepting Minutes and moving motions on the basis of a simple majority vote of members (Chair has casting vote in case of even number); and
 - ii. That these decisions are considered ratified by the full Committee fourteen (14) days after members receive the relevant documentation, unless concerns are raised. A lack of response will be taken as endorsement.

Council responsibilities

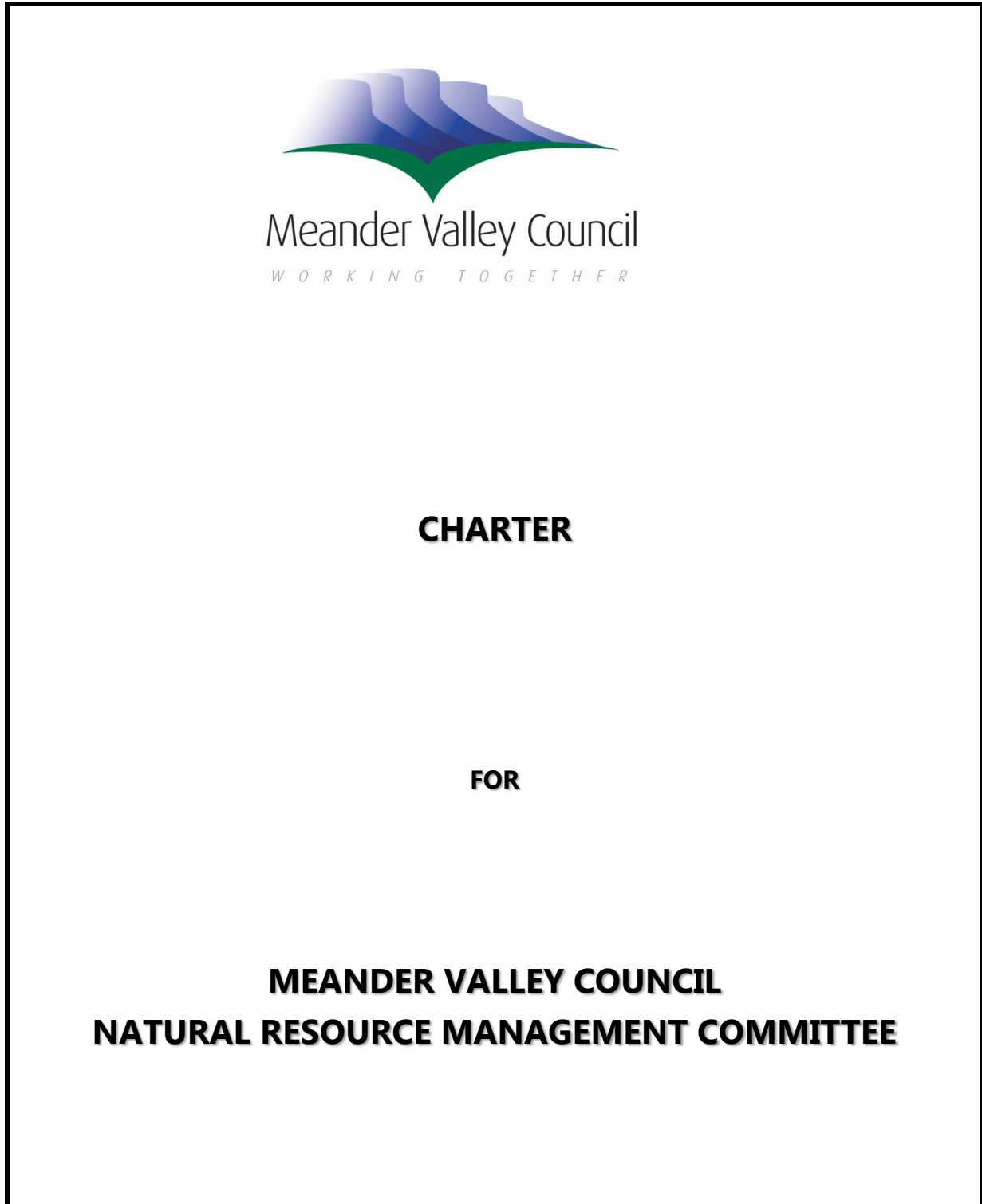
1. Provide a meeting venue for the Committee as required to fulfil its functions;
2. Provide support to the Committee through the N.R.M. Officer;
3. To give proper and timely consideration to Committee recommendations;
4. Allow the formation of Subcommittees under Committee guidance where special circumstances warrant it; and
5. Provide reasonable notice of any changes it intends to make in respect to the N.R.M. Committee.

Amending the Charter

The charter may be amended by Council from time to time in consultation with the Committee.

DECISION:

Cr White moved and Cr Richardson seconded *“that Council endorse the Draft Natural Resource Management Committee Charter August 2015, as follows:-*



This Charter outlines the arrangements for the effective operation of the Meander Valley Council Natural Resource Management Committee (a Special Committee of Council).

Management Committee

The N.R.M. Committee has been appointed as a Special Committee by Council, under Section 24 of the Local Government Act 1993, for the purpose of providing guidance on Natural Resource Management issues.

The representation on the Management Committee is comprised as follows:

- Council, up to three representatives comprising one or two Councillor(s), and one Officer;
- Two representatives from N.R.M. North, one being the Meander Valley NRM Facilitator, the other a staff member (may be a revolving nomination from the NRM North staff pool);
- One representative from the agricultural sector;
- One representative from the Parks and Wildlife Northern Region;
- One person representing the forestry sector.
- Three representatives from local groups with an NRM interest; and,
- One local industry representative (e.g. Tasmanian Alkaloids).

Skill base required

- Primary production
- Community group on-ground expertise
- Conservation management
- Forestry expertise
- Catchment management
- Environmental projects design and implementation

All representation and nominations are to be reviewed and determined every four years (commencing Nov/Dec 2014) by the sitting Committee. The Committee as a whole will be endorsed during the subsequent review of Committees by Council.

Purpose of the Management Committee

The purpose of the N.R.M. Committee is to:

- Develop and review Natural Resource Management Strategy documents to inform Council policy in this area;
- Provide oversight and develop procedures for environmental projects;

- Provide a stakeholder view on issues as required;
- To work cooperatively with NRM North.
- To promote the principles of sustainable development; and
- To explore opportunities consistent with sustainable development or conservation.

Natural Resource Management Committee responsibilities

7. A Chairman is to be appointed by the Committee on a biennial basis;
8. To undertake its brief as a representational committee;
9. To provide timely information to the General Manager, or Council as requested through the General Manager;
10. To comply with statutory requirements, State Government policies, as well as Council policies and strategies in the execution of its duties;
11. To ensure that a Committee meeting is held at least every four (4) months.
The business for each ordinary meeting shall include:
 - i. Confirmation of minutes from the previous meeting.
 - ii. Review of any outstanding business.
 - iii. Report by N.R.M. Officer; and
 - iv. Recommended actions and timeframes.
12. A quorum for decision-making is five (5) members with recommendations to be considered at a subsequent valid meeting of the Committee.

Council responsibilities

6. Provide a meeting venue for the Committee as required to fulfil its functions;
7. Provide support to the Committee through the N.R.M. Officer;
8. To give proper and timely consideration to Committee recommendations;
9. Allow the formation of Subcommittees under Committee guidance where special circumstances warrant it; and
10. Provide reasonable notice of any changes it intends to make in respect to the N.R.M. Committee.

Amending the Charter

The charter may be amended by Council from time to time in consultation with the Committee.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

35/2016 NOTICE OF MOTION - NBN EXTENSION INFORMATION – CR ANDREW CONNOR

1) Introduction

The purpose of this motion is to publicly release the cost estimate from NBN Co to Council's application for an extension of the NBN fibre optic rollout to Westbury and Hadspen. Additionally, it will request reimbursement for the application fee of around \$10,000.

12) Recommendation

It is recommended that Council make public the responses received from NBN Co in regard to Councils application for NBN upgrades in Hadspen & Westbury. Council will write to NBN Co and demand a refund of the application fee because the level of detail in the response received was not of a standard commensurate with the application fee.

DECISION:

Cr Connor moved and Cr King seconded ***“that Council make public the responses received from NBN Co in regard to Councils application for NBN upgrades in Hadspen & Westbury. Council will write to NBN Co and demand a refund of the application fee because the level of detail in the response received was not of a standard commensurate with the application fee.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

36/2016 NOTICE OF MOTION – SCHOOL TRANSPORT - CR TANYA KING

1) Introduction

The purpose of this report is for Council to consider a Notice of Motion from Councillor Tanya King regarding school transport.

2) Recommendation (Cr Tanya King)

It is recommended that Council write to Minister Rockliff, the Shadow Minister and all State Parliamentarians advising that:

- a) Council supports the continuation of operation of primary schools in local communities, and the provision of school transport for students within those communities;***
- b) Endorse the views of TASSO (Tasmanian Association of State School Organisation Inc), which states "In supporting free transport to students attending their nearest or designated government school, we are implying that we do NOT support free transport to out of area schools. Anyone wishing to make the choice to send their child out of area is free to do so, but the additional cost of the related transport should not be shared by those not making that choice."***

DECISION:

Cr King moved and Cr Mackenzie seconded ***"that Council write to Minister Rockliff, the Shadow Minister and all State Parliamentarians advising that:***

- a) Council supports the continuation of operation of primary schools in local communities, and the provision of school transport for students within those communities;***
- b) Endorse the views of TASSO (Tasmanian Association of State School Organisation Inc), which states "In supporting free transport to students attending their nearest or designated government school, we are implying that we do NOT support free transport to out of area schools. Anyone wishing to make the choice to send their child out of area is free to do so, but the additional cost of the related transport should not be shared by those not making that choice."***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

37/2016 REVIEW OF POLICY NO 71 – INVESTMENT OF SURPLUS COUNCIL FUNDS

1) Introduction

The purpose of this report is for Council to review Policy No 71 - Investment of Surplus Council Funds.

2) Recommendation

It is recommended "that Council adopt the amended Policy No 71 – Investment of Surplus Council Funds, as follows:

POLICY MANUAL

Policy Number: 71

Investment of Surplus Council Funds

Purpose:

To provide guidelines for the investment of surplus Council funds.

Department:

Corporate Services

Author:

Director Corporate Services

Council Meeting Date:

~~12th March 2013~~ 9 February 2016

Minute Number:

~~49/2013~~

Next Review Date:

~~March 2016~~ **March 2020**

POLICY

1. Definitions

Surplus Council Funds - are funds that are not required to be expended in the course of normal operations.

Authorised deposit taking institution - a body corporate in relation to which an authority under subsection 9 (3) of the Banking Act (No. 6 of 1959 as amended) is in force.

Investment arrangement – an arrangement that relates to acquiring, consolidating, dealing with, or disposing of certificates of deposit, bonds or notes issued or proposed to be issued.

2. **Objective**

The objective of this policy is to ensure that the best possible rate of return is achieved from the investment of surplus Council funds whilst, at the same time, ensuring the security of those funds.

3. **Scope**

This policy applies to all investments of surplus Council funds.

4. **Policy**

4.1 The level of Council funds available for investment is to be reviewed at least weekly. During the review process likely cash inflows and outflows for the immediate future will be assessed to establish either the availability of surplus funds or the need to redeem existing investments.

4.2 Funds may be deposited with any Commonwealth, State or Authorised Deposit Taking Institution. To control the overall credit quality of the deposits, the following maximum holding limits will apply:

S&P Long Term Credit Rating *	Maximum % holding
AAA to AA-	100%
A+ to A-	70%
BBB+ to BBB	50%
Not Rated	50%

** or equivalent*

4.2 4.3 Where surplus funds are available the following procedures will apply:

Not less than two (2) quotations shall be obtained from authorised deposit-taking institutions whenever an investment arrangement is proposed. The best quote of the day will be successful after allowing for security credit rating, timing of investment return, administrative and banking costs.

An 'Investment of Surplus Funds Form' is to be completed which will include the following information:

- Amount of cash to be invested
- The duration of the investment
- Details of products including security (i.e. S & P rating, State or Commonwealth) and interest rates offered by the institutions approached
- Name of the institution and product selected

- Endorsement of the selection by any two of the following Council officers; the Senior Accountant, the Director Corporate Services and the General Manager.

5. Legislation & Related Council Policies

Section 75 of the Local Government Act 1993 ~~applies.~~
 Australian Government Financial Claims Scheme
 Banking Act 1959

6. Responsibility

The Director Corporate Services is responsible for the application of this policy.

DECISION:

Cr Kelly moved and Cr Connor seconded ***“that Council adopt the amended Policy No 71 – Investment of Surplus Council Funds, as follows:***

POLICY MANUAL

Policy Number: 71

Investment of Surplus Council Funds

Purpose:

To provide guidelines for the investment of surplus Council funds.

Department:

Corporate Services

Author:

Director Corporate Services

Council Meeting Date:

9 February 2016

Minute Number:

37/2016

Next Review Date:

March 2020

POLICY

1. Definitions

Surplus Council Funds - are funds that are not required to be expended in the course of normal operations.

Authorised deposit taking institution - a body corporate in relation to which an authority under subsection 9 (3) of the Banking Act (No. 6 of 1959 as amended) is in force.

Investment arrangement – an arrangement that relates to acquiring, consolidating, dealing with, or disposing of certificates of deposit, bonds or notes issued or proposed to be issued.

2. **Objective**

The objective of this policy is to ensure that the best possible rate of return is achieved from the investment of surplus Council funds whilst, at the same time, ensuring the security of those funds.

3. **Scope**

This policy applies to all investments of surplus Council funds.

4. **Policy**

4.1 The level of Council funds available for investment is to be reviewed at least weekly. During the review process likely cash inflows and outflows for the immediate future will be assessed to establish either the availability of surplus funds or the need to redeem existing investments.

4.2 Funds may be deposited with any Commonwealth, State or Authorised Deposit Taking Institution. To control the overall credit quality of the deposits, the following maximum holding limits will apply:

Long Term Credit Rating *	Maximum % holding
to AA-	100%
o A-	70%
+ to BBB	50%
Rated	50%

equivalent

4.3 Where surplus funds are available the following procedures will apply:

Not less than two (2) quotations shall be obtained from authorised deposit-taking institutions whenever an investment arrangement is proposed. The best quote of the day will be successful after allowing for credit rating, timing of investment return, administrative and banking costs.

An 'Investment of Surplus Funds Form' is to be completed which will include the following information:

- Amount of cash to be invested
- The duration of the investment
- Details of products including security (i.e. S & P rating, State or Commonwealth) and interest rates offered by the institutions approached
- Name of the institution and product selected
- Endorsement of the selection by any two of the following Council officers; the Senior Accountant, the Director Corporate Services and the General Manager.

5. Legislation & Related Council Policies

Local Government Act 1993

Australian Government Financial Claims Scheme

Banking Act 1959

6. Responsibility

The Director Corporate Services is responsible for the application of this policy.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

38/2016 WASTE MANAGEMENT STRATEGY 2016-2020

1) Introduction

The purpose of this report is to seek Council approval for the implementation of the Waste Management Strategy 2016-2020.

2) Recommendation

It is recommended that Council adopt the Waste Management Strategy 2016-2020.

DECISION:

Cr Connor moved and Cr White seconded ***“that Council adopt the Waste Management Strategy 2016-2020.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

39/2016 REVIEW OF POLICY NO 13 – SUBDIVISION SERVICING

1) Introduction

The purpose of this report is for Council to review Policy No 13 - Subdivision Servicing.

2) Recommendation

It is recommended that Council adopts the revised Policy No 13 Subdivision Servicing, as follows:

POLICY MANUAL

Policy Number: 13

Subdivision Servicing

Purpose:

The purpose of this policy is to require all newly created lots to be fully serviced by the owner or developer to the appropriate standard and requirements of Council.

Department:

Infrastructure Services

Author:

~~Ted Ross~~ Dino De Paoli, Director

Council Meeting Date:

~~12th March 2013~~ 9 February 2016

Minute Number:

~~51/2013~~

Next Review Date:

~~March 2016~~ March 2020

POLICY

1. Definitions

Nil

2. Objective

To provide guidelines for developers servicing newly created lots.

3. Scope

This policy applies to development of any public or private land.

4. Policy

All new lots created by subdivision are to be fully serviced by the owner or developer to the standard consistent with the locality and to the requirements of the Council Engineer. Such services may include the provision of roads, kerbs, vehicle access, footpaths, nature strips and landscaping, and drainage works including the extension of services from the nearest available Council location.

Where the provision of such services may place an intolerable or unaffordable burden on existing Council infrastructure, then Council may refuse the subdivision. This refusal may be reviewed at a future date when there is adequate capacity available within the Council infrastructure.

5. Legislation & Related Council Policies

~~Not applicable.~~

Local Government (Building & Miscellaneous Provisions) Act 1993

6. Responsibility

The Director Infrastructure Services is responsible for the application of this policy.

DECISION:

Cr Connor moved and Cr Richardson seconded ***“that Council adopts the revised Policy No 13 Subdivision Servicing, as follows:***

POLICY MANUAL

Policy Number: 13

Subdivision Servicing

Purpose:

The purpose of this policy is to require all newly created lots to be fully serviced by the owner or

developer to the appropriate standard and requirements of Council.

Department: Infrastructure Services
Author: Dino De Paoli, Director

Council Meeting Date: 9 February 2016
Minute Number: 39/2016

Next Review Date: **March 2020**

POLICY

1. Definitions

Nil

2. Objective

To provide guidelines for developers servicing newly created lots.

3. Scope

This policy applies to development of any public or private land.

4. Policy

All new lots created by subdivision are to be fully serviced by the owner or developer to the standard consistent with the locality and to the requirements of the Council Engineer. Such services may include the provision of roads, kerbs, vehicle access, footpaths, nature strips and landscaping, and drainage works including the extension of services from the nearest available Council location.

Where the provision of such services may place an intolerable or unaffordable burden on existing Council infrastructure, then Council may refuse the subdivision. This refusal may be reviewed at a future date when there is adequate capacity available within the Council infrastructure.

5. Legislation & Related Council Policies

Local Government (Building & Miscellaneous Provisions) Act 1993

6. Responsibility

The Director Infrastructure Services is responsible for the application of this policy.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

40/2016 REVIEW OF POLICY NO 78 – NEW AND GIFTED ASSETS

1) Introduction

The purpose of this report is for Council to review Policy No. 78 – New and Gifted Assets.

2) Recommendation

It is recommended that Council adopts the revised Policy No 78 - New and Gifted Assets as follows:

POLICY MANUAL

Policy Number: 78

New and Gifted Assets

Purpose:

To provide guidelines for Council when considering new and gifted assets.

Department:

Infrastructure Services

Author:

Ted Ross, Dino De Paoli, Director

Council Meeting Date:

~~12th February 2013~~ 9 February 2016

Minute Number:

~~34/2013~~

Next Review Date:

February ~~2016~~ 2020

POLICY

1. Definitions

New assets including **gifted assets** are assets or asset upgrades that will be owned, operated, maintained, and in most cases renewed at the end of their life by Council with **whole of life** costs incurred by Council.

Gifted assets are assets that are not constructed by Council, or have been part or whole funded through a grant process. This excludes subdivisions.

Whole of life costs include costs associated with the ownership of an asset that allows it to continue to function to meet service needs over its life including planning/creation, operations, maintenance, renewal and disposal.

Proposed Projects List is Council's master list of renewal and new asset projects from which the annual Capital Works Program is developed.

2. Objective

To be fair and equitable when consideration is given to new assets to be constructed by Council or proposed gifted assets to be taken-over by Council to ensure decisions are made with full understanding of long term effects on Council's financial sustainability and any inherent risks.

3. Scope

This policy applies to:

- All new assets over \$20,000
- All assets with an annual operating expense of over \$2,500
- All gifted assets

4. Policy

Council will undertake an asset assessment and cost benefit analysis to consider the whole of life costs, or include in the Proposed Projects List a summary of whole of life costs, associated with any proposed new or gifted asset. This will allow Council to understand and consider the impact on the Long Term Financial Plan, ratepayers, facility users and the broader community prior to agreeing to construct or take over these assets.

5. Legislation & Associated Related Council Policies

Local Government Act 1993
Policy 56 - Recreation Facilities Pricing
Policy 60 - Asset Management

6. Responsibility

The Director Infrastructure Services is responsible for the application of this policy.

DECISION:

Cr Synfield moved and Cr White seconded ***that Council adopts the revised Policy No 78 - New and Gifted Assets as follows:***

POLICY MANUAL

Policy Number: 78

New and Gifted Assets

Purpose:

To provide guidelines for Council when considering new and gifted assets.

Department:

Infrastructure Services

Author:

Dino De Paoli, Director

Council Meeting Date:

9 February 2016

Minute Number:

40/2016

Next Review Date:

February 2020

POLICY

1. Definitions

New assets including **gifted assets** are assets or asset upgrades that will be owned, operated, maintained, and in most cases renewed at the end of their life by Council with **whole of life** costs incurred by Council.

Gifted assets are assets that are not constructed by Council, or have been part or whole funded through a grant process. This excludes subdivisions.

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Council will undertake an asset assessment and cost benefit analysis to consider the whole of life costs, or include in the Proposed Projects List a summary of whole of life costs, associated with any proposed new or gifted asset. This will allow Council to understand and consider the impact on the Long Term Financial Plan, ratepayers, facility users and the broader community prior to agreeing to construct or take over these assets.

5. Legislation & Related Council Policies

Local Government Act 1993

Policy 56 - Recreation Facilities Pricing

Policy 60 - Asset Management

6. Responsibility

The Director Infrastructure Services is responsible for the application of this policy.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

The Council meeting adjourned for afternoon tea at 2.53pm

The Council meeting resumed at 3.10pm

ITEMS FOR CLOSED SECTION OF THE MEETING:

Councillor Mackenzie moved and Councillor Richardson seconded ***“that Council move into Closed Sessions to discuss the following items.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

The meeting moved into Closed Session at 3.10pm

41/2016 CONFIRMATION OF MINUTES

Confirmation of Minutes of the Closed session of the ordinary Council Meeting held on 19 January, 2016.

42/2016 LEAVE OF ABSENCE

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

43/2016 MEANDER SCHOOL EXPRESSION OF INTEREST PROCESS

(Reference Part 2 Regulation 15(2)(f) Local Government (Meeting Procedures) Regulations 2015)

Cr King moved and Cr White seconded ***“that Council move out of Closed Session and endorse those decisions taken while in Closed Session.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

The meeting re-opened to the public at 3.19pm

Cr Richardson moved and Cr King seconded "***that the following decisions were taken by Council in Closed Session and are to be released for the public's information.***"

- 1. The following Expressions of Interest be presented to the Meander Community at a future Public Meeting:**
 - **Butterfly House – Rehabilitation and Recovery Centre**
 - **Economic Renewal Action Group – Centre for Digital Entertainment, Media Training and Production**
 - **Teen Challenge – Rehabilitation Centre for Women and Children**

- 2. Council Officers take advice from Meander residents on the preferred day and time that the Public Meeting will be conducted**

- 3. Council officers gain approval from the project proponents for the Expressions of Interest to be made publicly available**

- 4. A representative for each of the projects is given 15 minutes to make a presentation to the Public Meeting and that 10 minutes be allocated for questions to be answered.**

- 5. Council will consider the views expressed at the Public Meeting when making a decision on the future use of the former school site.**

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and White voting for the motion.

The meeting closed at 3.21pm

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CRAIG PERKINS (MAYOR)