



Meander Valley Council

W O R K I N G T O G E T H E R

MINUTES

COUNCIL MEETING

Tuesday 12 May 2015

Table of Contents

290/15	CONFIRMATION OF MINUTES:.....	3
291/15	COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:	3
292/15	DECLARATIONS OF INTEREST:	4
293/15	TABLING OF PETITIONS:.....	4
294/15	PUBLIC QUESTION TIME	4
295/15	COUNCILLOR QUESTION TIME	4
296/15	DEPUTATIONS BY MEMBERS OF THE PUBLIC	13
297/15	NOTICE OF MOTIONS BY COUNCILLORS	13
298/15	FRONTAGE FENCE & RESIDENTIAL OUTBUILDING – 7 CLASSIC DRIVE, PROSPECT VALE	14
299/15	DWELLING – 279 MAYBERRY ROAD, MAYBERRY	18
300/15	DOG REGISTRATION FEES 2015–2016	23
301/15	ENVIRONMENTAL HEALTH FEES 2015-2016.....	25
302/15	FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT	27
303/15	COUNCIL SUBMISSION TO THE AUSTRALIAN ENERGY REGULATOR	29
304/15	CUSTOMER SERVICE CHARTER.....	30
305/15	2014-2015 COMMUNITY GRANTS APPLICATION ASSESSMENTS – ROUND 4 – APRIL 2015	32
306/15	MEANDER SCHOOL OWNERSHIP	34
307/15	BASS HIGHWAY SIGNAGE AT WESTBURY	35
308/15	CAPITAL WORKS PROGRAMME 2015-2016	36
	ITEMS FOR CLOSED SECTION OF THE MEETING:.....	39
309/15	APPLICATIONS FOR LEAVE OF ABSENCE	Error! Bookmark not defined.

Minutes of the general meeting of the Meander Valley Council held at the Council Chambers Meeting Room, 26 Lyall Street, Westbury, on Tuesday 12 May 2015 at 1.33pm.

PRESENT: Mayor Craig Perkins, Deputy-Mayor Michael Kelly, Councillors Andrew Connor, Tanya King, Ian Mackenzie, Rodney Synfield, Bob Richardson, Rodney Youd and Deborah White.

APOLOGIES: Nil

IN ATTENDANCE: Greg Preece, General Manager
Merrilyn Young, Personal Assistant
Malcolm Salter, Director Corporate Services
David Pyke, Director Governance & Community Services
Rick Dunn, Director Economic Development & Sustainability
Martin Gill, Director Development Services
Matthew Millwood, Director Works
Dino De Paoli, Director Infrastructure Services
Jo Oliver, Senior Town Planner
Justin Simons, Town Planner
Natasha Whiteley, Town Planner
Craig Plaisted, Project Officer
Rob Little, Asset Management Co-ordinator
Jonathon Harmey, Senior Accountant

290/15 CONFIRMATION OF MINUTES:

Councillor Mackenzie moved and Councillor Youd seconded, *“that the minutes of the Ordinary and Closed meeting of Council held on Tuesday 21 April, 2015, be received and confirmed.”*

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

291/15 COUNCIL WORKSHOPS HELD SINCE THE LAST MEETING:

Date :	Items discussed:
28 April 2015	<ul style="list-style-type: none">• Capital Works Bus Tour• Presentation – Parks & Wildlife Service• Presentation – Tas Police• Westbury Recreation Ground Building Upgrade• 2015-16 Draft Capital Works Programme

292/15 DECLARATIONS OF INTEREST:

305/15 2014-2015 COMMUNITY GRANTS APPLICATION ASSESSMENTS – Cr Tanya King

293/15 TABLING OF PETITIONS:

Nil

294/15 PUBLIC QUESTION TIME

1. QUESTIONS TAKEN ON NOTICE – APRIL 2015

Nil

2. QUESTIONS WITHOUT NOTICE – MAY 2015

Nil

295/15 COUNCILLOR QUESTION TIME

1. COUNCILLOR QUESTIONS TAKEN ON NOTICE – APRIL 2015

1.1 Cr Ian Mackenzie

I believe that there was an energy efficiency (CEEP) funding forum organised recently at Bracknell with no advertising at the Bracknell Roadhouse, Bracknell Hotel the venue prior to the event or Bracknell School newsletter and with the Meander Valley Gazette not distributed at Bracknell.

- a) How many community members attended?
- b) How was it advertised? and
- c) Will Council organise another event/forum for Bracknell community with appropriate advertising.

Responses by Rick Dunn, Director Economic Development & Sustainability

- (a) None*
- (b) The Workshops were promoted via Council's website, Facebook, Twitter, Meander Valley Gazette February, Meander Valley Gazette March, Examiner Newspaper, email distribution through networks, Community News and posters which in this instance was displayed at the Bracknell Roadhouse but was not on display on the noticeboard on the day of the workshop.*
- (c) Additional workshops are not planned.*

1.2 Cr Bob Richardson

a) LGAT former CEO's comments to the Legislative Council

The Examiner (Friday, 17th April, 2015) quoted former LGAT CEO (incorrectly referred to as LGAT "President") as saying:-

He was unsure the deputy mayor's role was needed.

Upon what basis might he make that comment, and has the issue been formally discussed by the Association?

Mr Garcia did raise other issues which had been of concern/interest by many Councillors of many years, including:

- Compulsory voting,
- The general managers electoral roll, and
- Combatting relatively high numbers of informal votes.

He suggested these issues be explored before next Council elections.

Will Council initiate Councillor and community views (soon) to be prepared for any Government initiatives?

Mr Garcia also indicated that "there ought to be much more transparent process to ensure Council decisions made – particularly about planning – were all above board in the future".

This implies that such decisions may not have been in the past.

In the Meander Valley, can Council representatives recall any decision regarding planning where a Council, or Councillors, have not been "above board"? And do not the interest provisions of the Local Government Act provide for such scrutiny?

Response by Greg Preece, General Manager

The Mayor has spoken with Mr Garcia regarding his comments and Mr Garcia has advised that he was appearing before a Legislative Council Select Committee. His response to a series of questions was taken out of context and misquoted.

No there has been no discussion by the Association regarding the role of Deputy Mayor.

Council will need to determine if it wants to seek the community views regarding any changes if proposed by the Government.

There are no known issues regarding planning decision at Council.

Yes the interest provisions of the Act should provide scrutiny providing Councillors or staff declares their interests.

b) Cost of Collection of Clubs & Societies Council "Rents"

Will Council officers please provide information in relation to the hire/rent/lease of Council facilities by both formally constituted community clubs and organisations and by occasional users over the course of a year?

Response by Malcolm Salter, Director Corporate Services

For the financial year 2013-14 the total hire/rent/lease income for facilities subject to the Recreation Pricing Policy was \$158,653.

Could we also be provided with the cost to Council of collection of those rentals/leases/hirings including staff time and on-costs (SGC, annual, long-service and other leave provisions), overheads (office space/recurrent costs, vehicles).

(These are to be considered in conjunction with the policy related to Council recoupment of costs.)

Response by Malcolm Salter, Director Corporate Services

It is not possible to provide an actual cost as the calculation and collection of the charges forms just a minor part of the duties of various employees eg Facility managers will discuss and explain pricing as part of an overall discussion on use, risk management and other hirer obligations. Occasionally senior management (annualised salary) will need to meet with new clubs/users or where the policy is being implemented for the first time, particularly if there is disagreement or further negotiation on use and price; the Receptionist/Cashier calculates the charge using financial data within the spreadsheet model developed when the pricing policy was introduced; the Sundry Debtors Clerk will raise the actual account during the regular account raising run or occasionally this will be ad hoc. If pricing policy duties were removed the employee costs including office space and most vehicle costs would remain.

However if a "guesstimate" is provided then a figure (including labour on costs) of \$15,000 to \$20,000 p.a. would appear reasonable.

c) Price of Replacement of Facilities

What would be the replacement price to re-build the Deloraine Community (Alveston Drive) Complex now – from scratch, including planning permits, design etc.?

(It is not expected that estimates be accurate to the dollar, but so within, say, the nearest \$100,000.)

Response by Dino De Paoli, Director Infrastructure Services

The reinstatement value to re-build the Deloraine Community (Alveston Drive) Complex now would be in the order of approximately \$5.0M based on Council's Insurance Valuation Report prepared by Herron Todd White in June 2014. The reinstatement value includes professional fees and costs for statutory building compliance. Council's planning application fee would be in the order of \$5,000.

d) Remuneration of Senior Staff, Meander Valley Council

Since the escalation of discussion regarding Council amalgamation, amongst issues upon which society, including elected representatives, ratepayers, "politically aware" groups and individuals and the media, have begun to focus has been that of senior Council staff.

To enable objective and informed discussion, the quantum of remunerative package of directors, mayors, deputy mayors and Councillors -

Will Council please publish the remunerative packages (including salaries, vehicle, communications equipment, superannuation and other fringe benefits) of:

- The Mayor
- The Deputy Mayor
- Councillors
- General Manager and
- Individual Directors?

Can similar remunerations be obtained for a larger Council, eg Launceston, for comparable positions?

Response by Greg Preece, General Manager

Yes the information is provided in the following table for the last financial year. This information is sourced from the Annual Reports of Council, Launceston City Council and the LGAT website.

Position	Meander Valley	Launceston City
Mayor	\$48,378	\$116,107
Deputy-Mayor	\$26,952	\$54,597
Councillor	\$13,823	\$33,173
General Manager	\$180,000 to \$190,000	\$290,000 to \$310,000
Senior Staff	\$160,000 to \$170,000 \$140,000 to \$150,000 \$130,000 to \$140,000	\$190,000 to \$210,000 \$170,000 to \$190,000 \$150,000 to \$170,000
Expenses paid to Mayor, Deputy-Mayor, Councillors/Alderman	\$27,727	\$25,092

1.3 Cr Tanya King

- Supplementary to Councillor Mackenzie’s question, is it correct that Bracknell residents do not receive the Meander Valley Gazette? If so why?
- Can Council please make arrangements for Bracknell residents to receive the Gazette?
- Are there any other communities in the Municipality who are missing out?

Response by Rick Dunn, Director Economic Development & Sustainability

- We have been advised that there are no mail deliveries to homes in Bracknell, the Gazette is delivered to the Post Office, where residents collect it.*
- Refer to (a).*
- According to the producers of the Gazette, it is delivered to all homes in the municipality, unless residents live in an area such as Bracknell where it is delivered to the Post Office for collection by the residents.*

2. COUNCILLOR QUESTIONS ON NOTICE – MAY 2015

3.1 Cr Deb White

In the interests of keeping Councillors informed, could the Director for Development Services include an update of the Cat Management Committee's progress in the Briefing Notes next month?

*Response by Martin Gill, Director Development Services
Yes an update will be included in the May Briefing Report.*

3. COUNCILLOR QUESTIONS WITHOUT NOTICE – MAY 2015

3.1 Cr Ian Mackenzie

1) Energy Efficiency Forum – Bracknell

As I am not entirely satisfied with the answers to my questions in regards to the Energy Efficiency Forum that was held at Bracknell I have further questions. Most of these questions relate to answer b)

- a) This answer states that the EEF was advertised in examiner newspaper what day/s/date/s was this event for Bracknell advertised?

Response by Craig Plaisted, Project Officer

Editorial in Tuesday 17 February 2015, page 22 'Tips to cut electricity bills – Forums for energy awareness'.

- b) As a councillor, living in this community I didn't receive an advertising email for this event it was mentioned in a previous briefing report with all towns to receive forums. What email networks were used for Bracknell and when were these emails sent?

Response by Craig Plaisted, Project Officer

Sent to my own contact list on Tuesday 24 February 2015 –an estimated maximum distribution of 284 for this promotion – with a request to forward onto the individuals own networks. My list included MVCs Community Development Officer and Visitor Centre Manager, who both have large distribution lists.

- c) The owners of Bracknell Roadhouse have stated that they didn't advertise this event nor were they asked. I have also asked many members of the Bracknell community as to whether they saw the advertising at BRH with many stating if they saw the advertising they would have attended. When and who was asked at Bracknell Roadhouse to display this advertising?

Response by Craig Plaisted, Project Officer

Bracknell Roadhouse was not asked to display the flyer, however a flyer was pinned to the noticeboard

- d) What was the time frame for advertising prior to this forum date?

Response by Craig Plaisted, Project Officer

Promotion began approximately 4 weeks before and continued in various forms throughout the 4 week period prior to the Bracknell workshop.

e) How many EE forums were run within the Meander Valley Municipality where and how many community members attended?

Response by Craig Plaisted, Project Officer

11 workshops were held throughout Meander Valley with approximately 51 community members attending, and an additional 20 local government employees and visitors to Tasmania, for a total of 75 attendees.

2) Council Administration fees

At a previous council meeting I moved an amendment to the pricing policy to remove the administration fee at that time the administration fee was 16% of fees is this correct?

Response by Malcolm Salter, Director Corporate Services

No, the administration fee was 10%.

I also believe that at that time that 16% was a reduced fee and the administration charged on council works was 22% is this correct? If not what is the current % of administration fee?

Response by Malcolm Salter, Director Corporate Services

No. The administration charge of 10% was a reduction on the 16.6% Governance & General Administration Expense to total Operating Expense in the 2013-14 budget.

The current administration fees are 10% on Private Works, the statutory 4% on the State Fire Service contribution and an internal allocation of 4% on the Garbage and Recycling collection service.

Would it be correct in stating that the administration fee is a fee based upon the cost of council to supply its administration/corporate services?

Response by Malcolm Salter, Director Corporate Services

No. It would be more correct to say that the administration fee allocates some of Council's administration/corporate services costs to service charges. The 10% is based on what was historically allowable in Council accounts for allocating administration costs to Rating Accounts eg Water and Sewerage. The 4% internal allocation for the Garbage and Recycling collection service is to maintain consistency between the two Rating and Service Charge accounts.

3) Public Toilets

a) The public toilets here at Westbury (next door) roughly how many hours per day and how many days are they open?

Response by David Pyke, Director Governance & Community Services

The toilets are open 24/7.

b) The public toilets at Prospect Vale Park roughly how many hours per day and how many days are they open?

Question taken on notice

c) The public toilets at Bracknell roughly how many hours per day and how many days are they open?

Question taken on notice

d) Do any of these toilets have hot/tempered water?

Question taken on notice

4) Agfest

a) As we all know Agfest was held last week, is Council aware that it is estimated that Agfest contributes approximately \$30 million into the wider community?

Response by Mayor Craig Perkins

We are now

b) Is Council aware that there is estimated (through research) that there is 98% occupancy in accommodation places within the Meander Valley Council area during the week of Agfest, and up to 95% occupancy from Ulverstone to Launceston?

Response by Mayor Craig Perkins

We are now

c) Is Council aware that 95% of caterers at Agfest are community and/or service groups allowing for those funds to filter back through the wider community through these groups and ¼ of these are from the Meander Valley area?

Response by Mayor Craig Perkins

We are now

d) Is Council aware that Agfest is run and organised by the Rural Youth Organisation which is 98% volunteers (200+members past and present) with 4 full-time employees?

Response by Mayor Craig Perkins

We are now

e) Is Council aware that Agfest only runs for 3 days a year?

Response by Mayor Craig Perkins

Yes

f) Is Council aware that Agfest is under immense pressure economically, socially (membership) and docility (compliance) and in its current format is unsustainable due to these pressures, and others such as fire suppression, workplace OH & S, Public Health etc.?

Response by Mayor Craig Perkins

We are now

g) This next question is an example of compliance/economic pressure. Prior to this year's event Rural Youth installed hot water (providing tempered water) in 2 of its toilet blocks and advised me that the other 2 will be done before next year's event. This was installed as it was a Meander Valley Council directive. Over the past 2-3 months I dined at 3 places within our Municipality and none of these places had hot water in their toilet facilities and these venues are open 360-365 days per year. With this and the answers provided by Council in regards to public toilets, my question is why was it a Council requirement that Rural Youth supply hot/tempered water to its patrons in its public toilets for a 3 day event when patrons aren't supplied hot/tempered water in public toilets in our municipality which are open for a lot longer than 3 days per year?

Question taken on notice

h) Is Council aware that Agfest attendance was 56,741 which is well down on past years?

Response by Mayor Craig Perkins

We are now

i) *Will Council support Rural Youth to clarify and alleviate some of these pressures starting with a workshop ASAP to ascertain these issues?*

Response by Martin Gill, Director Development Services

Happy to meet and discuss at a Council workshop.

3.2 Cr Andrew Connor

1. At or following the last council meeting we were advised that the council room audio/visual improvements were to have been commissioned in the week commencing 4 May (last week). What is the current expected commissioning date?

Response by Dino De Paoli, Director Infrastructure Services

The preliminary commissioning occurred in the weekend commencing 4 May and final commissioning will occur in the week commencing 18 May.

2. Can Council officers provide an update on the development of an implementation/action plan following on from the Prospect Vale-Blackstone Heights structure plan?

Response by Martin Gill, Director Development

A number of projects have been included in the budget for 2015-16. We are also planning to bring a draft implementation plan to the July workshop for discussion.

3. Following motions passed at the last council meeting, can the Mayor or GM provide an update on the benchmarking exercise and shared services/amalgamation talks with neighbouring councils?

Response by Greg Preece, General Manager

Letters were sent out to Latrobe, Kentish and Launceston Councils inviting them to join the benchmarking project. Launceston's letter also included an offer for the Mayor and two Councillors to meet with the Mayor and two aldermen to discuss local government reform. To date only the Latrobe Mayor has responded and advised that Latrobe will continue to joint share with Kentish.

3.3 Cr Rodney Synfield

1. Will Council have a workshop regarding having a formal presence at Agfest, such as Central Highlands Council does?

Response by Martin Gill, Director Development Services

Yes we will

2. Is Council aware I have completed a dissertation on signage and will be forwarding same to Councillors and Council staff shortly?

Response by Mayor Craig Perkins

Yes we are aware

3.4 Cr Bob Richardson

- a) Regarding the remuneration report, I refer Council to the reply to Question 1.2(d). I do not believe that the reply answers the question as asked.

Could a reply be printed?

Response by Mayor Craig Perkins

Yes I believe it has been answered. More detailed information is private and confidential.

- b) Supplementary to Questions regarding Public Toilets.

Is Council aware that most (all?) of the Municipality's public toilets do not have soap?

Question taken on Notice

- c) In the early 1990's, decisions were made to downgrade Meander Valley health services, including closure of the Westbury facility as a hospital.

One response of the Meander Valley community was to fund (and then run by volunteers) two community cars – one based in Deloraine and one in Westbury. These continue to provide a service to patients so that they may attend specialist appointments in Launceston.

The State Health Department also provided vehicles for patient transport. These vehicles were used for a variety of purposes including transport for hydrotherapy and for preventative health therapy.

My advice is that one of those vehicles used primarily for disabled and aged people has been removed from use by W.C.H.C. and Deloraine C.H.C.

This is impacting significantly upon W.C.H.C. programs and probably Deloraine. Use has reported to have declined since last year when patient's fees for transport were raised from \$2.00. The minimum is now \$8.00. Some fees are now up to \$ 50 a day. Little wonder patronage dropped off.

Will Council confer with management of W.C.H.C. to establish to veracity of my advice and seek was to restore the service?

Response by Greg Preece, General Manager

Yes Council will discuss with W.C.H.C.

- d) Further to my question last Council meeting when I referred to the sporting feats of Westbury, can I refer to make achievements of residents of this small rural town –

- Luke Blackwell won the elite male 60kg division at the Australian Boxing championships;
- Dominic Barrett, of the Westbury Shamrocks has been selected in the Tasmanian Under 15 cricket quad;

In addition success has not been confined to sporting achievements;_

- Westbury Primary School's NAPLAN results were capped with student Noah Curtis achieving a result in the top 1% of State results; and
- Isabella Firth has won a year's scholarship to a prestigious catering/hospitality establishment in NSW.

Is Council aware of these achievements?

Response by Mayor Craig Perkins
We are now.

e) A resident of Glenore Road has requested possible kerbside collection at Glenore Road, Whitemore.

A possible solution is a detour leaving the hamlet of Whitemore and travel south via Glenore Road and Adelphi Road to Oaks Road.

Would Council please investigate?

Response by Dino De Paoli, Director Infrastructure Services

The Draft Waste Management Strategy is currently under review and will be discussed at a future workshop for discussion and how some of the rural areas will be managed into the future.

296/15 DEPUTATIONS BY MEMBERS OF THE PUBLIC

Nil

297/15 NOTICE OF MOTIONS BY COUNCILLORS

Nil

COUNCIL MEETING AS A PLANNING AUTHORITY

The Mayor advises that for items 298/15 to 299/15 Council is acting as a Planning Authority under the provisions of the *Land Use Planning and Approvals Act 1993*.

The Mayor advised that DEV 1 has been withdrawn by the Applicant.

298/15 FRONTAGE FENCE & RESIDENTIAL OUTBUILDING – 7 CLASSIC DRIVE, PROSPECT VALE

The Mayor invited Mr Frank Geskus to address the meeting regarding this item.

1) Introduction

This report considers the planning application PA\15\0104 for a Frontage Fence and Residential Outbuilding for land located at 7 Classic Drive, Prospect Vale (CT 160564/11).

2) Recommendation

That the application for use and development for a Residential Outbuilding, Retaining Wall and Frontage Fence for land located at 7 Classic Drive, Prospect Vale (CT 160564/11) by Prime Design, requiring the following discretions:

General Residential Zone

10.4.2 Building Envelope

10.4.7 Frontage Fence

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

1. The use and/or development must be carried out as shown and described in the endorsed Plans:
 - a) Prime Design Drawing Numbers: PD10128-01, 02, 03 & 04to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.
2. The existing stormwater inspection pit is to be relocated within the title, clear of the proposed retaining wall and raised to the finished ground level to the satisfaction of Council's Plumbing Surveyor.
3. Prior to the commencement of works stormwater design drawings are to be submitted to the satisfaction of Council's Plumbing Surveyor. The drawings must include works required to comply with Condition 3.
4. The use of outbuilding is not permitted for human habitation and is limited to residential storage and related residential activities only.
5. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2015/00607-MVC attached).

Note:

1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals may be required before construction commences:
 - a) Building permit
 - b) Plumbing permit

All enquiries should be directed to Council's Permit Authority on 6393 5322.

2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. An extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.
5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with State and Federal government agencies.

DECISION:

Cr Mackenzie moved and Cr Connor seconded *“that the application for use and development for a Residential Outbuilding, Retaining Wall and Frontage Fence for land located at 7 Classic Drive, Prospect Vale (CT 160564/11) by Prime Design, requiring the following discretions:*

General Residential Zone

- | | |
|--------|-------------------|
| 10.4.2 | Building Envelope |
| 10.4.7 | Frontage Fence |

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

1. The use and/or development must be carried out as shown and described in the endorsed Plans:
 - a) Prime Design Drawing Numbers: PD10128-01, 02, 03 & 04to the satisfaction of the Council. Any other proposed development and/or use will require a separate application and assessment by Council.
2. The existing stormwater inspection pit is to be relocated within the title, clear of the proposed retaining wall and raised to the finished ground level to the satisfaction of Council's Plumbing Surveyor.
3. Prior to the commencement of works stormwater design drawings are to be submitted to the satisfaction of Council's Plumbing Surveyor. The drawings must include works required to comply with Condition 3.
4. The use of outbuilding is not permitted for human habitation and is limited to residential storage and related residential activities only.
5. The development must be in accordance with the Submission to Planning Authority Notice issued by TasWater (TWDA 2015/00607-MVC attached).

Note:

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5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with State and Federal government agencies.

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

299/15 DWELLING – 279 MAYBERRY ROAD, MAYBERRY

The Mayor invited Mr Leigh Walters to address the meeting regarding this item.

1) Introduction

This report considers application PA\15\0031 for a dwelling on land located at 279 Mayberry Road, Mayberry (CT230877/1).

2) Recommendation

That the application for use and development for a Residential dwelling on land located at 279 Mayberry Road, Mayberry (CT 230877/1), by Woolcott Surveys, requiring the following discretions:

26 Rural Resource Zone

26.3.2 New dwelling

26.4.1 Building setback for a sensitive use

E4 Road and Railway Asset Code

E4.7.2 New access

E6 Car Parking and Sustainable Transport Code

E6.7.2 Width of access

E8 Biodiversity Code

E8.6.1 Removal of native vegetation

E9 Water Quality Code

E9.6.1 Vegetation removal within 40 metres of a water course

E9.6.3 Construction of road within 50 metres of a watercourse

E15 Karst Management Code

E15.5 Setback of wastewater field to sinkhole

E15.6.1 Development within 100 metres of a karst feature

E15.6.2 Site contains high sensitivity karst feature

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

1. The use and development must be carried out as shown and described in the endorsed plans and report:
 - a) Woolcott Surveys – Application for a Two Bedroom Eco-Cabin, April 2015to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.
2. Prior to the commencement of works:
 - a) an amended stormwater system is to be submitted to Council to locate a diffuse spreader downslope of the dwelling, to the satisfaction of Council's Town Planner.

- b) a soil and water management plan is to be submitted providing detail of the treatment of the hazard management area to rehabilitate areas of bare soil and provide for long term sediment and erosion control to maintain surface water quality, to the satisfaction of Council's Town Planner.
3. Surface disturbance beyond the extent of the driveway, parking area and building and hazard management area is to be rehabilitated with perennial ground cover, upon completion of these works, to the satisfaction of Council's Town Planner.
4. An all-weather, trafficable driveway surface is to be provided from the access crossover to the parking area at a minimum width of 4.5 metres.
5. Vegetation to either side of the access is to be maintained to ensure a safe sight distance of 210 metres.
6. Screening vegetation is to be planted along the front boundary with Mayberry Road for a distance of 200m southwards from the existing access where there are gaps in vegetation, excluding sight distance requirements at the new access, to the satisfaction of Council's Town Planner.

Notes:

1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals will be required by Council before construction commences:
 - a) Building permit
 - b) Plumbing permit
 - c) Special Plumbing Permit

All enquiries should be directed to Council's Permit Authority on 6393 5322.

2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.

5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with state and federal government agencies.

DECISION:

Cr Youd moved and Cr Connor seconded *“that the application for use and development for a Residential dwelling on land located at 279 Mayberry Road, Mayberry (CT 230877/1), by Woolcott Surveys, requiring the following discretions:*

26 Rural Resource Zone

26.3.2 New dwelling

26.4.1 Building setback for a sensitive use

E4 Road and Railway Asset Code

E4.7.2 New access

E6 Car Parking and Sustainable Transport Code

E6.7.2 Width of access

E8 Biodiversity Code

E8.6.1 Removal of native vegetation

E9 Water Quality Code

E9.6.1 Vegetation removal within 40 metres of a water course

E9.6.3 Construction of road within 50 metres of a watercourse

E15 Karst Management Code

E15.5 Setback of wastewater field to sinkhole

E15.6.1 Development within 100 metres of a karst feature

E15.6.2 Site contains high sensitivity karst feature

be APPROVED, generally in accordance with the endorsed plans and subject to the following conditions:

1. The use and development must be carried out as shown and described in the endorsed plans and report:
 - a) Woolcott Surveys – Application for a Two Bedroom Eco-Cabin, April 2015

to the satisfaction of the Council. Any other proposed development and/or use will require a separate application to and assessment by the Council.

2. Prior to the commencement of works:
 - a) an amended stormwater system is to be submitted to Council to locate a diffuse spreader downslope of the dwelling, to the satisfaction of Council's Town Planner.
 - b) a soil and water management plan is to be submitted providing detail of the treatment of the hazard management area to rehabilitate areas of bare soil and provide for long term sediment and erosion control to maintain surface water quality, to the satisfaction of Council's Town Planner.
3. Surface disturbance beyond the extent of the driveway, parking area and building and hazard management area is to be rehabilitated with perennial ground cover, upon completion of these works, to the satisfaction of Council's Town Planner.
4. An all-weather, trafficable driveway surface is to be provided from the access crossover to the parking area at a minimum width of 4.5 metres.
5. Vegetation to either side of the access is to be maintained to ensure a safe sight distance of 210 metres.
6. Screening vegetation is to be planted along the front boundary with Mayberry Road for a distance of 200m southwards from the existing access where there are gaps in vegetation, excluding sight distance requirements at the new access, to the satisfaction of Council's Town Planner.
7. The existing building is not to be used for human habitation or any animal keeping.

Notes:

1. This permit does not imply that any other approval required under any other by-law or legislation has been granted. At least the following additional approvals will be required by Council before construction commences:
 - a) Building permit
 - b) Plumbing permit
 - c) Special Plumbing Permit

All enquiries should be directed to Council's Permit Authority on 6393 5322.

2. This permit takes effect after:
 - a) The 14 day appeal period expires; or
 - b) Any appeal to the Resource Management and Planning Appeal Tribunal is abandoned or determined; or.
 - c) Any other required approvals under this or any other Act are granted.
3. This permit is valid for two (2) years only from the date of approval and will thereafter lapse if the development is not substantially commenced. A once only extension may be granted if a request is received at least 6 weeks prior to the expiration date.
4. A planning appeal may be instituted by lodging a notice of appeal with the Registrar of the Resource Management and Planning Appeal Tribunal. A planning appeal may be instituted within 14 days of the date the Corporation serves notice of the decision on

the applicant. For more information see the Resource Management and Planning Appeal Tribunal website www.rmpat.tas.gov.au.

5. If any Aboriginal relics are uncovered during works;
 - a) All works are to cease within a delineated area sufficient to protect the unearthed and other possible relics from destruction,
 - b) The presence of a relic is to be reported to Aboriginal Heritage Tasmania Phone: (03) 6233 6613 or 1300 135 513 (ask for Aboriginal Heritage Tasmania Fax: (03) 6233 5555 Email: aboriginal@heritage.tas.gov.au); and
 - c) The relevant approval processes will apply with state and federal government agencies.

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

Comment by Cr Bob Richardson

Whilst it cannot be considered because it has no legal status there are those who consider the development application has elements which conflict with the Karst Management Plan. That plan should be revisited – soon!!

Because the Mole Creek Karst area is characterised by voids; where they are is not fully known. Perhaps geoseismic studies may prove useful.

The Mole Creek Karst is a highly sensitive world class geomorphic feature, particularly of a cool temperate limestone feature.

As such I am ambivalent regarding this DA. There may be more suitable developments which may be more amenable to sustainability of the karst.

300/15 DOG REGISTRATION FEES 2015-2016

1) Introduction

The purpose of this report is for Council to adopt dog registration fees for 2015-2016.

2) Recommendation

It is recommended that Council adopt the following dog registration and dog management fees for the 2015-2016 financial year.

<i>Registration</i>	<i>Regular Fee</i>	<i>If paid by 31 July</i>
Domestic Dog not Desexed	\$59.50	\$43
Domestic Dog Desexed	\$27.50	\$14
Working Dog	\$19	\$8
Greyhound	\$19	\$8
Purebred (<i>for breeding</i>)	\$24.50	\$12
Pensioners Dog (<i>one per pension card</i>)	\$24.50	\$12
Guide Dog/Hearing Dog/Accredited Assistance Dog (<i>on production of suitable evidence by applicant</i>)	Nil	Nil
Dangerous Dog	\$500	Not Applicable
Guard Dog	\$59.50	\$43
<i>Other</i>		
Renewal of Kennel Licence	\$30.50	Not Applicable
New Kennel Licence	\$112.50	
Fee to make a nuisance dog complaint	\$22	
Dangerous Dog Collars	Cost + 10%	
Impounding Fee	\$30.50	
Second Time	\$51	
Daily Maintenance Fee	\$20 + GST	

The Council meeting adjourned for afternoon tea at 3.21pm
The Council meeting resumed at 3.35pm

DECISION:

Cr Mackenzie moved and Cr Kelly seconded *“that Council adopt the following dog registration and dog management fees for the 2015-2016 financial year:*

<i>Registration</i>	<i>Regular Fee</i>	<i>If paid by 31 July</i>
Domestic Dog not Desexed	\$59.50	\$43
Domestic Dog Desexed	\$20	\$12
Working Dog	\$20	\$12
Greyhound	\$20	\$12
Purebred (<i>for breeding</i>)	\$20	\$12
Pensioners Dog (<i>one per pension card</i>)	\$20	\$12
Guide Dog/Hearing Dog/Accredited Assistance Dog (<i>on production of suitable evidence by applicant</i>)	Nil	Nil
Dangerous Dog	\$500	Not Applicable
Guard Dog	\$59.50	\$43
<i>Other</i>		
Renewal of Kennel Licence	\$30.50	Not Applicable
New Kennel Licence	\$112.50	
Fee to make a nuisance dog complaint	\$20	
Dangerous Dog Collars	Cost + 10%	
Impounding Fee	\$30.50	
Second Time	\$51	
Daily Maintenance Fee	\$20 + GST	

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

301/15 ENVIRONMENTAL HEALTH FEES 2015-2016

1) Introduction

The purpose of this report is for Council to consider Environmental Health fees and charges for 2015-2016.

2) Recommendation

It is recommended that Council adopt the proposed fees and charges as set out in the table below for 2015-16:

Food Premises: (Except for bona fide not for profit organisations)	Fees and Charges
Annual renewal of Registration	
• Low risk	\$53
• Other premises	\$158
Temporary Food Stall Registration	
• (Except for bona fide not for profit organisations)	
0 – 3 months	\$32
3 – 6 months	\$53
6 – 12 months	\$79
Late fee if not received before event	\$37
Public Health	
Places of Assembly - General	\$69
Places of Assembly - Specific Events, greater than 1 day	\$215
Other premises requiring licensing under Public Health Act 1997	\$89
Request for inspection and written reports on food premises for prospective purchasers	\$106

DECISION:

Cr Mackenzie moved and Cr Kelly seconded *“that Council adopt the proposed fees and charges as set out in the table below for 2015-16:*

Food Premises: (Except for bona fide not for profit organisations)	Fees and Charges
Annual renewal of Registration <ul style="list-style-type: none">• Low risk• Other premises	\$53 \$158
Temporary Food Stall Registration <ul style="list-style-type: none">• (Except for bona fide not for profit organisations)	
0 – 3 months	\$32
3 – 6 months	\$53
6 – 12 months	\$79
Late fee if not received before event	\$37
Public Health	
Places of Assembly - General	\$69
Places of Assembly - Specific Events, greater than 1 day	\$215
Other premises requiring licensing under Public Health Act 1997	\$89
Request for inspection and written reports on food premises for prospective purchasers	\$106

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

302/15 FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

1) Introduction

The purpose of this report is to consider the impact of the Commonwealth Government's 2014 Budget decision to freeze indexation of the Financial Assistance Grants (FAGs) paid to local government.

2) Recommendation

It is recommended "that Council

- a) Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure;*
- b) Acknowledges that the council will receives \$4,721,085 million in 2014-15;*
- c) Will ensure that this federal funding and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports;*
- d) Write to the Members of Parliament to highlight the specific implications of the FAGS indexation freeze; and*

DECISION:

Cr White moved and Cr Richardson seconded *"that Council*

- a) Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of councils services and infrastructure;*
- b) Acknowledges that the council will receives \$4,721,085 million in 2014-15;*
- c) Will ensure that this federal funding and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in council publications, including annual reports;*
- d) Write to the Members of Parliament to highlight the specific implications of the FAGS indexation freeze; and*
- e) Ask the members of Parliament to remove the moratorium on the indexation of the Financial Assistance Grants.*

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

Comment by Cr Bob Richardson

For many years Councils, through LGAT, have lobbied for a better funding deal for local government:-

- better in that there is greater certainty of grants amounts (eg by a set proportion of GST);
and
- Better in terms of real quantity; as Council pick up more and more responsibilities formerly funded/provided by State and Federal Governments, commensurate funds have not been provided;

I also have a difficulty with the potential to have grants tagged to specific projects. For marginal electorates this is likely to be a boon. To others, not so.

303/15 COUNCIL SUBMISSION TO THE AUSTRALIAN ENERGY REGULATOR

1) Introduction

The purpose of this report is to consider a Council response to an Issues Paper released by the Australian Energy Regulator (AER), which outlines the AER's approach to regulating the distribution services offered by TasNetworks.

2) Recommendation

It is recommended that Council write a submission to the Australian Energy Regulator asking that:

- (a) Public lighting remain unregulated in Tasmania;*
- (b) The Service Performance Target Incentive Scheme applying to TasNetworks supports their proposal to reduce the revenue at risk to TasNetworks to ± 2.5 per cent of its annual smoothed revenue.*

DECISION:

Cr Mackenzie moved and Cr White seconded *“that Council write a submission to the Australian Energy Regulator asking that:*

- (a) Public lighting remain unregulated in Tasmania;*
- (b) The Service Performance Target Incentive Scheme applying to TasNetworks supports their proposal to reduce the revenue at risk to TasNetworks to ± 2.5 per cent of its annual smoothed revenue.*

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

304/15 CUSTOMER SERVICE CHARTER

1) Introduction

The purpose of this report is for Council to review Council's Customer Service Charter.

2) Recommendation

It is recommended that Council adopt the revised Customer Service Charter as follows:



CUSTOMER SERVICE CHARTER

(S.339F *Local Government Act 1993*)

CUSTOMER SERVICE CHARTER

Meander Valley Council is committed to providing quality services to its community. We are continually striving to improve our services through employee training, new technology and consultation. ~~We are also aiming to improve the way we work with the community.~~

This *Customer Service Charter* is in compliance with the requirements of Section 339F (4) of the *Local Government Act 1993* and outlines our commitment to customers in accordance with our Strategic Plan and provides a formalised process for making complaints. It outlines customers' rights, the standards customers can expect when dealing with Council and what a customer can do if dissatisfied with Council decisions or actions.

OUR COMMITMENT TO CUSTOMER SERVICE

~~Meander Valley Council is~~ We are committed to the provision of timely, efficient, consistent and quality services provided by polite and helpful officers that meet our customer's expectations.

~~Meander Valley Council~~ We places great emphasis on the efficient handling of complaints. Our aim at all times is to provide a quality service. We may not be able to provide complete satisfaction but we will always strive for the best possible solution.

~~Meander Valley Council~~ We will endeavour to work towards increasing customer satisfaction and continuously improve our services by responding to customer complaints as efficiently and effectively as possible.

As part of our commitment to you, we will:

- Respect, listen and care for you and your concerns;
- Identify ourselves in all communication with you;
- Respect your privacy and confidentiality;
- Aim to communicate clearly and in plain language;
- Be positive and receptive to new ideas;
- Take a fair, balanced and long-term approach with our decisions;
- Provide relevant and up-to-date information relating to our services via our website and publications.

WHO IS A CUSTOMER

A customer is any person or organisation having dealings with the ~~Meander Valley~~ Council.

OUR SERVICE STANDARDS

At all times we aim to:

- Treat customers courteously and with respect;
- Deal with customers in a polite and helpful manner;
- Listen to customers and take their views into account;
- Provide customers with necessary and relevant information;
- Treat customers fairly and take account of the customer's particular needs;
- Act on our commitments in a timely manner;
- Value customers privacy by treating all personal information confidentially;
- Be punctual for meetings and appointments;
- Provide Council ID if requested;
- Leave a "visit card" with our name and contact number following a visit to a customer's residence if that customer is absent at the time.

When a customer visits or telephones the Council

We will attend the counter and answer the telephone promptly, courteously and deal with an enquiry directly without unnecessary referrals or transfers. If we cannot deal with the enquiry we will provide the customer with the name of the person the request or enquiry will be referred to or, if that information is not readily available, will request the relevant person to contact the customer directly. Telephone calls will be returned at the first opportunity however where information is not readily available verbal enquiries will be answered within 5 (five) working days.

When a customer writes or emails

We will respond to all written requests or enquiries within ten (10) working days of receipt. Our response will be either in full, or as an acknowledgement outlining the name of the person handling the matter. Such acknowledgement may be by telephone or in writing as appropriate. All correspondence will be as prompt as possible, courteous and written in plain English.

OUR EXPECTATIONS OF THE CUSTOMER

To make our job easier in providing our services we ask customers to:

- Treat Council officers with respect;
- Respect the privacy, safety and needs of other members of the community;
- Provide accurate and complete details;
- Phone to make an appointment for a complex enquiry or a need to see a specific officer;
- Phone the officer nominated on correspondence sent to the customer and quoting the file number on the letter.

Abusive Customers

Any interaction with members of the community where personal abuse or offensive language is used, the communication may be terminated immediately by the Officer. If face-to-face, the Officer **should will** walk away. If on a telephone, the Officer will terminate the call. If in email, the address may be blocked.

If an officer feels threatened by the language or behaviour of the customer, he/she may notify the Police and as soon as possible notify the General Manager.

There may be occasions when

- The issue(s) a person has cannot be dealt with to their satisfaction and it is not possible for Council officers to continue to respond; or
- Correspondence contains personal abuse or offensive language is used.

In these cases, the General Manager may decide to limit or cease responses to the person. A decision of this nature will be communicated in writing to the person.

CUSTOMER SERVICE REQUEST SYSTEM

We have a Customer Service Request (CSR) System that records, monitors and reports on all requests we receive.

What is a request?

- A request For service, for example garbage and recycling collection;
- A request For information or an explanation of a policy or procedure;
- Reports of damaged or faulty infrastructure;
- Reports about noise, dogs, nuisances, unauthorised building work or similar issues that fall into the regulatory aspect of our service;
- A request For Council to provide new infrastructure.

The request is logged into Council's Customer Request CSR System, assigned a priority and allocated to an Action Officer. We aim to achieve at least a 95% compliance standard, with our Customer Service Request System.

COMPLAINTS

There are many various types of complaints, however, a formal complaint must be in writing.

What is a formal complaint?

A formal complaint is a written expression of dissatisfaction with a decision (outside of a structured process), level or quality of service, or behaviour of an employee or agent, which can be investigated and acted upon.

A structured process is where legislation (Act, Regulation, Rule or By-law) specifically makes provision for an appeal, internal or external review of a decision.

Any Council officer having difficulty in determining a complaint as from a customer service request should will seek advice of the Departmental Director or General Manager.

What is not a formal complaint?

Many of the issues raised with Council are called "complaints" because the customer is unhappy about the situation. However, they are simply issues dealt with by Council on a day-to-day basis, are not formal complaints and do not form part of the formal complaints management process.

Examples of matters that are not formal complaints are:

- A request for service (unless there was no response to a first request for a service);
- A request for information or an explanation of a policy or procedure;
- Disagreement with a Council policy;
- A request for review of a decision for which a structured process applies;
- An expression concerning the general direction or performance of the Council or Councillors;
- Reports of damaged or faulty infrastructure; and
- Reports about noise, dogs, nuisances, unauthorised building work or similar issues that fall into the regulatory aspect of Council's service.

Complaints Management Process

The Director of each Department of the Council is responsible for handling complaints relevant to that Department.

While most issues can usually be resolved at an early stage, there are times when they require detailed investigation. If a complaint is of a very serious nature, or is a complaint about a Director, it will be referred to the General Manager.

Irrespective of the manner in which the complaint was received, a response to the complaint can be expected within twenty (20) working days. If a Councillor has submitted a complaint on a customer's behalf we will also try to respond to the Councillor within twenty (20) working days.

There are times when it is not possible to meet this deadline, eg. where a complaint is a complex one and Councillors are to be briefed on the outcome of the investigations. In these cases we will endeavour to keep the customer informed of progress.

Type of Complaint

A complaint may be lodged verbally (by telephone or at the counter) and may be responded to verbally by phoning or by meeting with the Director, or a Senior Officer, of the relevant Department to discuss the complaint.

If the complaint relates to a complex matter or there is no resolution from discussing the matter with the relevant Director or Senior Officer, a statement should be made in writing by the customer setting out the complaint as simply as possible.

To assist Council in dealing with your a complaint, a customer should include the following if relevant:

- a) Date, times and location of events
- b) What happened
- c) To whom the customer has spoken (names, position in the Council and dates)
- d) Copies or references to letter or documents relevant to the complaint
- e) State what the customer hopes to achieve as an outcome to the complaint.

Internal Review

Experience has shown that the majority of complaints will be satisfactorily resolved by the relevant Director. However, a person who is not satisfied with the outcome may request a review of the complaint by the Council's General Manager. A request for a review of the complaint to the General Manager is to be in writing.

The General Manager will inform the customer of the findings on completion of an investigation.

Consideration of a Complaint

In considering a complaint the relevant Director or the General Manager will:

- Examine and analyse the information already available and follow up points requiring clarification;
- Look at the Council Policies which might have a bearing on the complaint;
- Consider whether or not the Council is at fault;
- Consider any necessary action to be taken to correct the any faults identified; and
- Consider a review of the Council's procedures to avoid recurrence of any similar complaint in the future if necessary.

The relevant Director or the General Manager may enter into informal discussions or mediation on a complaint with a view to resolution.

Vexatious Complaints

All complaints received by Council will be treated with the utmost seriousness, however, if a complaint is found to be malicious, frivolous or vexatious, as determined by the General Manager, then no further action will be taken on the complaint. The customer will be informed of this decision in writing by the General Manager.

Anonymous Complaints

While we will receive anonymous complaints, we will generally only act on them where the matter is considered to be serious and there is sufficient information in the complaint to enable an investigation to be undertaken.

Protection of Customer

We will take all care to ensure that the reporting of complaints will not result in a customer experiencing any form of victimisation or retribution as a result of the complaint.

What if a customer is not satisfied with the resolution of the complaint ?

Council is We are confident that it we can resolve the majority of complaints received, however, we understand that we may not be able to satisfy every customer on every occasion.

Sometimes Councils have has to make difficult and complex decisions involving many people and individual customers do not get the outcome they would prefer.

If a complaint remains unresolved or a customer is dissatisfied with our process in dealing with a complaint, other avenues remain for the customer to explore, which these include:

- available Administrative Appeals Process;
- the *Judicial Review Act 2000* ;
- contacting external agencies which can review actions and decisions taken by the Council, these include such as:
 - The Ombudsman who is an officer responsible to Parliament for investigating complaints made about administrative actions (or inactions) of Tasmanian Government Departments, most Statutory Authorities and Local Government. The Ombudsman is located at Ground Floor, 99 Bathurst Street, Hobart, 7000. (GPO Box 960 HOBART, 7001) Ph: 1800 001 170; and
 - Local Government Division, Department of Premier and Cabinet, Level 4 5, 39 15 Murray Street, Hobart, 7000. (GPO Box 123 HOBART, 7001) Ph. (03) 6233 6758 6232 7022

While a customer is entitled to refer a complaint directly to these bodies at any time, customers are encouraged to allow Council the opportunity to resolve the complaint in the first instance.

Complaints against non compliance or offence

Pursuant to Section 339E of the Act, a person may make a complaint to the Director of Local Government:

- That Council, a Councillor or the General Manager has failed to comply with the requirements under an Act; or
- That a Councillor, the General Manager or an employee of the Council may have committed an offence under the Act.

A The complaint must:

- Be in writing;
- Identify the complainant and the person against whom the complaint is made;
- Give particulars of the grounds of the complaint;
- Be verified by statutory declaration; and
- Be lodged with the Director, Local Government Division, Department of Premier and Cabinet, Level 14 5, 39 15 Murray Street, Hobart (GPO Box 123 HOBART, 7001).

HOW YOU CAN CONTACT US

You can contact us to make an enquiry, lodge a customer service request or a complaint:

- In person by visiting Council's Offices at 26 Lyall Street, Westbury during the hours of 8:30am to 5:00pm Monday to Friday;
- By phoning 6393 5300 or faxing 6393 1474 during the hours of 8:30am to 5:00pm Monday to Friday. Council provides an after-hours Emergency Service on the same number;
- By post to Meander Valley Council, PO Box 102, WESTBURY 7303;
- By email to mail@mvc.tas.gov.au;
- Via the Internet by visiting the Council website at www.meander.tas.gov.au.
- Via Social Media – Facebook – www.facebook.com/MeanderValleyCouncil
Twitter - @mvcouncil

PERSONAL INFORMATION PROTECTION

Council has a commitment to protection of Personal Information provided by a customer to Council in accordance with the requirements of the *Personal Information Protection Act 2004* and the *Right to Information Act 2009*.

Council's *Personal Information Protection Policy* is available for inspection at Council's Offices and on Council's website.

REPORTING

The General Manager is to provide Council with a report at least once a year of the number and nature of complaints received in accordance with section 339F(5) of the *Local Government Act 1993*.

AVAILABILITY

This *Customer Service Charter* is available:

- For public inspection at the Council Office during normal office hours;
- On the Council's website free of charge;
- From the Council Office; and
- In the 'New Resident Kit'

REVIEW

This *Customer Service Charter* is to be reviewed at least once every two years in accordance with section 339F (4) of the *Local Government Act 1993*.

DECISION:

Cr King moved and Cr Connor seconded *“that Council adopt the revised Customer Service Charter.”*

Procedural motion moved by Cr White and Cr Mackenzie seconded *“that Council defer this item until the June Council meeting.”*

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

Cr King left the meeting at 4.10pm

305/15 2014-2015 COMMUNITY GRANTS APPLICATION ASSESSMENTS – ROUND 4 – APRIL 2015

1) Introduction

The purpose of this report is to present the recommendations of the Community Grants Committee to Council for approval.

2) Recommendation

It is recommended that Council:

- a) *notes the Individual Sponsorships approved by the General Manager in the March quarter; and*
- b) *endorses the recommendations of the Community Grants Committee and approves the allocation of funds to the applicants as listed in the following table:*

Organisation	Project	Grant Recommended \$
Child Health Ass of Tas - Westbury	New equipment	3,000
Deloraine Golf Club Inc	Semi-auto defibrillator	1,500
Deloraine Junior Basketball	New basketballs	3,000
Meander Valley Community Radio	Equipment to broadcast live	2,295
Westbury RSL Sub Branch	Refurbish of cenotaph artillery gun	1,500
Westbury Shamrocks Cricket Club	Wicket covers	1,975
"Who Was Nellie Payne"	Research, acquire and exhibition	3,000
TOTAL		16,270

DECISION:

Cr Mackenzie moved and Cr Kelly seconded *"that Council:*

- a) *notes the Individual Sponsorships approved by the General Manager in the March quarter; and*

- b) *endorses the recommendations of the Community Grants Committee and approves the allocation of funds to the applicants as listed in the following table:*

Organisation	Project	Grant Recommended \$
Child Health Ass of Tas - Westbury	New equipment	3,000
Deloraine Golf Club Inc	Semi-auto defibrillator	1,500
Deloraine Junior Basketball	New basketballs	3,000
Meander Valley Community Radio	Equipment to broadcast live	2,295
Westbury RSL Sub Branch	Refurbish of cenotaph artillery gun	1,500
Westbury Shamrocks Cricket Club	Wicket covers	1,975
"Who Was Nellie Payne"	Research, acquire and exhibition	3,000
TOTAL		16,270

*The motion was declared **CARRIED** with Councillors Connor, Kelly, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

Cr King returned to the meeting at 4.19pm

306/15 MEANDER SCHOOL OWNERSHIP

1) Introduction

The purpose of this report is to consider an offer by the Department of Education to transfer the ownership of the former Meander Primary School to Council.

2) Recommendation

It is recommended that Council:

- 1. Decline the Department of Education's offer to assume ownership of the former Meander Primary School*
- 2. Recommends to the Department of Education that it work closely with the Meander Community to determine a future sustainable use for the former school facility.*

DECISION:

Cr Synfield moved and Cr Youd seconded *"that Council*

- 1. Declines the current offer from the Department of Education, as contained in their letter dated 16th March 2015 to assume ownership of the former Meander Primary School;*
- 2. Has further discussions with the Department of Education and the Minister for Education so as to find an alternate arrangement where Council works collaboratively with the Department of Education and the Minister for Education to achieve the most desirable outcome for this site and its future use, ever mindful of its value and strategic importance to the local Community, and cost implications to Council;*
- 3. Request the Department of Education to furnish Council with appropriate reports, so as to better inform us, of;*
 - a) the condition and maintenance requirements of the infrastructure on the site; and*
 - b) the uses which the site may lend itself too, going into the future; and*
- 4. Request the Department of Education remove the reversionary covenant requirement and waive stamp duty, should it be the collaborative view from Point 2 that Council take ownership.*

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

307/15 BASS HIGHWAY SIGNAGE AT WESTBURY

1) Introduction

The purpose of this report is to seek Council's decision on the most suitable option for Bass Highway signage at Westbury.

This agenda item was presented to Council at the April meeting and the decision was deferred until the May Council meeting to allow for a sub-committee to meet and discuss further.

At the time of preparing this agenda item a meeting of the sub-committee had not been conducted.

2) Recommendation

It is recommended that Council replace the existing 'Be Bowled Over' signs with the proposed Information Signs with Temporary Events design shown in Figure 1.

DECISION:

Decision made at the April meeting

Cr Connor moved and Cr Mackenzie seconded *"that Council replace the existing 'Be Bowled Over' signs with the proposed Information signs with Temporary Events design show in Figure 1.*

As an amendment Cr White moved *"that Council replace the existing 'Be Bowled Over' signs with the proposed Information Signs with Temporary Events design show in Figure 1 and remove Historic from the 1st line and remove the 2nd line all together but retain the Great Western Tiers Touring Route sign."*

Procedural motion moved by Cr Richardson "that a decision be deferred on this issue until the May Council meeting."

*The procedural motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield and Youd voting for the motion and Cr White voting against the motion.*

Decision made at the May meeting

Cr Richardson moved and Cr King seconded *"that Council defer this item until a future Council meeting."*

*The motion was declared **CARRIED** with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.*

308/15 CAPITAL WORKS PROGRAMME 2015-2016

1) Introduction

The purpose of this report is to consider the Capital Works Programme (CWP) proposed for the 2015-2016 financial year.

2) Recommendation

It is recommended that Council approve the following Capital Works Programme for 2015-2016:

Capital Works Programme

2015/2016



**Meander Valley Council
2015/2016 Capital Works Programme**

SUMMARY - RECOMMENDED JOBS

1.0 ADMINISTRATION

100.1 INFORMATION TECHNOLOGY

Carry Over	Renewal	New / Upgrade	Total Estimate
\$114,000	\$46,000	\$4,000	\$164,000
\$114,000	\$46,000	\$4,000	\$164,000

2.0 ROADS, STREETS & BRIDGES

201.1 FOOTPATHS
201.2 ROAD RECONSTRUCTION & UPGRADE
201.3 ROAD RESURFACING:
 Gravel Resheeting
 Reseals
 Asphalt
210 BRIDGE RECONSTRUCTION

\$224,000	\$230,000	\$530,000	\$984,000
\$437,000	\$1,085,000	\$675,000	\$2,197,000
\$0	\$300,000	\$0	\$300,000
\$0	\$750,000	\$0	\$750,000
\$0	\$400,000	\$0	\$400,000
\$0	\$1,047,000	\$0	\$1,047,000
\$661,000	\$3,812,000	\$1,205,000	\$5,678,000

3.0 HEALTH, COMMUNITY & WELFARE

314 EMERGENCY SERVICES
315 CEMETERIES
316 COMMUNITY AMENITIES
321 TOURISM & AREA PROMOTION
335 HOUSEHOLD WASTE DISPOSAL
351 URBAN STORMWATER DRAINAGE
381 FAMILIES AND CHILDREN

\$0	\$40,000	\$0	\$40,000
\$0	\$0	\$15,000	\$15,000
\$0	\$0	\$45,000	\$45,000
\$0	\$35,000	\$0	\$35,000
\$0	\$20,000	\$0	\$20,000
\$201,000	\$61,000	\$550,000	\$812,000
\$0	\$0	\$10,000	\$10,000
\$201,000	\$156,000	\$620,000	\$977,000

5.0 RECREATION & CULTURE

505 PUBLIC HALLS & BUILDINGS
525 RECREATION GROUNDS & SPORTS FACILITIES
545 SUNDRY CULTURAL ACTIVITIES
565 PARKS & RESERVES

\$20,000	\$100,000	\$5,000	\$125,000
\$874,000	\$184,500	\$175,500	\$1,234,000
\$0	\$25,000	\$0	\$25,000
\$0	\$55,000	\$0	\$55,000
\$894,000	\$364,500	\$180,500	\$1,439,000

6.0 UNALLOCATED & UNCLASSIFIED

655 MAJOR PLANT REPLACEMENT
675 LIGHT VEHICLE REPLACEMENT
625 MANAGEMENT & INDIRECT OVERHEADS

\$78,000	\$252,000	\$130,000	\$460,000
\$20,000	\$104,000	\$0	\$124,000
\$0	\$20,000	\$0	\$20,000
\$98,000	\$376,000	\$130,000	\$604,000

TOTALS

\$1,968,000	\$4,754,500	\$2,139,500	\$8,862,000
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Meander Valley Council

2015/2016 Capital Works Programme

INTRODUCTION

As part of the Asset Management Plan it is necessary to separate works into the following categories:

CARRY OVER:

Funds for projects that were provided in previous capital works programme budgets and have not yet been expended.

RECONSTRUCT/REPLACE:

Replacing like-with-like or providing a similar level of service, for example reconstructing a road to the same width, or replacing a single lane timber bridge with a single lane concrete bridge. In these cases depreciation rates and other costs of ownership may not significantly change and could possibly reduce.

NEW/UPGRADE WORK:

Improving or constructing additional assets or infrastructure where none previously existed or existed at a lower service level. The creation of new assets has an impact on Council's finances from the point of increasing depreciation, as well as operational and maintenance costs.

Upgrades can reduce the total life cycle costs of an asset in the longer term, e.g. road rehabilitation and widening, or replacing a single lane bridge with a two lane bridge. This type of work will have a component of renewal/replacement and a component of upgrade/new.

**Meander Valley Council
2015/2016 Capital Works Programme**

1.0 GENERAL ADMINISTRATION

100.1 INFORMATION TECHNOLOGY

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Plant and Equipment - Network Hardware	Replacement of network infrastructure	\$15,000	\$0	\$0	\$15,000
b	Plant and Equipment - Computer Hardware	Workstations and peripherals including laptops - 3yr rolling replacement program	\$4,000	\$25,000	\$0	\$29,000
c	Intangible - Computer Software	Software replacement and upgrades	\$60,000	\$0	\$0	\$60,000
d	Plant and Equipment - Printer	A0 Plotter/Scanner		\$11,000	\$4,000	\$15,000
e	Intangible - Computer Software	Conquest Version III	\$35,000	\$10,000	\$0	\$45,000
f						

TOTAL INFORMATION TECHNOLOGY	\$114,000	\$46,000	\$4,000	\$164,000
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TOTAL GENERAL ADMINISTRATION	\$114,000	\$46,000	\$4,000	\$164,000
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**Meander Valley Council
2015/2016 Capital Works Programme**

2.0 ROADS, STREETS & BRIDGES

201.1 FOOTPATHS

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Prospect Vale, Westbury Road	Relocate footpath to kerb due to excessive crossfall. At 376 to 382 Westbury Rd - 80m and 359 Westbury Rd - 60m.		\$70,000	\$0	\$70,000
b	Deloraine, East Parade	Renew footpath - Meander Valley Rd to East Barrack St (LHS) 120m		\$30,000	\$0	\$30,000
c	Westbury, Franklin Street	Renew footpath - Start of Franklin St to Alison Crt (LHS) - 50m		\$15,000	\$0	\$15,000
d	Westbury, King Street	Renew footpath and swale existing open drain - Franklin Street to William Street RHS - 185m		\$95,000	\$0	\$95,000
e	Blackstone, New Footpaths	New Footpaths - (includes \$150,000 from Council & Grant of \$300,000).	\$87,000	\$0	\$450,000	\$537,000
f	Westbury Footpaths	Circuit Trail Route as identified in the Westbury Outline Development Plan		\$0	\$40,000	\$40,000
g	Pedestrian Access Ramps	Various locations		\$10,000	\$10,000	\$20,000
h	Deloraine, Lansdowne Place	Traffic calming at school crossing or relocation of crossing		\$10,000	\$10,000	\$20,000
i	Bracknell, Jane Street	Seal footpath - Henrietta St to Elizabeth St, RHS - 210m		\$0	\$20,000	\$20,000
j	<i>Westbury, William Street</i>	<i>New footpath (gravel) and kerbing - continuation of footpath link from Lyttleton Street to Bass Highway (LHS) 150m</i>	<i>\$37,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$37,000</i>
k	<i>Hadsphen, Meander Valley Road</i>	<i>Pedestrian crossing from Bartley St & Rutherglen (Pending \$100k State Government Contribution on the bridge asset)</i>	<i>\$100,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$100,000</i>

TOTAL FOOTPATHS	\$224,000	\$230,000	\$530,000	\$984,000
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Meander Valley Council 2015/2016 Capital Works Programme

2.0 ROADS, STREETS & BRIDGES

201.2 ROAD RECONSTRUCTION & UPGRADE

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Prospect Vale, Westbury Road	Improvements to Westbury Road as part Transport Study, including - intersection improvements. PN 6276	\$252,000	\$50,000	\$350,000	\$652,000
b	Deloraine, Meander Valley Road	Kerb & channel and footpath renewal - located opposite the Bush Inn		\$60,000	\$20,000	\$80,000
c	Dairy Plains Road	Road Rehabilitation - CH 0.75 to 1.55 - 800m		\$180,000	\$35,000	\$215,000
d	Meander Road	Highland Lakes Rd to Meander Shop. Install thermoplastic line marking, guideposts and trim vegetation - 9km		\$50,000	\$0	\$50,000
e	Dunorlan Road	Road Rehabilitation - CH 0 to 0.3 & CH 0.7 to 1.1 - 700m		\$150,000	\$30,000	\$180,000
f	Westwood Road	Road Rehabilitation CH 2.3 to 3.8 (East) - 1500m		\$260,000	\$65,000	\$325,000
g	Bengeo Road	Road Rehabilitation CH 0.5 to 1.1 - 600m		\$120,000	\$20,000	\$140,000
h	Street Furniture	Renewal of general allocation - priorities to be identified		\$20,000	\$10,000	\$30,000
i	Westbury, Taylor Street	Works in conjunction with Primary School corner improvements		\$20,000	\$20,000	\$40,000
j	Mersey Hill Road	Return sealed section to gravel - CH 1.7 to 2.0 - 300m		\$20,000	\$0	\$20,000
k	Westbury, Marriott Street	Road rehabilitation and widening		\$155,000	\$45,000	\$200,000
l	Deloraine, West Church Street	West Church St north of Emu Bay Rd to provide additional spaces for on and off street parking		\$0	\$15,000	\$15,000
l	Carrick, Meander Valley Road	Junction upgrades at East, South and Ashburner St, including filling of existing culverts.		\$0	\$10,000	\$10,000
m	Carrick, Meander Valley Road	Street trees, planting of new trees in Meander Valley Road between East Street and South Street		\$0	\$55,000	\$55,000
n	<i>East Goderich Street</i>	<i>Road upgrade from Lansdowne Place to Pulteney Street (pending contribution from developer)</i>	<i>\$54,000</i>			<i>\$54,000</i>
o	<i>Blackstone Heights, Panorama Road</i>	<i>Drainage and stormwater improvement</i>	<i>\$55,000</i>			<i>\$55,000</i>
p	<i>Prospect Vale, Westbury Road</i>	<i>Cycle Lanes</i>	<i>\$34,000</i>			<i>\$34,000</i>
q	<i>Various Locations</i>	<i>Street Trees</i>	<i>\$42,000</i>			<i>\$42,000</i>

TOTAL ROAD RECONSTRUCTION & UPGRADE	\$437,000	\$1,085,000	\$675,000	\$2,197,000
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**Meander Valley Council
2015/2016 Capital Works Programme**

2.0 ROADS, STREETS & BRIDGES

201.3 ROAD RESURFACING

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	General	Gravel Resheeting		\$300,000	\$0	\$300,000
b	General	Reseals		\$750,000	\$0	\$750,000
c	General	Asphalt		\$400,000	\$0	\$400,000
TOTAL ROAD RESURFACING			\$0	\$1,450,000	\$0	\$1,450,000

210 BRIDGE RECONSTRUCTION

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Western Creek, Montana Road	Reconstruction of bridge 2162		\$188,000	\$0	\$188,000
b	Western Creek Tributary, Cheshunt Road	Reconstruction of bridge 3471		\$199,000	\$0	\$199,000
c	Chittys Creek, Reiffers Road	Reconstruction of bridge 4296		\$162,000	\$0	\$162,000
d	Quamby Brook, Byes Road	Reconstruction of bridge 158		\$163,000	\$0	\$163,000
e	Mole Creek, Shalestone Road	Reconstruction of bridge 3764		\$183,000	\$0	\$183,000
f	Coiler Creek Tributary, Brooklyn Road	Reconstruction of bridge		\$152,000	\$0	\$152,000
TOTAL BRIDGE RECONSTRUCTION			\$0	\$1,047,000	\$0	\$1,047,000
TOTAL ROADS, STREETS & BRIDGES			\$661,000	\$3,812,000	\$1,205,000	\$5,678,000

**Meander Valley Council
2015/2016 Capital Works Programme**

3.0 HEALTH, COMMUNITY & WELFARE

314 EMERGENCY SERVICES

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	SES	Vehicle changeover		\$40,000	\$0	\$40,000
TOTAL EMERGENCY SERVICES			\$0	\$40,000	\$0	\$40,000

315 CEMETERIES

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Deloraine, Lawn Cemetery	Installation of new concrete slabs		\$0	\$5,000	\$5,000
b	Deloraine, Lawn Cemetery	Irrigation lawn cemetery		\$0	\$10,000	\$10,000
TOTAL CEMETERIES			\$0	\$0	\$15,000	\$15,000

316 COMMUNITY AMENITIES

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Plant and Equipment - WiFi	Public Wireless Internet access at all Council-owned facilities across the municipality		\$0	\$45,000	\$45,000
TOTAL COMMUNITY AMENITIES			\$0	\$0	\$45,000	\$45,000

321 TOURISM & AREA PROMOTION

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Deloraine, GWTVIC	Partial renewal of external cladding		\$35,000	\$0	\$35,000
TOTAL TOURISM & AREA PROMOTION			\$0	\$35,000	\$0	\$35,000

335 HOUSEHOLD WASTE DISPOSAL

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Household Waste	Replacement bins		\$20,000	\$0	\$20,000
TOTAL HOUSEHOLD WASTE DISPOSAL			\$0	\$20,000	\$0	\$20,000

**Meander Valley Council
2015/2016 Capital Works Programme**

3.0 HEALTH, COMMUNITY & WELFARE

351 URBAN STORMWATER DRAINAGE

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Hadspen, Kipling Crescent	Stormwater upgrades		\$0	\$230,000	\$230,000
b	Various locations	Infrastructure constraints, new developments and replacement of deficient pits	\$62,000	\$25,000	\$100,000	\$187,000
c	Prospect Vale, Montpelier Drive	Stormwater upgrades		\$0	\$125,000	\$125,000
d	Deloraine, Meander Valley Road	Stormwater upgrades - located opposite the Bush Inn		\$0	\$75,000	\$75,000
e	Westbury, Taylor Street	Works in conjunction with Primary School corner improvements		\$20,000	\$20,000	\$40,000
f	Various locations	Side Entry Pit replacements		\$16,000	\$0	\$16,000
f	<i>Hadspen, Winifred Jane Crescent</i>	<i>Stormwater upgrades</i>	<i>\$36,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$36,000</i>
f	<i>Deloraine, Beefeater Street</i>	<i>Road widening and stormwater upgrade, Emu Bay Rd to Moriarty St (works not subject to subdivision development)</i>	<i>\$75,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$75,000</i>
f	<i>Carrick, Meander Valley Road</i>	<i>Stormwater improvements on Meander Valley Rd</i>	<i>\$28,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$28,000</i>

TOTAL URBAN STORMWATER DRAINAGE	\$201,000	\$61,000	\$550,000	\$812,000
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381 FAMILIES AND CHILDREN

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Plant & Equipment	Purchase of enclosed 8' x 5' outdoor equipment trailer		\$0	\$10,000	\$10,000

TOTAL FAMILIES AND CHILDREN	\$0	\$0	\$10,000	\$10,000
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TOTAL HEALTH, COMMUNITY & WELFARE	\$201,000	\$156,000	\$620,000	\$977,000
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**Meander Valley Council
2015/2016 Capital Works Programme**

5.0 RECREATION & CULTURE

505 PUBLIC HALLS & BUILDINGS

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Chudleigh Hall	Replace flooring in main hall		\$50,000	\$0	\$50,000
b	Carrick Hall	Re-wire hall		\$10,000	\$0	\$10,000
c	Westbury Town Hall	Electrical renewal including upgrade to provide additional capacity for heating demand requirements	\$20,000	\$25,000	\$5,000	\$50,000
d	Rosevale Hall	Re-wire hall		\$15,000	\$0	\$15,000

TOTAL PUBLIC HALLS & BUILDINGS	\$20,000	\$100,000	\$5,000	\$125,000
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525 RECREATION GROUNDS & SPORTS FACILITIES

525.1 SPORTSGROUND IMPROVEMENTS

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	<i>Prospect Vale Park</i>	<i>Works associated with PVP Development Plan</i>	<i>\$319,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$319,000</i>
b	<i>Prospect Vale Park</i>	<i>Main access and parking</i>	<i>\$95,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$95,000</i>
c	<i>Prospect Vale Park</i>	<i>Construction of new natural play scape and upgrade park furniture</i>	<i>\$160,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$160,000</i>

525.2 RECREATION GROUNDS & SPORTS FACILITIES BUILDINGS

			Carry Over	Renewal	New/ Upgrade	Total Estimate
d	Westbury Recreation Ground Pavilion upgrade	Westbury Rec Ground stage 1 additional funding (pending design approval of Council)	\$300,000	\$100,000	\$100,000	\$500,000
e	Deloraine, Community Complex	Refurbish kiosk at Deloraine Community Complex		\$17,000	\$3,000	\$20,000
f	Westbury, Sports Centre	Fit new access door		\$5,000	\$10,000	\$15,000
g	Deloraine, Community Complex	Key, security control and monitoring system upgrade		\$7,500	\$7,500	\$15,000
h	Prospect Vale, Prospect Vale Park	Sports club kitchen upgrade, including medical room		\$55,000	\$55,000	\$110,000

TOTAL RECREATION GROUNDS & SPORTS FACILITIES	\$874,000	\$184,500	\$175,500	\$1,234,000
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**Meander Valley Council
2015/2016 Capital Works Programme**

5.0 RECREATION & CULTURE

545 SUNDRY CULTURAL ACTIVITIES

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Deloraine, MVPAC	Refurbish female toilets		\$25,000	\$0	\$25,000
TOTAL SUNDRY CULTURAL ACTIVITIES			\$0	\$25,000	\$0	\$25,000

565 PARKS & RESERVES

PARK IMPROVEMENTS

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Various Locations	Replacement of park furniture		\$20,000	\$0	\$20,000
b	Prospect, Las Vegas Reserve	Removal of playground equipment in line with playground review and renewal		\$35,000	\$0	\$35,000
TOTAL PARKS & RESERVES			\$0	\$55,000	\$0	\$55,000
TOTAL RECREATION & CULTURE			\$894,000	\$364,500	\$180,500	\$1,439,000

**Meander Valley Council
2015/2016 Capital Works Programme**

6.0 UNALLOCATED & UNCLASSIFIED

655 MAJOR PLANT REPLACEMENT

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Plant & Equipment	Plant 620 - Mower replacement		\$30,000	\$0	\$30,000
b	Plant & Equipment	Plant 941 - Truck replacement		\$90,000	\$0	\$90,000
c	Plant & Equipment	Plant 956 - Truck replacement		\$90,000	\$0	\$90,000
d	Plant & Equipment	Plant 965 - Tipper truck replacement		\$42,000	\$0	\$42,000
e	Plant & Equipment	New - Tag trailer		\$0	\$34,000	\$34,000
f	Plant & Equipment	New - Tipper truck & trailer		\$0	\$70,000	\$70,000
g	Plant & Equipment	New - 3 PL Hydraulic blade (Deloraine)		\$0	\$13,000	\$13,000
h	Plant & Equipment	New - 3 PL Hydraulic blade (Westbury)		\$0	\$13,000	\$13,000
i	<i>Plant & Equipment</i>	<i>Plant 925 - 4.5 T Truck</i>	<i>\$60,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$60,000</i>
j	<i>Plant & Equipment</i>	<i>New - 3 PL Hydraulic blade (Westbury)</i>	<i>\$18,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$18,000</i>

TOTAL MAJOR PLANT REPLACEMENT	\$78,000	\$252,000	\$130,000	\$460,000
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675 LIGHT VEHICLE REPLACEMENT

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Light vehicles	Fleet Changeovers	\$20,000	\$104,000		\$124,000

TOTAL LIGHT VEHICLE REPLACEMENT	\$20,000	\$104,000	\$0	\$124,000
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625 MANAGEMENT & INDIRECT OVERHEADS

			Carry Over	Renewal	New/ Upgrade	Total Estimate
a	Minor Plant Replacement			\$20,000		\$20,000

TOTAL MANAGEMENT & INDIRECT OVERHEADS	\$0	\$20,000	\$0	\$20,000
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TOTAL UNALLOCATED AND UNCLASSIFIED	\$98,000	\$376,000	\$130,000	\$604,000
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TOTAL 2015/2016 CAPITAL WORKS	\$1,968,000	\$4,754,500	\$2,139,500	\$8,862,000
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DECISION:

Cr Synfield moved and Cr White seconded *“that Council approve the Capital Works Programme for 2015-2016.”*

As an amendment Cr Connor moved *“that the bridge reconstruction budget be reduced by 15%.”*

The amendment failed for want of a seconder.

As an amendment Cr Connor moved and Cr Synfield seconded *“that Council “allocate \$45,000 to establish Public Wireless Internet access at all council-owned facilities across the municipality. The council will work with the community to obtain the best outcome which retains financial and intellectual capital for this ongoing project in Meander Valley. Implementation will be completed by 1 March 2016.”*

The amendment was declared CARRIED with Councillors Connor, King, Mackenzie, Richardson, and Synfield voting for the amendment and Councillors Kelly, Perkins, White & Youd voting against the amendment.

As an amendment Cr Richardson moved and Cr Connor seconded *“that the bridge reconstruction budget be reduced by up to 16%.*

The amendment was declared LOST with Councillors Connor and Richardson voting for the amendment and Councillors Kelly, King, Mackenzie, Perkins, Synfield, White & Youd voting against the amendment.

As an amendment Cr Mackenzie moved and Cr King seconded *“that no action be taken on the Public WiFi until it has been presented and further discussed at a Council Workshop.”*

The amendment was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the amendment.

As an amendment Cr Synfield moved and Cr Youd seconded *“that no action be taken on the Mersey Hill Road until it has been presented and further discussed at a Council Workshop.”*

The amendment was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the amendment.

The amended motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Synfield, White and Youd voting for the motion and Cr Richardson voting against the motion.

Comment by Cr Bob Richardson

The Capital Works "budget" is predicated upon the perpetuation of different levels of service between population centres of similar size.

This is effected by the continued emphasis upon renewals – maintaining existing infrastructure in an adequate and serviceable condition.

There are many elements which philosophers would debate in discussion of ethical behaviour. Three of those elements are fairness, equity and "consistency".

These elements establish our attitudes towards how we deal with, say, racism, agism, sexism.

I believe it should also apply to levels of service provided to communities of similar size and whose residents pay the same general rate.

Based on this, the CWP is unfair and iniquitous. I cannot support it. CWP could be said to be discriminatory.

As a specific example, is Westbury Sports Ground the only sports facility in a sizeable town without an adequate public toilet? And what of Westbury's footpaths and open drains. And Town Hall Heating? and.....

Councillor Mackenzie moved and Councillor Youd seconded *“that pursuant to Section 15(1) of the Local Government (Meeting Procedures) Regulations, Council close the meeting to the public.”*

The motion was declared CARRIED with Councillors Connor, Kelly, King, Mackenzie, Perkins, Richardson, Synfield, White and Youd voting for the motion.

ITEMS FOR CLOSED SECTION OF THE MEETING:

309/15 APPLICATIONS FOR LEAVE OF ABSENCE

The meeting closed at 5.32pm

.....
CRAIG PERKINS (MAYOR)

Nil