

Meander Valley Council

W O R K I N G T O G E T H E R

OPEN MINUTES

COUNCIL MEETING

Tuesday 14 July 2015

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Minutes of an ordinary meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 14 July 2015 at 1.35pm.

PRESENT: Mayor Craig Perkins, Deputy Mayor Michael Kelly, Councillors Andrew Connor, Tanya King, Ian Mackenzie, Bob Richardson, Rodney Synfield, Deborah White and Rodney Youd.

APOLOGIES: Nil

IN ATTENDANCE: Greg Preece, General Manager
Merrilyn Young, Personal Assistant
David Pyke, Director Governance & Community Services
Rick Dunn, Director Economic Development & Sustainability
Martin Gill, Director Development Services
Matthew Millwood, Director Works
Dino De Paoli, Director Infrastructure
Jonathon Harmey, Acting Director Corporate Services
Jo Oliver, Senior Town Planner
Justin Simons, Town Planner
Craig Plaisted, Economic Development Project Officer
Rob Little, Asset Management Co-Ordinator

335/2015 CONFIRMATION OF MINUTES:

Councillor King moved and Councillor White seconded, ***“that the minutes of the Ordinary and Closed meeting of Council held on Tuesday 9 June, 2015, be received and confirmed.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

336/2015 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:

Date :	Items discussed:
23 June 2015	<ol style="list-style-type: none">1. Infrastructure Discussion – 11.00 – 11.30am2. Meander Valley Community Directory3. Refugee Welcome Zone4. Industrial Development Incentive5. Mole Creek Primary School – Proposed Demolition6. Westbury Recreation Ground Building Upgrade7. Strategic Asset Management Plan8. NBN Technology Choice For Westbury/Hadspen9. Policy Process For Mayor To Report To Council10. Signage Code – Cr Rodney Synfield

337/2015 ANNOUNCEMENTS BY THE MAYOR:

Wednesday 10 June 2015

- Attended funeral Late Mayor Dorset, Barry Jarvis

Thursday 11 June 2015

- Attended Day 1, Council Planning Workshop

Friday 12 June 2015

- Attended Lyons electorate Mayors meeting with Eric Hutchinson MP - Brighton

Monday 15 June to Wednesday 17 June 2015

- Attended ALGA National Congress – Canberra

Tuesday 23 June 2015

- Attended Council Workshop
- Attended Westbury Recreation Ground meeting with User Groups

Thursday 25 June 2015

- Attended meeting with Hon Matt Groom, Minister for State Growth - Hobart

Saturday 27 June 2015

- Attended Deloraine RSLA Sub-Branch Annual Luncheon

Wednesday 1 July 2015

- Attended meeting with Hon Peter Gutwein MP, Minister for Local Government Launceston

Tuesday 7 July 2015

- Attended Tasmanian Institute of Agriculture Roadshow – Deloraine

Wednesday 8 July 2015

- Attended NAIDOC Flag raising ceremony – Deloraine

Thursday 9 July 2015

- Attended Day 2, Council Planning Workshop

338/2015 DECLARATIONS OF INTEREST:

346/2015 Subdivision – 1 Liverpool Street, Deloraine – Deputy Mayor Michael Kelly & Cr Rodney Youd

339/2015 TABLING OF PETITIONS:

Construction of a footpath along Scott Street, Hadspen

The General Manager tabled a petition containing 21 signatures from residents of Scott Street, Hadspen, requesting Council construct a footpath along Scott Street to facilitate their safe passage into Hadspen and for the collection of children from school buses etc.

The petition, addressed to the General Manager, was submitted by Peter and Helen Lundie, 29 Scott Street, Hadspen.

This petition was compliant with Section 57 of the Local Government Act, 1993.

Recommendation

Cr Synfield moved and Cr Mackenzie seconded ***“that Council receive the petition and include the project for discussion at a future capital works workshop.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

340/2015 PUBLIC QUESTION TIME:

1. QUESTIONS TAKEN ON NOTICE – JUNE 2015

1.1 Sandra Pearn, Reid Street, Westbury

a) "Matter regarding Reid Street unmade road section, letter dated 18th December 2014".

Response by Greg Preece, General Manager

The matter regarding the unmade section of Reid Street was raised by Councillor Richardson on 27 November 2014 in a letter to Council. As a result of this letter it was decided to write to the residents of Reid Street on this unmade section, to seek their views on leaving the unmade road closed or opening it up to through traffic.

b) "Why I haven't received a response to my letter of 12 January, 2015.

Response by Greg Preece, General Manager

A search of your files shows that the Director Infrastructure Services, Mr Dino De Paoli sent a response to your letter on 23 January, 2015. I have attached a copy of this response for your information.

c) "Was this ever an authorised closure? Who authorised this and were you aware that this ditch was dug?

Response by Greg Preece, General Manager

It has been difficult to obtain information relating to the closure as it would appear that the late Mr Mike Pel was the Council officer responsible for installing the pipe culvert and bollards. It is understood that the culvert was installed after a private landowner excavated the drain. The section of unmade road is not listed on Council's road register so Council considers that the State Government Crown Land Services are the responsible managers for this section of unmade road reservation.

d) "Why was the survey only sent to a few residents who lived in the Street?"

Response by Greg Preece, General Manager

The Council letter was sent to the residents with direct access off Reid Street between Marriott and Ritchie Streets or sharing a boundary with this section,

as they were the residents most likely to be directly impacted by any action in making Reid Street a through road.

- e) "Shouldn't everyone's response have been in a letter form to why or why not and not just a phone call with the word "No".

Response by Greg Preece, General Manager

When Council undertakes a survey such as this it provides the opportunity to send in a response by letter, by telephone or by email. This gives the respondent the opportunity to respond in a manner that best suits them.

- f) "I would like to make it known that a 5 minute delay of an ambulance or fire brigade could be a matter of life and death".

Response by Greg Preece, General Manager

Yes, Council and officers fully understand that any delay in emergency services is critical.

- g) "My father remembers when he was 16 that you could always come through Reid Street by horse or cart or vehicle."

Response by Greg Preece, General Manager

Yes, Council officers are aware that access along Reid Street was possible in the past.

- h) "Question traffic condition with only eastern end with trucks and extra vehicles due to further development in this area?"

Response by Greg Preece, General Manager

In respect to further truck and vehicle traffic due to further development in the area, this will be considered by Council when it discusses the matter in the very near future.

2. QUESTIONS WITHOUT NOTICE – JULY 2015

Nil

341/2015 COUNCILLOR QUESTION TIME:

1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – JUNE 2015

1.1 Cr Bob Richardson

- a) Mrs Pearn inferred that a ditch was dug across Reid Street. Was that ditch dug by Council? If so was the general public (of Meander Valley) advised of the road closure, or was the ditch dug without permission? And if so, can Council determine who was responsible and what actions were, or will be taken, by Council in relation to a possible unauthorised action?

Response by Dino De Paoli, Director Infrastructure Services

It is understood that a land owner adjoining Reid Street dug a trench across the western end of the unmade section of Reid Street 5 or so years ago. From a recent inspection, there are two sections of an open drain at the western end of the unmade part of Reid Street that are joined by a pipe culvert across the reserve. There are no records to indicate that this section of road reserve was made a Council road. Crown Land Services is the responsible authority for the unmade section of Reid Street.

- b) About 5 years ago there were public toilets and change-rooms (beneath the grandstand) at Westbury's oval. There was also a timekeeper's box/scorers box in the grandstand.
These have not been replaced.
Given's Council's Asset Management Policy, why have these assets not been replaced?
Is this not a breach of the policy?

Response by Dino De Paoli, Director Infrastructure Services.

At the Ordinary Meeting of Council in January 2008 a decision was made by Council to approve instigation of the Westbury Recreation Ground Redevelopment (2007-2012) Plan. This Plan listed actions for removal of the grandstand and public toilet, and construction of a new toilet in a latter stage. The removal of assets was undertaken in early 2008. Actions in the Plan were subject to priorities and available funding and it was noted that amendment could occur to the plan. It is considered that the original toilet has not been replaced due to assessment of cost and low demand at the time, and the availability of other public toilets nearby. The 2008 version of Council's Asset Management Policy in place at the time states that prior to consideration of any major works, or renewal or improvement to an asset, a critical review should be undertaken of the need and the "whole of life" cost of that asset. Therefore, the decisions made at that time in not replacing the toilet can be taken as being consistent with the Policy.

- c) It is noted that, in correspondence to Council on 29 May, 2015, from the Tasmanian Audit Office, the Tasmanian Audit Office outlined audit fees for the coming audit.

Given rises in fees from 5.33% to 24.00%, does anyone audit the TAO?

Response by Malcolm Salter, Director Corporate Services

Yes; please refer to the following extract from the Audit Act 2008

"PART 6 - Independent Audit of Financial Statements of Auditor-General

41. Appointment of independent auditor of financial statements of Auditor-General

(1) The Governor, on the recommendation of the Treasurer, may appoint an auditor who is a registered company auditor within the meaning of the Corporations Act (the "independent auditor") to conduct the annual audit of the financial statements relating to the Tasmanian Audit Office.

(2) The Treasurer is to make his or her recommendation under subsection (1) after consultation with the Auditor-General.

(3) The Minister, the Auditor-General or a person employed in the Tasmanian Audit Office is not to be appointed under subsection (1)."

Does Council consider these fees require an explanation given CPI is about 2.00% for the financial year?

Response by Malcolm Salter, Director Corporate Services

An explanation of the fee structure has already been provided by the Tasmanian Audit Office in its "Annual Audit Arrangements Letter for the Year Ending 30 June 2015" to Council dated 29 May 2015 (pages 6 & 7) as per the normal procedure when planning each annual audit.

This letter was presented to Council's Audit Panel meeting on 9 June 2015.

Note 1, page 7, states that audit fees have been adjusted by 2%. This is correct. The 2013-14 fee schedule separately identified estimated additional costs associated with the audit of the financial sustainability indicators. This is now included in the 2014-15 base fee (ref: Audit fee table, page 6).

Note 2, page 7, provides an explanation of the travel fee which is almost always overestimated. For example, for 2013-14 an amount of \$800 was charged compared to \$1 900 estimated.

Note 3, page 7, explains that the Local Government (Miscellaneous Amendments) Act 2013 introduced or amended a number of requirements for councils which were

invoiced separately. This resulted in an actual cost for 2013-14 of \$1 610 compared to \$800 estimated. The base fee for 2014-15 includes these costs.

An additional one-off cost of \$1 225 is included in the 2014-15 audit fee schedule for the cost of the Auditor-General's expert (Jeff Roorda and Associates) to review Council's infrastructure asset valuation (ref: Other Specialist Involvement paragraph, page 4).

d) Blundstone Arena

20,000 seats demanded

\$40,000,000 taxpayers money spent

\$2,000,000 taxpayers dollars spent annually

Two high profile teams

Only 12,000 turn up

Can anyone explain the contradiction and probable waste of money which could have been spent on police, schools or nurses?

Response by Mayor Craig Perkins

No we can't.

1.2 Cr Rodney Synfield

(a) It has come to my attention that the Mayor has recently appointed a new committee member to the TRAP Committee, being a special committee of Council. My question to follow in no way is intended to reflect upon the Mayor or the person selected.

My question is, is this compliant with the provisions of the Local Government Act 1993, wherein it states in Section 22 (3) "A council must not delegate any of its powers relating to the following:

(a) the establishment of council committees, special committees, controlling authorities, single authorities or joint authorities;"?

Now perhaps it may be argued that the establishment of the special committee of Council is unrelated to the persons who may be selected to be members of that committee but I would find that a tenuous argument or distinction.

The problem I have with that scenario is would it then be captured anyway, by the provision also found in Section 22 (3) (wherein a Council must not delegate) **(i)** any other prescribed power.

Now given what Section 24 of the Local Government Act says about special committees, as per the following;

24. Special committees

- (1) A council may establish, on such terms and for such purposes as it thinks fit, special committees.
- (2) A special committee consists of such persons appointed by the council as the council thinks appropriate.
- (3) The council is to determine the procedures relating to meetings of a special committee.

Section 24 (2) as per above, appears to me to be a prescribed power under the Act and therefore not delegable.

So in summing up, is not the appointment of a member of a special committee solely the province of the entire Council to decide upon, irrespective of which scenario you advance?

If this assessment is correct, then:

- a) what other appointments have been made in like manner (historically), and
- b) what impact would the making of such appointments have, in terms of their legality, including the legality of a special committee so constructed, and
- c) what are the ramifications of any acts or decisions made by committees with members who may have been appointed in this manner, and
- d) what action will Council now take to remedy this situation?

Response by David Pyke, Director Governance & Community Services

The following legal advice has been obtained in response to the above question, namely:-

“The power to appoint members to a special committee of Council is a power that can be delegated under the Local Government Act 1993 because it is neither a power relating to the establishment of the special committee nor a prescribed power.

The appointment of new members to a committee, that has previously been established, is distinct and separate to the act of establishing/creating the committee. This is best evidenced by the fact that the power is exercised at a time after the creation of the committee.

The appointment of new members to a committee is not a prescribed power. The Acts Interpretation Act 1931 specifies that a “prescribed power” is a power that is prescribed by regulations made under the Act or otherwise prescribed by the Act. It is not every power listed in the Act, only those powers specifically identified as being non-delegable.

Under s.22 of the Local Government Act 1993 Council may only delegate functions and powers to the General Manager, a controlling authority, a council committee or

a special committee. As no delegation compliant with this provision is currently in place, the power to appoint members of the TRAP Committee is currently only capable of being exercised by Council.

It is recommended that Council undertake a review of its delegations register and the terms of reference for each special committee. Given that the appointments for all special committees was confirmed by Council at the December 2014 meeting it is anticipated that there will be few committee appointments that are affected by this issue.

With specific reference to the TRAP Committee, because TRAP performs an advisory function, and does not make decisions that affect substantive or proprietary rights of individuals, the recent non-conforming appointment of a member is considered to be unlikely to give rise to significant issues with validity of the committee's actions."

All future appointments will be forwarded to Council for confirmation as required under s24 (2) of the Local Government Act 1993 and the current Terms of Reference for the TRAP Committee will be reviewed.

b) Egmont Reserve – Could a hand rail be placed for safety purposes to access the river?

Response by Matthew Millwood, Director Works

Council has signage erected at Egmont Reserve advising/warning the reserve users of potential site hazards. This advice details slippery and steep banks and the river itself having deep cold water, strong currents and submerged objects. Persons that use the river for recreational purposes are warned that they enter the water having assessed these potential hazards. The concrete retaining wall that borders the river already has a low water level access available and the inclusion of a handrail at this position is considered to provide encouragement for persons to access this waterway – Council should not be providing this encouragement.

It is recommended that a handrail not be installed for the aforementioned reason.

1.3 Cr Andrew Connor

a) Congratulations to staff who worked to make our Council room microphone system a reality. It currently provides a boost for audio levels in the room and allows for overflow of the public gallery to the supper room. The original motion concerning this equipment, passed about 2 years ago, included provisions for recording and internet streaming of meetings to the community who cannot attend at Westbury.

What further steps are required for telephone tie-ins, internet streaming of meetings and recordings to commence in terms of policy and funding? And when does Council

expect this to happen? I note that this project is currently \$20,000 under its allocated budget and will that remainder be sufficient for any additional infrastructure required?

Response by Greg Preece, General Manager

The first step is for Council to determine what it wants to do with telephone tie-in, internet streaming and recording of meetings. Once this decision is made the appropriate policies and procedures can be developed and funding allocated. The matter can be listed for discussion at the August workshop to assess what options Council want to deliver.

2. COUNCILLOR QUESTIONS ON NOTICE – JULY 2015

Nil

3. COUNCILLOR QUESTIONS WITHOUT NOTICE – JULY 2015

3.1 Cr T King

The Minister for Education and Training has advertised Public Forums for Reviewing Tasmania's Education Act, in Launceston on 29th and 30th July.

Will Council have representation at these Forums?

Response by Rick Dunn, Director Economic Development & Sustainability

Yes Council will be attending either the 2pm or evening session of the Public Forums.

3.2 Cr A Connor

In recent years I believe there was a capital works project to create a turning lane on Country Club Avenue for traffic coming from Westbury Road to turn into Las Vegas Drive. Is this still planned?

Question taken on Notice

3.3 Cr B Richardson

a) Recently a 2-day workshop was held, mid-week, at the Launceston Country Club Casino. It is understood that several Councillors and Council staff were in attendance.

How was the timing of that workshop decided?

Was that timing achieved by consensus of all Councillors at a meeting of Council at which all Councillors were in attendance?

If not, then does not this process compromise a main thrust of that workshop, namely for Councillors to work together?

What was the cost of that workshop to ratepayers, specifically:-

i. The cost of the facilitator(s) (fees+on-costs)?

- ii. The cost of room hire and meals?'; and
- iii. The "indirect" costs associated with attendance of Council directors (ie, proportion of remunerative costs and travel)?

Questions taken on Notice

- b)** At the last Council meeting several questions were asked regarding probably illegal works to the Reid Street road reserve.
Verbal advice is that the matter is to be referred to a Council workshop.
Could Council be advised as to the date of the Workshop at which the matter will be discussed?

Response by Dino De Paoli, Director Infrastructure Services

The date of the workshop at which the matter will be discussed is Tuesday 28 July, 2015.

- c)** It is noted in Gov 2: 2015-16 Annual Plan (this Council Agenda) that the closing Cash Balance (in the Balance Sheet) is \$19,360,115.
For what purpose has this cash accumulation been accrued?
For example, what proportion of that accumulation is allocated to depreciation of assets (and therefore later renewal, replacement or renovation?)

Questions taken on Notice

- d)** It is noted that in a reply to a question of the June 2015 Council meeting, that:
- i. The toilets were not replaced after the 2008 demolition because, in part, due to the "availability of other public toilets nearby".
Is Council aware that a list of public toilets nearby, prepared by Council officers, included several toilets at private premises, including the hotel, service station and Andys Bakery?

Question taken on Notice

- ii. The reply also stated that "the decisions made at that time (2008) in not replacing the toilet can be taken as being consistent with the Policy".

Who made that decision? Was it a full meeting of Council"?

Question taken on Notice

- iii. It is believed that a motion of Council in 2012 (?) indicated that the re-building of public toilets at the Recreation Ground be included in the next financial year's capital expenditure budget

Can that be confirmed?

Questions taken on Notice

At about that time money was allocated (against my wishes, and those of many residents) to modify a toilet at the next door Sports Centre.

Can Council confirm that this has largely been a waste of resources, in that a single cubicle is never going to be sufficient for attendances such as those at football matches, larger cricket attendances and so forth?

Questions taken on Notice

e) On Page 125 of the Agenda it is stated: "It is recommended that Council officers assess the work required to provide gravel shoulders to Liverpool Street as a separate matter to the assessment of the subdivision application.

If the assessment considers work needs to be done, will that work's costs be borne entirely by ratepayers, or by the developers, or jointly?

What is Council's policy in relation to upgrading Council infrastructure (in particular roads/streets) when developments (particularly residential developments) occur?

Questions taken on Notice

f) At the recent (Launceston) forum regarding Audit Panels I raised the issue of potential conflict of interest which Councillors may face as audit panel members. Responses from presenters, including the Auditor-General and the Director of Local Government, indicated conflicting views.

Will Council write to the LGAT to seek clarification of the issue? (LGAT may need to contact a range of responses). (The issue is likely to affect all Councils).

Response by Mayor Craig Perkins

Yes Council will write to the LGAT.

342/2015 DEPUTATIONS BY MEMBERS OF THE PUBLIC:

Nil

343/2015 NOTICE OF MOTIONS BY COUNCILLORS:

351/2015 CR IAN MACKENZIE – COUNCIL AMALGAMATION

ED & S 1 CR ANDREW CONNOR - NATIONAL BROADBAND NETWORK AREA SWITCH APPLICATION

COUNCIL MEETING AS A PLANNING AUTHORITY

The Mayor advised that for items 344/2015 to 348/2015 Council is acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993*.

344/2015 MINI HYDRO POWER STATION, TRANSMISSION LINES AND ASSOCIATED INFRASTRUCTURE – MERSEY FOREST ROAD, MERSEY FOREST

The Mayor invited Mr Ian Clack to address the meeting regarding this item.

1) Introduction

This report considers the planning application PA\12\0183 for a Discretionary Use - Utilities (mini hydro power station, transmission line and associated infrastructure), for land located at Mersey Forest Road, Mersey Forest (PID:2530822).

2) Recommendation

That the application for use and development for a Mini Hydro Power Station, Transmission Lines and Associated Infrastructure for land located at Mersey Forest Road, Mersey Forest (PID:2530822) by G7 Generation, requiring the following discretions:

26 Rural Resource Zone

26.3.1 Discretionary Use

26.4.1 Setbacks

E1 Bushfire Prone Areas Code

E1.5.2.1 Hazardous Use

E4 Road and Railway Asset Code

E4.7.2 New Access

E4.7.4 Sight Distances

E4 Car Parking and Sustainable Transport Code

E6.7.1 Construction of access and Parking

E6.7.2 Design and Layout of Car Parking

E8 Biodiversity Code

E8.6.1 Vegetation Removal

E9 Water Quality Code

E9.6.1 Vegetation removal within 40m of a Watercourse

E9.6.2 New point source discharge

E9.6.3 Construction of roads

E9.6.4 Access

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

- 1. The use and/or development must be carried out as shown and described in the endorsed Plans:**
 - a) **G7 Generation Pty. Ltd. – Drawing No. OL002, LP005, LAY001, VC006, AP007, SE002, SP008, SW001, SW002, SW003, TB010, C011, SO012, SO013, PS014, PM015, IE016, WI017 and TTR018**
 - b) **G7 Generation Pty. Ltd. – Letter dated 16/12/2014**
 - c) **Lark & Creese - *Construction, Environmental and Operational Management Plan***
 - d) **Lark & Creese – *Flora and Fauna Report***
 - e) **Lark & Creese - *Bushfire Risk Assessment*, prepared, dated 13th January 2015**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.

- 2. Prior to the commencement of any works and/use amended plans must be submitted for approval to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be amended as follows:**
 - a) **Drawing No. OL002 is to be amended to show a single transmission line route. The alternative route not selected by the applicant is to be removed from the plan.**
 - b) **Drawing No. TTR018 is to be amended to accurately reflect the change in elevation between the power station and the Fish River at the outfall (as per Drawing No. SE002).**
- 3. The materials and finishes of all structures at the power station site are to be non-reflective and in tones that blend in with the landscape, to the satisfaction of Council's Town Planner.**
- 4. The development must be in accordance with the recommendations issued by the Assessment Committee for Dam Construction under *Section 165F Water Management Act 1999* (attached).**

Note:

- 1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals will be required by Council before construction commences:**

- a) **Building permit**
- b) **Plumbing permit**
- c) **Special Plumbing Permit**

All enquiries should be directed to Council's Permit Authority on 6393 5322.

2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with State and Federal government agencies.

DECISION:

Cr Connor moved and Cr White seconded ***“that the application for use and development for a Mini Hydro Power Station, Transmission Lines and Associated Infrastructure for land located at Mersey Forest Road, Mersey Forest (PID:2530822) by G7 Generation, requiring the following discretions:***

26 Rural Resource Zone

26.3.1 Discretionary Use

26.4.1 Setbacks

E1 Bushfire Prone Areas Code

E1.5.2.1 Hazardous Use

E4 Road and Railway Asset Code

E4.7.2 New Access

E4.7.4 Sight Distances

E4 Car Parking and Sustainable Transport Code

E6.7.1 Construction of access and Parking

E6.7.2 Design and Layout of Car Parking

E8 Biodiversity Code

E8.6.1 Vegetation Removal

E9 Water Quality Code

E9.6.1 Vegetation removal within 40m of a Watercourse

E9.6.2 New point source discharge

E9.6.3 Construction of roads

E9.6.4 Access

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

- 1. The use and/or development must be carried out as shown and described in the endorsed Plans:**
 - a) G7 Generation Pty. Ltd. – Drawing No. OL002, LP005, LAY001, VC006, AP007, SE002, SP008, SW001, SW002, SW003, TB010, C011, SO012, SO013, PS014, PM015, IE016, WI017 and TTR018**
 - b) G7 Generation Pty. Ltd. – Letter dated 16/12/2014**
 - c) Lark & Creese - *Construction, Environmental and Operational Management Plan***
 - d) Lark & Creese – *Flora and Fauna Report***
 - e) Lark & Creese - *Bushfire Risk Assessment*, prepared, dated 13th January 2015**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.

2. **Prior to the commencement of any works and/use amended plans must be submitted for approval to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The plans must be amended as follows:**
 - c) **Drawing No. OL002 is to be amended to show a single transmission line route. The alternative route not selected by the applicant is to be removed from the plan.**
 - d) **Drawing No. TTR018 is to be amended to accurately reflect the change in elevation between the power station and the Fish River at the outfall (as per Drawing No. SE002).**
3. **The materials and finishes of all structures at the power station site are to be non-reflective and in tones that blend in with the landscape, to the satisfaction of Council's Town Planner.**
4. **The development must be in accordance with the recommendations issued by the Assessment Committee for Dam Construction under *Section 165F Water Management Act 1999* (attached).**

Note:

1. **This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals will be required by Council before construction commences:**

- a) **Building permit**
- b) **Plumbing permit**
- c) **Special Plumbing Permit**

All enquiries should be directed to Council's Permit Authority on 6393 5322.

2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An

extension may be granted if a request is received at least 6 weeks prior to the expiration date.

4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with State and Federal government agencies.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

345/2015 MULTI-UNIT DWELLINGS (27 UNITS) – 10 JARDINE CRESCENT AND 26 LAS VEGAS DRIVE, PROSPECT VALE

The Mayor invited Mr David Gray to address the meeting regarding this item.

1) Introduction

This report considers application PA\14\0049 for the construction of 27 multi-unit dwellings over two titles. 24 units will be located on CT166322/1 at 10 Jardine Crescent and 3 units will be located on CT:35288/86 at 26 Las Vegas Drive.

2) Recommendation

That the application for Use and Development for Multiple Dwellings (27 Units), for land located at 10 Jardine Crescent (CT166322/1) & 26 Las Vegas Drive (CT:35288/86), by Vos Nominees Pty Ltd, requiring the following discretions:

- 10.4.2 – Building Envelope***
- 10.4.4 – Window Orientation***
- 10.4.6 – Privacy***
- 10.4.8 – Waste Storage***
- 10.4.9 – Storage***
- E4.6.1 – Vehicle Movements***
- E4.7.2 – Second Access***
- E6.7.2 – Design and Layout of Car Parking***
- E6.8.1 – Pedestrian Walkway***

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

- 1. The use and development must be carried out as shown and described in the endorsed Plans:**
 - S.Group - Drawing Numbers 000508: A1-001, A1-002, A1-003, A2-001, A2-002, A2-003, A2-004, A2-005, A2-006, A2-007, A3-001, A3-002, A3-003, A3-004, A3-005, A3-006, A3-007, A3-008, A3-009, A3-010, A3-011, A3-012, A3-013, A3-014, A3-015, A3-016, A3-017, A3-018, A4-001.**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.

2. Amended plans are to be submitted to the satisfaction of Council's Town Planner. Drawing Numbers A1 – 001, A1- 002 and A1-003 are to be amended with the following:
 - a) The width of the turning bay to the south of Unit 18 is to be extended to the South-west boundary fence.
 - b) The driveway to the south-east of Unit 17 is to be moved 1m to the south-east to provide separation of 1.5m between the carriageway and the south-east wall of the dwelling.
 - c) The caravan parking space to the west of Unit 14 is to be dedicated for visitor parking.
 - d) An additional parking space is to be provided to the immediate south-west of, and dedicated to, Unit 17.
3. The window configuration for the north facing wall of Unit 13 is to be in accordance with the approved Drawing A3-009.
4. The window configuration for the south facing wall of Unit 27 is to be in accordance with the approved Drawing A3-002
5. The proposed accesses of Jardine Crescent are to be sign posted with a "10km/h" speed limit sign and a sign indicating shared pavement for pedestrians and vehicles to the satisfaction of Council's Town Planner.
6. Prior to the commencement of works:
 - a) Amended plans are to be submitted in accordance with Condition 2 and to the satisfaction of Council's Town Planner.
 - b) Engineering designs and modelling for onsite storm water detention are to be submitted to the satisfaction of Council's Director of Infrastructure Services. Onsite detention must limit outflows, such that there is no net increase from when the site was developed with a single dwelling. The design must also show that overland flows for a 1:100 ARI event will not adversely affect building envelopes.
7. Prior to the commencement of use:
 - a) Visitor parking spaces are to be line marked or otherwise delineated and clearly identified as "visitor parking" to the satisfaction of Council's Town Planner.
 - b) Turning bays are to be clearly marked as "no parking" to the satisfaction of Council's Town Planner.

- c) **Traffic management signage is to be installed in accordance with Condition 5.**
 - d) **The proposed driveway crossovers are to be constructed in accordance with LGAT Standard Drawing TSD-R09-V1 (with a maximum width of 5.5m) and to the satisfaction of Council's Infrastructure Officer.**
 - e) **The existing crossovers currently servicing 10 Jardine Crescent (CT166322/1) are to be removed and the nature strip, kerb and footpath reinstated to the satisfaction of Council's Director of Infrastructure Services.**
8. **Prior to the construction of any hardstand development, including access ways and dwellings, the onsite detention system is to be installed in accordance with the approved engineering designs and to the satisfaction of Council's Director of Infrastructure Services.**
9. **The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2015/00546-MVC attached).**

Notes

1. **This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:**
- a) **Building permit**
 - b) **Plumbing permit**

All enquiries should be directed to Council's Permit Authority on 6393 5322.

2. This permit takes effect after:
- a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
3. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au

4. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
5. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.

DECISION:

Cr Richardson moved and Cr Mackenzie seconded ***"that the application for Use and Development for Multiple Dwellings (27 Units), for land located at 10 Jardine Crescent (CT166322/1) & 26 Las Vegas Drive (CT:35288/86), by Vos Nominees Pty Ltd, requiring the following discretions:***

- 10.4.2 – Building Envelope***
- 10.4.4 – Window Orientation***
- 10.4.6 – Privacy***
- 10.4.8 – Waste Storage***
- 10.4.9 – Storage***
- E4.6.1 – Vehicle Movements***
- E4.7.2 – Second Access***
- E6.7.2 – Design and Layout of Car Parking***
- E6.8.1 – Pedestrian Walkway***

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

1. **The use and development must be carried out as shown and described in the endorsed Plans:**
 - **S.Group - Drawing Numbers 000508: A1-001, A1-002, A1-003, A2-001, A2-002, A2-003, A2-004, A2-005, A2-006, A2-007, A3-001, A3-002, A3-003, A3-004, A3-005, A3-006, A3-007, A3-008, A3-009, A3-010, A3-011, A3-012, A3-013, A3-014, A3-015, A3-016, A3-017, A3-018, A4-001.**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.

2. **Amended plans are to be submitted to the satisfaction of Council's Town Planner. Drawing Numbers A1 – 001, A1- 002 and A1-003 are to be amended with the following:**
 - a) **The width of the turning bay to the south of Unit 18 is to be extended to the South-west boundary fence.**
 - b) **The driveway to the south-east of Unit 17 is to be moved 1m to the south-east to provide separation of 1.5m between the carriageway and the south-east wall of the dwelling.**
 - c) **The caravan parking space to the west of Unit 14 is to be dedicated for visitor parking.**
 - d) **An additional parking space is to be provided to the immediate south-west of, and dedicated to, Unit 17.**
3. **The window configuration for the north facing wall of Unit 13 is to be in accordance with the approved Drawing A3-009.**
4. **The window configuration for the south facing wall of Unit 27 is to be in accordance with the approved Drawing A3-002**
5. **The proposed accesses of Jardine Crescent are to be sign posted with a "10km/h" speed limit sign and a sign indicating shared pavement for pedestrians and vehicles to the satisfaction of Council's Town Planner.**
6. **Prior to the commencement of works:**
 - a) **Amended plans are to be submitted in accordance with Condition 2 and to the satisfaction of Council's Town Planner.**
 - b) **Engineering designs and modelling for onsite storm water detention are to be submitted to the satisfaction of Council's Director of Infrastructure Services. Onsite detention must limit outflows, such that there is no net increase from when the site was developed with a single dwelling. The design must also show that overland flows for a 1:100 ARI event will not adversely affect building envelopes.**
7. **Prior to the commencement of use:**
 - a) **Visitor parking spaces are to be line marked or otherwise delineated and clearly identified as "visitor parking" to the satisfaction of Council's Town Planner.**

- b) **Turning bays are to be clearly marked as “no parking” to the satisfaction of Council’s Town Planner.**
 - c) **Traffic management signage is to be installed in accordance with Condition 5.**
 - d) **The proposed driveway crossovers are to be constructed in accordance with LGAT Standard Drawing TSD-R09-V1 (with a maximum width of 5.5m) and to the satisfaction of Council’s Infrastructure Officer.**
 - e) **The existing crossovers currently servicing 10 Jardine Crescent (CT166322/1) are to be removed and the nature strip, kerb and footpath reinstated to the satisfaction of Council’s Director of Infrastructure Services.**
8. **Prior to the construction of any hardstand development, including access ways and dwellings, the onsite detention system is to be installed in accordance with the approved engineering designs and to the satisfaction of Council’s Director of Infrastructure Services.**
9. **The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2015/00546-MVC attached).**

Notes

1. **This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:**
- a) **Building permit**
 - b) **Plumbing permit**

All enquiries should be directed to Council’s Permit Authority on 6393 5322.

2. This permit takes effect after:
- a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
 - c) Any other required approvals under this or any other Act are granted.
3. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the

Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au

4. If an applicant is the only person with a right of appeal pursuant to section 61 of the Land Use Planning and Approvals Act 1993 and wishes to commence the use or development for which the permit has been granted within that 14 day period, the Council must be so notified in writing. A copy of Council's Notice to Waive Right of Appeal is attached.
5. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

Deputy Mayor Michael Kelly and Councillor Rodney Youd left the meeting at 2.01pm

346/2015 SUBDIVISION (5 LOTS) – 1 LIVERPOOL STREET, DELORAINE

The Mayor invited Mrs Tenille McDermott to address the meeting regarding this item.

1) Introduction

This report considers application PA\15\0190 for a Subdivision (5 lots) on land located at 1 Liverpool Street, Deloraine (PID 6256250, CT 169545/1).

2) Recommendation

That the application for a Subdivision (5 lots) for land located at 1 Liverpool Street, Deloraine (CT 169545/1) by Cohen & Associates P/L, requiring the following discretions:

- ***12.4.3.1 General Suitability***
- ***12.4.3.2 Lot Area, Building Envelopes and Frontage***
- ***E4.7.2 Management of Road Accesses and Junctions***

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

- 1. The use and development must be carried out as shown and described in the endorsed Plans:**
 - a) Cohen & Associates P/L – Plan of Subdivision – Ref: 148/50 (6996);**
 - b) Cohen & Associates P/L – Bushfire Hazard Management Plan – dated 20/04/2015;**
 - c) Hydrodynamica – Stormwater and Wastewater Assessment Report dated May 2015;**
 - d) Terry Eaton – Traffic Impact Assessment – dated 27 May 2015;**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.
- 2. Except for with prior written consent of Council, covenants or similar restrictive controls must not be included on the titles created by this permit if they seek to prohibit any use provided for in the Meander Valley Interim Planning Scheme.**

- 3. Prior to the sealing of the Final Plan of Survey for Stage 1, the following must be completed to the satisfaction of Council:**
 - a) On-site stormwater absorption trenches for all buildings contained within Lot 1 must be installed, to the satisfaction of Council's Plumbing Surveyor and Director of Infrastructure Services.**
 - b) The developer must pay Council \$4, 530, a sum equivalent to 5% of the unimproved value of the approved lots for a public open space contribution.**
 - c) Amended Plan of Subdivision showing the location of the driveway crossovers for Lot 2-5, in accordance with the Traffic Impact Assessment by Terry Eaton dated 27 May 2015.**
 - d) One approved crossover must be constructed for the Balance Lot.**
 - e) The vehicular crossover servicing the Balance Lot must be designed, constructed and sealed in accordance with LGAT standard drawing TSD-RO3-V1 and TSD-R04-V1 (attached) and to the satisfaction of Council's Director of Infrastructure Services. The driveway design must be undertaken with consideration to existing roadside drainage and be approved by Council prior to the commencement of works.**
- 4. A Plumbing Permit must be obtained from Council prior to the installation of on-site stormwater absorption trenches.**
- 5. Prior to the sealing of the Final Plan of Survey for Stage 2, the following must be completed to the satisfaction of Council:**
 - a) The vehicular crossover servicing proposed Lots 2, 3, 4 & 5 must be designed, constructed and sealed in accordance with LGAT standard drawing TSD-RO3-V1 and TSD-R04-V1 (attached) and to the satisfaction of Council's Director of Infrastructure Services. The driveway design must be undertaken with consideration to existing roadside drainage and be approved by Council prior to the commencement of works.**
- 6. The development must be in accordance with TasWater's Submission to Planning Authority Notice (TWDA 2015/00834-MVC) (attached document).**

Note:

1. **Prior to the construction of the crossover extension, a Driveway Crossover Application Form (enclosed) must be completed and approved by Council's Road Authority. All enquiries should be directed to Council's Technical Officer on 6393 5312.**
2. **On site stormwater soakage absorption trenches will be required to be constructed for Lots 2, 3, 4 & 5 as part of any future development.**
3. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
 - c) Any other required approvals under this or any other Act are granted.
4. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.
5. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
6. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with state and federal government agencies.

DECISION:

Cr Connor moved and Cr Richardson seconded *“that the application for a Subdivision (5 lots) for land located at 1 Liverpool Street, Deloraine (CT 169545/1) by Cohen & Associates P/L, requiring the following discretions:*

- **12.4.3.1** **General Suitability**
- **12.4.3.2** **Lot Area, Building Envelopes and Frontage**
- **E4.7.2** **Management of Road Accesses and Junctions**

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

1. **The use and development must be carried out as shown and described in the endorsed Plans:**
 - a) **Cohen & Associates P/L – Plan of Subdivision – Ref: 148/50 (6996);**
 - b) **Cohen & Associates P/L – Bushfire Hazard Management Plan – dated 20/04/2015;**
 - c) **Hydrodynamica – Stormwater and Wastewater Assessment Report dated May 2015;**
 - d) **Terry Eaton – Traffic Impact Assessment – dated 27 May 2015;**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.
2. **Except for with prior written consent of Council, covenants or similar restrictive controls must not be included on the titles created by this permit if they seek to prohibit any use provided for in the Meander Valley Interim Planning Scheme.**
3. **Prior to the sealing of the Final Plan of Survey for Stage 1, the following must be completed to the satisfaction of Council:**
 - a) **On-site stormwater absorption trenches for all buildings contained within Lot 1 must be installed, to the satisfaction of Council’s Plumbing Surveyor and Director of Infrastructure Services.**
 - b) **The developer must pay Council \$4, 530, a sum equivalent to 5% of the unimproved value of the approved lots for a public open space contribution.**

- c) **Amended Plan of Subdivision showing the location of the driveway crossovers for Lot 2-5, in accordance with the Traffic Impact Assessment by Terry Eaton dated 27 May 2015.**
 - d) **One approved crossover must be constructed for the Balance Lot.**
 - e) **The vehicular crossover servicing the Balance Lot must be designed, constructed and sealed in accordance with LGAT standard drawing TSD-RO3-V1 and TSD-R04-V1 (attached) and to the satisfaction of Council's Director of Infrastructure Services. The driveway design must be undertaken with consideration to existing roadside drainage and be approved by Council prior to the commencement of works.**
- 4. A Plumbing Permit must be obtained from Council prior to the installation of on-site stormwater absorption trenches.**
- 5. Prior to the sealing of the Final Plan of Survey for Stage 2, the following must be completed to the satisfaction of Council:**
- a) **The vehicular crossover servicing proposed Lots 2, 3, 4 & 5 must be designed, constructed and sealed in accordance with LGAT standard drawing TSD-RO3-V1 and TSD-R04-V1 (attached) and to the satisfaction of Council's Director of Infrastructure Services. The driveway design must be undertaken with consideration to existing roadside drainage and be approved by Council prior to the commencement of works.**
- 6. The development must be in accordance with TasWater's Submission to Planning Authority Notice (TWDA 2015/00834-MVC) (attached document).**

Note:

- 1. Prior to the construction of the crossover extension, a Driveway Crossover Application Form (enclosed) must be completed and approved by Council's Road Authority. All enquiries should be directed to Council's Technical Officer on 6393 5312.**

2. **On site stormwater soakage absorption trenches will be required to be constructed for Lots 2, 3, 4 & 5 as part of any future development.**
3. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
4. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.
5. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
6. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with state and federal government agencies.

The motion was declared CARRIED with Councillors Connor, King, Mackenzie, Perkins, Richardson, Synfield, and White voting for the motion.

Deputy Mayor Michael Kelly and Councillor Rodney Youd returned to the meeting at 2.31pm

347/2015 MULTIPLE DWELLINGS (3 UNITS) – 5 REIBEY STREET, HADSPEN

1) Introduction

This report considers application PA\15\0191 for Multiple Dwellings (3 units) on land located at 5 Reibey Street, Hadspen (CT 79371/11).

2) Recommendation

That the application for a Multiple Dwelling (3 units) for land located at 5 Reibey Street, Hadspen by Darwin Investment Trust, requiring the following discretions:

- **10.4.4 Sunlight and overshadowing for all dwellings**
- **10.4.7 Frontage fences for all dwellings**
- **E6.6.1 Car Parking Numbers**
- **E6.7.2 Design and Layout of Car Parking**

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

- 1. The use and development must be carried out as shown and described in the endorsed Plans:**
 - a) Scolyer Designs – Sheets A01 - A09, A11 - A15.**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.
- 2. Prior to the commencement of any works, amended plans must be submitted for approval to the satisfaction of Council's Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The Plans must be drawn to scale with dimensions and must show:**
 - a) The retaining wall behind Unit 1 must be modified to provide for vehicle manoeuvring from Unit 1.**
 - b) The Unit 1 storage shed and wheelie bin storage area relocated from under the carport.**
 - c) The Visitor Parking space must be 5.4m in length.**

- d) **The vehicular crossover must be widened and sealed in accordance with LGAT standard drawing TSD-RO9-V1 (attached) and to the satisfaction of Council's Director of Infrastructure Services.**
3. **The development must be in accordance with TasWater's Submission to Planning Authority Notice (TWDA 2015/00866-MVC) (attached document).**

Note:

1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:
 - a. Building permit
 - b. Plumbing permit
2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and

- c) The relevant approval processes will apply with state and federal government agencies.

DECISION:

Cr White moved and Cr Youd seconded ***“that the application for a Multiple Dwelling (3 units) for land located at 5 Reibey Street, Hadspen by Darwin Investment Trust, requiring the following discretions:***

- **10.4.4 Sunlight and overshadowing for all dwellings**
- **10.4.7 Frontage fences for all dwellings**
- **E6.6.1 Car Parking Numbers**
- **E6.7.2 Design and Layout of Car Parking**

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

- 1. The use and development must be carried out as shown and described in the endorsed Plans:**
 - a) Scolyer Designs – Sheets A01 - A09, A11 - A15.**

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.
- 2. Prior to the commencement of any works, amended plans must be submitted for approval to the satisfaction of Council’s Town Planner. When approved, the plans will be endorsed and will then form part of the permit. The Plans must be drawn to scale with dimensions and must show:**
 - a) The retaining wall behind Unit 1 must be modified to provide for vehicle manoeuvring from Unit 1.**
 - b) The Unit 1 storage shed and wheelie bin storage area relocated from under the carport.**
 - c) The Visitor Parking space must be 5.4m in length.**
 - d) The vehicular crossover must be widened and sealed in accordance with LGAT standard drawing TSD-RO9-V1 (attached) and to the satisfaction of Council’s Director of Infrastructure Services.**

3. The development must be in accordance with TasWater's Submission to Planning Authority Notice (TWDA 2015/00866-MVC) (attached document).

Note:

1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:
 - a) Building permit
 - b) Plumbing permit
2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with state and federal government agencies.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

348/2015 INTERIM PLANNING SCHEME – AGREED AMENDMENT – 27 TOWER HILL STREET, DELORAINE

1) Introduction

The purpose of this report is to consider a proposal for an amendment to the Meander Valley Interim Planning Scheme 2013, to insert site-specific use qualifications for the property located at 27 Tower Hill Street, Deloraine.

2) Recommendation

It is recommended:-

- 1. That pursuant to section 37(1A)(c) of the Land Use Planning & Approvals Act 1993, Council agrees to an amendment to insert a site specific qualification for 27 Tower Hill Street (CT 15085/1) into the Use Table for the General Residential Zone to provide for the following discretionary uses as follows:***

<i>Bulky Goods Sales</i>	<i>If for CT 15085/1</i>
<i>Equipment and machinery sales and hire</i>	<i>If for CT 15085/1</i>
<i>Food Services</i>	<i>If for CT 15085/1</i>
<i>Service Industry</i>	<i>If for CT 15085/1</i>
<i>Storage</i>	<i>If for CT 15085/1</i>

- 2. That Council requests the Minister to provide a written direction to the planning authority to initiate the agreed amendment.***

DECISION:

Cr Synfield moved and Cr Mackenzie seconded *“that*

- 1. Pursuant to section 37(1A)(c) of the Land Use Planning & Approvals Act 1993, Council agrees to an amendment to insert a site specific qualification for 27 Tower Hill Street (CT 15085/1) into the Use Table for the General Residential Zone to provide for the following discretionary uses as follows:***

Bulky Goods Sales	If for CT 15085/1
Equipment and machinery sales and hire	If for CT 15085/1
Food Services	If for CT 15085/1
Service Industry	If for CT 15085/1
Storage	If for CT 15085/1

2. ***Council requests the Minister to provide a written direction to the planning authority to initiate the agreed amendment."***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

349/2015 ANNUAL PLAN – QUARTERLY REVIEW – JUNE 2015

1) Introduction

The purpose of this report is for Council to consider the June quarterly review of the Annual Plan.

2) Recommendation

It is recommended that Council receive and note the Annual Plan review for the June 2015 quarter as attached.

DECISION:

Cr Youd moved and Cr White seconded ***“that Council receive and note the Annual Plan review for the June 2015 quarter as attached.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.



2014/2015
June
Quarterly Review



Meander Valley Council



W O R K I N G T O G E T H E R

Meander Valley Council Annual Plan 2014/2015

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Meander Valley Council Annual Plan 2014/2015

Overview

The Annual Plan outlines the programs and services Council intends to deliver throughout the year. These programs and services consist of a mixture of new and upgraded services, replacing existing or simply maintaining what already exists.

The coming year will see Council complete a review of key future strategic planning and operations documents and deliver the following projects –

- complete the review of Council's Strategic Plan and finalise Council's first Delivery Plan;
- continue with community engagement and finalise Council's waste management strategy;
- complete the activities required to have Council's Planning Scheme declared;
- complete the Prospect Vale/Blackstone Heights Structural Plan and commence projects in the Westbury Outline Development Plan;
- continue to implement projects outlined in the Hadspen Outline Development Plan and commence the process for the rezoning of land;
- undertake the construction of the Westbury Road/Vale Street Roundabout;
- develop stormwater system management plans in line with the risk assessment action plan.

Council will undertake a regular inspection program for Place of Assembly and Food Premises Licences, and co-ordinate immunisation clinics.

There is an ongoing commitment to continue Council's involvement in the Northern Tasmania Development and Council officers will continue to work with other Councils to deliver uniformity of standards, processes and resource sharing.

Once again an extensive Capital Works Program, valued at \$6.44 million will be delivered. Of this work, \$3.70 million is allocated for reconstruction or replacement of assets with the balance for new or upgraded assets. The value of these works is in line with the projections in the Long Term Financial Plan.

Meander Valley Council Annual Plan 2014/2015

Fast Facts about the Meander Valley

Rateable assessments	9,770
Capital value of properties	\$3,093,452,100
Adjusted Assessed annual value of properties	\$141,145,922
Residential population	19,543
Geographical area	3,821 sq kms
Number of Councillors	9
Sealed Roads	550kms
Unsealed Roads	254kms
Bridges	217



Meander Valley is a large and diverse area of Tasmania's northern region, which offers an assortment of enticing lifestyle opportunities. The varying landscape ranges from alpine mountain peaks to extensively forested areas, productive agricultural lands, historic towns and villages, and even an urban community of Launceston. There are abundant small businesses and major enterprises, such as Country Club Tasmania and Tasmanian Alkaloids which offer great employment prospects to locals. The Meander Valley skyline is dominated by the mountains of the Great Western Tiers and World Heritage Area, which form a dramatic backdrop to a rural landscape that in many areas is divided by traditional English hedges. Small townships and villages are found throughout the area. The seamless combination of mountains and rural landscapes, villages and townships gives Meander Valley its' unique look and feel; something that visitors recognise as distinctly Tasmanian.

Meander Valley Council Annual Plan 2014/2015

Budget Estimates

	2013-2014	2014-2015
Revenue:		
Rate Revenue	9,739,100	10,262,600
Fees and User Charges	1,051,800	1,106,900
Contributions and Donations	320,000	326,800
Interest	1,131,300	1,086,300
Grants and Subsidies	2,933,500	5,623,900
Other Revenue	880,500	945,000
Total Operating Revenue:	16,056,200	19,351,500
Operating Expenditure:		
Employee Costs	5,439,500	5,868,300
Maintenance and Working Expenses	5,729,400	5,777,700
Interest on Loans	261,300	311,300
Depreciation	5,041,900	5,168,400
Payments to Government Authorities	954,600	990,800
Other Payments	171,000	225,200
Total Operating Expenditure:	17,597,700	18,341,700
Operating Surplus/Deficit:	(1,541,500)	1,009,800
Underlying Surplus/(Deficit)	(40,000)	39,400
Capital Expenditure	6,056,600	7,871,000
Repayment of Loans:	-	
Asset Sales:	285,000	285,000
Closing Cash Balance:	17,834,900	18,325,200
Net assets:	274,856,000	278,825,300

Meander Valley Council Annual Plan 2014/2015

Rating Policy

The following rating policies will apply for 2014-2015:

Payment Method:	Ratepayers are provided with the option of paying their rates in full, with no discount for early payment, or paying their rates in four approximately equal instalments due on 29 August 2014, 31 October 2014, 30 January 2015 and 31 March 2015.
Penalties for late payment:	Any late payment of rates and charges will be subject to daily interest at a rate equivalent to 9.35% per annum.
General rate:	All rateable properties are applied a General Rate of 5.9398 cents in the \$ of AAV with a minimum charge of \$135.
Waste Management:	For properties without a kerbside collection service the charge is \$15. For each separate service where kerbside garbage and/or green-waste & recycling collection is provided the charge is \$143 for the standard collection of one 80L mobile garbage bin and one mobile recycling bin or \$175 for the extra capacity collection of one 140L mobile garbage bin and one mobile recycling bin or \$335 for one 240L mobile garbage and one mobile recycling bin.
Fire Levies:	All properties within the municipal area are rated based on the income requirements of the State Fire Commission. Properties within the Launceston Permanent Brigade District are applied a rate of 1.3330 cents in the \$ of AAV with a minimum of \$37. Properties within the Volunteer Brigade Districts are applied a rate of 0.3785 cents in the \$ of AAV with a minimum of \$37. All other properties are applied a rate of 0.3477 cents in the \$ of AAV with a minimum of \$37.

S U M M A R Y

June 2015 Quarterly Review

Area	Number of Targets (excl Canc)	No of Targets Met (excl Canc)	Conformance
1. Governance	36	36	100%
2. Corporate Services	22	22	100%
3. Infrastructure Services	36	36	100%
4. Development Services	16	15	93.75%
5. Works	18	18	100%
6. Economic Development	6	6	100%
OVERALL TOTALS	134	133	99.25%

Action Definitions for Reporting Purposes:
Ongoing; In Progress; Achieved; Cancelled; Deferred; Not Achieved

POLICY REVIEW

POLICY REVIEWS	By 30 September	By 31 December	By 31 March	By 30 June
Governance: <ul style="list-style-type: none"> • Appointment and responsibilities of Council representatives • Personal Information Protection 	23	67		
Corporate Services: <ul style="list-style-type: none"> • Nil 				
Infrastructure Services: <ul style="list-style-type: none"> • Tree Management 			37	
Development Services: <ul style="list-style-type: none"> • Real Estate Advertising Signs • Roadside Vendors • Bonds & Bank Guarantees - Subdivisions 	34		57	66
Works: <ul style="list-style-type: none"> • Nil 				
Economic Development & Sustainability <ul style="list-style-type: none"> • Nil 				

DOCUMENT REVIEW

OPERATION Document Reviews	By 30 September	By 31 December	By 31 March	By 30 June
Governance: Style Manual Delegations Special Committees of Council Community Grants Policy & Guidelines Customer Service Charter Meander Valley Community Safety Plan 2011-2014		Style Manual Delegations Special Committees of Council	Community Grants Policy & Guidelines	Customer Service Charter Meander Valley Community Safety Plan 2011-2014
Corporate Services: Nil				
Infrastructure Services: Asset Management Strategy Capital Works Priority Process			Asset Management Strategy	Capital Works Priority Process
Development Services: Nil				
Works: Skills Register		Skills Register		
Economic Development & Sustainability Nil				

Meander Valley Council Annual Plan 2014/2015



Due for review (other than annually):

Business Continuity Plan (biennial, next review 2016/17)

Code of Tendering and Contracts (every four years, next review 2017/18)

Human Resource Policy Manual (every 3 years – next review 2016/17)

Public Interest Disclosures Act 2002 - Model Procedures (every three years, next review 2017/18)

Code of Conduct (within 12-months of an ordinary election, next review 2015/16)

Customer Service Charter (biennial, next review 2014/15)

Meander Valley Community Safety Plan 2011 -2014 (every 3 years – next review 2014/15)

Sport & Recreation Action Plan 2012-2015 (every 3 years – next review 2015/16)

Emergency Management Plan (every 2 years – next review 2015/16)

Rating Policy (every 4 years – next review August 2016)

Economic Development Strategy 2012-2017 (every 5 years – next review 2017/18)

Capital Works Priority Process (every 2 years – next review 2014/15)

Meander Valley Council Annual Plan 2014/2015



Governance and Community Services

Directorate	1. Governance & Community Services	Program number and tile	1.1 Secretarial & Administrative support
Program Objective	To undertake functions to ensure compliance with legislative requirements		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Deliver Annual Plan	Prepare quarterly review Achieved	Prepare quarterly review Achieved	Prepare quarterly review Achieved	Prepare quarterly review. Prepare 2015/16 Annual Plan Achieved	5.6.1 – Implement processes to ensure compliance with the Local Government Act and other relevant legislation
2	Prepare Annual Report	Complete draft for printing In Progress	Complete report and present at AGM Achieved			5.6.1 – Implement processes to ensure compliance with the Local Government Act and other relevant legislation
3	Conduct Annual General Meeting (AGM)		Advertise, organise & conduct AGM Achieved			5.6.1 – Implement processes to ensure compliance with the Local Government Act and other relevant legislation
4	Prepare Council Meeting Agendas and Minutes, Briefing Reports and Workshop Agendas	Prepare for each meeting Achieved	Prepare for each meeting Achieved	Prepare for each meeting Achieved	Prepare for each meeting Achieved	5.6.1 – Implement processes to ensure compliance with the Local Government Act and other relevant legislation
5	Policy Review	Review as per schedule Achieved	Review as per schedule Achieved	Review as per schedule Achieved	Review as per schedule Achieved	5.6.1 – Implement processes to ensure compliance with the Local Government Act and other relevant legislation
6	Conduct Australia Day (AD) event	Review AD criteria. Call for nominations In Progress	Assess nominations. Plan civic function Achieved	Conduct a civic function on AD Achieved		3.2.2 - Support local events and activities that respond to a community need

Meander Valley Council Annual Plan 2014/2015



7	Operations Document Review	Review as per schedule Achieved	Review as per schedule Achieved	Review as per schedule Achieved	Review as per schedule Achieved	5.6.1 – Implement processes to ensure compliance with the Local Government Act and other relevant legislation
8	Conduct Council Elections	Update General Managers roll Achieved	Conduct election Achieved			5.6.9 - Assist with the orderly conduct of the Council election

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC	Personal Assistant
2	\$3,000	MVC	Personal Assistant
3	N/A	MVC	Personal Assistant
4	N/A	MVC	Personal Assistant
5	N/A	MVC	General Manager
6	\$5,000	MVC	Personal Assistant
7	N/A	MVC	General Manager
8	\$84,000	MVC	Director Gov & Community Services

Action performance targets

No.	Performance target
4	Agenda is prepared and distributed 4 days before each Council meeting. Draft meeting minutes are completed and distributed within 4 days of each Council meeting
5	Policies reviewed by Council
7	Documents reviewed by Council

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and tile	1.2 Risk Management
Program Objective	Minimise risk to our people and the public		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Implement Risk Management Framework	Action the framework Achieved	Action the framework Achieved	Action the framework Achieved	Action the framework Achieved	5.6.2 – Implement and review the Risk Management Framework
2	Implement the Internal Audit Program	Review of Audit outcomes In Progress	Conduct Audit In Progress	Review of Audit outcomes Achieved	Conduct Audit In Progress	5.6.2 – Implement and review the Risk Management Framework
3	Conduct Risk Management Committee meeting	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	5.6.2 – Implement and review the Risk Management Framework
4	Review Business Continuity Plan (BCP)		Review BCP Deferred	BCP approved by Council In Progress		5.1.1 - Review and management of Councils Business Continuity Plan
5	Co-ordinate functions of the Audit Panel	Audit panel preparation In Progress	Conduct meeting In Progress	Conduct meeting In Progress	Conduct meeting Achieved	5.6.8 - Develop and implement operation of the internal Audit Panel – establish and implement internal audit process

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$25,000	MVC and Consultant	Director Gov & CS
2	N/A	MVC and Consultant	Director Gov & CS
3	N/A	MVC	Director Gov & CS
4	N/A	MVC	Director Gov & CS
5	\$15,000	MVC and independent resource	Director Gov & CS

Action performance targets

N/A

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and tile	1.3 Employee Health & Safety Management
Program Objective	To provide a safe place of work for our people and to measure and monitor our employer obligations.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Health & Safety Committee operation	Conduct quarterly meeting Achieved	Conduct quarterly meeting Achieved	Conduct quarterly meeting Achieved	Conduct quarterly meeting Achieved	5.4.5 - Develop and implement a Workplace Health & Safety Program
2	Conduct Driver training course	Organise course In Progress	Course held Achieved	Review effectiveness of course Achieved		5.4.5 - Develop and implement a Workplace Health & Safety Program
3	Deliver a Health & Wellbeing Program	Conduct quarterly meeting & implement programs Achieved	Conduct quarterly meeting & implement programs Achieved	Conduct quarterly meeting & implement programs Achieved	Conduct quarterly meeting & implement programs Achieved	5.4.5 - Develop and implement a Workplace Health & Safety Program
4	Conduct emergency evacuation drills		Conduct drill – Council Office & GWTVC Achieved		Conduct drill – Council Office & GWTVC Achieved	5.4.5 - Develop and implement a Workplace Health & Safety Program
5	Conduct Staff Survey	Implement Action Plan Achieved	Issue survey Achieved	Report to staff on results of survey. Prepare action plan Achieved	Implement action plan Achieved	5.4.3 - Effectively manage and support Councils human resources
6	Employee Consultative Committee operation	Conduct quarterly meeting Achieved	Conduct quarterly meeting Achieved	Conduct quarterly meeting Achieved	Conduct quarterly meeting Achieved	5.4.3 - Effectively manage and support Councils human resources

Meander Valley Council Annual Plan 2014/2015



Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC	Director Gov & CS & H & S Committee
2	\$3,500	Contract	Director Gov & CS & H & S Committee
3	\$15,000	MVC & Contract	Director Gov & CS & H & Wellbeing Committee
4	N/A	MVC	Director Gov & CS & Fire Wardens
5	\$4,000	MVC & Contract	General Manager
6	N/A	MVC	General Manager

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and tile	1.4 Other Governance functions
Program Objective	To provide good governance		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Review Community Strategic Plan	Draft plan to Council for endorsement In Progress	Community feedback on Plan In Progress	Finalise plan and Council approval Achieved		5.1.2 Review Community Strategic Plan
2	Participation in NTD	Attend NTD Local Government Committee Meeting Achieved	Attend NTD Local Government Committee Meeting Achieved	Attend NTD Local Government Committee Meeting Achieved	Attend NTD Local Government Committee Meeting Achieved	5.5.6 Participate and support the operation of Northern Tasmania Development
3	Prepare a Council Delivery Plan	Present initial plan to Council for approval Achieved		Update Delivery Plan Achieved	Present Plan to Council for approval In Progress	5.1.3 Co-ordinate and preparation of Council's integrated planning and reporting framework
4	Participate in Northern Tasmania Sub Regional Alliance	Attend quarterly meeting Achieved	Attend quarterly meeting Achieved	Attend quarterly meeting Achieved	Attend quarterly meeting Achieved	5.5.8 Participate and support the operation of Northern Tasmanian Sub-Regional Alliance
5	Convene meetings of the Customer Service Group	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	5.1.3 Co-ordinate and preparation of Council's integrated planning and reporting framework
6	Convene meetings of the Merit User Group	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	5.1.3 Co-ordinate and preparation of Council's integrated planning and reporting framework
7	Provide support to the TRAP Special Committee	Conduct meeting & report on outcomes Achieved	Conduct meeting & report on outcomes Achieved	Conduct meeting & report on outcomes Achieved	Conduct meeting & report on outcomes Achieved	4.2.3 Provide support to Council's Townscape, Reserves and Parks (TRAP) Special Committee

Meander Valley Council Annual Plan 2014/2015



8	Conduct Community Satisfaction Survey				Conduct survey Achieved	5.1.4 Regularly review community satisfaction with Council service levels
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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$5,000	MVC & Contract	General Manager
2	\$60,000	MVC	General Manager
3	N/A	MVC	General Manager
4	N/A	MVC	General Manager
5	N/A	MVC	Director Gov & CS
6	N/A	MVC	Director Gov & CS
7	N/A	MVC	Director Gov & CS
8	\$8,000	Consultant	Director Gov & CS

Action performance targets

N/A

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and title	1.5 Community Development
Program Objective	Working with the community for the benefit of all		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Facilitate the operation of the Meander Valley Community Safety Group	Conduct meeting & report on progress Achieved	Conduct meeting & report on progress Achieved	Conduct meeting & report on progress Achieved	Conduct meeting & report on progress Achieved	4.1.1 - Assist in the promotion of community safety and health issues across the local government area
2	Deliver the Community Grants Program (including community, special events and sport and recreation)	Acquit Round 1 and advertise Achieved	Acquit Round 2 and advertise Achieved	Acquit Round 3 and advertise Achieved	Acquit Final Round and advertise Conduct Grants Information Forum Achieved	3.2.1 - Provide the Community Grants Program
3	Conduct the Meandering Art Exhibition	Establish Schools artist in residence workshops Achieved	Evaluate school workshops Achieved	Conduct Meandering exhibition Achieved	Evaluate Meandering Exhibition Advertise Schools' artist in residence workshops to schools In Progress	3.1.1 - Conduct initiatives that support the visual and performing arts
4	Develop and manage the Community Directory	Finalise website In Progress	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	3.1.3 - Support and develop volunteering across the local government area
5	Deliver Positive Ageing Programs	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	3.1.2 - Assist opportunities for positive ageing

Meander Valley Council Annual Plan 2014/2015



6	Develop and manage the Public Arts Policy		Establish advisory group In Progress	Report on progress In Progress	Report on progress In Progress	3.1.1 - Conduct initiatives that support the visual and performing arts
7	Provide Strategic Business & Planning assistance to community groups	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	3.3.3 - Provide Strategic and Business Planning assistance to community groups and sporting groups

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$1,000	MVC/DIER	Community Development Officer
2	\$80,000	MVC	Community Development Officer/Admin support
3	\$5,000	MVC	Community Development Officer/Personal Assistant
4	\$6,000	MVC	Community Development Officer
5	\$2,000	MVC	Youth Development Officer/Youth & Comm Worker
6	N/A	MVC	Community Development Officer
7	N/A	MVC	Community Development Officer

Action performance targets

No.	Performance target
1	Meetings held and goals achieved
2	Number and range of grant applications
3	Number of schools and artists participating
4	Number and currency of registrations
5	Range of programs delivered
6	Advisory group established
7	Number of planning assistances undertaken

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and title	1.6 Services to young people
Program Objective	To address and support the needs of young people through responsive and participatory approaches		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Conduct School Holiday Program	Conduct and report Achieved	Conduct and report Achieved	Conduct and report Achieved	Conduct and report Evaluate overall outcomes Achieved	3.5.1 - Provide activity opportunities for young people
2	Conduct Stepping Stones Camps	Conduct program 18-25 age group Achieved	Conduct program Grades 6 – 8 Achieved	Conduct program Grades 9-12 Achieved	Evaluate overall outcomes Achieved	3.3.1 - Facilitate opportunities for self-development and leadership
3	Conduct Working Well with Young People Program (subject to numbers)	Conduct program Cancelled				3.3.2 - Provide training opportunities for community volunteers
4	Conduct 'National Youth Week' Event			Prepare and advertise event Achieved	Conduct event Achieved	3.5.1 - Provide activity opportunities for young people
5	Facilitate outdoor recreation programs	Conduct program Achieved		Conduct program Achieved	Conduct program Achieved	3.3.2 - Provide training opportunities for community volunteers

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$8,000	MVC/DHHS/Contract	Youth Development Officer
2	\$9,000	MVC & Contract	Youth Development Officer
3	N/A	MVC	Youth Dev Officer/Community Development Officer
4	\$2,000	MVC/DPAC	Youth Development Officer
5	N/A	MVC	Youth Development Officer

Action performance targets

No.	Performance target

Meander Valley Council Annual Plan 2014/2015



1	Program conducted and evaluated
2	Program conducted and evaluated
3	Program conducted
4	Event conducted and evaluated
5	Program conducted and evaluated

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and title	1.7 Recreation and Sport Services
Program Objective	To provide current and future recreation and sport programs and facilities		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Support the operation of the Recreation Co-Ordination Group	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	Conduct meeting Achieved	4.2.1 - Facilitate the management of recreation facilities throughout Meander Valley through the Recreation Co-ordination Group
2	Co-ordinate usage and promotion of Prospect Vale Park and Hadspen Recreation Ground	Liaise with User Groups Achieved	Liaise with User Groups Achieved	Liaise with User Groups Achieved	Liaise with User Groups Achieved	4.2.1 - Facilitate the management of recreation facilities throughout Meander Valley through the Recreation Co-ordination Group

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC	Recreation Officer
2	N/A	MVC	Recreation Officer

Action performance targets

No.	Performance target
1	Goals achieved

Meander Valley Council Annual Plan 2014/2015



Directorate	1. Governance & Community Services	Program number and title	1.8 Indoor Recreation Facilities Management
Program Objective	To provide indoor facilities for recreational, social and community based activities that are safe, comfortable and fit for purpose		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Operate the Deloraine Community Complex, Meander Valley Performing Arts Centre and Westbury Sports Centre on a 7-day per week basis	Operate facilities & report to performance targets Achieved	Operate facilities & report to performance targets Achieved	Operate facilities & report to performance targets Achieved	Operate facilities & report to performance targets Achieved	4.2.1 - Facilitate the management of recreation facilities throughout Meander Valley through the Recreation Co-ordination Group 3.5.4 - Provide recreation facilities that are managed to meet the needs of young people in the community
2	Produce Indoor Recreation Facilities Management annual report and annual budget including fees review	Produce annual report Achieved			Review fees and produce annual budget Achieved	4.2.1 - Facilitate the management of recreation facilities throughout Meander Valley through the Recreation Co-ordination Group
3	Promote and market indoor recreation facilities to current and prospective users	Liaise with users Achieved	Liaise with users Achieved	Liaise with users Achieved	Liaise with users Achieved	4.2.1 - Facilitate the management of recreation facilities throughout Meander Valley through the Recreation Co-ordination Group

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$217,000	MVC & External Contractors	Indoor Recreation Facilities Manager
2	N/A	MVC	Indoor Recreation Facilities Manager
3	N/A	MVC	Indoor Recreation Facilities Manager

Action performance targets

No.	Performance target
1	Provide statistical reports on the usage and availability to Council through the Briefing Report
2	Complete annual report prior to October and budget prior to May for presentation to Council
3	Liaise with users

Meander Valley Council Annual Plan 2014/2015



Corporate Services

Directorate	2. Corporate Services	Program number and tile	2.1 Financial Services
Program Objective	Responsibly manage the Council's core financial activities		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Raise Rates and Sundry Debtor accounts	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	5.6.3 - Responsibly manage the Council's core financial activities
2	Complete State Authority returns	Initial State Fire & Treasury pensioner claims & Annual State Fire Levy data return Achieved			Final State Fire and Treasury pensioner claims Achieved	5.6.3 - Responsibly manage the Council's core financial activities
3	Issue Section 132 certificates (Property Rates)	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	5.6.3 - Responsibly manage the Council's core financial activities
4	Arrange annual insurance renewals		Fidelity Guarantee renewal Achieved	Directors & Officers and Employment Practices renewal Achieved	Annual renewals as per schedule incl. Public Liability & PI, ISR, Workers Comp. & MV Achieved	5.6.3 - Responsibly manage the Council's core financial activities
5	Reconciliation of Control Accounts	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	5.6.3 - Responsibly manage the Council's core financial activities

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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC & External Contractor	Rates Officer
2	N.A	MVC	Rates Officer
3	N/A	MVC	Rates Officer
4	\$220,000	MVC	Administrative Officer & Director Corporate Services
5	N/A	MVC	Senior Accountant

Action performance targets

No.	Performance target
1	<ul style="list-style-type: none"> ▪ Issue Rates notices before 31st July 2014 ▪ Issue Sundry Debtor notices within 10 working days of receipt of request
3	<ul style="list-style-type: none"> ▪ Issue 98% of Section 132 Certificates within 3 working days of entry of request
5	<ul style="list-style-type: none"> ▪ Reconcile rates, sundry debtor & creditors control accounts within 10 working days of the month end ▪ Reconcile Payroll within 5 working days of processing.

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Directorate	2. Corporate Services	Program number and title	2.2 Financial Management & Reporting
Program Objective	To comply with statutory requirements for Local Government Finance, State & Federal Taxation and to provide meaningful reports for internal financial management		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Review and adopt the Long Term Financial Plan (LTFP)		LTFP update workshop following State Govt. budget Cancelled		Present the LTFP in June for adoption Achieved	5.2.1 - Review and adopt the Long Term Financial Plan
2	Coordinate the development and adoption of Budget & Rating recommendations with statutory timeframes			Determine budget update program Achieved	Present budget, fees & charges to Council in June Achieved	5.6.7 - Coordinate the development and adoption of Budget & Rating recommendations with statutory timeframes
3	Annual external reporting		Produce annual Statutory Accounts, complete KPI consolidated data collection sheets Achieved		Prepare end of year timetable for Annual Accounts & Audit Achieved	5.6.1 - Implement processes to ensure compliance with the Local Government Act and other relevant legislation
4	Issue BAS, FBT and Payroll Tax returns within legislative timeframes		Submit monthly BAS & Payroll Tax returns on time Achieved	Submit monthly BAS & Payroll Tax returns on time Achieved	Submit monthly BAS & Payroll Tax & annual FBT returns on time Achieved	5.6.1 - Implement processes to ensure compliance with the Local Government Act and other relevant legislation

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5	Provide internal financial management reports on a timely basis for decision making	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	Achieve activity performance target Achieved	5.6.4 - Provide internal financial management reports on a timely basis for decision making
6	Invest surplus Council funds in accordance with Council's Investment policy	Review cash flow weekly to determine surplus for investment Achieved	Review cash flow weekly to determine surplus for investment Achieved	Review cash flow weekly to determine surplus for investment Achieved	Review cash flow weekly to determine surplus for investment Achieved	5.6.1 - Implement processes to ensure compliance with the Local Government Act and other relevant legislation
7	Prepare Financial Management Strategy in accordance with section 70A of LGA 1993	Complete Financial Management strategy Achieved				5.6.1 - Implement processes to ensure compliance with the Local Government Act and other relevant legislation

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC	Senior Accountant
2	N/A	MVC	Director Corporate Services & Senior Accountant
3	N/A	MVC	Senior Accountant
4	N/A	MVC	Senior Accountant
5	N/A	MVC	Senior Accountant
6	N/A	MVC	Senior Accountant
7	N/A	MVC	Director Corporate Services & Senior Accountant

Action performance targets

No.	Performance target
5	<ul style="list-style-type: none"> ▪ Produce & distribute ongoing project expenditure reports ▪ Produce & distribute monthly operating statements within 10 working days of end of month ▪ Submit September, December & March quarterly financial reports to Council in Nov 2014, Jan 2015 & May 2015 respectively

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Directorate	2. Corporate Services	Program number and title	2.3 Information Technology
Program Objective	Provide reliable and effective information technology services for the organisation		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Maintenance & upgrade of IT infrastructure	Commence rolling replacement of PC's Achieved	Complete rolling replacement of PC's. Program blade & switch replacement Achieved	Complete blade replacement upgrade and determine switch replacement Achieved	Replace switch ready for VOIP installation Achieved	5.6.5 - Provide reliable and effective IT services for the organisation
2	Replace telephone system with VOIP		Select VOIP Provider Achieved	Determine replacement program Achieved	Complete VOIP installation Achieved	5.6.5 - Provide reliable and effective IT services for the organisation
3	Replace Xerox C7500 officer copier/printer/MFD		Replace Xerox C7500 MFD Achieved			5.6.5 - Provide reliable and effective IT services for the organisation
4	Implement minor version software upgrades to TechOne Property	Plan upgrades Achieved	Test upgrades Achieved	"Go Live" with upgrades Achieved		5.6.5 - Provide reliable and effective IT services for the organisation
5	ICT Reference Group (ICTRG)	Hold bi-monthly ICTRG meetings, determine & implement actions Achieved	Hold bi-monthly ICTRG meetings, determine & implement actions Achieved	Hold bi-monthly ICTRG meetings, determine & implement actions Achieved	Hold bi-monthly ICTRG meetings, determine & implement actions Achieved	5.6.5 - Provide reliable and effective IT services for the organisation

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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$92,000	MVC/IT Consultant	IT Officer/IT Consultant
2	\$50,000	MVC & Consultant	Senior Accountant
3	\$28,000	MVC	IT Officer
4	\$10,000	MVC & TechOne consultant	Rates Officer
5	N/A	MVC (ICTRG)	Director Corporate Services

Action performance targets

N/A

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Directorate	2. Corporate Services	Program number and title	2.4 Information Management
Program Objective	Effectively manage and maintain Council's information resource		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Maintenance of Council's cemetery records in accordance with the Cemeteries Act	Maintain records in accordance with legislation Achieved	Maintain records in accordance with legislation Achieved	Maintain records in accordance with legislation Achieved	Maintain records in accordance with legislation Achieved	5.6.1 - Implement processes to ensure compliance with the Local Government Act and other relevant legislation
2	Annual Archive Disposal	Obtain approval & arrange for removal of documents due for disposal Achieved			List documents due for disposal Achieved	5.6.6 - Effectively manage and maintain Council's information resource
3	Undertake ECM Upgrade		Complete Project & Resource Planning Achieved	Commence Upgrade Achieved	Complete Upgrade Achieved	5.6.6 - Effectively manage and maintain Council's information resource
4	Improvement Projects	Document & prioritise improvement Projects Achieved	Commence identified priority projects Achieved	Continue with priority projects Achieved	Report on status of projects Achieved	5.6.6 - Effectively manage and maintain Council's information resource

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC	Information Management Officer
2	N/A	MVC & GWTV	Information Management Officer
3	\$55,000	MVC & ECM Consultant	Information Management Officer
4	N/A	MVC	Information Management Officer

Action performance targets

N/A

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Directorate	2. Corporate Services	Program number and title	2.5 Human Resources
Program Objective	Effectively manage and support Council's human resources		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Continue to participate in working group on the project to modernise the Pay Descriptors and Bands as required by the EBA	Attend working group meetings Achieved	Attend working group meetings Achieved	Attend working group meetings Achieved	Attend working group meetings Achieved	5.4.3 - Effectively manage and support Council's human resources
	Continue with project tasks to modernise the Pay Descriptors and Bands as required by the EBA	Purchase and implement Jobscore software Achieved	Complete inside job rankings In Progress	Complete outside job rankings Achieved	Complete draft pay scale document for feedback In Progress	5.4.3 - Effectively manage and support Council's human resources
2	Training Plan		Update information received from Performance Reviews Achieved		Ensure training has been undertaken Achieved	5.4.3 - Effectively manage and support Council's human resources
3	Performance Review System	Ensure all employee performance reviews have been completed Achieved	Ensure all inside employee salary reviews have been completed Achieved	Ensure all mini performance reviews and all outside employee wage reviews have been completed Achieved	Review the current year's performance reviews and recommend any changes required Achieved	5.4.2 - Review and implement the Performance Review System and link to employee professional development

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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	N/A	MVC/Regional HRP Group	Payroll & HR Officer
2	\$1,900	MVC	Payroll & HR Officer
3	N/A	MVC	Payroll & HR Officer & Directors

Action performance targets

N/A

Infrastructure Services

Directorate	3. Infrastructure Services	Program number and tile	3.1 Emergency Services
Program Objective	To build capacity and resilience in the community and ensure Council is prepared to assist with emergency services in the response to emergencies and lead in the recovery		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Maintain and exercise the EMP			Arrange and conduct desktop exercise Achieved		3.4.1 - Maintain and exercise the Municipal Emergency Management & Recovery Plan
2	Co-ordinate the MEMRC	Chair quarterly meeting Achieved	Chair quarterly meeting Achieved	Chair quarterly meeting Achieved	Chair quarterly meeting Achieved	3.4.3 - Co-ordinate the operation of the Municipal Emergency Management & Recovery Committee
3	NREMC meetings	Attend meeting Achieved	Attend meeting Achieved	Attend meeting Achieved	Attend meeting Achieved	3.4.1 - Maintain and exercise the Municipal Emergency Management & Recovery Plan
4	Support the operation of the Deloraine SES unit		Finalise MOU and provide grant In Progress	Achieved		3.4.2 - Support the operation of the Deloraine SES Unit
5	Undertake flood survey mapping	Action Plan In Progress	Action Plan In Progress	Action Plan In Progress	Action Plan In Progress	3.4.6 - Undertake flood survey mapping

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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	2% FTE	MVC, MEMRC	Technical Support Officer
2	3% FTE	MVC, MEMRC - Director Works, Community Development Officer, Youth Development Officer, Councillors, Community members	Director Infrastructure Services
3	N/AI	MVC	Director Infrastructure Services
4	\$10,000 grant	MVC	Tech Support Officer
5	\$60,000 (carry over funds)	MVC & Consultant	Technical Officer - Stormwater

Action performance targets

No.	Performance target
5	All flood survey mapping completed for Meander River and associated catchments within the financial year

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Directorate	3. Infrastructure Services	Program number and tile	3.2 Transport
Program Objective	To maintain the serviceability and integrity of Council's transport network.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Deliver the bridge inspection and maintenance program	Manage contract In Progress	Manage contract In Progress	Manage contract In Progress	Manage contract In Progress	6.4.1 - Deliver a bridge and inspection and maintenance program 6.5.6 - Deliver a footbridge renewal, inspection and maintenance program
2	Design, document, procurement, and supervise contracts as per Capital Works Program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program In Progress	6.1.4 - Ensure works are undertaken in accordance with permit conditions, design specifications and safe work practices
	a. Hadspen – Pedestrian crossing on Meander Valley Road bridge	In Progress	In Progress	In Progress	In Progress	6.4.5 - Deliver a footpath reconstruction and upgrade program
	b. Westbury Primary School – improvements to parking and footpath				To be completed in 2015-16	6.4.5 - Deliver a footpath reconstruction and upgrade program
	c. Deloraine – improvements to footpath network to meet DDA requirements					6.4.5 - Deliver a footpath reconstruction and upgrade program
	d. Contract 133, Vale Street Roundabout	In Progress	In Progress	Achieved		6.4.11 - Delivery of the Westbury Road Transport Study
	e. Westbury Road Transport Study Projects	In Progress	In Progress	In Progress		6.4.11 - Delivery of the Westbury Road Transport Study
	f. Deloraine – Morrison Street road upgrade in association with development					6.4.4 - Deliver a road reconstruction and upgrade program

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	g. Deloraine - Light industrial subdivision road works contribution	In Progress	In Progress	In Progress	In Progress	2.2.3 - Facilitate the development of a Light Industrial site at East Deloraine
	h. Road Resurfacing Contract – Asphalt component	In Progress	In Progress	In Progress	Achieved	6.4.3 - Deliver a road resurfacing program – reseal, asphalt, gravel, crack sealing
	i. Contract 127, Bridgenorth Road, Pipers Lagoon Creek Bridge	In Progress	In Progress	Achieved		6.4.2 - Undertake bridge replacement
	j. Contract 130, Greens Road, Mole Creek Bridge	In Progress	Achieved			6.4.2 - Undertake bridge replacement
	k. Contract 132, Selbourne Road, Four Springs Creek Bridge	In Progress	In Progress	In Progress	Achieved	6.4.2 - Undertake bridge replacement
	l. Bridge Works – signage and safety barriers	In Progress	In Progress	In Progress	Achieved	6.4.2 - Undertake bridge replacement
	m. Contract 128, Western Creek Road, Western Creek Bridge	In Progress	In Progress	Achieved		6.4.2 - Undertake bridge replacement
3	Bridge renewal program		Update bridge replacement program Achieved	Tender proposed bridges for 2015/16 Achieved		6.4.2 - Undertake bridge replacement
4	Undertake Councils responsibility as a road authority <ul style="list-style-type: none"> - Traffic counts - Working in the road reserve permit - Cross overs - Applications from utility owners - NVHR and heavy vehicle management - Rural addressing - Private works 	Report against performance targets Achieved	Report against performance targets Achieved	Report against performance targets. Achieved	Report against performance targets Achieved	6.4.8 - Undertake Councils responsibility as a road authority 6.4.10 - Development and delivery of the street light management program
5	Review of safety issues and undertake road audits with DIER	Conduct meeting with DIER and capture actions in asset register Achieved	Conduct meeting with DIER and capture actions in asset register Achieved	Conduct meeting with DIER and capture actions in asset register Achieved	Conduct meeting with DIER and capture actions in asset register Achieved	6.4.9 - Development and delivery of the road safety program 6.2.1 - Partner with DIER in the delivery of regional and local road programs
6	Infrastructure design and documentation program in line with Capital Works Program and Proposed Project List	Report progress to program In Progress	Report progress to program In Progress	Report progress to program In Progress	Report progress to program In Progress	6.4.12 - The Meander Valley transport network meets the present and future needs of the community and business.

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7	Undertake footpath inspections and condition assessments	Footpaths assessed Achieved	Footpaths assessed Achieved	Footpaths assessed Achieved	Footpaths assessed Achieved	6.4.7 - Deliver a road and footpath inspection and maintenance program
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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$115,000	MVC & Contract	Technical Officer Bridges
2	\$2,892,000	MVC & Contract	Director Infrastructure Services
3	\$5,000	MVC	Technical Officer (Bridges)
4	\$20,000	MVC	Technical Officer (Roads)
5	\$5,000	MVC	Technical Officer (Roads), Works
6	\$5,000	MVC	Technical Officer (Roads)
7	\$10,000	MVC	Technical Officer (Assets), Works

Action performance targets

No.	Performance target
1	Review of contractors compliance with the contract
2	Development of project plans, delivery of projects in line with budget, time line, and scope
4	16 traffic counts per year, private addressing applications completed within 10 business days, NHVR applications within 28 days, assess cross over applications within 10 business days, undertake TIAs within 10 business days
7	Meet timeframes set out by Conquest

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Directorate	3. Infrastructure Services	Program number and title	3.3 Property Services
Program Objective	Operate property services in a safe and effective manner to satisfy public demand.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Operate Deloraine Swimming Pool and provide support to community swimming pools	Tender for operator and award contract Achieved	Undertake pre-opening inspection and required maintenance Open pool 1 December Achieved	Operate pool to 1 March Achieved		4.2.5 - Provide support for the operation and maintenance of swimming facilities in the local government area
2	Undertake Essential Health and Safety Features Inspections (Section 46) as per program	Undertake inspection and required maintenance Achieved	Undertake inspection and required maintenance Achieved	Undertake inspection and required maintenance In Progress	Undertake inspection and required maintenance In Progress	6.5.8 - Undertake Council owned property management and maintenance program
3	Complete Annual Maintenance Statement (Section 56) & Asbestos Audit (NCOP) compliance	Review Asbestos Register In Progress	Achieved	Carry out inspections Achieved		6.5.8 - Undertake Council owned property management and maintenance program
4	Co-ordinate building maintenance – general, reactive and programmed	Undertake required maintenance Achieved	Undertake required maintenance Achieved	Undertake required maintenance Achieved	Undertake required maintenance Achieved	6.5.7 - Deliver a public toilet operation and maintenance program 6.5.8 - Undertake Council owned property management and maintenance program

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5	Property services – leasing, hire agreements, disputes, building valuations, and administration	Report against performance targets Achieved	Report against performance targets Achieved	Report against performance targets Achieved	Report against performance targets Achieved	6.5.8 – Undertake Council owned property management and maintenance program
6	Design, document, procurement, and supervise contracts as per Capital Works Program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program In Progress	6.1.4 – Ensure works are undertaken in accordance with permit conditions, design specifications and safe work practices
	a. Prospect Vale – Marketplace Digital Display	In Progress	In Progress	In Progress	In Progress	5.6.5 - Provide reliable and effective IT services for the organisation
	b. Council Chambers – Audio Equipment	In Progress	In Progress	In Progress	Achieved	5.6.5 - Provide reliable and effective IT services for the organisation
	c. Deloraine Community Complex - Connectivity Improvements	In Progress	In Progress	Achieved		5.6.5 - Provide reliable and effective IT services for the organisation
	d. Meander Hall – Partial roof replacement program	In Progress	In Progress	Achieved		6.5.8 - Undertake Council owned property management and maintenance program
	e. Chudleigh Hall – Plumbing improvements	Achieved				6.5.8 - Undertake Council owned property management and maintenance program
	f. Westbury Town Hall – Heating		In Progress	Deferred		6.5.8 - Undertake Council owned property management and maintenance program
	g. Westbury Recreation Ground Facilities – Upgrade and integration	In Progress	In Progress	In Progress	In Progress	4.2.1 - Facilitate the management of recreation facilities throughout Meander Valley through the Recreation Co-ordination Group
	h. Deloraine Community Complex – Lighting Efficiency Project	In Progress	In Progress	Achieved		6.5.8 - Undertake Council owned property management and maintenance program

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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$65,000	MVC & Contractors	Property Management Officer
2	\$5,000	MVC	Property Management Officer
3	\$5,000	MVC	Property Management Officer
4	\$35,000	MVC	Property Management Officer
5	\$1,000	MVC	Property Management Officer
6	\$425,000	MVC & Contractors	Property Management Officer, Works

Action performance targets

No.	Performance target
1	Review of Contractors compliance with the contract
2	Meet timeframes set out by Conquest
3	Meet timeframes set out by Conquest
6	Development of project plans, delivery of projects in line with budget, time line, and scope

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Directorate	3. Infrastructure Services	Program number and tile	3.4 Parks & Recreation
Program Objective	To provide and maintain adequate parks and recreation facilities throughout the Local Government Area.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Undertake inspections and condition assessments of all equipment and facilities	Achieved	Achieved	Achieved	Achieved	6.1.1 - Continue the asset condition and assessment program
2	Strategic open space development and review	In Progress	In Progress	In Progress	In Progress	4.2.6 - Development of a network of fitness trails, play scapes and associated infrastructure within the local government area 3.5.4 - Provide recreation facilities that are managed to meet the needs of young people in the community 1.2.2 - Engage in regional Open Space & Recreational Facilities project
3	Design, document, procurement, and supervise contracts as per Capital Works Program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program In Progress	6.1.4 - Ensure works are undertaken in accordance with permit conditions, design specifications and safe work practices
	a. Prospect Vale Park – Ground Upgrade Review		In Progress	In Progress	In Progress	4.2.4 - Delivery of the Prospect Vale Park Development Plan 6.5.5 - Deliver a sports ground upgrade program
	b. Prospect Vale Park – Main access and parking	Deferred	In Progress	In Progress	In Progress	4.2.4 - Delivery of the Prospect Vale Park Development Plan
	c. Prospect Vale Park – Works associated with Development Plan	In Progress	In Progress	In Progress	In Progress	4.2.4 - Delivery of the Prospect Vale Park Development Plan 4.2.2 - Support the operation of the Prospect Vale Park Sports Club

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	d. Prospect Vale Park – new natural play scape area	In Progress	In Progress	In Progress	In Progress	4.2.4 - Delivery of the Prospect Vale Park Development Plan 4.2.6 - Development of a network of fitness trails, playscapes and associated infrastructure within the local government area
	e. Purchase of new mobile lighting equipment	In Progress	In Progress	In Progress	In Progress	4.2.4 - Delivery of the Prospect Vale Park Development Plan
4	Undertake tree risk assessments	Undertake assessment Achieved	Undertake assessment Achieved	Undertake assessment Achieved	Undertake assessment Achieved	6.5.3 - Deliver a tree inspection, maintenance and replacement program

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$10,000	MVC, & Consultants	Technical Officer (Open Space)
2	\$10,000	MVC	Technical Officer (Open Space)
3	\$624,000	MVC & Contractors	Technical Officer (Open Space)
4	\$1,000	MVC	Technical Officer (Open Space), NRM Officer & Works Supervisors

Action performance targets

No.	Performance target
1	Meet timeframes set out by Conquest
3	Development of project plans, delivery of projects in line with budget, time line, and scope

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Directorate	3. Infrastructure Services	Program number and tile	3.5 Asset Management and GIS
Program Objective	Provision of Asset and GIS services to assist the operations of Council.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Co-ordinate Asset Management Group and Improvement Plan <ul style="list-style-type: none"> - Review Asset Management Plans - Undertake Conquest training and development 	Chair meeting and action improvement program Achieved	Chair meeting and action improvement program Achieved	Chair meeting and action improvement program Achieved	Chair meeting and action improvement program Achieved	5.1.5 - Deliver outcomes of the Asset Management Strategy 5.1.6 - Conduct annual review of Councils service levels 5.2.2 - Deliver Council's Asset Management framework 6.1.5 - Review and update Asset Management Plans.
2	Develop and operate a maintenance planning and delivery system	Provide monthly Conquest report Achieved	Provide monthly Conquest report Achieved	Provide monthly Conquest report Achieved	Provide monthly Conquest report Achieved	6.1.3 - Operate a system for the planned maintenance of our infrastructure assets and services
3	Support Northern Asset Management Group	Chair meeting and action minutes Achieved	Chair meeting and action minutes Achieved	Chair meeting and action minutes Achieved	Chair meeting and action minutes Achieved	5.1.5 - Deliver outcomes of the Asset Management Strategy
4	Prepare Capital Works Program		Update Proposed Projects list Achieved	Prioritise and undertake further design and cost estimation Achieved	Annual program prepared for approval by Council Achieved	6.1.6 - Prepare annual Capital Works Program
5	Develop Project Management Office	Chair meeting and develop action plan Achieved	Chair meeting and action plan In Progress	Chair meeting and action plan In Progress	Chair meeting and action plan In Progress	5.4.6 - Develop and implement a co-ordinated Council approach for project planning and delivery

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6	Update asset information	Capitalisation of assets and recording in Conquest and GIS Achieved	Capitalisation of assets and recording in Conquest and GIS Achieved	Capitalisation of assets and recording in Conquest and GIS Achieved	Capitalisation of assets and recording in Conquest and GIS Achieved	5.2.3 - Complete the annual revaluation and capitalization of assets 6.1.2 - Develop and maintain asset management and information databases and integration with GIS
7	Manage GIS Group – Planning, NRM, Assets, Stormwater	Chair meeting and distribute minutes Achieved	Chair meeting and distribute minutes Achieved	Chair meeting and distribute minutes Achieved	Chair meeting and distribute minutes Achieved	2.5.4 - Broaden the availability of Council's GIS data to the public 6.1.2 - Develop and maintain asset management and information databases and integration with GIS
8	Design, document, procurement, and supervise contracts as per Capital Works Program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program In Progress	6.1.4 - Ensure works are undertaken in accordance with permit conditions, design specifications and safe work practices
	a. Asset Management Information System Upgrade			In Progress	In Progress	6.1.3 - Operate a system for the planned maintenance of our infrastructure assets and services
	b. GIS Data - Aerial imagery and contour mapping	Contour – Achieved Aerial imagery – In Progress	In Progress	In Progress	Achieved	6.1.2 - Develop and maintain asset management and information databases and integration with GIS
9	Project management meetings to review timelines, budget, and scope	Undertake meeting, update budgets and gantt chart Achieved	Undertake meeting, update budgets and gantt chart In Progress	Undertake meeting, update budgets and gantt chart In Progress	Undertake meeting, update budgets and gantt chart In Progress	5.4.6 - Develop and implement a co-ordinated Council approach for project planning and delivery
10	Attend Northern Regional Infrastructure Group meetings	Attend meeting Achieved	Attend meeting Achieved	Attend meeting Achieved	Attend meeting Achieved	6.2.2 - Develop, adopt, and regulate regional infrastructure service standards 6.2.3 - Assist with the delivery of the Northern Integrated Transport Strategy 6.2.4 - Collaborate with other

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						Councils on regional infrastructure and land use issues
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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$20,000	MVC	Asset Management Coordinator
2	\$10,000	MVC	Asset Management Coordinator
3	\$3000	MVC	Asset Management Coordinator
4	\$5000	MVC	Asset Management Coordinator
5	\$5000	MVC	Director Infrastructure Services
6	\$80,000	MVC	Asset Management Coordinator
7	\$5000	MVC	GIS Officer
8	\$105,000	MVC & Contractors & Consultants	Technical Officers
9	\$5000	MVC	Director Infrastructure Services & Works
10	N/A	MVC	Director Infrastructure Services

Action performance targets

No.	Performance target
4	To prepare annual Capital Works Program for approval at May Council meeting
6	Asset information to be recorded within four weeks of receipt by Asset Management Coordinator
8	Development of project plans, delivery of projects in line with budget, time line, and scope
9	To prepare budget changes for approval by General Manager and/or Council

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Directorate	3. Infrastructure Services	Program number and tile	3.6 Waste Management and Resource Recovery
Program Objective	To provide adequate, efficient, and affordable waste services within Meander Valley Local Government Area		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Develop Waste Management Strategy and Action Plan	Strategy approved by Council In Progress	Develop Action Plan In Progress	Action Plan In Progress	Action Plan In Progress	1.6.5 - Finalise MVC Waste Management Strategy & Action Plans 1.4.1 - Implement actions from the Waste Management Strategy 3.3.5 - Provide support to regional groups on school educational programs
2	Support NTWVG activities through a 5% landfill levy	Attend meetings Achieved	Attend meetings Achieved	Attend meetings Achieved	Attend meetings Achieved	5.5.2 - Support the operations of the Northern Tasmanian Waste Management Group through a voluntary levy on waste -
3	Provision of kerbside collection contracts for waste, recyclables, and organics	Supervise Contract Achieved	Supervise Contract Achieved	Create Supervise Contract Achieved	Award Supervise Contract Achieved	1.6.1 - Manage the kerbside collection contracts of waste, recyclables and organics
4	Provision of landfill and resource recovery operations and waste transfer stations	Reports sent to EPA Achieved	Audit and ground water monitoring Achieved	Reports sent to EPA Achieved	Audit and ground water monitoring Achieved	1.6.2 - Manage the expansion and operation of landfill sites including rehabilitation and transfer stations
5	Hardwaste collection		Undertake collection Achieved			1.6.3 - Manage the annual collection of hard waste
6	Design, document, procurement, and supervise contracts as per Capital Works Program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program In Progress	6.1.4 - Ensure works are undertaken in accordance with permit conditions, design specifications and safe work practices
	a. Installation of landfill lining at Deloraine		In Progress	Achieved		1.6.2 - Manage the expansion and operation of landfill sites

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						including rehabilitation and transfer stations
	b. Purchase of new and replacement bins for kerbside services		Achieved			1.6.1 - Manage the kerbside collection contracts of waste, recyclables and organics
	c. Purchase and installation of bailer	In Progress	In Progress	In Progress	In Progress	1.6.2 - Manage the expansion and operation of landfill sites including rehabilitation and transfer stations
7	Undertake audit of landfill operations and procedures		Undertake audit Achieved			1.4.1 - Implement actions from the Waste Management Strategy

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$30,000	MVC & Consultants	Technical Officer (Waste)
2	\$73,000	MVC	Technical Officer (Waste)
3	\$630,000	MVC	Technical Officer (Waste)
4	\$544,000	MVC	Technical Officer (Waste)
5	\$20,000	MVC	Technical Officer (Waste)
6	\$85,000	MVC	Technical Officer (Waste)
7	\$10,000	MVC & Consultants	Technical Officer (Waste)

Action performance targets

No.	Performance target
2	Attend regional meetings as scheduled and manage the operation of the landfill levy
3	Supervise and review contract
4	Supervise and review contract
6	Development of project plans, delivery of projects in line with budget, time line, and scope

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Directorate	3. Infrastructure Services	Program number and tile	3.7 Stormwater Management
Program Objective	<p>To minimize the risk of flooding and provide clean water into the region's waterways. Council through the Urban Drains Act and the Local Government (Highways) Act targets is to provide a minor stormwater network (pipes and pits) that is capable of meeting a 5% Annual Exceedance Probability (AEP) and a major stormwater network (overland flows and roads) that is capable of meeting a 1% AEP.</p> <p>Water quality is managed through Water Sensitive Urban Design (WSUD) The target for stormwater quality is to have an 80% reduction in suspension of solids, 40% reduction in phosphorous, and 40% reduction in nitrogen.</p>		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Develop stormwater system management plans	Develop plans in line with risk assessment action plan Achieved	Develop plans in line with risk assessment action plan Achieved	Develop plans in line with risk assessment action plan Achieved	Develop plans in line with risk assessment action plan Achieved	2.2.2 - Undertake transport and storm water modeling to facilitate future development 1.5.5 - Ensure stormwater discharge reduces the impact on the environment 6.3.1 - Develop and maintain storm water catchment risk assessments and undertake detailed modeling to develop stormwater management plans
2	Manage MVC Stormwater Taskforce – Infra, Works, NRM, Plumbing, EHO	Chair meeting & distribute minutes Achieved	Chair meeting & distribute minutes Achieved	Chair meeting & distribute minutes Achieved	Chair meeting & distribute minutes Achieved	6.3.1 - Develop and maintain storm water catchment risk assessments and undertake detailed modeling to develop stormwater management plans
3	Support regional NRM Stormwater Officer	Meet with officer Achieved	Meet with officer Achieved	Meet with officer Achieved	Meet with officer Achieved	1.5.4 - Participate in Northern Regional Stormwater Quality Group
4	Design, document, procurement, and supervise contracts as per Capital Works Program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program In Progress	6.1.4 - Ensure works are undertaken in accordance with permit conditions, design specifications and safe work practices
	a. Stormwater Projects – infrastructure constraints and development contributions		In Progress	In Progress	In Progress	2.2.4 - Support new developments through the Infrastructure Contribution Policy

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						6.3.3 - Deliver the storm water upgrade and renewal program
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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$80,000	MVC & Consultants	Technical Officer (Stormwater)
2	\$5,000	MVC	Technical Officer (Stormwater)
3	\$7,000	MVC	Technical Officer (Stormwater)
4	\$250,000	MVC & Consultants	Technical Officer (Stormwater)

Action performance targets

No.	Performance target
1	Complete all high risk catchments within 24 months
3	Meet with officer every 2 months
4	Development of project plans, delivery of projects in line with budget, time line, and scope

Development Services

Directorate	4. Development Services	Program number and tile	4.1 Land Use & Planning
Program Objective	To carry out planning duties and prepare policies for the sustainable development of the local government area		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Process development applications in accordance with delegated authority	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	1.1.1 - Manage land use and planning processes
2	Process Planning Scheme Amendments	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	1.1.2 - Review and update Meander Valley Planning Scheme
3	Participate in Regional Planning Project Initiative		Participate in Review of Regional Land Use Strategy Achieved			1.1.3 - Participate in regional planning initiatives
4	Rezone Land in the Hadspen Growth Area	Rezoning Approved by Council Ongoing		Rezoning Approved by Minister In Progress		1.1.2 - Review and update Meander Valley Planning Scheme
5	Carrick Rural Living Area - Rezoning		Rezoning Approved by Council In Progress		Rezoning Approved by Minister In Progress	1.1.1 - Manage land use and planning processes
6	Prepare Rural Living Strategy			Prepare strategy In Progress		2.3.3 - Facilitate the development of a Light Industrial site at East Deloraine
7	State Climate Change Adaptation Project		Participate in project Achieved			1.4.4 - Participate in statewide Climate Change Adaptation Project
8	Participate in State Policy Development – Natural Hazard Framework		Attend meeting Achieved		Attend meeting Achieved	3.4.5 - Provide assistance to the State Government in development of State Policy on the Natural Hazard Framework

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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1-2, 6-7	\$495,000	MVC	Director Development Services
3	In-kind	MVC	Director Development Services
4	\$34,000	MVC	Senior Town Planner
5	\$7,000	MVC	Senior Town Planner

Action performance targets

No.	Performance target
1	Within Statutory time frames, 100% Conformance
2	Within Statutory time frames, 100% Conformance
3	Hadspen Growth Area rezoned

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Directorate	4. Development Services	Program number and title	4.2 Building Control
Program Objective	To carry out statutory responsibilities for the administration and enforcement of the Building Act 2000 and the Tasmanian Building Regulations 2004.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Building Services - undertake assessments, inspections and surveying for Building Applications	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	4.3.1 - Undertake Councils legislative responsibilities in Building Control services
2	Permit Authority – Process Building Applications	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	4.3.3 - Undertake Councils legislative responsibilities as a Permit Authority
3	Permit Authority – Manage outstanding Building Completions and Illegal Works				Reduce outstanding completions by 20% Not Achieved	4.3.1 - Undertake Councils legislative responsibilities in Building Control services
4	Coordinate Major Events applications					3.2.2 - Support local events and activities that respond to a community need

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1&3	\$97,000	MVC	Director Development Services
2-4	\$230,000 (incorporating Plumbing administration support)	MVC	Director Development Services & Permit Authority

Action performance targets

No.	Performance target
1	Where Council is issuing the Certificate of Likely Compliance, complete assessment and surveying within 21 working days of receipt of application and receipt of required documentation. Achieve 95% conformance.
2	Issue Building Permits within 7 working days from the date all other permits and documents as required by Building Act, are received by Council. Achieve 95% conformance

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Directorate	4. Development Services	Program number and tile	4.3 Environmental Health
Program Objective	Manage Council's statutory obligations in relation to Environmental Protection and Preventative Health		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Monitor and sample water quality of recreational waters	Record Results Achieved	Record Results Achieved	Record Results Achieved	Record Results Achieved	4.3.6 - Undertake Councils legislative responsibilities in preventative health 1.5.3 - Undertake prescribed water sampling programs
2	Inspect Places of Assembly annually as per program	Issue Annual Licence Achieved	Issue Annual Licence Achieved	Issue Annual Licence Achieved	Issue Annual Licence Achieved	4.3.6 - Undertake Councils legislative responsibilities in preventative health
3	Inspect and register food premises annually	Inspections per Schedule Achieved	Inspections per Schedule Achieved	Inspections per Schedule Achieved	Issue annual registration for all food premises Achieved	4.3.6 - Undertake Councils legislative responsibilities in preventative health
4	Co-ordinate immunisation clinics				Complete Immunisation Program Achieved	4.3.6 - Undertake Councils legislative responsibilities in preventative health
5	Investigate incidents and complaints re notifiable diseases, public health or environmental nature	Monitor and Report to Agencies Achieved	Monitor and Report to Agencies Achieved	Monitor and Report to Agencies Achieved	Monitor and Report to Agencies Achieved	4.3.5 – Undertake Councils legislative responsibilities in Environmental Protection 4.3.6 - Undertake Councils legislative responsibilities in preventative health
6	Process applications for special plumbing permits and on site waste water disposal	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	4.3.5 - Undertake Councils legislative responsibilities in Environmental Protection

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7	Monitor EPN for Council Waste Transfer facilities		Monitor and Report Achieved		Monitor and Report Achieved	4.3.5 - Undertake Councils legislative responsibilities in Environmental Protection
8	Create register for Contaminated Sites			Register Completed In Progress		4.3.8 - Develop a contaminated site register

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1-4	\$178,000	MVC, External Consultants & Immunisation Nurses	Director Development Services
5-8	\$111,000	MVC & External Environmental Consultants	Director Development Services

Action performance targets

No.	Performance target
1	Respond to complaints within 24 hours and comply with statutory requirements
2	Conduct inspections as per program
3	Conduct inspections as per program
4	Provide school based immunisations as per program
5	Investigate all cases and complaints within 5 days of notification
6	Process applications within 12 days of receiving all required information, achieve 95% compliance
7	Prepare report every 6 months

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Directorate	4. Development Services	Program number and title	4.4 Plumbing & Drainage Control
Program Objective	To carry out statutory responsibilities for the administration and enforcement of the plumbing legislation.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Conduct inspections and process applications for Plumbing Permits	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	4.3.4 - Undertake Councils legislative responsibilities in Plumbing & Drainage Control services

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$158,000	MVC	Director Development Services Plumbing Surveyor

Action performance targets

No.	Performance target
1	Process plumbing applications within 7 days and special connection permits within 14 days of receipt of all information

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Directorate	4. Development Services	Program number and title	4.5 General Inspector
Program Objective	To carry out statutory responsibilities for the administration and enforcement of the Dog Control Act 2000, Fire Services Act 1979 and the Local Government Act 1993.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Annual Audit of Dog Registrations		Conduct Audit Achieved			4.3.7 - Undertake Councils legislative responsibilities in animal management services across the local government area
2	Fire Abatement Management		Issue Fire Abatement Notices Achieved	Issue Fire Abatement Notices Achieved		
3	Investigate incidents and complaints regarding animal control	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	Performance Target Achieved	4.3.7 - Undertake Councils legislative responsibilities in animal management services across the local government area
4	Participate in Fire Management Area Committees		Fire Protection Plan Completed Achieved			

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1,3	\$133,100	MVC & External Consultants	Director Development Services & General Inspector
2	\$26,000	MVC & External Contractors	Director Development Services & General Inspector
4	In Kind	MVC	Director Development Services

Action performance targets

No.	Performance target
3	Investigate all cases and complaints with 10 days

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Works

Directorate	5. Works	Program number and tile	5.1 Parks, Reserves, Sports Grounds & Cemeteries
Program Objective	To ensure that Meander Valley Council's parks, reserves, cemeteries and sports grounds are maintained to provide a clean tidy and pleasant appearance that is acceptable to community and sporting organisations.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Undertake the maintenance work in accordance with the level of service required.	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	6.5.2 – Deliver an open space facility inspection and maintenance program
2	Develop Safe Work Method Statements (SWMS) for High Risk Construction Works	Report to performance target In Progress	Report to performance target Achieved	Report to performance target In Progress	Report to performance target In Progress	5.4.5 - Develop and implement a Workplace Health & Safety Program
3	Undertake capital works as listed in the works program:	Report to program Achieved	Report to program Achieved	Report to program Achieved	Report to program Achieved	4.2.6 – Development of a network of fitness trails, playscapes and associated infrastructure within the local government area
	a. Birralee, Egmont Reserve – Renewal of concrete retaining wall at riverbank		Achieved			
	b. Hadspen, Riverbank and Skate Park – Installation of new concrete seating			In Progress	Achieved	
	c. Deloraine, East Westbury Place – New path and bollards			In Progress	In Progress	

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$850,900	MVC	Director of Works
2	Nil	MVC	Director of Works, Work Health & Safety Officer
3a	\$20,000	MVC	Director of Works, Westbury Works Supervisor
3b	\$12,000	MVC	Director of Works, Westbury Works Supervisor
3c	\$25,000	MVC	Director of Works, Deloraine Works Supervisor

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Action performance targets

No.	Performance target
1	Achieve 95% conformance with Customer Service Request System (activity is an ongoing task throughout the year)
1	Conformance with annual budget
2	SWMS developed and any identified actions completed (activity is an ongoing task throughout the year)
3	Conformance with project budget and works program

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Directorate	5. Works	Program number and title	5.2 Roadside Verges & Nature Strips
Program Objective	To ensure Meander Valley Council's road verges and nature strips are maintained to a safe and acceptable standard.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Undertake the maintenance work in accordance with the level of service required.	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	6.4.7 – Deliver a road and footpath inspection and maintenance program
2	Develop Safe Work Method Statements (SWMS) for High Risk Construction Works	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	5.4.5 - Develop and implement a Workplace Health & Safety Program

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$524,600	MVC	Director of Works
2	Nil	MVC	Director of Works, Work Health & Safety Officer

Action performance targets

No.	Performance target
1	Achieve 95% conformance with Customer Service Request System (activity is an ongoing task throughout the year)
1	Conformance with annual budget
2	SWMS developed and any identified actions completed (activity is an ongoing task throughout the year)

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Directorate	5. Works	Program number and tile	5.3 Roads
Program Objective	To construct and maintain a safe and effective road network to meet the needs of residents and visitors.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Undertake maintenance work in accordance with the level of service required	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	6.4.7 – Deliver a road and footpath inspection and maintenance program
2	Develop Safe Work Method Statements (SWMS) for High Risk Construction Works	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	5.4.5 - Develop and implement a Workplace Health & Safety Program
3	Undertake capital works as listed in the works program:	Report to program Achieved	Report to program Achieved	Report to program Achieved	Report to program Achieved	6.4.4 - Deliver a road reconstruction and upgrade program
	a. Road Resealing – Various locations	In Progress	Achieved			
	b. Road Resheeting – Various locations	In Progress	In Progress	In Progress	Achieved	
	c. Westbury, Marriott Street – Road reconstruction including widening		In Progress	Achieved		
	d. Hadspen, Winifred Jane Crescent – Kerb replacement and partial road reconstruction		Achieved			
	e. Westbury, Emu Plains Road – Road reconstruction	In Progress	Achieved			
	f. Parkham, Parkham Road – Road reconstruction	In Progress	Achieved			
	g. Hagley, Main Street – Upgrade drainage and footpath	In Progress	Achieved			
	h. Deloraine, Meander Valley Road – Upgrade kerb, footpath and drainage	In Progress	In Progress	In Progress	Achieved	
	i. Tree works – High level tree pruning		In Progress	In Progress	In Progress	
	j. Prospect Vale, Mount Leslie Road – Footpath resurfacing			Achieved		
	k. Prospect Vale, Mace Street – Footpath resurfacing			Achieved		
	l. Blackstone Heights – New footpath				Carry over 2015-2016	

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	m. Westbury, William Street – New footpath				Carry over 2015-2016	
	n. Deloraine, West Goderich Street – New footpath	In Progress	Achieved			

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$1,664,300	MVC	Director of Works
2	Nil	MVC	Director of Works, Work Health & Safety Officer
3a	\$730,000	MVC & External Contractor	Director of Works
3b	\$310,000	MVC	Director of Works
3c	\$130,000	MVC	Director of Works, Deloraine Works Supervisor
3d	\$80,000	MVC	Director of Works, Westbury Works Supervisor
3e	\$40,000	MVC	Director of Works, Deloraine Works Supervisor
3f	\$172,000	MVC	Director of Works, Deloraine Works Supervisor
3g	\$43,000	MVC	Director of Works, Westbury Works Supervisor
3h	\$267,000	MVC	Director of Works, Deloraine Works Supervisor
3j	\$50,000	MVC & External Contractor	Director of Works
3k	\$45,000	MVC	Director of Works, Westbury Works Supervisor
3l	\$60,000	MVC	Director of Works, Westbury Works Supervisor
3m	\$87,000	MVC	Director of Works, Westbury Works Supervisor
3n	\$37,000	MVC	Director of Works, Westbury Works Supervisor
3o	\$22,000	MVC	Director of Works, Deloraine Works Supervisor

Action performance targets

No.	Performance target
1	Achieve 95% conformance with Customer Service Request system (activity is an ongoing task throughout the year)
1	Conformance with annual budget
2	SWMS developed and any identified actions completed (activity is an ongoing task throughout the year)
3	Conformance with project budget and works program

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Directorate	5. Works	Program number and tile	5.4 Toilets, Street Cleaning & Litter Collection
Program Objective	To maintain streets and public toilets in a clean and tidy condition in accordance with environmental standards.		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Undertake cleaning and maintenance as required.	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	1.5.2 - Implementation of street cleaning and pit inducing contract
2	Undertake cleaning of toilets to current level of service required.	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	6.5.7 - Deliver a public toilet operation and maintenance program
3	Develop Safe Work Method Statements (SWMS) for High Risk Construction Works	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	5.4.5 - Develop and implement a Workplace Health & Safety Program

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$207,200	MVC	Director of Works
2	\$235,300	MVC	Director of Works
3	Nil	MVC	Director of Works, Work Health & Safety Officer

Action performance targets

No.	Performance target
1	Achieve 95% conformance with Customer Service Request System (activity is an ongoing task throughout the year)
1	Conformance with annual budget
2	Achieve 95% conformance with Customer Service Request System and environmental standards (activity is an ongoing task throughout the year)
2	Conformance with annual budget
3	SWMS developed and any identified actions completed (activity is an ongoing task throughout the year)

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Directorate	5. Works	Program number and title	5.5 Urban Stormwater
Program Objective	To maintain a safe and effective stormwater drainage network		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Undertake maintenance work in accordance with the level of service required	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	Report to performance target Achieved	6.3.2 – Undertake a stormwater inspection and maintenance program
2	Develop Safe Work Method Statements (SWMS) for High Risk Construction Works	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	5.4.5 - Develop and implement a Workplace Health & Safety Program
3	Undertake capital works as listed in the works program:	Report to program Achieved	Report to program Achieved	Report to program Achieved	Report to program Achieved	6.3.3 – Deliver an upgrade and renewal program
	a. Deloraine, Beefeater Street – Upgrade and pipe open drain				Carry over 2015-2016	
	b. Carrick, Meander Valley Road – Inlet pit improvements and extend pipe outlet	In Progress	In Progress	Achieved		
	c. Exton, Meander Valley Road – Upgrade open drains			In Progress	Achieved	

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$126,200	MVC	Director of Works
2	Nil	MVC	Director of Works, Work Health & Safety Officer
3a	\$75,000	MVC	Director of Works, Deloraine Works Supervisor
3b	\$47,000	MVC	Director of Works, Westbury Works Supervisor
3c	\$15,000	MVC	Director of Works, Westbury Works Supervisor

Action performance targets

No.	Performance target
1	Achieve 95% conformance with Customer Service Request system (activity is an ongoing task throughout the year)
1	Conformance with annual budget
2	SWMS developed and any identified actions completed (activity is an ongoing task throughout the year)
3	Conformance with project budget and works program

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Directorate	5. Works	Program number and tile	5.6 Plant
Program Objective	To provide suitable plant and equipment at a competitive hire rate to accommodate Councils activities		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Review plant performance				Complete review Achieved	5.2.4 - Review and undertake plant replacement program
2	Complete risk assessment of major plant	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	Report to performance target In Progress	5.4.5 - Develop and implement a Workplace Health & Safety Program
3	Purchase/trade plant as per replacement program	Report to program In Progress	Report to program In Progress	Report to program In Progress	Report to program Achieved	5.2.4 - Review and undertake plant replacement program
	a. Grader	In Progress	Achieved			
	b. Mower	In Progress	Achieved			
	c. 4.5 T Truck	In Progress	In Progress	In Progress	In Progress	
	d. 13 T Truck	In Progress	In Progress	In Progress	Achieved	
	e. 4.5 T Truck	In Progress	Deferred			
	f. 6.5T Truck	In Progress	Achieved			
	g. Water cart	In Progress	In Progress	In Progress	Achieved	
	h. Utility	In Progress	Achieved			
	i. Minor Plant	In Progress	Achieved			

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	Nil	MVC	Director of Works
2	Nil	MVC	Director of Works, Work Health & Safety Officer
3a	\$280,000	MVC	Director of Works
3b	\$30,000	MVC	Director of Works
3c	\$50,000	MVC	Director of Works
3d	\$80,000	MVC	Director of Works
3e	\$49,000	MVC	Director of Works

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3f	\$70,000	MVC	Director of Works
3g	\$35,000	MVC	Director of Works
3h	\$32,000	MVC	Director of Works
3i	\$20,000	MVC	Director of Works

Action performance targets

No.	Performance target
1	To be competitive with private hire rates (activity is an ongoing task throughout the year)
1	Maintain or increase utilisation of plant (activity is an ongoing task throughout the year)
2	All major plant items risk assessed and any identified actions completed (activity is an ongoing task throughout the year)
3	Conformance with project budget and works program

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Directorate	5. Works	Program number and tile	5.7 Works & Maintenance Program
Program Objective	To develop Works & Maintenance Program for new financial year		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Develop Works & Maintenance Program by June for the following financial year.			Undertake assessment Achieved	Develop work program Achieved	6.1.3 – Operate a system for the planned maintenance of our infrastructure assets and services

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	Nil	MVC	Director of Works & Director of Infrastructure Services

Action performance targets

No.	Performance target
1	Conform with projected Works Program and estimates (activity is an ongoing task throughout the year)

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Economic Development & Sustainability

Directorate	6. Economic Development & Sustainability	Program number and tile	6.1 Natural Resource Management
Program Objective	Facilitate Natural Resource Management for Council and Community		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Continue implementation of NRM strategies as per annual work plan	Achieve Performance Target Achieved	Achieve Performance Target Achieved	Achieve Performance Target Achieved	Achieve Performance Target Achieved	1.3.3 - Deliver NRM program activities
2	Complete a review of Meander Valley Council's Natural Resource Management Strategy 2010 3 rd Edition		Commence Review December 2014 Deferred			1.3.2 - Review NRM Strategy for the local government area
3	Implement the actions of the Community Energy Efficiency Program (CEEP)	Complete hardware installation program Achieved		Commence Energy Education Workshops Achieved		1.4.3 – Deliver the Commonwealth Energy Efficiency Program
4	Participate in the Tamar Estuary Esk Rivers Program (TEER)			Report on TEER activities Achieved		1.5.1 – Participate in the TEER program

Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	\$6,000	MVC	NRM Officer
2	\$6,000	MVC	NRM Officer
3	\$60,000	MVC	ED Officer & Property Management Officer
4	\$11,000	MVC	General Manager

Action performance targets

No.	Performance target
1	Complete actions within timeframes and within budget
2	Complete actions within timeframes and within budget
3	Comply with CEEP Deed Agreement
4	Attend annual meetings and support a regional approach to river catchment management

Meander Valley Council Annual Plan 2014/2015



Directorate	6. Economic Development & Sustainability	Program number and tile	6.2 Economic Development
Program Objective	To create an investment ready environment in the Meander Valley Local Government Area		

Operational detail

No.	Actions and Tasks	Complete by 30/9	Complete by 31/12	Complete by 31/3	Complete by 30/6	Delivery Plan Strategic Outcome linkage
1	Support the development of Prospect Vale & Blackstone Heights Structural Plan and present to Council to receipt		Present Structure Plan to Council Achieved			1.2.1 - Prepare Outline Development Plans for Meander Valley townships
2	Promote investment in Meander Valley to support the growth of identified industry sectors	Identify opportunities and report on progress Achieved	Identify opportunities and report on progress Achieved	Identify opportunities and report on progress Achieved	Identify opportunities and report on progress Achieved	2.1.1 - Implement actions of the Meander Valley Economic Development Strategy
3	Continue to implement the Communication Action Plan	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	5.3.1 - Implement and review Council's Communication Strategy
4	Support activities of the Sustainable Environment Committee	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	1.4.2 - Support the operation of Councils Sustainability Committee and implement approved projects
5	Support the progress of Hadspen rezoning	Report on progress	In Progress	Complete Amendment In Progress		1.2.1 - Prepare Outline Development Plans for Meander Valley townships
	a. Complete Stormwater Management Plan	Achieved	In Progress	Achieved		
	b. Complete Draft Traffic Network Plan	In Progress	In Progress	Achieved		
	c. Complete Growth Area Master Plan	In Progress	In Progress	Achieved		
	d. Commence landowner consultation and gain sign-off	Achieved	In Progress	Achieved		
	e. Meet and consult with Tasmanian Planning Commission (TPC)	Timeline to be confirmed	Achieved			
	f. Complete Planning Scheme Amendment	Timeline to be confirmed	Timeline to be confirmed before March 2015	In Progress	with TPC Achieved	

Meander Valley Council Annual Plan 2014/2015



6	Monitor the progress of the Economic Renewal Action Group (ERAG)	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	Report on progress Achieved	2.1.3 – Monitor the Economic Renewal Action Group program implementation
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Resource requirements

No.	Budget allocation	Resources needed	Responsible Officer
1	Budget allocated in Development Services Budget	MVC	Director Economic Development & Sustainability/ Project Officer/Director Development Services
2	\$40,000	MVC	Director Economic Development & Sustainability
3	\$15,500	MVC	Communication Officer
4	\$16,800	MVC	Project Officer
5	Budget allocated in Development Services Budget a. \$15,000 b. \$20,000 c. \$10,000	MVC	Director Economic Development & Sustainability/ Project Officer/Director Development Services
6	\$5,000	MVC	Director Economic Development & Sustainability

Action performance targets

No.	Performance target
1	Meet project timeframes as agreed by the specific Project Teams
2	Comply with the Tasmanian Government Deed Agreement to fund the Thoroughbred Breeding
3	Implement priority actions as agreed by Council's Management Team
4	Report on the progress of priority actions as set by the Sustainable Environment Committee
5	Meet project timeframes as agreed by the specific Project Teams
6	Advise Council of ERAG activity progress

350/2015 2015-2016 ANNUAL PLAN

1) Introduction

The purpose of this report is for Council to adopt the 2015-2016 Annual Plan.

2) Recommendation

It is recommended that Council adopt the Annual Plan for the 2015-2016 financial year as attached.

DECISION:

Cr Synfield moved and Cr Connor seconded ***“that Council adopt the Annual Plan for the 2015-2016 financial year as attached.”***

As a procedural motion Cr Richardson moved and Cr Kelly seconded ***“that the 2015-16 Annual Plan be referred to a Council workshop for discussion.”***

The procedural motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Richardson, Synfield and Youd voting for the motion and Councillors Perkins and White voting against the motion.

351/2015 NOTICE OF MOTION – CR IAN MACKENZIE - COUNCIL AMALGAMATION

1) Introduction

The purpose of this report is for Council to consider a Notice of Motion from Councillor Mackenzie in relation to Council amalgamation.

2) Recommendation (Councillor Ian Mackenzie)

It is recommended that Council continues involvement in the shared services project but does not support any conversations or discussions around Council amalgamations until there is State Government led financial/social modelling providing a pathway for the future for Tasmania as a whole.

DECISION:

Cr Mackenzie moved and Cr Kelly seconded ***“that Council continues involvement in the shared services project but does not support any conversations or discussions around Council amalgamations until there is State Government led financial/social modelling providing a pathway for the future for Tasmania as a whole.”***

As a procedural motion Cr Connor moved and Cr Synfield seconded ***“that this matter be deferred until the September meeting of Council.”***

The procedural motion was declared CARRIED with Councillors Connor, Kelly, Richardson, Synfield, White and Youd voting for the motion and Councillors King, Mackenzie and Perkins voting against the motion.

352/2015 NOTICE OF MOTION – CR ANDREW CONNOR - NATIONAL BROADBAND NETWORK AREA SWITCH APPLICATION

1) Introduction

The purpose of this report is for Council to consider a Notice of Motion from Councillor Andrew Connor to consider submitting an area switch application to NBN Co for Westbury and Hadspen areas to be upgraded from Fibre-to-the-Node to Fibre-to-the-Premises technology.

2) Recommendation (Councillor Andrew Connor)

It is recommended that Council submit an area switch application to NBN Co for Westbury and Hadspen for a cost estimate to be provided for an upgraded service from Fibre-to-the-Node to Fibre-to-the-Premises technology.

DECISION:

Cr Connor moved and Cr White seconded *“that Council submit an area switch application to NBN Co for Westbury and Hadspen for a cost estimate to be provided for an upgraded service from Fibre-to-the-Node to Fibre-to-the-Premises technology.”*

*The motion was declared **CARRIED** with Councillors Connor, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion and Councillor Kelly voting against the motion.*

353/2015 SPONSORSHIP REQUEST - ROTARY STATE CONFERENCE 2016

1) Introduction

The purpose of this report is for Council to consider a request from Deloraine Rotary Club to become the major sponsor of the Rotary Tasmania Annual Conference 2016.

2) Recommendation

It is recommended that Council accept the proposal to become major sponsor of the 2016 Rotary Tasmania State Conference and allocate \$6,000 cash sponsorship and \$480 in-kind sponsorship for this purpose.

DECISION:

Cr Synfield moved and Cr White seconded *"that Council accept the proposal to become major sponsor of the 2016 Rotary Tasmania State Conference and allocate \$6,000 cash sponsorship and \$480 in-kind sponsorship for this purpose."*

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

354/2015 BASS HIGHWAY SIGNAGE AT WESTBURY

1) Introduction

The purpose of this report is to seek Council support for the revised design for Bass Highway signage at Westbury.

2) Recommendation

It is recommended that Council replace the existing 'Be Bowled Over' signs with the proposed Information Signs with Temporary Events design shown below:



DECISION:

Cr White moved "that it is recommended that Council replace the existing 'Be Bowled Over' signs with the proposed Information Signs with Temporary Events design shown above."

The motion lapsed for want of a seconder.

355/2015 STRATEGIC ASSET MANAGEMENT PLAN

1) Introduction

The purpose of this report is for Council to adopt the Strategic Asset Management Plan.

2) Recommendation

It is recommended that Council approve the Strategic Asset Management Plan 2015 as follows:

Strategic Asset Management Plan



Version 1
May 2015





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Meander Valley Council
WORKING TOGETHER

Document Control		 			
Document ID: 150223 nams.plus3 strategic amp template v3.10					
Rev No	Date	Revision Details	Author	Reviewer	Approver
1	14-7-2015	First version of Strategic Asset Management Plan	R Little	John Howard	Council

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1. EXECUTIVE SUMMARY

Context

Meander Valley Council is responsible for the acquisition, operation, maintenance, renewal and disposal of an extensive range of physical assets with a \$229,700,000 replacement value, covered by this Plan.

These assets include land, buildings, parks, recreation areas, roads, footpaths, drainage systems, bridges and associated operating assets and provide service essential to our community's quality of life.

This Strategic Asset Management Plan (SAMP) takes the organisational objectives in our Meander Valley Council Community Strategic Plan 2014 to 2024 and develops the asset management (AM) objectives, principles, framework and strategies required to achieve our organisational objectives. The plan summarises activities and expenditure projections from individual Asset Management Plans (AMPs) to achieve the AM objectives

Current situation

Council has achieved a 'core' maturity for AM as assessed against the Local Government Financial and AM Reform Project gap analysis process. Council is committed to continue to monitor its current maturity and to make improvements where the benefits exceed the costs. Improvement tasks with costs and target dates have been identified and documented in Table 7.2 Improvement Plan.

What does it Cost?

Operating Outlays

The projected operating outlays necessary to provide the services covered by this SAMP includes operations and maintenance of existing assets over the 10 year planning period of \$4.20 million on average per year.

Estimated available funding for this period is \$3.96 million on average per year. This is a funding shortfall of \$240,000 on average per year as a result of increasing operational costs from new and asset upgrades currently planned over the next 10 years.

Capital Outlays

The projected required capital outlays including renewal and upgrade of existing assets and acquisition of new assets over the 10 year planning period is \$5.95 million on average per year.

Estimated available capital funding for this period is \$5.95 million on average per year. There is currently no capital shortfall as Council is fully funding asset renewals and current upgrade projects in our Long Term Financial Plan (LTFP).

What we will do

Our aim is to provide the services needed by the community in a financially sustainable manner. Achieving financial sustainability requires balancing service levels and performance with cost and risk.

It may not be possible to meet all expectations for services within current financial resources. We will continue to work with our community to ensure that needed services are provided at appropriate levels of service at an affordable cost while managing risks.

Managing the Risks

There are risks associated with providing the service and not being able to complete all identified activities and projects. We have identified major risks as:

- Reduced financial assistance grant (FAGs) funding to Council
- Increased loading and shorter life for rural roads
- Declining real income of community (high percentage of population on pensions or welfare)
- Loss of younger people from the community
- Funding BPS, ODPs and OSPs projects
- Increased traffic volumes on Westbury Road
- Respond to all mobility access issues
- Respond to all issues identified as a major concern to Council
- Limited user access of Prospect Vale Park (PVP) sports grounds.

We will endeavour to manage these risks within available funding by:

- Increase strength of high use rural roads
- Aligning future asset expenditure to match adopted projects approved by Council
- Develop an affordable open drain and stormwater upgrade programme
- Actively identify mobility access issues and address based on risk
- Defer projects to fund any major new risks identified by Council.

Confidence Levels

This SAMP is based on medium to high level of confidence in the information used.

Our Current Limitations

Council is currently developing a number of strategic documents. Outcomes and projects identified as part of these documents are in the process of being finalised or adopted by Council.

These strategic documents include:

- The Blackstone Heights/Prospect Vale Structure Plan (BSP) and Outline

Development Plans (ODP)for Hadspen and Westbury

- Open Space Plan (OSP) outcomes
- Pipe open drains and undertake extensive stormwater upgrades

Until these outcomes and projects are adopted by Council, and given the current funding model these projects and their budgets are not included in our LTFP. There is a potential risk of funding not being available for an adopted project if it is not identified in the LTFP and also in our AMPs.

The Next Steps

The actions resulting from this SAMP are:

- Develop linkage of Council strategic documents to our AMPs and the LTFP
- Improve information about organisational objectives and AM objectives in this SAMP
- Continue to develop and improve Council's understanding of asset risks
- Develop an asset disposal plan.

2. ASSET MANAGEMENT STRATEGY

2.1 Asset Management System

AM enables an organisation to realise value from assets in the achievement of organisational objectives, while balancing financial, environmental and social costs, risk, quality of service and performance related to assets.¹

An AM system is a set of interrelated and interacting elements of an organisation to establish the AM Policy and AM objectives, and the processes needed to achieve those objectives. An AM system is more than a 'management information system'. The AM system provides a means for coordinating contributions from, and interactions between, functional units within an organisation.²

The AM system includes:

- The Asset Management Policy
- The asset management objectives
- The Strategic Asset Management Plan
- The Asset Management Plans, which are implemented in
 - Operational planning and control
 - Supporting activities
 - Control activities
 - Other relevant processes.³

2.1.1 Asset Management Policy

The AM Policy sets out the principles by which the organisation intends applying AM to achieve its organisational objectives.⁴ Organisational objectives are the results the organisation plans to achieve, as documented in our Meander Valley Council Community Strategic Plan 2014 to 2024. Our adopted AM Policy is available from our web site at <http://www.meander.tas.gov.au/page.aspx?u=517>

2.1.2 Asset Management Objectives

The AM objectives, developed in this SAMP provide the essential link between the organisational objectives and the AMP(s) that describe how those objectives are going to be achieved. The AM objectives transform the required outcomes (product or service) to be provided by the assets, into activities typically described in the AMPs. AM objectives should be specific, measurable, achievable, realistic and time bound (i.e. SMART objectives).⁵

2.1.3 Strategic Asset Management Plan

This SAMP is to document the relationship between the organisational objectives set out in the Meander Valley Council Community Strategic Plan 2014 to 2024 and the AM (or service) objectives and define the strategic framework required to achieve the AM objectives.⁶

¹ ISO, 2014, ISO 55000, Sec 2.2, p 2

² ISO, 2014, ISO 55000, Sec 2.5.1, p 5

³ ISO, 2014, ISO 55002, Sec 4.1.1, p 2.

⁴ ISO, 2014, ISO 55002, Sec 5.2, p 7.

⁵ ISO, 2014, ISO 55002, Sec 6.2.1, p 9.

⁶ ISO, 2014, ISO 55002, Sec 4.1.1, p 2.

This SAMP encompasses the following services:

- Transport
- Stormwater
- Buildings
- Bridges
- Recreation.

The strategic AM framework incorporates strategies to achieve the AM objectives. The strategies are developed in 4 steps:

- What assets do we have?
- Our assets and their management
- Where do we want to be?
- How will we get there?⁷

2.1.4 Asset Management Plans

Supporting the SAMP are AMPs for major service/asset categories. The AMPs document the activities to be implemented and resources to be applied to meet the AM objectives. The SAMP summarises the key issues from following AMPs:

- Meander Valley Council Transport Asset Management Plan
- Meander Valley Council Stormwater Asset Management Plan
- Meander Valley Council Buildings Asset Management Plan
- Meander Valley Council Bridges Asset Management Plan
- Meander Valley Council Recreation Asset Management Plan.

2.2 What Assets do we have?

We manage many assets to provide services to our community. The assets provide the foundation for the community to carry out its everyday activities while contributing to overall quality of life.

Table 2.2: Assets covered by this Plan

Asset Class/Category	Dimension
Bridges	215 (No.)
Sealed Roads	564 (km)
Unsealed Roads	253 (km)
Buildings	102 (No.)
Stormwater Pipes	97 (km)
Stormwater Nodes (pits, headwall)	2,941 (No.)
Playgrounds and outdoor fitness	35 (No.)
Sports grounds	8 (No.)
Parks and reserves	74 (No.)

⁷ LGPMC, 2009, Framework 2, Sec 4.2, p 4.

2.3 Our Assets and their management

2.3.1 Asset Values

The infrastructure assets covered by this SAMP are shown in Table 2.3.1. These assets are used to provide services to the community.

Table 2.3.1: Assets covered by this Plan

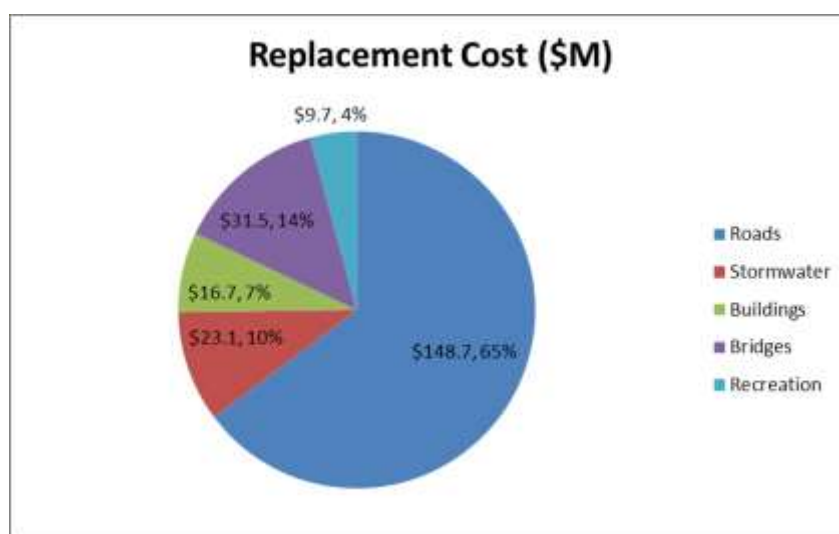
Asset Class/Category	Total Current Replacement Cost	Current Value	Annual Asset Consumption (Depreciation)
Roads	\$148,704,460	\$102,005,448	\$2,438,379
Stormwater	\$23,090,919	\$17,336,714	\$306,415
Buildings	\$16,684,000	\$15,695,616	\$367,426
Bridges	\$31,493,463	\$19,342,283	\$622,733
Recreation	\$9,721,054	\$5,277,129	\$414,388
TOTAL	\$229,693,896	\$159,657,190	\$4,149,341

Note:

- figures shown relate to assets covered in AMPs and do not cover other asset classes (eg Plant and Equipment)
- Council’s Annual Depreciation stated in the Annual Report 2014 is \$4,803,751

Figure 1 shows the replacement value of our assets.

Figure 1: Asset Replacement Values



2.3.2 Asset Condition

Condition data exists for roads, bridges, buildings and to a lesser degree recreation (predominately playgrounds and outdoor fitness equipment). No comprehensive or accurate condition data exists for stormwater assets.

Council has undertaken a road condition survey in 2015, a building revaluation (including overall building condition) in 2014, bi-annual bridge inspections and annual comprehensive playground inspections, including outdoor fitness equipment.

Council’s existing asset data needs to be updated with current information and this data needs to be included into the asset register. From this summary details of the overall condition of Council’s assets can be ascertained.

2.3.3 Lifecycle Costs

Lifecycle costs (or whole of life costs) are the average annual costs that are required to sustain the service levels over the longest asset life. Lifecycle costs include operations and maintenance expenditures plus asset consumption

(depreciation). Lifecycle costs can be compared to lifecycle expenditure to give an indication of sustainability in service provision.

Lifecycle expenditures include operations and maintenance expenditures (excluding depreciation) plus capital renewal expenditure. The capital renewal component of lifecycle expenditure can vary depending on the timing of asset renewals.

The lifecycle costs and expenditures averaged over the 10 year planning period are shown in Table 2.3.3.

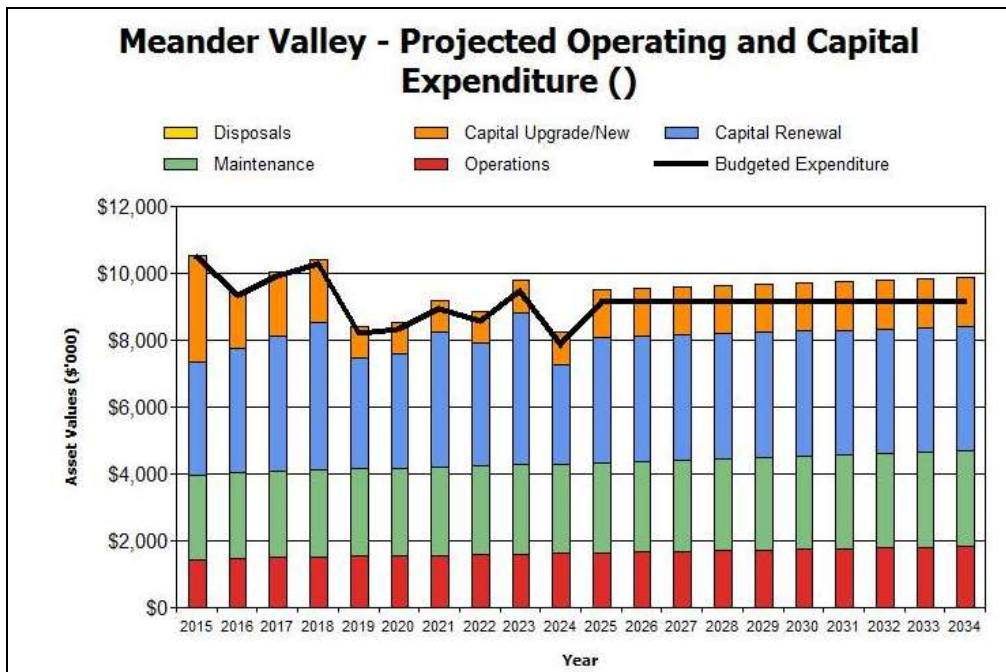
Table 2.3.3: Asset Lifecycle Costs

Asset Class/Category	Lifecycle Cost (\$M/yr)	Lifecycle Expenditure (\$M/yr)	Lifecycle Sustainability Indicator
Roads	\$4.237	\$4.138	98%
Stormwater	\$0.257	\$0.242	95%
Buildings	\$0.988	\$0.977	99%
Bridges	\$1.226	\$1.226	100%
Recreation	\$1.586	\$1.417	89%
TOTAL	\$8.280	\$8.010	97%

2.3.4 Asset Management Indicators

An AM objective is to provide the services that the community needs at the optimum lifecycle cost in a financially sustainable manner. Figure 2 shows the projected operations, maintenance, capital renewal, capital upgrade/new expenditure balanced with financial outlays in the long-term financial plan.

Figure 2: Balanced Position Projected Operating and Capital Expenditure



The purpose of this SAMP is to develop the strategies to achieve the AM objectives through balancing of asset service performance, cost and risk.

2.3.5 Opportunities and Risks

We have identified opportunities relevant to the services included in this SAMP plan for the future including:

- Increased agricultural production for irrigation schemes and increased land values and Council revenue
- Increased population.

Relevant risks to the SAMP in the future are:

- Reduced financial assistance grant (FAG) funding to Council
- Increased loading and shorter life for rural roads
- Declining real income of community (high percentage of population on pensions or welfare)
- Loss of younger people from the community
- Funding the Blackstone/Prospect Structure Plan, Outline Development Plans and Open Space Plan projects
- Increased traffic volume on Westbury Road, plus possible traffic control devices at the Country Club Avenue intersection
- Respond to all mobility issues that exist
- Respond to all issues identified as a major concern to Council
- Demand on Council to pipe open drains
- Undertake major stormwater upgrades to address identified network deficiencies
- Limited user access of Prospect Vale Park (PVP) sports grounds.

Infrastructure risk management plans for these and other relevant risks are summarised with risk management activities and resource requirements incorporated in the relevant AMP(s).

2.3.6 Asset and Financial Management Maturity

Council has taken steps to improve asset and financial management performance including assessing our AM maturity against the 3 Frameworks of the Local Government Financial Sustainability National Consistent Frameworks. Council has achieved 'core' maturity with the Frameworks. Figure 3 shows the current and target 'core' and 'advanced' maturity scores for the eleven elements of the National Frameworks for asset and financial management.

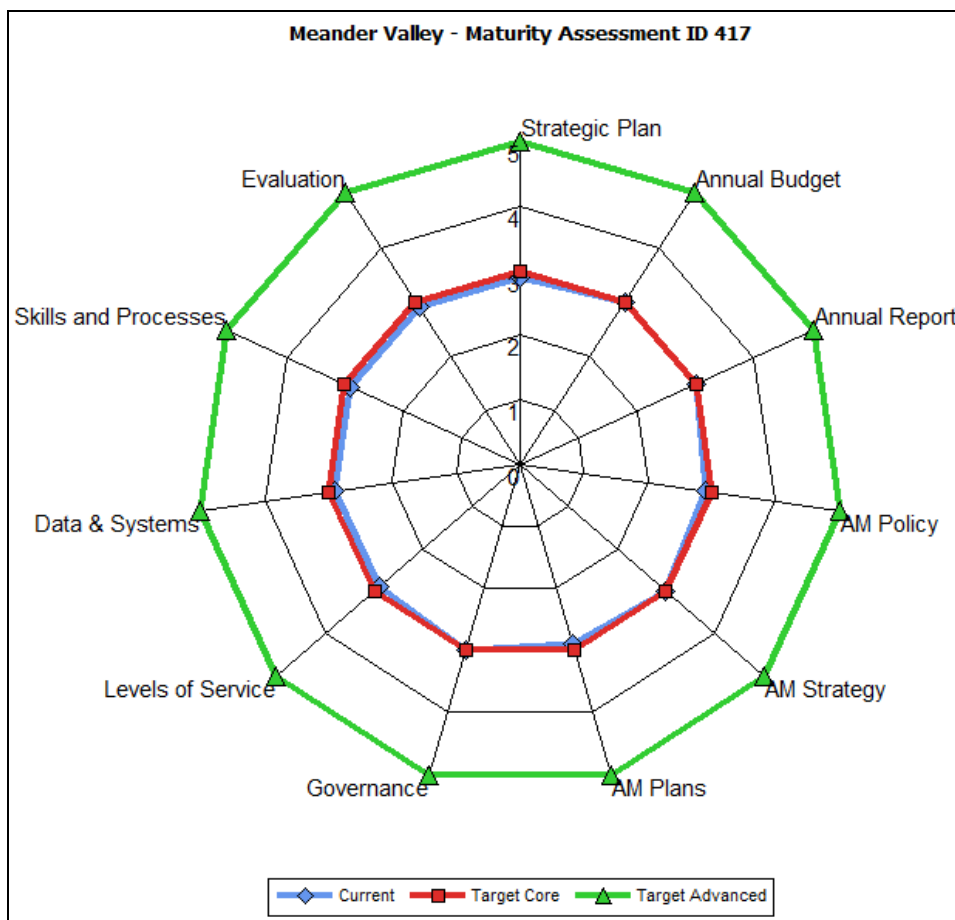


Figure 3: Maturity Assessment

Note - maturity assessment results from LGAT Financial and Asset Reform fund Gap Analysis conducted by Jeff Roorda – JRA

Improvement in 'core' maturity is indicated by movement of the blue (current maturity) line to the red ('core' maturity) and green line (desired maturity).

Elements with a maturity score that require some further action include:

- Linkage of AMP to Strategic objectives
- Levels of Service
- Data and systems
- Skills and processes.

The risk to the organisation from the current maturity is shown in Figure 4.

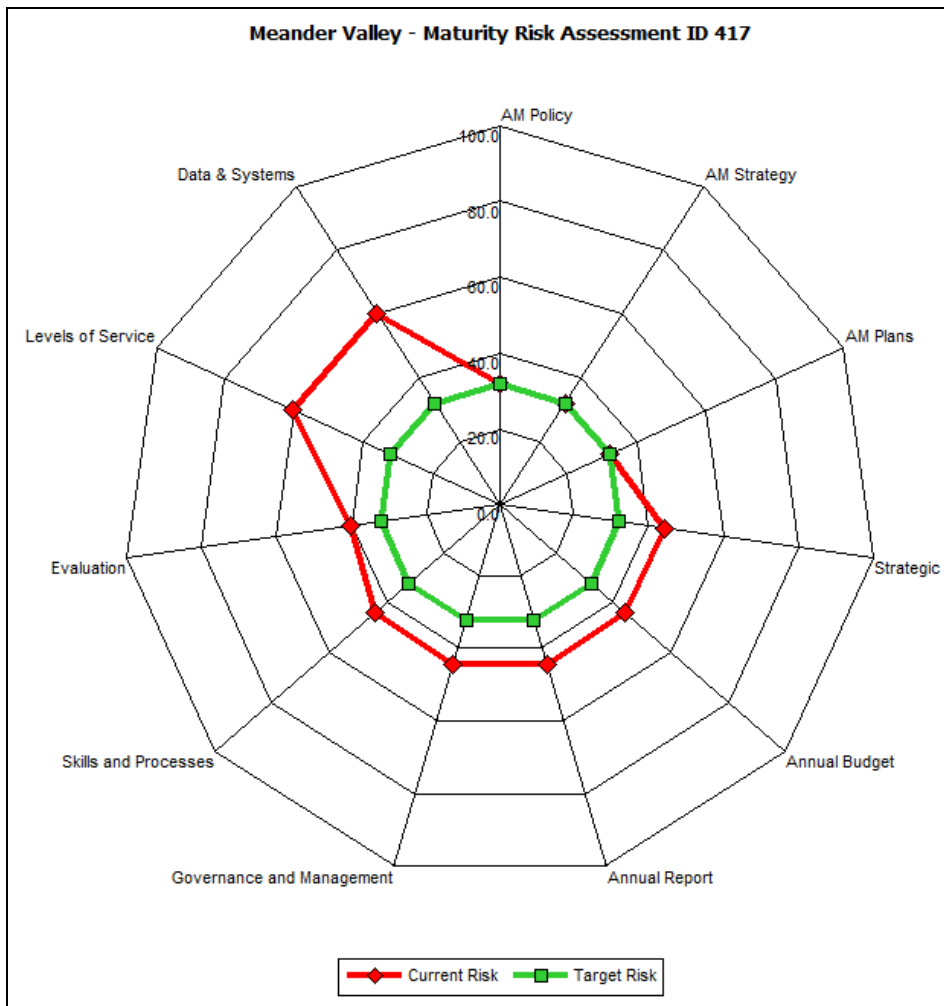


Figure 4: Maturity Risk Assessment

Reduction in risk from current maturity is indicated by movement of the red (current risk) line to the green line (desired risk).

Elements with high maturity risk to the organisation are:

- Data & systems
- Levels of service.

2.3.7 Strategy Outlook

- We are able to provide current services at existing levels into the future.
- We are able to fund current infrastructure lifecycle costs at current levels of service from available revenue.
- Our current asset and financial management maturity is at 'core' level but some investment is needed to improve information management, lifecycle management, service management and accountability and strategic direction.

2.4 Where do we want to be?

2.4.1 Community Expectations

We have identified community expectations for service levels to be generally consistent with current levels of service. This has been identified through biennial customer satisfaction surveys conducted by EMRS and Myriad. Community engagement is necessary to ensure that informed decisions are made on future levels of service and costs and that service and risk consequences are known and accepted by stakeholders.

2.4.2 Organisational Objectives

Council's objectives are developed in the Community Strategic Plan under Vision, Mission, Values and Priority Areas as shown below.

Vision

The backdrop of the Great Western Tiers, the mix of urban lifestyle and rural countryside give Meander Valley its unique look and feel, offering liveability and healthy lifestyle choices.

A Community working together growing for generations to come.

Values

To guide our choices and behaviours

In all that we do we will:

- Respect, listen and care for one another
- Be trustworthy, honest and tolerant
- Be positive and receptive to new ideas
- Be innovative, creative and learn
- Take a fair, balanced and long term approach
- Use sound business practices
- Work together.

Our six future directions

1. A sustainable natural and built environment
2. A thriving local economy
3. Vibrant and engaged communities
4. A Healthy and safe community
5. Innovative leadership and community governance
6. Planned infrastructure services.

The organisational objectives developed for priority areas are shown in Table 2.4.2.

Table 2.4.2: Strategic Priority Areas and Organisational Objectives

Future Direction	Strategic Outcomes
1. Vibrant and engaged communities	3.4 Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies
2. A Healthy and safe community	4.2 Infrastructure, facilities and programmes encourage increased participation in all forms of active and passive recreation
3. Innovative leadership and community governance	5.2 Long term financial planning and AM underpins the ongoing viability of Meander Valley
4. Planned infrastructure services	6.1 The future of Meander Valley infrastructure assets is assured through affordable planned maintenance and renewal strategies
	6.3 The Meander Valley transport network meets the present and future needs of the community and business
	6.4 Open space, parklands, recreation facilities, cemeteries and public building are well utilised and maintained
	6.5 Stormwater and flooding cause no adverse impacts
	6.6 Infrastructure services are affordable and meet the community's needs into the future

2.4.3 Asset Management Objectives (Strategies)

The AM objectives (or strategies) translate the organisational objectives into the required service outcomes to be provided by infrastructure assets and activities described in the AMPs. Actions to achieve the AM objectives with performance targets and timelines are shown in Tables 2.4.3 – 2.4.3.5.

Table 2.4.3: Asset Management Objectives - Roads

Asset Management Objective	Action	Performance Target & Timeline
Strategic Outcomes: 3.4 Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies		
Risk and resilience plans are managed within AMPs	Review risks and resilience annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 4.2 Infrastructure, facilities and programmes encourage increased participation in all forms of active and passive recreation		
Transport service delivery is matched to demand	Review of function and capacity/usage level of service indicators annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 5.2 Long term financial planning and AM underpins the ongoing viability of Meander Valley		
Transport service delivery is appropriate and affordable	Review, update and link AMPs with long-term financial plans for budget estimates	Plans updated and budget based on long-term financial plan
Strategic Outcomes: 6.1 The future of Meander Valley infrastructure assets is assured through affordable planned maintenance and renewal strategies		
Provide agreed service levels from road assets	Manage operations and maintenance of road assets within budget	Achieve Level of Service (LoS) targets Annual budget compliance
Provide agreed service levels from road assets	Renew and replace road assets in accordance with AMPs	CWP compliance Annual budget compliance
Strategic Outcomes: 6.3 The Meander Valley transport network meets the present and future needs of the community and business		
Transport services meet community demand and usage	Provide transport services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance
Strategic Outcomes: 6.6 Infrastructure services are affordable and meet the community's needs into the future		
Transport services are delivered to agreed levels of service and within budgets	Provide transport services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance

Table 2.4.3.1: Asset Management Objectives - Stormwater

Asset Management Objective	Action	Performance Target & Timeline
Strategic Outcomes: 3.4 Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies		
Risk and resilience plans are managed within AMPs	Review risks and resilience annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 4.2 Infrastructure, facilities and programmes encourage increased participation in all forms of active and passive recreation		
Stormwater service delivery is matched to demand	Review of function and capacity/usage level of service indicators annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 5.2 Long term financial planning and AM underpins the ongoing viability of Meander Valley		
Stormwater service delivery is appropriate and affordable	Review, update and link AMPs with long-term financial plans for budget estimates	Plans updated and budget based on long-term financial plan
Strategic Outcomes: 6.1 The future of Meander Valley infrastructure assets is assured through affordable planned maintenance and renewal strategies		
Provide agreed service levels from Stormwater assets	Manage operations and maintenance of Stormwater assets within budget	Achieve LoS targets Annual budget compliance
Provide agreed service levels from Stormwater assets	Renew and replace Stormwater assets in accordance with AMPs	CWP compliance Annual budget compliance
Strategic Outcomes: 6.5 Stormwater and flooding cause no adverse impacts		
Stormwater services meet community demand and usage	Provide Stormwater services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance
Strategic Outcomes: 6.6 Infrastructure services are affordable and meet the community's needs into the future		
Stormwater services are delivered to agreed levels of service and within budgets	Provide Stormwater services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance

Table 2.4.3.2: Asset Management Objectives - Buildings

Asset Management Objective	Action	Performance Target & Timeline
Strategic Outcomes: 3.4 Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies		
Risk and resilience plans are managed within AMPs	Review risks and resilience annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 4.2 Infrastructure, facilities and programmes encourage increased participation in all forms of active and passive recreation		
Building service delivery is matched to demand	Review of function and capacity/usage level of service indicators annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 5.2 Long term financial planning and AM underpins the ongoing viability of Meander Valley		
Recreation service delivery is appropriate and affordable	Review, update and link AMPs with long-term financial plans for budget estimates	Plans updated and budget based on long-term financial plan
Strategic Outcomes: 6.1 The future of Meander Valley infrastructure assets is assured through affordable planned maintenance and renewal strategies		
Provide agreed service levels from building assets	Manage operations and maintenance of building assets within budget	Achieve LoS targets Annual budget compliance
Provide agreed service levels from building assets	Renew and replace building assets in accordance with AMPs	CWP compliance Annual budget compliance

Strategic Outcomes: 6.4 Open space, parklands, recreation facilities, cemeteries and public building are well utilised and maintained		
Building services meet community demand and usage	Provide building services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance
Strategic Outcomes: 6.6 Infrastructure services are affordable and meet the community's needs into the future		
Building services are delivered to agreed levels of service and within budgets	Provide building services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance

Table 2.4.3.3: Asset Management Objectives - Bridges

Asset Management Objective	Action	Performance Target & Timeline
Strategic Outcomes: 3.4 Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies		
Risk and resilience plans are managed within AMPs	Review risks and resilience annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 5.2 Long term financial planning and AM underpins the ongoing viability of Meander Valley		
Bridge service delivery is appropriate and affordable	Review, update and link AMPs with long-term financial plans for budget estimates	Plans updated and budget based on long-term financial plan
Strategic Outcomes: 6.1 The future of Meander Valley infrastructure assets is assured through affordable planned maintenance and renewal strategies		
Provide agreed service levels from bridge assets	Manage operations and maintenance of bridge assets within budget	Achieve LoS targets Annual budget compliance
Provide agreed service levels from bridge assets	Renew and replace bridge assets in accordance with AMPs	CWP compliance Annual budget compliance
Strategic Outcomes: 6.3 The Meander Valley transport network meets the present and future needs of the community and business		
Bridge services meet community demand and usage	Provide bridge services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance
Strategic Outcomes: 6.6 Infrastructure services are affordable and meet the community's needs into the future		
Bridge services are delivered to agreed levels of service and within budgets	Provide bridge services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance

Table 2.4.3.4: Asset Management Objectives – Recreation

Asset Management Objective	Action	Performance Target & Timeline
Strategic Outcomes: 3.4 Meander Valley communities have the resilience and capacity to address and overcome life's challenges and emergencies		
Risk and resilience plans are managed within AMPs	Review risks and resilience annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 4.2 Infrastructure, facilities and programmes encourage increased participation in all forms of active and passive recreation		
Recreation service delivery is matched to demand	Review of function and capacity/usage level of service indicators annually and update AMPs	Review completed and updated plans
Strategic Outcomes: 5.2 Long term financial planning and AM underpins the ongoing viability of Meander Valley		
Recreation service delivery is appropriate and affordable	Review, update and link AMPs with LTFP for budget estimates	Plans updated and budget based on long-term financial plan

Strategic Outcomes: 6.1 The future of Meander Valley infrastructure assets is assured through affordable planned maintenance and renewal strategies		
Provide agreed service levels from recreation assets	Manage operations and maintenance of land improvement and recreation assets within budget	Achieve LoS targets Annual budget compliance
Provide agreed service levels from recreation assets	Renew and replace land improvement and recreation assets in accordance with AMPs	CWP compliance Annual budget compliance
Strategic Outcomes: 6.4 Open space, parklands, recreation facilities, cemeteries and public building are well utilised and maintained		
Recreation services meet community demand and usage	Provide recreation services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance
Strategic Outcomes: 6.6 Infrastructure services are affordable and meet the community's needs into the future		
Recreation services are delivered to agreed levels of service and within budgets	Provide recreation services to specified service levels and within budget	Achieve LoS Targets Annual budget compliance

2.5 Asset Management Vision

To ensure the long-term financial sustainability of the organisation, it is essential to balance the community's expectations for services with their ability to pay for the infrastructure assets used to provide the services. Maintenance of service levels for infrastructure services requires appropriate investment over the whole of the asset lifecycle. To assist in achieving this balance, we aspire to:

- Develop and maintain AM governance, skills, process, systems and data in order to provide the level of service the community needs at present and in the future, in the most cost-effective and fit for purpose manner.

In line with the vision, the objectives of the SAMP are to:

- ensure that our infrastructure services are provided in an economically optimal way, with the appropriate level of service to residents, visitors and the environment determined by reference to our financial sustainability
- safeguard our assets including physical assets and employees by implementing appropriate AM strategies and appropriate financial resources for those assets
- adopt the LTFP as the basis for all service and budget funding decisions
- meet legislative requirements for all our operations
- ensure resources and operational capabilities are identified and responsibility for AM is allocated
- provide high level oversight of financial and AM responsibilities through Audit Committee reporting to Council on development and implementation of the SAMP, AMP(s) and LTFP.

Strategies to achieve this position are outlined in Section 2.6.

2.6. How will we get there?

The SAMP proposes strategies to enable the organisational objectives and AM policies to be achieved.

Table 2.6: Asset Management Strategies

No	Strategy	Desired Outcome
1	Adopt long term financial planning supporting informed decision making principles for Council	The long term implications of all services are considered in annual budget deliberations
2	Annually review AMPs and SAMP covering at least 10 years for all major asset classes (80% of asset value)	Identification of services needed by the community and required funding to optimise 'whole of life' costs.
3	Maintain a LTFP covering 10 years incorporating AMP expenditure projections with a sustainable funding position outcome	Sustainable funding model to provide our services
4	Incorporate Year 1 of LTFP revenue and expenditure projections into annual budgets	Long term financial planning drives budget deliberations
5	Review and update AMPs, SAMP and LTFP after adoption of annual budgets. Communicate any consequence of funding decisions on service levels and service risks	We and the community are aware of changes to service levels and costs arising from budget decisions
6	Report our financial position at Fair Value in accordance with Australian Accounting Standards, financial sustainability and performance against organisational objectives in Annual Reports	Financial sustainability information is available for Council and the community
7	Ensure Council decisions are made from accurate and current information in asset registers, on service level performance and costs and 'whole of life' costs	Improved decision making and greater value for money
8	Report on our resources and operational capability to deliver the services needed by the community in the annual report	Services delivery is matched to available resources and operational capabilities
9	Ensure responsibilities for AM are identified and incorporated into staff position descriptions	Responsibility for AM is defined
10	Monitor improvement plan progress to ensure 'core' maturity for the financial and AM competencies is appropriate	Improved financial and AM capacity within the organisation
11	Report six monthly to Council by Audit Committee on development and implementation of SAMP, AMPs and LTFPs	Oversight of resource allocation and performance

2.7 Asset Management Improvement Plan

The tasks required to achieve a 'core' financial and AM maturity are shown in priority order in the AM improvement plan in Section 7.2

2.8. Consequences if actions are not completed

There are consequences for the Council if the improvement actions are not completed. These include:

- Inability to achieve strategic and organisational objectives
- Inability to achieve financial sustainability for the organisation's operations
- Current risks to infrastructure service delivery are likely to eventuate and response actions may not be appropriately managed
- We may not be able to accommodate and/or manage changes in demand for infrastructure services.

3. LEVELS OF SERVICE

3.1 Consumer Research and Expectations

The expectations and requirements of various stakeholders were considered in the preparation of AMPs summarised in this SAMP. Table 3.1 shows available satisfaction levels for these services.

Table 3.1: Community Satisfaction Levels

Asset Management Plan	Service	Satisfaction Level		
		2009	2011	2013
Roads	Road network	66%	66%	66%
Roads	Footpaths	72%	68%	70%
Stormwater	Function of stormwater	72%	68%	72%
Buildings	Sport facilities	76%	80%	80%
Buildings	Public halls	72%	76%	76%
Buildings	Museums/art galleries	64%	68%	64%
Bridges	Function of bridges	72%	72%	76%
Recreation	Sports grounds	76%	80%	80%

Sourced from:

EMRS Community Satisfaction Survey 2009 and 2013

Myriad Research Community Survey 2011

3.2 Organisational Objectives

Sections 2.4.2 and 2.4.3 of this SAMP reported the organisational objectives from the Meander Valley Council Community Strategic Plan 2014 to 2024 and AM objectives developed from the organisational objectives.

The organisational and AM objectives provide focus for the community and technical level of service tables in Section 3.4.

3.3 Legislative Requirements

We have to meet many legislative requirements including Australian and State legislation and State regulations. These are detailed in the various AMPs summarised in this SAMP.

3.4 Levels of Service

We have defined service levels in two terms.

Community Levels of Service measure how the community receives the service and whether the organisation is providing community value.

Community levels of service measures used in the AMP are:

- Quality How good is the service?
- Function Does it meet users' needs?
- Capacity/Utilisation Is the service usage appropriate to capacity?

Our current and projected community levels of service are shown in the AMPs are summarised in this SAMP.

Technical Levels of Service – Supporting the community service levels are operational or technical measures of performance. These technical measures relate to the allocation of resources to service activities that the organisation undertakes to best achieve the desired community outcomes and demonstrate effective organisational performance.

Technical service measures are linked to annual budgets covering:

- Operations – the regular activities to provide services such as availability, cleansing, mowing, etc
- Maintenance – the activities necessary to retain an asset as near as practicable to an appropriate service condition (eg road patching, unsealed road grading, building and structure repairs)
- Renewal – the activities that return the service capability of an asset up to that which it had originally (eg road resurfacing and pavement reconstruction, pipeline replacement and building component replacement)
- Upgrade – the activities to provide a higher level of service (eg widening a road, sealing an unsealed road replacing a pipeline with a larger size) or a new service that did not exist previously (eg a new library).

Service managers plan, implement and control technical service levels to influence the customer service levels.⁸

Together the community and technical levels of service provide detail on service performance, cost and whether service levels are likely to stay the same, get better or worse.

Our current and projected technical levels of service shown in the AMPs are summarised in this SAMP.

Tables summarising the current and desired technical levels of service are shown in Appendix A.

⁸ IPWEA, 2011, IIMM, p 2.22

4. FUTURE DEMAND

4.1 Demand Drivers

Drivers affecting demand include population change, changes in demographics, seasonal factors, climate change, vehicle ownership rates, consumer preferences and expectations, government decisions, technological changes, economic factors, agricultural practices, environmental awareness, etc.

4.2 Demand Forecast

The present position and projections for demand drivers that may impact future service delivery and utilisation of assets were identified and are documented in Table 4.3.

4.3 Demand Impact on Assets

The impact of demand drivers that may affect future service delivery and utilisation of assets are shown in Table 4.3.

Table 4.3: Demand Drivers, Projections and Impact on Services

Projection	Impact on services
Federal Assistance Grant funding	
Reduced funding available to Council	Reduce Council's ability to fund levels of service at current standards into the future
Further development in Prospect Vale and Blackstone Heights	
Increased traffic volume	Increased congestion on higher use roads
Changing weather patterns	
High intensity rainfall events & under capacity stormwater network	Increased risk of flooding of properties requires upgrading of stormwater network
Population	
18,900 (2006) to 20,000 (2028)	Main growth in urban area to increase traffic volumes
Demographics	
Increase in 45 to 75 age group	Shift from rural to urban living
15% decrease 0 to 15 age group by 2046	Reduced demand for recreation and play spaces
Health & well being	
Promotion of community activity	Demand for more walkway and recreation areas
Increased sporting activity at PVP	PVP already at capacity for existing sports club users

4.4 Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

Non-asset solutions focus on providing the required service without the need for the organisation to own the assets and management actions including reducing demand for the service, reducing the level of service (allowing some assets to deteriorate beyond current service levels) or educating customers to accept appropriate asset failures⁹. Examples of non-asset solutions include providing joint services from existing infrastructure such as aquatic centres and libraries that may be in another community area or public toilets provided in commercial premises.

Opportunities identified for demand management are shown in Table 4.4.

⁹ IPWEA, 2011, IIMM, Table 3.4.1, p 3|58.

Table 4.4: Demand Management Plan Summary

Service Impact	Demand Management Plan
Reduced grant funding	Council make informed decisions on new and asset upgrade to minimise financial impact on rate payers
Increased risk of flooding of properties requires upgrading of stormwater networks	Upgrades identified through stormwater modelling and the development of upstream detention basins where possible
Main growth in urban area to increase traffic volumes	Construction of new control measures such as lighted intersections & roundabouts
Shift from rural to urban living	Construction of unit developments and independent living facilities
Reduced demand for recreation and play spaces	Open space strategic planning process
Demand for more walkway and recreation areas	Areas of need identified through community consultation process of Blackstone/Prospect Structure Plan and Outline Development Planning documents
PVP already at capacity for existing sports club users	Outcomes identified in the PVP Strategic Plan to accommodate user needs

4.5 Asset Programmes to meet Demand

The new assets required to meet growth will be acquired free of cost from land developments and constructed/acquired by the organisation. New assets constructed/acquired by the organisation are discussed in Section 5.5.

Acquiring new assets will commit the organisation to fund ongoing operations, maintenance and renewal costs for the period that the service provided from the assets is required. These future costs are identified and considered in developing forecasts of future operations, maintenance and renewal costs in Section 5.

5. LIFECYCLE MANAGEMENT PLAN

The lifecycle management plan details how the organisation plans to manage and operate the assets at the agreed levels of service (defined in Section 3) while optimising lifecycle costs.

5.1 Background Data

5.1.1 Physical parameters

The assets covered by this SAMP are shown in Tables 2.2 and 2.3.1.

5.1.2 Asset capacity and performance

The organisation's services are generally provided to meet design standards where these are available.

Asset capacity and performance is monitored for 3 community service measures, condition (quality), function and utilisation/capacity in a *State of the Assets* report. The state of the assets is shown in Figure 5.

Figure 5: State of the Assets

State of the assets graph is currently not available for all asset classes.

(Identified as an AM Improvement Plan project, Section 7.2.)

5.2 Infrastructure Risk Management Plan

An assessment of risks associated with service delivery from infrastructure assets conducted for each relevant AMP identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock' to the organisation. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

Critical risks, being those assessed as 'Very High' - requiring immediate corrective action and 'High' – requiring prioritised corrective action identified in the Infrastructure Risk Management Plan(s) and the adopted treatment plan are summarised in Table 5.2. These risks are regularly reported to management and Council.

Table 5.2: Critical Risks and Treatment Plans

Service or Asset at Risk	What can Happen	Risk Rating (VH, H)	Risk Treatment Plan
Valuation assets			
Asset write offs	Renewal of existing assets	H	Increase AM knowledge within Council to increase understanding of the impact write offs have
Linking Strategic Planning to AM			
Disconnect between Strategic objectives and AMPs	No funding available for future projects or understanding of the impact on the LTFP	H	Develop process to allow Strategic documents to inform future AMP reviews with decisions of Council

5.3 Routine Operations and Maintenance Plan

Operations include regular activities to provide services such as public health, safety and amenity, eg cleansing, utility services, street sweeping, grass mowing and street lighting.

Routine maintenance is the regular on-going work that is necessary to keep assets operating, including instances where portions of the asset fail and need immediate repair to make the asset operational again.

5.3.1 Operations and Maintenance Plan

Operations activities affect service levels including quality and function, such as cleanliness, appearance, etc., through street sweeping and grass mowing frequency, intensity and spacing of street lights and cleaning frequency and opening hours of buildings and other facilities.

Maintenance includes all actions necessary for retaining an asset as near as practicable to an appropriate service condition including regular ongoing day-to-day work necessary to keep assets operating, eg road patching but excluding rehabilitation or renewal.

Maintenance expenditure levels are considered to be adequate to meet projected service levels, which may be less than or equal to current service levels. Where maintenance expenditure levels are such that will result in a lesser level of service, the service consequences and service risks have been identified and service consequences highlighted in the respective AM Plan and service risks considered in the Infrastructure Risk Management Plan.

5.3.2 Operations and Maintenance Strategies

We will operate and maintain assets to provide the defined level of service to approved budgets in the most cost-efficient manner. The operation and maintenance activities include:

- Scheduling operations activities to deliver the defined level of service in the most efficient manner
- Undertaking maintenance activities through a planned maintenance system to reduce maintenance costs and improve maintenance outcomes. Undertake cost-benefit analysis to determine the most cost-effective split between planned and unplanned maintenance activities (50 – 70% planned desirable as measured by cost)
- Maintain a current infrastructure risk register for assets and present service risks associated with providing services from infrastructure assets and reporting Very High and High risks and residual risks after treatment to management and Council
- Review current and required skills base and implement workforce training and development to meet required operations and maintenance needs
- Review asset utilisation to identify underutilised assets and appropriate remedies, and over utilised assets and customer demand management options
- Maintain a current hierarchy of critical assets and required operations and maintenance activities
- Develop and regularly review appropriate emergency response capability
- Review management of operations and maintenance activities to ensure we are obtaining best value for resources used.

5.3.3 Summary of future operations and maintenance expenditures

Future operations and maintenance expenditure is forecast to trend in line with the value of the asset stock as shown in Figure 6 with estimated available operating budget funding. Note that all costs are shown in current dollar values (ie real values).

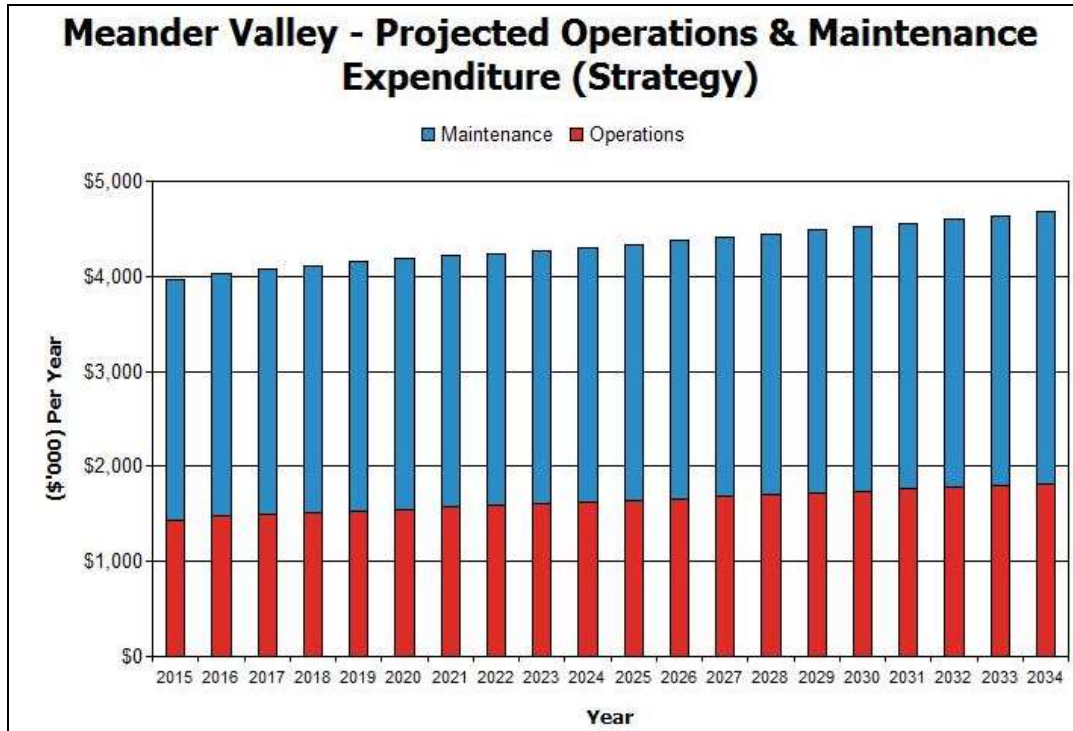


Figure 6: Projected Operations and Maintenance Expenditure and Budget

The consequences of deferred maintenance, ie works that are identified for maintenance and unable to be funded are to be included in the risk assessment and analysis in the infrastructure risk management plan(s).

5.4 Renewal/Replacement Plan

Renewal and replacement expenditure is major work which does not increase the asset’s design capacity but restores, rehabilitates, replaces or renews an existing asset to its original or lesser required service potential. Work over and above restoring an asset to original service potential is upgrade/expansion or new works expenditure.

5.4.1 Renewal and Replacement Strategies

We will plan capital renewal and replacement projects to meet level of service objectives and minimise infrastructure service risks by:

- Planning and scheduling renewal projects to deliver the defined level of service in the most efficient manner
- Undertaking project scoping for all capital renewal and replacement projects to identify
 - the service delivery ‘deficiency’, present risk and optimum time for renewal/replacement
 - the project objectives to rectify the deficiency
 - the range of options, estimated capital and lifecycle costs for each options that could address the service deficiency
 - and evaluate the options against criteria adopted by Council, and
 - select the best option to be included in capital renewal programmes
- Using *optimal* renewal methods (cost of renewal is less than replacement) wherever possible
- Maintain a current infrastructure risk register for assets and service risks associated with providing services from infrastructure assets and reporting Very High and High risks and residual risks after treatment to management and Council
- Review current and required skills base and implement workforce training and development to meet required construction and renewal needs
- Maintain a current hierarchy of critical assets and capital renewal treatments and timings required
- Review management of capital renewal and replacement activities to ensure we are obtaining best value for resources used.

Renewal ranking criteria

Asset renewal and replacement is typically undertaken to either:

- Ensure the reliability of the existing infrastructure to deliver the service it was constructed to facilitate (eg replace a bridge that has a 5 t load limit), or
- To ensure the infrastructure is of sufficient quality to meet the service requirements (eg roughness of a road).¹⁰

It is possible to get some indication of capital renewal and replacement priorities by identifying assets or asset groups that:

- Have a high consequence of failure
- Have a high utilisation and subsequent impact on users would be greatest
- The total value represents the greatest net value to the organisation
- Have the highest average age relative to their expected lives
- Are identified in the AMP as key cost factors
- Have high operational or maintenance costs
- Where replacement with modern equivalent assets would yield material savings.¹¹

The ranking criteria used to determine priority of identified renewal and replacement proposals is detailed in the respective AMP(s).

Selection criteria

Candidate proposals are inspected to verify need and to develop a preliminary renewal estimate. Verified proposals are ranked by priority against the ranking criteria and available funds and scheduled in future works programmes.

5.4.2 Summary of future renewal and replacement expenditure

Projected future renewal and replacement expenditures are forecast to increase over time as the asset stock increases from growth. The projected expenditure and estimated available capital renewal budget funding is summarised in Figure 7. Note that all amounts are shown in real values.

¹⁰ IPWEA, 2011, IIMM, Sec 3.4.4, p 3 | 60.

¹¹ Based on IPWEA, 2011, IIMM, Sec 3.4.5, p 3 | 66.

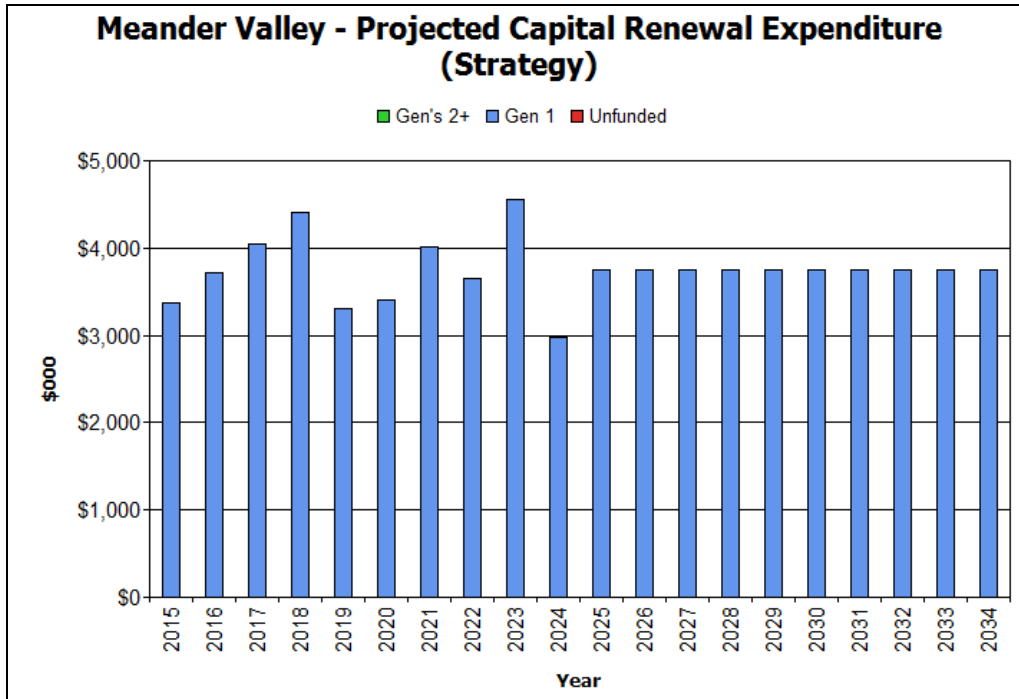


Figure 7: Projected Capital Renewal and Replacement Expenditure and Budget

Where renewal projections are based on estimates of asset useful lives, the useful lives are documented in the relevant AMP(s). Projected capital renewal and replacement programmes are shown in Appendix B.

5.5 Creation/Acquisition/Upgrade Plan

New works are those works that create a new asset that did not previously exist, or works which upgrade or improve an existing asset beyond its existing capacity. They may result from growth, social or environmental needs. Assets may also be acquired at no cost to the organisation from land development. These assets from growth are discussed in Section 4.5.

5.5.1 Selection criteria

New assets and upgrade/expansion of existing assets are identified from various sources such as councillor or community requests, proposals identified by strategic plans or partnerships with other organisations. Candidate proposals are inspected to verify need and to develop a preliminary proposal estimate. Verified proposals are ranked by priority and available funds and scheduled in future works programmes. The priority ranking criteria is detailed in the respective AMPs.

5.5.2 Capital Investment Strategies

We will plan capital upgrade and new projects to meet level of service objectives by:

- Planning and scheduling capital upgrade and new projects to deliver the defined level of service in the most efficient manner
- Undertake project scoping for all capital upgrade/new projects to identify
 - the service delivery 'deficiency', present risk and required timeline for delivery of the upgrade/new asset
 - the project objectives to rectify the deficiency including value management for major projects
 - the range of options, estimated capital and lifecycle costs for each options that could address the service deficiency
 - management of risks associated with alternative options
 - evaluate the options against evaluation criteria adopted by Council, and
 - select the best option to be included in capital upgrade/new programmes
- Review current and required skills base and implement training and development to meet required construction and project management needs
- Review management of capital project management activities to ensure we are obtaining best value for resources used.

Standards and specifications for maintenance of existing assets and construction of new assets and upgrade/expansion of existing assets are detailed in relevant AMPs.

5.5.3 Summary of future upgrade/new assets expenditure

Projected upgrade/new asset expenditures and estimated available budgets are summarised in Figure 8. The projected upgrade/new capital works programme is shown in Appendix C. All amounts are shown in real values.

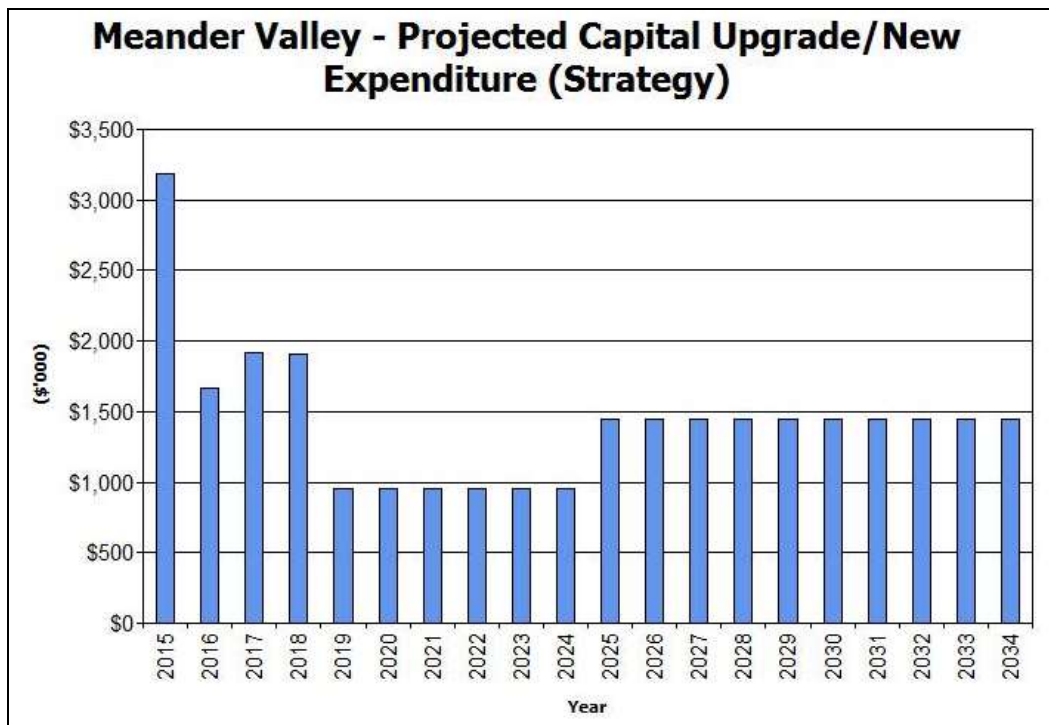


Figure 8: Projected Capital Upgrade/New Asset Expenditure and Budget

5.6 Disposal Plan

Disposal includes any activity associated with disposal of a decommissioned asset including sale, demolition or relocation. Assets identified for possible decommissioning and disposal are shown in the respective AMPs summarised in this SAMP.

5.7 Service Consequences and Risks

The organisation has prioritised decisions made in the AMPs to obtain the optimum benefits from its available resources and these have been summarised in this SAMP.

The AMPs are based on balancing service performance, cost and risk to provide an agreed level of service from available resources in our long-term financial plan.

5.7.1 Our Current Limitations

Given our current funding model, there are some operations and maintenance activities and capital projects that are able to be undertaken within the next 10 years. These are shown in Appendix D. The major activities and projects include:

- Outcomes from the Blackstone Heights/Prospect Vale Structure Plan
- Outcomes from the Hadspen Outline Development Plan
- Outcomes from the Westbury Outline Development Plan
- Outcomes from the Westbury and Deloraine Sport and Recreation Study.

Section 7 - Improvement Plan and Monitoring outlines improvements or recommendations to Council's current processes to address these issues identified as 'Our Current Limitations'.

5.7.2 Service consequences

Operations and maintenance activities and capital projects that cannot be undertaken will maintain or create service consequences for users.

- Delivery of projects from the Blackstone Heights/Prospect Vale Structure Plan, Outline Development Plans and Open Space Plan strategic plans, given our current funding model
- Prospect Vale Park is at capacity and limits ground availability to users.

Section 7 - Improvement Plan and Monitoring outlines improvements or recommendations to Council's current processes to address these identified 'Service Consequence' issues.

5.7.3 Risk consequences

The operations and maintenance activities and capital projects that cannot be undertaken may maintain or create risk consequences for the organisation.

- Address all mobility issues that exist
- Undertake major stormwater upgrades to address all identified network deficiencies.

Any risks will be included in the Infrastructure Risk Management Plan summarised in the relevant AMP and risk management plans actions and expenditures included within projected expenditures.

6. FINANCIAL SUMMARY

This section contains the financial requirements resulting from all the information presented in the previous sections of this AMP. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

6.1 Financial Indicators and Projections

Asset Renewal Funding Ratio

The Asset Renewal Funding Ratio indicates whether projected capital renewal and replacement expenditure are able to be financed in the long-term financial plan. It is calculated by dividing the projected capital renewal expenditure shown in the AMPs by the estimated capital renewal budget provided in the long-term financial plan. Over the next 10 years, we are forecasting that we will have 100% of the funds required for the optimal renewal and replacement of assets.

6.2 Funding Strategy

The funding strategy to provide the services covered by this SAMP and supporting AMPs is contained within the organisation's 10 year LTFP.

6.3 Valuation Forecasts

Asset values are forecast to increase as additional assets are added to the asset stock from construction and acquisition by the organisation and from assets constructed by land developers and others and donated to the organisation. Figure 9 shows the projected replacement cost asset values over the planning period in real values.

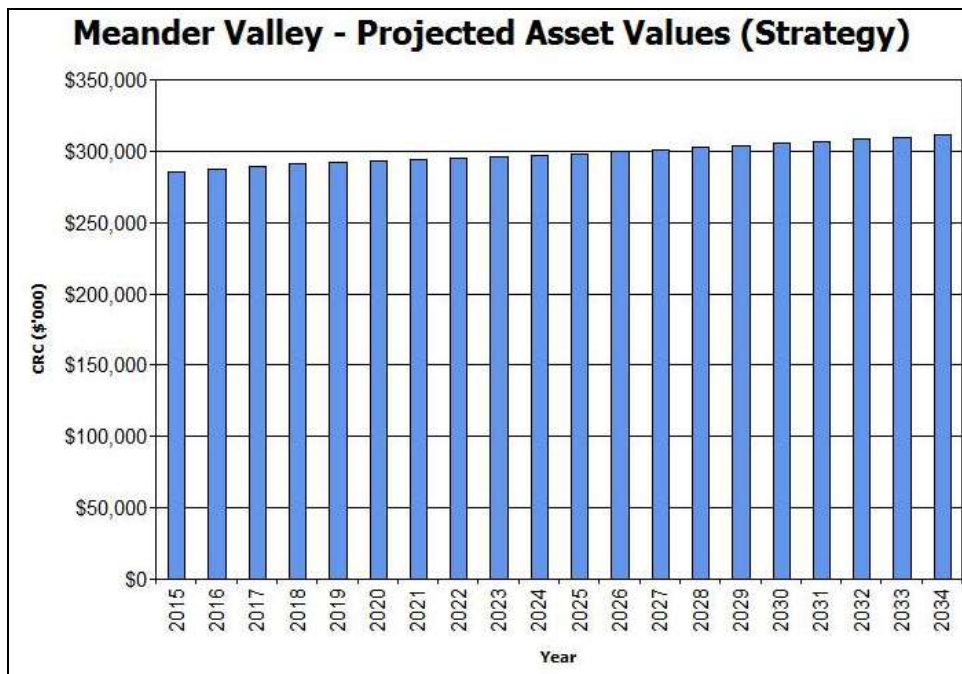


Figure 9: Projected Asset Values

Depreciation expense values are forecast in line with asset values as shown in Figure 10.

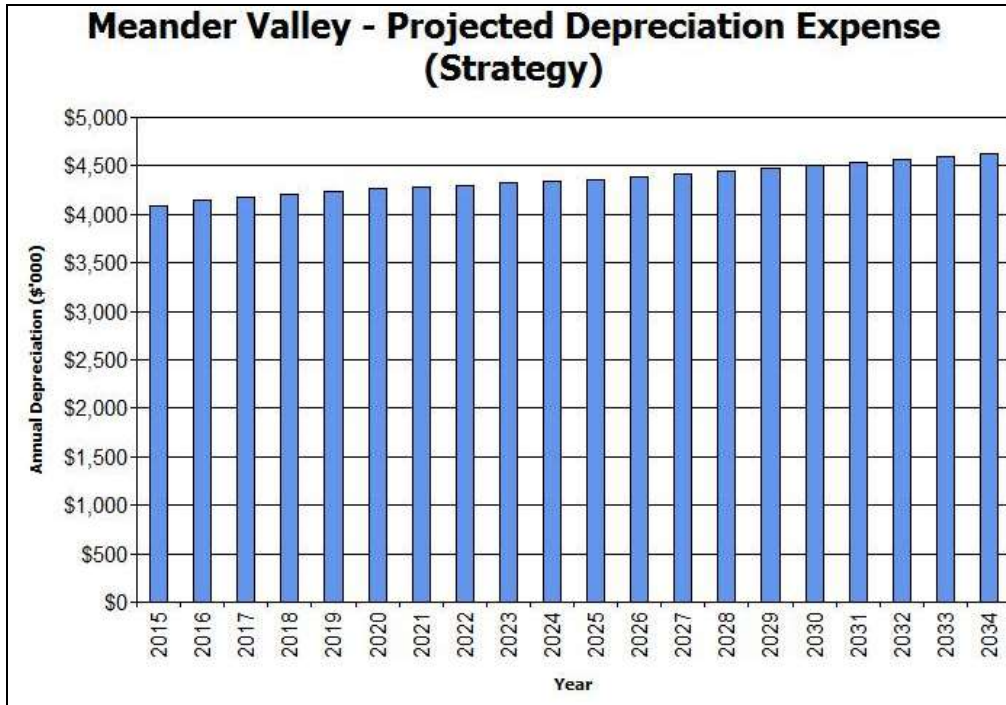


Figure 10: Projected Depreciation Expense

The depreciated replacement cost will vary over the forecast period depending on the rates of addition of new assets, disposal of old assets and consumption and renewal of existing assets. Forecast of the assets' depreciated replacement cost is shown in Figure 11. The depreciated replacement cost of contributed and new assets is shown in the darker colour and in the lighter colour for existing assets.

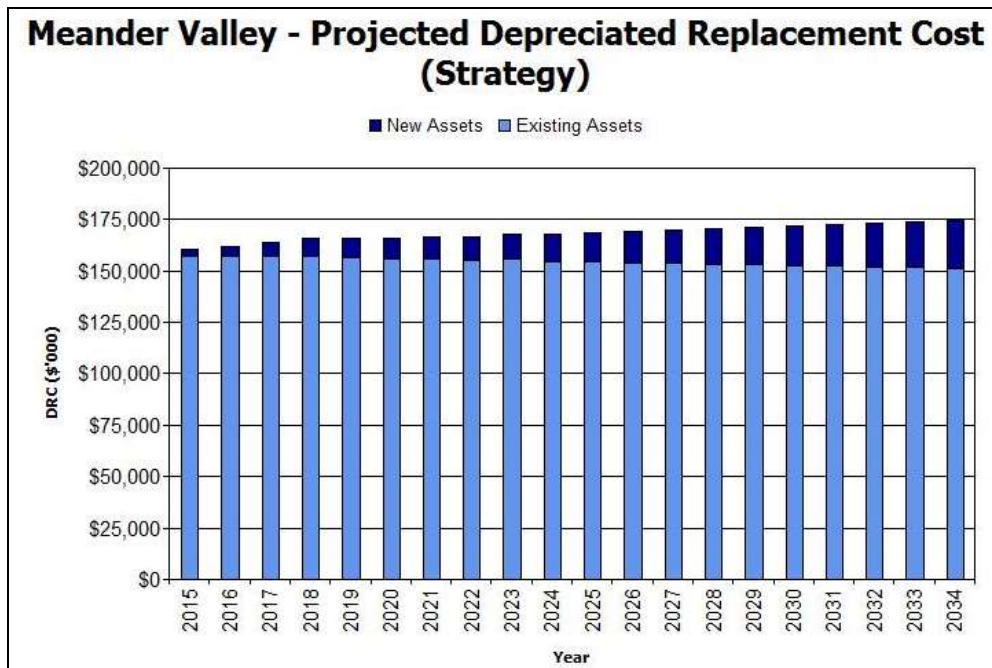


Figure 11: Projected Depreciated Replacement Cost

6.4 Key Assumptions made in Financial Forecasts

This section details the key assumptions made in presenting the information contained in this SAMP and in preparing forecasts of required operating and capital expenditure and asset values, depreciation expense and carrying amount estimates. It is presented to enable readers to gain an understanding of the levels of confidence in the data behind the financial forecasts.

Key assumptions made in this SAMP and risks that these may change are shown in Table 6.4.

Table 6.4: Key Assumptions made in AM Plan and Risks of Change

Key Assumptions	Risks of Change to Assumptions
Increase AMP budgets by the 2015 LGAT Council Cost Index of 2.48%	Low
Use of ABS Australian Roads and Bridge Index Dec 13 to Dec 14 for Transport AMP	Low
PVP, initial budget \$5m over 20 years (indexed to \$273,000 for 2015-16 CWP)	Low
Bridge renewals based on AusSpan 2014 BMS report	Low
Stormwater upgrade estimated based on current knowledge of deficient sections of network	Medium

6.5 Forecast Reliability and Confidence

The expenditure and valuations projections in this SAMP are based on best available data. Currency and accuracy of data is critical to effective asset and financial management.

The estimated confidence level for and reliability of data used in this SAMP is shown in Table 6.5.

Table 6.5: Data Confidence Assessment for AMPs summarised in SAMP

Asset Management Plan	Confidence Assessment	Comment
Transport	High	Good network data and replacement rate. Further work required on year of construction for all assets
Stormwater	High	Good network data and replacement rate. Further work required on identifying upgrades due to capacity issues
Bridges	High	Data provided through AusSpan BMS reports
Buildings	High	Valuation information provided by Herron Todd White
Recreation	Medium	Audit of asset data for asset class required to dispose of assets no longer owned by Council. Many assets have been grouped together and given generic names, e.g. 'Landscaping'

Over all data sources, the data confidence is assessed as high confidence level for data used in the preparation of this SAMP.

Actions to mitigate the adverse effects of data quality are included within Table 7.2 Improvement Plan.

7. PLAN IMPROVEMENT AND MONITORING

7.1 Status of Asset Management Practices

Changes to Council's current organisational systems which are considered to provide major benefits include:

- Develop process to inform AMPs and LTFP of projects which deliver strategic objectives and are approved and adopted by Council
- Capture corporate knowledge of assets and increase awareness of AM within Council with Councillors and Council officers
- Continue to improve asset information
- Outline improvements to Council processes as identified in the recommendations from the ' Tasmanian Audit Office, Report of the Auditor General No. 5 of 2013-14' detailed in Appendix E
- Annual review process detailed in Appendix G

7.2 Improvement Programme

The AM improvement tasks identified from the AM maturity assessment and preparation of this SAMP are shown in Table 7.2.

Table 7.2: Improvement Plan

Task No	Task	Responsibility	Timeline	Resources Required
1	Meet AM Improvement targets outlined in the 2014/15 Annual Plan	AM Coordinator	30 Jun 15	-
2	Data and systems, improve asset data accuracy, document inspection processes and standards. Use Maturity Assessment to benchmark AM performance and AM practices	AM Coordinator	30 Dec 15	-
3	Fine tune AMP service levels to the standard that defines operational standards. Link AMP service levels to operational service standards. Costs of providing current levels of service can be described in value for money reporting for key activities. (e.g. mowing, gravel resheet, resurfacing, building maintenance)	AM Coordinator/Director of Works	30 Jun 16	-
4	Complete development of a corporate strategic plan that has a closer link between strategic plan and LTFP that reports on levels of service targets achievable under the LTFP and AMPs. Include a statement about future outlook for service levels in the update of the corporate strategic plan	Directors	30 Jun 16	-
5	Review of AM Plans to include documented hierarchies, asset utilisation and performance, where necessary (e.g. disposal plans, service request targets)	AM Coordinator	30 Jun 16	-
6	Include a schedule for roles and responsibilities in all AMPs (see example in the Buildings AMP) together with an overall matrix for key responsibilities for service level and risk monitoring	AM Coordinator	30 Jun 16	-
7	Review existing AM Policy to include defined training, roles, responsibilities, reporting frame work and areas identified as deficient in Maturity Assessment	AM Coordinator	30 Jun 16	-
8	Implement a state of asset reporting to provide overview for service level trends	AM Coordinator	30 Jun 16	-
9	Where relevant Annual Report needs to report on policy initiatives and how these changes might impact on Councils Strategic Plan	Director Infrastructure	TBC	-
10	Refer to Strategic Plan in the Annual Budget to establish the link. Review community engagement process as part of the Strategic Plan	Director Infrastructure	TBC	-
11	Formalise training and induction for Councillors and staff. Separate upgrade from renewal to allow annual review of unit costs for renewal activities	AM Team	TBC	-

Table 7.2: Improvement Plan continued - by AMP

Bridges				
12	Asset handover at PC, using Council's 'Asset Data Sheet' standard format	AM Coordinator & Technical Officer Roads	40 hours	Current
13	Review of bridge signage requirements. Use information provided in AusSpan inspections	Technical Officer Bridges	20 hours + Bridge Maintenance Contract	Current
14	Review of guard rail requirements. Use information provided in AusSpan inspections	Technical Officer Bridges	40 hours + Bridge Maintenance Contract	Current
15	Develop disposal plan for bridges - primarily low use bridges	Technical Officer Bridges	20 hours	Current
16	Report value of bridge assets in good/ very good, fair & poor/very poor against condition, function and capacity metrics	AM Coordinator	20 hours + Bridge Maintenance Contract	Current
Buildings				
17	Report value of buildings assets in good/ very good, fair & poor/very poor against condition, function and capacity metrics	Property Officer	40 hours + \$10k consultant	Current
18	Develop a service hierarchy to define quality of service standards to be delivered and maintained for each building category. Get current draft approved and added to AMP	Property Officer	40 hours	Current
19	Investigate componentisation and /or unit rate renewal costs as a method of valuation for calculating depreciation	Property Officer	40hrs PO + 20 hrs AM + \$20k consultant	Current
Recreation				
20	Develop and document a maintenance management plan including; general routine maintenance and defect maintenance	Technical Officer P&R	80 hours	Current
21	Develop a criterion for defect repairs to ensure that all defects are repaired in a timely manner.	AM Coordinator	40 hours	Current
22	Set up asset handover process at PC. , using Council's 'Asset Data Sheet' standard format	AM Coordinator	20 hours	Current
23	Record Capital Works jobs on Conquest as they are completed (ongoing)	Technical Officer P&R	40 hours	Current
24	Include new Westbury Industrial Estate footbridge and Pitcher Parade footbridge on bridge inspection and maintenance schedules	AM Coordinator	4 hours	Current
25	Develop and document a long term management strategy for parks trees, including a 3 year maintenance plan based on 3 yearly tree inspection cycle	Technical Officer P&R	40 hours	Current
26	Develop management of Elm Leaf Beetle issues within the municipality	Technical Officer P&R	40 hours + ~\$10k consultant	Current
27	Developing strategic direction for all recreational activities (HOSP)	Technical Officer P&R	160 hours + ODP & OSP	Current
28	Develop a management plan for sports grounds to ensure ground suitability between summer and winter club requirements - including inspections and hardness testing	Technical Officer P&R	20 hours	Current
29	Create a cyclic action for annual mechanical aeration of soft fall. Action is to start in October and finish in November	AM Coordinator	2 hours	Completed

Table 7.2: Improvement Plan continued - by AMP

Roads				
30	Develop Special Conditions of Contract and processes for managing officers, to assist in the update of asset information and GIS. Including – Sub divisions, as-constructed data, contract management & Safety Management Plan	Technical Officer Rds & AM Coordinator	80 hours + ~\$5k consulting (mapping)	Current
31	Road Revaluation – TAO Valuation Report Outcomes and develop a checklist of minimum requirements (use accounting principle of a checklist etc)	AM Coordinator	240 hours	Current
32	Meet Tas Audit Office AM requirements: <ul style="list-style-type: none"> - Develop maintenance plans - Annual RUL assessment (condition, capacity & function) - Annual depreciation method assessment - Disposal of assets - Report annually on renewal & upgrade/new (others as identified) 	AM Coordinator	120 hours	Current
33	Develop service levels responses for defect identification, eg potholes (depth, size, location)	AM Coordinator	40 hours	Current
34	Implement new Council Road Hierarchy	AM Coordinator	20 hours	Current
Stormwater				
35	Develop data collection systems for new assets from works programme <ul style="list-style-type: none"> • CWP jobs first • Relate to Special Condition of Contract format • sub division assets 	AM Coordinator	40 hours	Current
36	Develop catchment plan with risk overlay. Based on; Flooding ,Environment & Development	Technical Officer Stormwater	120 hours	Current
37	Stormwater modelling <ul style="list-style-type: none"> • Develop standard for modelling reports (eg Harley Parade catchment) • Update GIS & asset register data to include asset IDs • Pick up data (include open drains) • Asset IDs linked to modelling data • Look at adding modelling data to conquest not GIS tables • Quantify extent of network for catchment modelling (length of network, number of catchments, priority) • Consultant to assist with data management 	Technical Officer Stormwater	40 hours + \$10K consulting	Current
38	Stormwater modelling <ul style="list-style-type: none"> • Pick up data including open drains & updated existing data • Update GIS/Asset register attributes for modelling 	Technical Officer Stormwater	160 hours Current (ongoing)	Current
39	Asset & GIS officers to develop: <ul style="list-style-type: none"> • standard requirements for data to be recorded in Conquest & GIS • best process for modelling data management (MapInfo tables – Conquest) 	AM Coordinator	40 hours	Current
40	Inspections to respond to heavy rainfall events & onsite truthing during and after flood events. Record defects/actions against stormwater assets (eg pits, pipes) from flood events	Technical Officer Stormwater & Works	40 hours	Current

Table 7.2: Improvement Plan continued - by AMP

41	<p>Asset handover at PC :</p> <ul style="list-style-type: none"> • Include all construction costs • useful life (including consideration of function, capacity & condition) • Valuation considerations (eg unit rates) • Renewal requirements & timeframes specified • Specify minimum maintenance standard, inspections requirements & timeframes (eg rain gardens) • Maintenance actions & reminders action tasks recorded in Conquest, at time of asset handover. Include list of works done prior year & add to new actions for current year 	AM Coordinator	40 hours	Current
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7.3 Monitoring and Review Procedures

The SAMP has a life of 4 years (Council election cycle) and is due for complete revision and updating within 12 months of each Council election.

The SAMP is reviewed and updated annually to ensure this document’s currency and accuracy is maintained.

7.4 Performance Measures

The effectiveness of the SAMP can be measured in the following ways:

- The degree to which the required projected expenditures identified in this SAMP are incorporated into the organisation’s LTFP
- The degree to which 1-5 year detailed works programmes, budgets, business plans and organisational structures take into account the ‘global’ works programme trends provided by the summarised AMPs
- The degree to which the existing and projected service levels and service consequences (what we cannot do), risks and residual risks are incorporated into the organisation’s Strategic Plan and associated plans
- **The Asset Renewal Funding Ratio achieving the target of 100% (AMP renewal verses budgeted renewal)**

8. REFERENCES

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- Meander Valley Council, 'Stormwater Asset Management Plan'
- Meander Valley Council, 'Bridges Asset Management Plan'
- Meander Valley Council, 'Building Asset Management Plan'
- Meander Valley Council, 'Bridges Asset Management Plan'
- Meander Valley Council, 'Recreation Asset Management Plan'
- Meander Valley Council, 'Asset Management Maturity Assessment'

9. APPENDICES

- Appendix A Levels of Service Summaries for Services
- Appendix B Projected 10 year Capital Renewal and Replacement Works Programme
- Appendix C Projected 10 year Capital Upgrade/New Works Programme
- Appendix D Unfunded Initiatives and Capital Works proposals
- Appendix E Tasmanian Audit Office – Report No 5 2013-14 Recommendations
- Appendix F Asset Revaluation Process
- Appendix G Annual Reviews

Appendix A Summary Levels of Service for Services

Table A1: Summary Technical Levels of Service – Roads

Service Attribute	Service Objective	Activity Measure Process	Current Performance *	Desired for Optimum Lifecycle Cost **	Agreed Sustainable Position ***
TECHNICAL LEVELS OF SERVICE					
Operations	Provide a safe and reliable road network		<i>Reactive and programmed activities</i>	<i>Develop programmed approach to operational activities</i>	<i>Costed services levels delivered over a planned programme approach</i>
		Budget	\$33,800	\$34,000	\$34,000
Maintenance	Provide a safe and reliable road network		<i>Reactive and proactive repairs</i>	<i>Move to high number of proactive and planned maintenance tasks</i>	<i>Cost effective planned maintenance activities that reduces overall cost to Council</i>
		Budget	\$1,880,600	\$1,900,000	\$1,900,000
Renewal	Planned renewal of road network assets		<i>Renewal budget as per Transport AMP generic budget allocations</i>	<i>Renewal to included road condition data</i>	<i>Renewal budget based on AMP budget informed by road condition survey</i>
		Budget	\$2,765,000 (included additional R2R funding)	\$2,251,000	\$2,765,000 (due to additional R2R funding)
Upgrade/New	Upgrade road network as per road hierarchy and strategic planning		<i>Ad hoc upgrade of roads based on road hierarchy & new demand from Westbury Rd transport study</i>	<i>Upgrade/New budget as per Transport AMP & aligns to aligned to Strategic Plans & objectives</i>	<i>Upgrade/New budget as per Transport AMP & aligns to aligned to Strategic Plans & objectives</i>
		Budget	\$1,205,000	\$1,128,000	\$1,128,000

Note: * Current activities and costs (currently funded).

** Desired activities and costs to sustain current service levels and achieve minimum lifecycle costs (not currently funded).

*** Activities and costs communicated and agreed with the community as being sustainable (funded position following trade-offs, managing risks and delivering agreed service levels).

Table A2: Summary Technical Levels of Service - Stormwater

Service Attribute	Service Objective	Activity Measure Process	Current Performance *	Desired for Optimum Lifecycle Cost **	Agreed Sustainable Position ***
TECHNICAL LEVELS OF SERVICE					
Operations	<i>Provide a safe & effective network which minimises flooding</i>		<i>Both planned and reactive tasks in an ad hoc approach</i>	<i>Developed programme of routine tasks to minimise costs & reduce reactive responses to issues</i>	<i>Developed programme of routine tasks to minimise costs & reduce reactive responses to issues</i>
		Budget	\$71,600	\$71,600	\$71,600
Maintenance	<i>Provide a safe & effective network which minimises flooding</i>		<i>Reactive maintenance activities</i>	<i>Understand cost/benefit of current maintenance techniques</i>	<i>Develop cost effective maintenance treatments, adopting planned programme approach</i>
		Budget	\$127,600	\$127,600	\$127,600
Renewal	Planned renewal of stormwater assets		<i>Renewals identified from network modelling, low level of confidence in renewal demand</i>	<i>Ensure stormwater assets reach the end of their useful life or remaining life aligns with predicted renewals</i>	<i>Ensure stormwater assets reach the end of their useful life or remaining life aligns with predicted renewals</i>
		Budget	\$61,000	\$25,000	\$25,000
Upgrade/New	<i>Upgrade to address identified network deficiencies</i>		<i>Low level of confidence in quantity of upgrade demand to address network deficiencies</i>	<i>Upgrade/New budget as per AMP & aligns to aligned to Strategic Plans & objectives</i>	<i>Upgrade/New budget as per AMP & aligns to aligned to Strategic Plans & outcomes from stormwater modelling</i>
		Budget	\$550,000	\$227,000	\$227,000

Note: * Current activities and costs (currently funded).

** Desired activities and costs to sustain current service levels and achieve minimum lifecycle costs (not currently funded).

*** Activities and costs communicated and agreed with the community as being sustainable (funded position following trade-offs, managing risks and delivering agreed service levels).

Table A3: Summary Technical Levels of Service - Bridges

Service Attribute	Service Objective	Activity Measure Process	Current Performance *	Desired for Optimum Lifecycle Cost **	Agreed Sustainable Position ***
TECHNICAL LEVELS OF SERVICE					
Operations	<i>Provide a safe & appropriate bridge network</i>		<i>Both planned and reactive tasks</i>	<i>Develop planned approach for operational tasks</i>	<i>Reduce reliance on unplanned tasks & reduce operating cost over the long term</i>
		Budget	\$55,000	\$55,000	\$55,000
Maintenance	<i>Provide a safe & appropriate bridge network</i>		<i>Work identified from BMS inspections</i>	<i>Understand cost/benefit of current maintenance techniques</i>	<i>Develop cost effective maintenance treatments, adopting planned programme approach</i>
		Budget	\$98,000	\$98,000	\$98,000
Renewal	<i>Renewal of bridges as per BMS programme</i>		<i>Renewal of timber bridges with concrete structures</i>	<i>Reduce lifecycle costs of bridges</i>	<i>Reduce lifecycle costs of bridges and maintain or extend life of both timber & concrete structures</i>
		Budget	\$1,047,000	\$979,000	\$979,000
Upgrade/New	<i>Safety upgrades and widening as identified appropriate</i>		<i>Nil</i>	<i>Guardrail upgrades</i>	<i>Guardrail upgrades & widening of selected bridges were demonstrated need has been identified</i>
		Budget	\$0	\$30,000	\$30,000

Note: * Current activities and costs (currently funded).

** Desired activities and costs to sustain current service levels and achieve minimum lifecycle costs (not currently funded).

*** Activities and costs communicated and agreed with the community as being sustainable (funded position following trade-offs, managing risks and delivering agreed service levels).

Table A4: Summary Technical Levels of Service - Buildings

Service Attribute	Service Objective	Activity Measure Process	Current Performance *	Desired for Optimum Lifecycle Cost **	Agreed Sustainable Position ***
TECHNICAL LEVELS OF SERVICE					
Operations	<i>Provide safe buildings</i>		<i>Routine tasks undertaken on an as needed and routine basis</i>	<i>Develop planned tasks to maximise cost saving of routine tasks</i>	<i>Develop planned tasks to maximise cost saving of routine tasks</i>
		Budget	\$686,500	\$686,500	\$686,500
Maintenance	<i>Provide safe buildings & ensure they reach their intended life</i>		<i>Planned and reactive maintenance undertaken tasks undertaken on an as needed and routine basis</i>	<i>Utilise proactive maintenance activities to maximise benefits of cost saving & reduce reactive issues</i>	<i>Utilise proactive maintenance activities to maximise benefits of cost saving & reduce reactive issues</i>
		Budget	\$155,300	\$155,300	\$155,300
Renewal	<i>Building components replaced based on planned renewals</i>		<i>Planned renewals detailed in Building AMP</i>	<i>Develop optimum renewal which aligns to AMP based on condition assessments & component register</i>	<i>Develop optimum renewal which aligns to AMP based on condition assessments & component register</i>
		Budget	\$290,000	\$224,000	\$224,000
Upgrade/New	<i>New buildings & major upgrades are delivered in line with strategic objectives</i>		<i>Upgrade & new assets detailed in Building AMP</i>	<i>New & upgrades align with strategic planning, lifecycle costs impact considered during project assessment and selection</i>	<i>New & upgrades align with strategic planning, lifecycle costs impact considered during project assessment and selection</i>
		Budget	\$126,000	\$46,000	\$46,000

Note: * Current activities and costs (currently funded).

** Desired activities and costs to sustain current service levels and achieve minimum lifecycle costs (not currently funded).

*** Activities and costs communicated and agreed with the community as being sustainable (funded position following trade-offs, managing risks and delivering agreed service levels).

Table A5: Summary Technical Levels of Service – Recreation

Service Attribute	Service Objective	Activity Measure Process	Current Performance *	Desired for Optimum Lifecycle Cost **	Agreed Sustainable Position ***
TECHNICAL LEVELS OF SERVICE					
Operations	<i>Provide safe & reliable park, reserves and sports grounds</i>		<i>Routine tasks undertaken on an as needed and routine basis</i>	<i>Identify levels of service and cost to deliver these service</i>	<i>Move to costed levels of service delivered on a structured planned approach</i>
		Budget	\$593,500	\$593,500	\$593,500
Maintenance	<i>Provide safe & reliable park, reserves and sports grounds</i>		<i>Planned and reactive maintenance undertaken tasks undertaken on an as needed and routine basis</i>	<i>Identify levels of service and cost to deliver these service</i>	<i>Move to costed levels of service delivered on a structured planned approach</i>
		Budget	\$259,500	\$259,500	\$259,500
Renewal	<i>Planned renewal of land improvement assets</i>		<i>Planned renewals detailed in Recreation AMP</i>	<i>Develop optimum renewal which aligns to AMP based on condition assessments & complete register</i>	<i>Develop optimum renewal which aligns to AMP based on condition assessments & complete register</i>
		Budget	\$110,000	\$250,000	\$250,000
Upgrade/New	<i>New & major upgrade of land improvement assets align to strategic objectives</i>		<i>Upgrade & new assets detailed in Recreation AMP</i>	<i>New & upgrades align with strategic planning, lifecycle costs impact considered during project assessment and selection</i>	<i>New & upgrades align with strategic planning, lifecycle costs impact considered during project assessment and selection</i>
		Budget	\$70,000	\$271,000	\$271,000

Note: * Current activities and costs (currently funded).

** Desired activities and costs to sustain current service levels and achieve minimum lifecycle costs (not currently funded).

*** Activities and costs communicated and agreed with the community as being sustainable (funded position following trade-offs, managing risks and delivering agreed service levels).

Appendix B Projected Capital Renewal Programme

Roads

Meander Valley Projected Capital Renewal Works Programme - Transport

(\$000)

Year	Item	Description	Estimate
2015		Network Renewals	
	1	201.k - Reseals	\$730
	2	201.j - Capital Gravelling	\$310
	3	201.l - Urban Asphaltting	\$270
	4	201.b - Footpath renewal	\$105
	5	201.f - Road Reconstruction	\$550
	6	201.i - Street Trees	\$70
2015		Total	\$2,035

2016		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Gravelling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2016		Total	\$2,251

(\$000)

Year	Item	Description	Estimate
2017		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Gravelling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2017		Total	\$2,251

2018		Network Renewals	Estimate
	1	201.k - Reseals	\$752
	2	201.j - Capital Gravelling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2018		Total	\$2,251

(\$000)

Year	Item	Description	Estimate
2019		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Gravelling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2019		Total	\$2,251

Roads cont.

2020		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Graveling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2020		Total	\$2,251

(\$000)

Year	Item	Description	Estimate
2021		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Graveling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2021		Total	\$2,251

2022		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Graveling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2022		Total	\$2,251

(\$000)

Year	Item	Description	Estimate
2023		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Graveling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2023		Total	\$2,251

2024		Network Renewals	
	1	201.k - Reseals	\$752
	2	201.j - Capital Graveling	\$301
	3	201.l - Urban Asphaltting	\$401
	4	201.b - Footpath renewal	\$166
	5	201.f - Road Reconstruction	\$552
	6	201.i - Miscellaneous (Street Trees, drainage, lighting)	\$30
	7	201.g - Kerb Renewals	\$50
2024		Total	\$2,251

Stormwater

Meander Valley Projected Capital Renewal Works Programme - Stormwater

(\$000)

Year	Item	Description	Estimate
2015		Network Renewals	
	1	351 - Meander Valley Road Stormwater Renewal	\$10
2015		Total	\$10
2016		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$25
2016		Total	\$25
2017		Network Renewals	
	1	351 - Stormwater works (inc new, capacity restraints, WSUD and management of 80/45/45)	\$50
2017		Total	\$50
2018		Network Renewals	Estimate
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2018		Total	\$50
2019		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2019		Total	\$50
2020		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2020		Total	\$50
2021		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2021		Total	\$50
2022		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2022		Total	\$50
2023		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2023		Total	\$50
2024		Network Renewals	
	1	351 - Stormwater renewals resulting from capacity restraints	\$50
2024		Total	\$50

Buildings

Meander Valley Projected Capital Renewal Works Programme - Buildings

(\$000)

Year	Item	Description	Estimate
2015		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting, Kitchen	\$15
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$110
2015		Total	\$125
2016		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting, Services	\$72
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting, Security System	\$31
	3	100b - HVAC	\$35
	4	525B - DEMOLITION OF 432 WESTBURY ROAD (SUBJECT TO SALE OF MATERIALS)*	\$50
	5	525B - SPORTS CLUBROOM RENEWALS	\$25
	6	515b - change room repairs	\$10
2016		Total	\$224
2017		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$36
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting, Flooring	\$31
	3	525B - WSC INDUCTION LIGHTING (CEEP FUTURE FUND)*	\$10
	4	525B - SPORTS CLUBROOM RENEWALS	\$25
	5	525b - Asbestos (proposed Del Racecourse) (Prioritised Removal of Asbestos) (was 505b)*	\$31
2017		Total	\$134

Buildings Cont.

2018		Network Renewals	Estimate
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	100b - HVAC	\$30
	4	525B - WSC KITCHEN REFURBISHMENT*	\$20
	5	525B - SPORTS CLUBROOM RENEWALS	\$25
2018		Total	\$164
2019		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	525B - SPORTS CLUBROOM RENEWALS	\$25
2019		Total	\$114
2020		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	100b - HVAC	\$30
	4	525B - SPORTS CLUBROOM RENEWALS	\$25
2020		Total	\$144
2021		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	525B - SPORTS CLUBROOM RENEWALS	\$25
2021		Total	\$114
2022		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	100b - HVAC	\$30
	4	525B - SPORTS CLUBROOM RENEWALS	\$25
2022		Total	\$144
2023		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	525B - DEMOLITION OF CHANGE ROOMS AND GRANDSTAND DELORAIN FC*	\$50
	4	525B - SPORTS CLUBROOM RENEWALS	\$25
2023		Total	\$164
2024		Network Renewals	
	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$68
	2	525b - Fitout, External, Internal, Rewire, Flooring, Lighting	\$21
	3	100b - HVAC	\$30
	4	525B - SPORTS CLUBROOM RENEWALS	\$25
2024		Total	\$144

Bridges

**Meander Valley
Projected Capital Renewal Works Programme - Bridges**

(\$000)

Year	Item	Description	Estimate
2015		Network Renewals	
	1	210 - Bridge Renewals	\$1,065
2015		Total	\$1,065
2016		Network Renewals	
	1	Bridge Renewals	\$959
	2	210 - Scoping Budget	\$20
2016		Total	\$979
2017		Network Renewals	
	1	Bridge Renewals (inc Union Bridge \$800k)	\$1,360
2017		Total	\$1,360
2018		Network Renewals	Estimate
	1	Bridge Renewals (inc Union Bridge \$800k)	\$1,686
2018		Total	\$1,686

Bridges Cont.

2019		Network Renewals	
	1	Bridge Renewals	\$644
2019		Total	\$644
2020		Network Renewals	
	1	Bridge Renewals	\$707
2020		Total	\$707
2021		Network Renewals	
	1	Bridge Renewals	\$1,353
2021		Total	\$1,353
2022		Network Renewals	
	1	Bridge Renewals	\$964
2022		Total	\$964
2023		Network Renewals	
	1	Bridge Renewals	\$1,840
2023		Total	\$1,840
2024		Network Renewals	
	1	Bridge Renewals	\$277
2024		Total	\$277

Recreation

**Meander Valley
Projected Capital Renewal Works Programme - Recreation**

(\$000)

Year	Item	Description	Estimate
2015		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$115
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$20
2015		Total	\$135

2016		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2016		Total	\$250

\$0

Year	Item	Description	Estimate
2017		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2017		Total	\$250

2018		Network Renewals	Estimate
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2018		Total	\$250

\$0

Year	Item	Description	Estimate
2019		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2019		Total	\$250

2020		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2020		Total	\$250

\$0

Land Improvements Cont.

Year	Item	Description	Estimate
2021		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2021		Total	\$250

2022		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2022		Total	\$250

\$0

Year	Item	Description	Estimate
2023		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2023		Total	\$250

2024		Network Renewals	
	1	525r - Rec Ground Renewals (PVP, Rec Grounds, Playgrounds, Skate parks, BMX, Furniture, etc)	\$100
	2	565r - Park Renewals (Waterways, Playgds, Skate parks, BMX, Outdoor gym, Trails, Trees, Furniture)	\$150
2024		Total	\$250

Appendix C Projected Upgrade/Exp/New Capital Works Programme

Roads

Meander Valley Projected Capital Upgrade/New Works Programme - Transport

(\$000)

Year	Item	Description	Estimate
2015	1	201.b - New Footpaths (inc major link, DDA and new)	\$291
	2	201.g - Prospect Vale, Westbury Rd transport study	\$606
	3	201.f - Road Reconstruction Upgrades	\$475
	4	201.e - Main Street Kerbing upgrades (Meander Valley Rd, Mole Creek Rd)	\$63
	5	201.i - Drainage Improvements	\$50
2015		Total	\$1,485
2016	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.g - Prospect Vale, Westbury Rd Transport Study	\$553
	3	201.h - Road Safety Improvements	\$110
	4	201.f - Road Reconstruction Upgrades	\$110
	5	201.e - Main Street Upgrades	\$44
	6	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	7	201.b - Blackstone Footpath Programme (+\$300k State Funding 15/16)	\$150
	8	201 I - Kerb and channel	\$30
2016		Total	\$1,128
2017	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201.b - Blackstone Footpath Programme	\$150
	7	201 I - Kerb and channel	\$30
	8	201.g - Prospect Vale, Westbury Rd Transport Study	\$602
2017		Total	\$1,177
2018	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201.b - Blackstone Footpath Programme	\$150
	7	201 I - Kerb and channel	\$30
	8	201.g - Prospect Vale, Westbury Rd Transport Study	\$602
2018		Total	\$1,177
2019	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201 I - Kerb and channel	\$30
2019		Total	\$425
2020	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201 I - Kerb and channel	\$30
2020		Total	\$425
2021	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201 I - Kerb and channel	\$30
2021		Total	\$425

Road Cont.

2022	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201 l - Kerb and channel	\$30
2022		Total	\$425
2023	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201 l - Kerb and channel	\$30
2023		Total	\$425
2024	1	201.b - New Footpaths (inc major link, DDA and new)	\$100
	2	201.h - Road Safety Improvements	\$110
	3	201.f - Road Reconstruction Upgrades	\$110
	4	201.e - Main Street Upgrades	\$44
	5	201.i - Miscellaneous (Street Trees, Lighting)	\$30
	6	201 l - Kerb and channel	\$30
2024		Total	\$425

Stormwater

**Meander Valley
Projected Capital Upgrade/New Works Programme - Stormwater**

(\$000)

Year	Item	Description	Estimate
2015	1	351 - Stormwater works (inc new, capacity restraints, WSUD and management of 80/45/45)	\$250
	2	351 - Stormwater upgrade, Emu Bay Rd	\$75
	3	351 - Stormwater improvements on Meander Valley Rd	\$37
	4	351 - Upgrade to rain garden, Martins Lane Exton	\$15
2015		Total	\$377

(\$000)

Year	Item	Description	Estimate
2016	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$227
2016		Total	\$227

(\$000)

Year	Item	Description	Estimate
2017	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2017		Total	\$201

(\$000)

Year	Item	Description	Estimate
2018	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2018		Total	\$201

(\$000)

Year	Item	Description	Estimate
2019	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2019		Total	\$201

(\$000)

Year	Item	Description	Estimate
2020	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2020		Total	\$201

(\$000)

Year	Item	Description	Estimate
2021	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2021		Total	\$201

(\$000)

Year	Item	Description	Estimate
2022	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201

Stormwater Cont.

Year	Item	Description	Estimate
2022		Total	\$201
2023	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2023		Total	\$201
(\$000)			
2024	1	351 -Stormwater works (inc modelling, new, capacity restraints, WSUD & 80/45/45 management)	\$201
2024		Total	\$201

Bridges

**Meander Valley
Projected Capital Upgrade/New Works Programme - Bridges**

(\$000)

Year	Item	Description	Estimate
2015	1	210 - Bridge Renewal Upgrade	\$470
	2	210 - Guardrail Upgrades	\$40
2015		Total	\$510
(\$000)			
2016	1	210 - Guardrail Upgrades	\$30
2016		Total	\$30
(\$000)			
2017	1	210 - Guardrail Upgrades	\$30
	2	Union Bridge Widening	\$201
2017		Total	\$231
(\$000)			
2018	1	210 - Guardrail Upgrades	\$30
	2	Union Bridge Widening	\$201
2018		Total	\$231
(\$000)			
2019	1	210 - Guardrail Upgrades	\$30
2019		Total	\$30
(\$000)			
2020	1	210 - Guardrail Upgrades	\$30
2020		Total	\$30
(\$000)			
2021	1	210 - Guardrail Upgrades	\$30
2021		Total	\$30
(\$000)			
2022	1	210 - Guardrail Upgrades	\$30
2022		Total	\$30
(\$000)			
2023	1	210 - Guardrail Upgrades	\$30
2023		Total	\$30
(\$000)			
2024	1	210 - Guardrail Upgrades	\$30
2024		Total	\$30

Buildings

Meander Valley Projected Capital Upgrade/New Works Programme - Buildings

(\$000)

Year	Item	Description	Estimate
2015	1	505b - Roof, Rewire, Flooring, Lighting, Kitchen	\$32
	2	525b - Club Room Upgrade	\$238
2015		Total	\$270

(\$000)

Year	Item	Description	Estimate
2016	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525b - Security	\$16
	3	525B - SPORTS CLUBROOM UPGRADES	\$25
2016		Total	\$46

(\$000)

Year	Item	Description	Estimate
2017	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525b - Flooring	\$5
	3	525B - SPORTS CLUBROOM UPGRADES	\$25
2017		Total	\$35

(\$000)

Year	Item	Description	Estimate
2018	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2018		Total	\$30

Year	Item	Description	Estimate
2019	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2019		Total	\$30

(\$000)

Year	Item	Description	Estimate
2020	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2020		Total	\$30

(\$000)

Year	Item	Description	Estimate
2021	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2021		Total	\$30

(\$000)

Year	Item	Description	Estimate
2022	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2022		Total	\$30

(\$000)

Year	Item	Description	Estimate
2023	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2023		Total	\$30

(\$000)

Year	Item	Description	Estimate
2024	1	505b - Roof, Asbestos, Rewire, Flooring, Lighting	\$5
	2	525B - SPORTS CLUBROOM UPGRADES	\$25
2024		Total	\$30

Recreation

Meander Valley Projected Capital Upgrade/New Works Programme - Recreation

(\$000)

Year	Item	Description	Estimate
2015	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$509
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$37
2015		Total	\$546

(\$000)

Year	Item	Description	Estimate
2016	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2016		Total	\$271

Year	Item	Description	Estimate
2017	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2017		Total	\$271

Year	Item	Description	Estimate
2018	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2018		Total	\$271

Year	Item	Description	Estimate
2019	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2019		Total	\$271

Year	Item	Description	Estimate
2020	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2020		Total	\$271

Year	Item	Description	Estimate
2021	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2021		Total	\$271

Year	Item	Description	Estimate
2022	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2022		Total	\$271

Year	Item	Description	Estimate
2023	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2023		Total	\$271

Year	Item	Description	Estimate
2024	1	525r - Rec Ground Improvements (PVP, Sport Grounds, Playgrounds, Skate parks, Furniture, etc)	\$223
	2	565r - Park Renewals Improvements (Waterways, Playgds, Skate parks, Outdoor gym, Trails, Furniture)	\$47
2024		Total	\$271

Appendix D Unfunded Initiatives and Capital Works proposals

Projects generated from the following strategic documents have not been formally approved by Council.

Roads

- Blackstone Heights/Prospect Vale Structure Plan
- Hadspen Outline Development Plan (ODP)
- Westbury ODP

Stormwater

- Blackstone/Prospect Structure Plan
- Hadspen ODP
- Westbury ODP

Bridges

- Nil

Buildings

None identified

Recreation

- Blackstone/Prospect Structure Plan
- Hadspen ODP and Open Space Plan (OSP)
- Westbury ODP and OSP
- Deloraine OSP
- Water ways booklet
- Recreation and reserve play-space/scape improvements

Appendix E Tasmanian Audit Office – Report No 5 2013-14 Recommendations

A summary outline of the 23 recommendations is detailed on pages 8 to 10 in the report.

Link to [Report No 5 2013-14 Infrastructure Financial Accounting in Local Government](#)

Appendix F Asset Revaluation Process

The following detail outlines Meander Valley Council's approach to asset revaluations.

Fair Value - subsequent to the initial recognition of assets, non-current physical assets, other than Land Improvements, Plant and Equipment, Heritage and Intangibles, are measured at their fair value in accordance with AASB 116 Property, Plant & Equipment and AASB 13 Fair Value Measurement.

Council reviews the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximates its fair value. Where the carrying value materially differs from the fair value at balance date, this would lead to a revaluation of this asset class.

In addition, Council undertakes a formal revaluation of asset classes, measured on the fair value basis on a three-year rolling cycle. The valuation is performed either by experienced Council officers or independent experts. The cost of acquisitions and capital works during the year is considered to represent their fair value.

When assets are revalued, the revaluation increments are credited directly to the asset revaluation reserve except to the extent that an increment reverses a prior year decrement for that class of asset that had been recognised as an expense in which case the increment is recognised as revenue up to the amount of the expense.

Revaluation decrements are recognised as an expense except where prior increments are included in the asset revaluation surplus for that class of asset in which case the decrement is taken to the reserve to the extent of the remaining increments. Within the same class of assets, revaluation increments and decrements within the year are offset.

(Meander Valley Council - Annual Report 2014)

Council annually reviews indicators that lead to the asset carrying value to materially differs from the fair value.

The following indicators may require a revaluation out of the ordinary cycle:

- Material change in costs
- Material change to an index (ABS, CCI)
- Unexpected and significant natural disaster

Asset Classes revalued on a three cycle as detailed below (notwithstanding the effect of indicators):

- 2014-15
 - Land
 - Bridges
- 2015-16
 - Roads
- 2016-17
 - Stormwater
- Buildings

Asset classes not revalued and valued at historical cost:

- Land Improvements
- Plant and Equipment
- Heritage
- Intangible
- Valuation

Appendix G Annual Reviews

Detail annual review process and include recommendations from LGAT Financial Sustainability Practice Summary 14.

The following link to [LGAT Practice Summary 14](#) details the practice summary information for Annual Reviews.

DECISION:

Cr White moved and Cr Synfield seconded ***“that Council approve the Strategic Asset Management Plan 2015 as per the recommendation”***.

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

The meeting adjourned for afternoon tea at 3.33pm

The meeting resumed at 3.46pm

ITEMS FOR CLOSED SECTION OF THE MEETING:

Councillor Synfield moved and Councillor Connor seconded ***“that the following items be discussed in Closed Session.***

357/2015 Leave of Absence

(Reference Part 2 Regulation 15(2)(h) Local Government (Meeting Procedures) Regulations 2015)

358/2015 Information of a personal and confidential nature or information provided to the Council on the condition it is kept confidential

(Reference Part 2 Regulation 15(2)(g) Local Government (Meeting Procedures) Regulations 2015)

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

The meeting moved into closed Council at 3.47pm

Cr Richardson moved and Cr Youd seconded ***“that the Council meeting re-open to the public.”***

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

The meeting re-opened to the public at 4.04pm

The meeting closed at 4.04pm

.....
CRAIG PERKINS (MAYOR)